



Town of Lancaster

21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086

WWW.LANCASTERNY.GOV

CLERK'S OFFICE
PHONE: (716) 683-9028
FAX: (716) 683-2094

TAX OFFICE
PHONE: (716) 683-1328
FAX: (716) 681-7059

DIANE M. TERRANOVA
Town Clerk

Lancaster Bee -fax # 633-8601
Buffalo News -fax # 856-5150

DIANE M. TERRANOVA, TOWN CLERK

Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

PRESS RELEASE

PASSPORT DAY AT THE LANCASTER TOWN HALL

Lancaster Town Clerk Diane M. Terranova announced today that the Town of Lancaster will host Erie County Clerk Michael P. Kearns' Passports On The Move program at her office in the Town Hall at 21 Central Avenue, Lancaster, New York, on Wednesday, October 24, 2018, from 11:00 a.m. to 2:00 p.m.

REQUIRED DOCUMENTATION:

Original or certified copy of U.S. birth certificate with raised seal or previously issued U.S. Passport.
Plus one of these primary I.D.'s: Current NYS Driver's License or Non-Driver I.D., Pilot's License, State or Federal Work I.D. card, Current Student I.D. card, Military or Dependent I.D., Naturalization Certificate, Certificate of Citizenship or I.N.S. Alien Registration card.
One recent 2" X 2" color Passport photo, or cash, check or money order for \$10 made out to "Erie County Clerk" for pictures taken on premises.

FEES:

For Passport Book - \$110 check or money order made out to "Department of State"
For Passport Book - Under Age 16 - \$80 check or money order made out to "Department of State"
For Passport Card - \$30 check or money order made out to "Department of State"
For Passport Card - Under Age 16 - \$15 check or money order made out to "Department of State"
For both Passport Book and Card - \$140 check or money order made out to "Department of State"
For both Passport Book and Card - Under Age 16 - \$95 check or money order made out to "Department of State"

AND:

\$35 check or money order made out to "Erie County Clerk" for Execution Fee.

Anyone who would like to take advantage of this opportunity at the Town Clerk's office, or has any further questions, please call 716-683-9028 to make an appointment. Walk-ins will be accepted on a first-come basis. Application forms are available at the Town Clerk's office, 21 Central Avenue, Lancaster, New York, Monday through Friday, 8 a.m. to 5 p.m.