

**PRESENTATION OF PREFILED RESOLUTIONS:**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER, TO WIT:

**RESOLVED**, that the minutes of the Regular Meeting of the Town Board held July 20, 2020 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER, TO WIT:

**RESOLVED**, that the following Audited Claims be and are hereby ordered paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk by the Assistant to the Supervisor, to wit:

Claim No. 61764 to Claim No. 61920 Inclusive

Total amount hereby authorized to be paid: \$904,650.06

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED  
 BY COUNCIL MEMBER MAZUR WHO  
 MOVED ITS ADOPTION, SECONDED BY  
 COUNCIL MEMBER TO WIT:

**RESOLVED** that the following Building Permit applications be and are hereby reaffirmed:

**CODES:**

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.  
 (CSW) = Conditional sidewalk waiver  
 (V/L) = Village of Lancaster

**NEW PERMITS:**

Pmt #	SW	Applicant	Village		
Name	Address	STRUCTURE			
30846		Paul Bumbalo	55 Fairfield Ave	Dumpster - Temp.	(V/L)
30986		Superior Painting Remodeling	38 Wilkshire Pl	Er. Res. Add.	(V/L)
31091		Buffalo Roofing Co. LLC	24 Hemlock Ln	Re-Roof	
31092		Buffalo Roofing Co., LLC	3 Nottingham Ln	Re-Roof	
31157		Raymond Dion	743 Erie St	Re-Roof	
31206		Louis Holt	14 Jonquille Ct	Er. Shed	
31279		James Jureqicz	5091 William St	Er. Deck	
31301		DH Home Improvements	314 Enchanted Forest N	Er. Porch Cover	
31307		Krista Severino	24 Wildwood Dr	Er. Shed	(V/L)
31317		Jeffrey Givens	30 Norris Ave	Er. Res. Alt.	(V/L)
31318		Kevin Conroy	293 Enchanted Forest N	Er. Fence	
31319		Mario Zagarrio	6360 Genesee St	Er. Fence	
31321		Lyndsey Zywczyński	15 Brandel Ave	Er. Fence	(V/L)
31322		Michael Davis	21 Rose St	Er. Pool-Abv Grnd	
31323		Switala's Siding Cedar Inc.	66 Kennedy Ct	Re-Roof	
31330		Hybrid Building Solutions LLC	4543 Walden Ave	Er. Garage	
31335		Anne Desiderio	20 Windcroft Ln	Er. Pool-In Grnd	
31337		Anne Desiderio	20 Windcroft Ln	Er. Fence	
31339		Kenneth Fenske	1 Gale Dr	Er. Fence	
31340		Theresa Tellow	32 Heritage Dr	Er. Shed	
31342		Mark Catanzaro	17 Plumb Creek Trl	Er. Fence	
31344		Jesse Shadle	15 Quincy Ave	Er. Fence	(V/L)
31345		Mark Doherty	172 Seneca Pl	Er. Fence	
31347		Michael Sticht	62 Tranquility Trl	Er. Shed	
31348		James Mazurek	300 Pleasant View Dr	Er. Fence	
31349		Frank's Commercial & Home	6494 Broadway	Inst. Res. Plumbing	
31350		F&D Construction Inc.	30 Clark St	Er. Deck	(V/L)
31351		David Harty	6 Tanglewood Dr	Er. Deck	
31352		Cortese Brothers Construction	219 Stony Rd	Er. Res. Alt.	
31353		Perkins Home Improvement LLC	106 Laverack Ave	Er. Res. Alt.	(V/L)
31354		Autumwood Dev of Lancaster	3 Kevwood Ln	Er. Deck	
31355		JML Technology Holdings LLC	41 Central Ave	Er. Deck	(V/L)
31356		Thrifty Roofs LLC	149 Stony Rd	Re-Roof	
31357		Scott Pezdek	577 Ransom Rd	Er. Deck	
31358		Zenner & Ritter Co. Inc.	14 Branch Way	Inst. Generator	
31359		Jerome Miller	62 Pheasant Run Ln	Er. Shed	
31360		Albert Addressa	5 Elm Pl	Er. Fence	(V/L)
31361		JHT Construction Inc.	27 Red Clover Ln	Re-Roof	
31363		Ryan Goliber	8 Deerpath Dr	Er. Fence	
31365		Severyn Dev. Inc.	104 Brunswick Rd	Er. Dwlg.-Sin.	(V/L)
31366		Zenner & Ritter Co. Inc.	47 Rehm Rd	Inst. Generator	
31367		Done Well Home Improvement	4900 William St	Re-Roof	
31368		Marrano/Marc Equity Corp.	99 Avian Way	Er. Dwlg.-Sin.	
31369		Marrano/Marc Equity Corp.	111 Grambo Dr	Er. Dwlg.-Sin.	
31370		Zenner & Ritter Co. Inc.	154 Pleasant View Dr	Inst. Generator	
31371		Marc Schlegel	44 Christen Ct	Er. Pool-Abv Grnd	(V/L)
31372		Superior Painting Remodeling	1183 Penora St	Er. Porch/Porch Cover	
31373		Kristen Denecke	6 Northbrook Ct	Er. Deck	
31374		Maple Guy Construction Inc.	105 Bowen Ave	Re-Roof	(V/L)
31375		Andrew Smith	66 Pardee Ave	Er. Fence	(V/L)
31376		Glenn Kelly	95 S Irwinwood Rd	Er. Res. Alt.	(V/L)
31377		Keith Haefner	19 Hampton Ct	Er. Deck	
31379		Jerald Lewandowski	92 Sixth Ave	Er. Fence	(V/L)
31380		Guardian Fences of WNY Inc.	11 W Main St	Er. Fence	(V/L)
31382		Nancy Offhaus	5097 William St	Re-Roof	
31383		Crist Construction	12 Bennington Ln	Er. Res. Alt.	

31384	Buffalo Roofing Co. LLC	5 Nottingham Ln	Re-Roof	
31385	Buffalo Roofing Co., LLC	6 Nottingham Ln	Re-Roof	
31386	Marrano/Marc Equity Corp.	78 Grambo Dr	Er. Dwlg.-Sin.	
31387	Gregory Young	30 Beatrix Cir	Er. Pool-Abv Grnd	
31388	Besroi Construction	30 Pleasant Ave	Re-Roof	(V/L)
31389	Daniel Rozek	63 Avian Way	Er. Fence	
31390	Eric Roland	44 Michael Anthony Ln	Er. Deck	
31391	TNT Custom Decks & Remodel	46 Running Brook Dr	Er. Deck	
31392	Franks Commercial & Home	25 Pheasant Run Ln	Inst. Res. Plumbing	
31393	149 Lancaster LLC	149 Gunnville Rd	Er. Comm. Bldg.	
31394	Cameron Olejniczak	41 Grant St	Re-Roof	(V/L)
31395	Joshua Gurney	113 Broezel Ave	Er. Deck	
31396	Neth & Sons Inc.	475 Lake Ave	Re-Roof	
31397	Neth & Sons Inc.	14 Cambridge Ct	Re-Roof	
31398	Thomas Stenzel	77 Harvey Dr	Er. Fence	(V/L)
31399	Jason Mann	17 Crabapple Ln	Er. Fence	
31400	Jason Mann	17 Crabapple Ln	Er. Shed	
31401	Salvatore Curella	15 Crabapple Ln	Er. Fence	
31403	Severyn Dev. Inc.	48 Ivy Way	Er. Dwlg.-Sin.	(V/L)
31404	Robert Skorupa	26 Logan Ln	Er. Porch/Porch Cover	
31405	Karen Smith	1 Saybrook Dr	Er. Deck	
31406	Joelie Rozanski	14 Holland Ave	Er. Fence	(V/L)
31407	Anthony Lattuca	656 Harris Hill Rd	Er. Shed	
31408	Jerome Monile	5096 William St	Er. Pool-Abv Grnd	
31409	Antoinette Addeo	31 Greenmeadow Dr	Er. Deck	
31410	Besroi Construction	7 Tanglewood Dr	Re-Roof	
31411	Besroi Construction	43 Sawgrass Ln	Re-Roof	
31412	Besroi Construction	5 Heathrow Ct	Re-Roof	
31413	Neth & Son Inc.	15 Willow Ridge Ln	Re-Roof	
31415	Decks Unlimited Construction	60 Worthington Ln	Er. Porch Cover	
31417	Newstead Homes & Improve	5298 William St	Er. Garage	
31418	Michael Meinzer	16 Tanglewood Dr	Er. Fence	
31419	McGrath Carpentry	31 Roosevelt Ave	Er. Fence	(V/L)
31420	Thomas Fiegel	147 Aurora St	Er. Deck	(V/L)
31421	Jens Richter	28 Colonial Ave	Er. Porch/Porch Cover	(V/L)
31422	Cortese Brothers Construction	11 Saybrook Dr	Er. Res. Add.	
31425	Timothy Labenski	4 Fieldstone Ln	Er. Fence	
31427	Teresa Restey	21 Quail Run Ln	Er. Porch/Porch Cover	
31428	Matthew Hineman	25 Camner Ave	Er. Shed	(V/L)
31431	The KAZ Company	26 Heritage Dr	Er. Deck	
31432	Sean O'Connell	193 Broezel Ave	Er. Shed	
31433	Patricia LeBarron	36 Hinchey Ave	Er. Fence	(V/L)
31434	Happy Home Exteriors LLC	3568 Walden Ave	Re-Roof	
31436	Neth & Son Inc.	186 Enchanted Forest S	Re-Roof	

**BE IT FURTHER,**

**RESOLVED,** that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER DICKMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER, TO WIT:

4

**WHEREAS**, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 17 (F) of the Code of the Town of Lancaster, upon the application of **Joanne Rocco**, for a Special Use Permit for a Home Occupation (Antiques, Home Décor, and Handcrafted Items Retail Store) on premises located at 5300 William Street, Lancaster, New York, and the Board originally issued such Special Use Permit on August 4, 2008, this Special Use Permit is subject to renewal upon application by the property owner, and

**WHEREAS**, **Joanne Rocco** has requested that the Town Board renew the Special Use Permit for an additional two (2) year period.

**NOW THEREFORE,**  
**BE IT RESOLVED, as follows:**

1. That pursuant to Chapter 50-Zoning, Section 17 (F), entitled "Home Occupation", of the Code of the Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a Special Use Permit to **Joanne Rocco**, for a Home Occupation (Antiques, Home Décor, and Handcrafted Items Retail Store) on premises located at 5300 William Street, Lancaster, New York, upon the terms and conditions as set forth in the Zoning Ordinance.

2. That the applicant will continue in compliance with all conditions as set forth in Chapter 50, Section F, of the Code of the Town of Lancaster as long as the applicant continues to engage in the home occupation on the premises, including but not limited to:

- a. This Special Use Permit terminates when the applicant no longer resides on the premises.
- b. Permit must be renewed every two (2) years at no additional cost to the applicant. Renewal is considered upon the property owner submitting a written renewal request to the Town Clerk, on or before August 3, 2022.
- c. Applicant will authorize representatives from the Building Inspector's Office to enter the premises upon reasonable notice to inspect the premises to verify compliance with this permit.
- d. Provide proof of a valid New York State Business License from the appropriate regulatory agency for the business being conducted.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER, TO WIT:

5

**WHEREAS**, on March 16, 2020 Jesse Gilbert was appointed to the position of Assistant Code Enforcement Officer in the Town of Lancaster Building Department, effective March 17, 2020 subject to compliance with the Town's Residency Law, and

**WHEREAS**, by letter dated July 10, 2020, Code Enforcement Officer Matt Fischione, has requested that the Town Board grant Jesse Gilbert a six (6) month extension to become a Town resident in order to maintain his appointment as Assistant Code Enforcement Officer, and

**WHEREAS**, the Town Code of the Town of Lancaster Section 41-2(A) provides that the Town Board may grant a six (6)-month extension beyond the original six-month allotment if the appointee provides a written request demonstrating a hardship or other good cause, and

**WHEREAS**, the Town Board has given due review and consideration to the request for the extension.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster using the authority granted to it under Section 41-2(A), hereby approves the request by Assistant Code Enforcement Officer Jesse Gilbert for a six (6)-month residency requirement extension, which shall run from September 17, 2020 to March 17, 2021.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER, TO WIT:

6

**WHEREAS**, the Town Board has previously duly advertised for bids for one (1) new and unused **2020 Ford F250 XL 4x4 Super Cab, 6 ¾' Box Pickup**, for use by the Highway Department, and

**WHEREAS**, two (2) bids were received, opened and reviewed on March 17, 2020, and

**WHEREAS**, by letter dated July 27, 2020, Highway Superintendent Daniel Amatura, has recommended awarding the bid for one (1) new and unused **2020 Ford F250 XL 4x4 Super Cab, 6 ¾' Box Pickup** to West Herr Ford, being the lowest responsible bidder in the amount of \$42,590.06, and

**WHEREAS**, the Highway Department will receive a trade-in allowance for their 2015 Chevrolet Silverado 2500 4x4 (VIN# 1GC2KUEG3FZ534713) in the amount of \$16,000.00 which will bring the total expenditure for the new and unused **2020 Ford F250 XL 4x4 Super Cab, 6 ¾' Box Pickup**, to \$26,590.06.

**NOW, THEREFORE,**  
**BE IT RESOLVED**, that the Town Board of the Town of Lancaster, upon the recommendation of Daniel Amatura, Highway Superintendent, hereby awards the bid for one (1) new and unused **2020 Ford F250 XL 4x4 Super Cab, 6 ¾' Box Pickup**, which includes a Trade-in Allowance for their 2015 Chevrolet Silverado 2500 4x4 (VIN# 1GC2KUEG3FZ534713) in the amount of \$16,000.00, to West Herr Ford of Hamburg, 5025 Camp Road, Hamburg New York, 14075, for use by the Highway Department as it conforms to the specifications on file in the office of the Town Clerk, for a total amount not to exceed \$26,590.06, which will be paid for with funds from the Highway Budget Line Item 13-5110-0220 Passenger Vehicles.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER, TO WIT:

7

**WHEREAS**, Kevin E. Loftus, Town Attorney for the Town of Lancaster, by letter dated July 29, 2020, has recommended the appointment of Donna Heist to the position of Clerk Typist in the Town of Lancaster Town Attorney's Office, and

**WHEREAS**, Donna Heist is eligible for appointment to this position pursuant to the standards and procedures as set forth in the Civil Service Law.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that Donna Heist of Lancaster, New York, be and is hereby appointed to the position of Clerk Typist in the Town of Lancaster Town Attorney's Office, effective August 17, 2020, at an annual salary of \$40,341.00 on step which represents 85% of the full salary \$47,460.00 contingent upon approval by Erie County Department of Personnel, and that such appointment shall be subject to all applicable provisions of law and shall be governed by the same terms and conditions as apply to other non-represented, full-time permanent Town employees; and

**BE IT FURTHER,**

**RESOLVED**, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020



THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER TO WIT:

**WHEREAS**, Ronald Ruffino, Sr., Town Supervisor of the Town of Lancaster, by letter dated July 29, 2020, has requested the appointment of Marybeth Gianni to the position of Recreation Supervisor – Senior Citizens in the Town of Lancaster Senior Center, and

**WHEREAS**, Marybeth Gianni is currently appointed to the position of Recreation Supervisor – Senior Citizens (Provisional) in the Town of Lancaster Senior Center, and

**WHEREAS**, Marybeth Gianni qualifies for permanent appointment to this position pursuant to the standards and procedures as set forth in the Civil Service Law.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that Marybeth Gianni of Lancaster, New York, be and is hereby appointed to the position of Recreation Supervisor – Senior Citizens in the Town of Lancaster Senior Center, effective August 3, 2020, at her current annual salary, contingent upon approval by Erie County Department of Personnel, and that such appointment shall be subject to all applicable provisions of law and shall be governed by the same terms and conditions as apply to other non-represented, full-time permanent Town employees; and

**BE IT FURTHER,**

**RESOLVED**, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER TO WIT:

**WHEREAS**, Ronald Ruffino, Sr., Supervisor of the Town of Lancaster by letter dated July 30, 2020 has requested the creation of one (1) position of Principal Personnel Clerk Part-Time, in the Town of Lancaster Supervisor’s Office.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Supervisor of the Town of Lancaster be and is hereby authorized to complete and submit Form PO-17 (New Position Duties Statement) for authorization by the County of Erie Department of Personnel to create one (1) position of Principal Personnel Clerk Part-Time in the Town of Lancaster Supervisor’s Office.

**BE IT FURTHER,**

**RESOLVED**, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER LEARY	VOTED
COUNCIL MEMBER MAZUR	VOTED
SUPERVISOR RUFFINO	VOTED

August 3, 2020