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**Total Local Shares Remitted:** $68,983.10

**Total State, County & Local Revenues:** $84,420.26

**Total Non-Local Revenues:** $15,437.16

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Terranova, Town Clerk, Town of Lancaster during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

[Signature]

Date: 10/4/19
Account Statement Summary

Agent ID: 1029
Agent Name: TOWN OF LANCASTER
Address: 21 Central Ave,
Lancaster NY 14086

Telephone: (716)-683-6028

Account Notice #: 1029-69
Account Notice Date: 10/01/2019
Billing Period: 09/01/2019-09/30/2019

Sales Summary

Gross Sales: 14,876.00
Commissions: 804.55
Net Sales: 14,071.45

Account Details

Open Amounts

Pending Amounts

Previous Balances 0.00

Current Charges : Net Sales 14,071.45
Current Charges : Adjustments -37.79
Current Charges : Non Returned Documents 0.00
Previously Disputed Transactions (Resolved this period) 0.00
ACH Failures reported 0.00
ACH Failures Paid (this period) 0.00
ACH Failures Scheduled for Payment (this ACH) 0.00
Total 14,033.65

Agent Review Activity Since 10/01/2019

Open Amounts

Pending Amounts

Amount Disputed 0.00
Disputed Amounts Resolved 0.00
New ACH Failures Reported 0.00
ACH Failures Paid 0.00
ACH Failures Scheduled for Payment (since 10/01/2019) 0.00
Total 0.00

Account Summary

Amount to be Swept on or after 10/14/2019 12:00:00 AM 14,033.65
Pending Charges 0.00
Account Balance 0.00
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**Total:**

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<td>14,876.00</td>
<td>804.55</td>
<td>14,071.45</td>
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NEW YORK STATE DEPARTMENT OF HEALTH
Empire State Plaza, Corning Tower
Bureau of Accounts Management - Revenue Unit - Room 2784
Albany, New York 12237-0016

Monthly Report of
Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of
September 2019

City or Town of
Lancaster

County of
Erie

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from 171 to 204 inclusive.

(If ONE license was issued place number in the first space only!) (IF NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health

DO NOT SEND CASH

Amount of remittance with this report $742.50

Name of City or Town Clerk (Please Print)
Diane Terranova

Signature of City or Town Clerk

Date 10/01/2019

Mailing Address
21 Central Ave
Lancaster, NY 14086

INSTRUCTIONS

This monthly report of marriage licenses issued must be transmitted to the state department of health at the above address for each month regardless of whether or not any licenses were issued. If no licenses were issued, indicate none in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of $22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of each calendar year.

Pursuant to the authority of section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the state Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

DOH-963 (06/2014)
STATE OF NEW YORK
REPORT OF GAMES OF CHANCE
FEES COLLECTED
PURSUANT TO CHAPTER 860, LAWS OF 1976

NAME OF MUNICIPALITY: Town of Lancaster
P.O. ADDRESS: 21 Central Ave, Lancaster, NY 14086

MONTH OF: September, 2019
COUNTY: Erie

CODE NUMBER

<table>
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<th>NAME OF ORGANIZATION</th>
<th>LICENSE NO.</th>
<th>NUMBER OF OCCASIONS</th>
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<tbody>
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<tr>
<td>B.) DELIVERED TO MUNICIPAL TREASURY</td>
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<tr>
<td>C.) TRANSMITTED HEREWITH TO STATE COMPTROLLER</td>
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<td>$0.00</td>
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<tr>
<td>TOTALS</td>
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<td></td>
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</table>

CERTIFICATION OF ISSUING OFFICER:

Diane Terranova, Town Clerk of the Town of Lancaster, hereby certifies that he/she is the State of New York; that he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

CERTIFICATION OF REMITTING OFFICER:

Johanna M. Coleman, Supervisor of the Town of Lancaster, hereby certifies that he/she is the State of New York; that he/she has examined the annexed report, that he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of the Laws of 1976, as amended.
STATE OF NEW YORK

REPORT OF BINGO FEES COLLECTED
PURSUANT TO CHAPTER 437 & 438, LAWS OF 1962

DO NOT WRITE IN THIS SPACE

AMOUNT REC'D. ENT. BY
REFUND CHECKED BY
DEPOSITED CODE

SHEET NO. 1 OF 1

MONTH OF September, 2019

COUNTY Erie

NAME OF MUNICIPALITY Town of Lancaster

P.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

CODE NUMBER

<table>
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<tr>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE NO.</th>
<th>NUMBER OF OCCASIONS</th>
<th>AMOUNT</th>
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<tr>
<td>A) TOTAL FEES COLLECTED</td>
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<tr>
<td>B) DELIVERED TO MUNICIPAL TREASURY</td>
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<td>$0.00</td>
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<tr>
<td>C) TRANSMITTED HEREWITH TO STATE COMPTROLLER</td>
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<tr>
<td><strong>TOTALS</strong></td>
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<td></td>
<td><strong>$0.00</strong></td>
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</table>

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Johanna M. Coleman, Supervisor of the Town of Lancaster, hereby certifies that he/she is the State of New York; that he/she has examined the annexed report, that he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 438 of the Laws of 1962, as amended.
From: 9/1/2019  
To: 9/30/2019  

**DOG LICENSE MONTHLY REPORT**

Erie  
Town of Lancaster  
Send Copy To: Animal Population Control  
Diane Terranova  
Town Clerk  
10/04/2019  

**LICENSE TYPES AND FEES**

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<th>Local Fee (D)</th>
<th>Late Penalty (E)</th>
<th>Spayed Fee (F)</th>
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**TOTALS**

| | 560 | 560 | 93 | 52 | $0.00 | $0.00 | $6,200.00 | $585.00 | $505.00 | $156.00 |

**REPLACEMENT AND FOREBRED**

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**DISBURSEMENTS**

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Amount paid to: County Treasurer for Dog Licenses: $0.00
Amount paid to: NYS Ag. & Markets for spay/neuter program: $661.00

**LICENSE SUMMARY**

1. Number of Original Standard Dog Licenses: 81
2. Number of Original Purebred Dog Licenses: 0
3. Number of Standard Renewals (including New Owner Licenses): 479
4. Number of Purebred License Renewals: 0
5. Total of Lines 1-3: 560
## Miscellaneous Cash Report

**For Transaction Type:** Planning & Zoning  
**For Fee Type:** Review Subdivision  
**Date Range:** 09/01/2019 to 09/30/2019

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**Total Quantity:** 1  
**Grand Total:** $1,300.00
# Register: Building Permit Fees

**For Period**  September 1, 2019  **To:**  September 30, 2019

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**Totals**

|                  | 19,452.05 | 364.50 | 800.00 | 85.00 | 150.00 | 3,750.00 | 1,650.00 | 514.55 | 26,766.19 |

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Total Quantity: 6  
Grand Total: $375.00
Town of Lancaster

Miscellaneous Cash Report
For Transaction Type: Planning & Zoning
For Fee Type: Review Commercial Site Plan
Date Range: 09/01/2019 to 09/30/2019

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Total Quantity: 1
Grand Total: $1,050.00
Town of Lancaster

General Licensing Report
For License Type: Planning & Zoning / Fee Type: PIP Inspections
Date Range: 09/01/2019 to 09/30/2019

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Quantity Sub Total: 1
Amount Sub Total: $24,000.00

Quantity Grand Total: 1
Amount Grand Total: $24,000.00
Check

Front

TOWN OF LANCASTER
TOWN CLERK ACCOUNT
21 CENTRAL AVE.
LANCASTER, NY 14086

PAY TO THE ORDER OF RICHARD PASCUCCI $31.50

Thirty-one and .50/100 DOLLARS

DATE Sept. 27, 2019

FOR Refund-Bldg.Permit #2019-30143

Back

09-30-19 <222380443> 09/30/2019 Moog Employees Federal CU
Seneca Street
East Aurora, NY 14052-0018

Post date Check # Check amount
Oct 1, 2019 1791 $31.50
October 2, 2019

The Lancaster Town Board
c/o Ms. Diane Terranova
Town Clerk
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Honorable Members of the Lancaster Town Board:

I have been a Town of Lancaster Planning Board member since January 1, 2012. My current term ends December 31, 2019. I am writing this letter seeking re-appointment for another term as a Planning Board member for the Town of Lancaster. Throughout the past term I believe that I represented the Town and its best interest in a professional manner as a board member.

I grew up in the Village of Depew and moved to Lancaster in 1999. While living in Depew I was on their planning board from 1997 until 1999.

As a NYS licensed Architect since 1999, I have worked at Kidney Architects for over 30 years and became a Principal in January 2013. I believe that I bring with me knowledge and a skillset that is beneficial to the Town as a Planning board member. Working in this profession and representing clients, we must understand and know the Planning/Zoning board process required by respective cities/municipalities.

As a registered architect and a town resident I appreciate the importance of proper planning and its affects. Each, and every, project presented to a planning board is unique, but all projects must be reviewed with respect to its own consequences on the community while maintaining a safe and aesthetically pleasing environment for all.

Thank you in advance for your consideration of my qualifications. I can be reached at 716-249-3837 (office) 716-685-3816 (home) 716-912-7289 (cell) or via email at agorski@kidney.com with any questions; I look forward to receiving a response to this request.

Sincerely,

Anthony E. Gorski, AIA
Principal
Kidney Architects, PC
October 7, 2019

Town Board Members
21 Central Avenue
Lancaster, NY 14043

RE: Stop Signs

Dear Honorable Members:

Regarding this evening’s public hearing and resolutions being put forward for the placing of stop signs in private areas I would like to give you my opinion as to withdrawing of the resolutions.

Reason #1 I don’t believe all town residents should be responsible for paying for the cost of the signs and cost to install the signs in a private area.

#2 the cost of the signs without installation is around $89.00 each, for sign, post and sleeves.

#3 these signs have to be put up in accordance with the Uniform Traffic Safety Code so that they will be enforceable. This means these signs will be 7 and ½ ft. tall and have to be placed in a 20 ft. area from the intersection. In doing so I do not believe that these will fit in with the esthetics of the private area. Plus some of these signs may end up in front of someone’s house and/or in a driveway.

#4 if the signs views are obstructed by trees they will need to be trimmed so that they are visible to traveling public.

#5 if this is done in any one particular area, the town board will be setting a precedence for any and all other private areas to ask the town to put signage in.

IE: the Highway Dept has already been asked by patio home developments to install street signs as they complain that their sign are not readable.
On a more personal note, I cannot understand why this is being forced upon the board and the town residents having a resolution on the same night as a public hearing and not being able to give the town board enough time to study the situation.

Should you require any further assistance, please do not hesitate to call me.

Respectfully yours,

[Signature]

Daniel Amaturo
Highway Superintendent
Town of Lancaster Highway

DA/kak
Cc: Adam Dickman, Council Member
    Matthew Walter, Council Member
    Ronald Ruffino, Council Member
    Dawn Gaczewski, Council Member
    Johanna Coleman, Council Member
October 7, 2019

Town Board Members
21 Central Avenue
Lancaster, NY 14043

RE: GIS

Dear Honorable Members:

I am writing you regarding a full-time GIS person for the town. As you know, Katie Walsh has been in our department for the last few months gathering and inputting information to the GIS system. After a conversation with the supervisor, regarding a full-time person, she told me that since the Highway Dept. and the Forestry Dept. were the only ones using her services she did not feel it is warranted, but told me to reach out to the other board members to seek their opinions. After talking with the Code Enforcement Officer and the Engineering Department, they told me that they use our GIS on a daily basis. Therefore her opinion was not correct.

You may or may not know, part of this positions responsibility is updating the tree inventory that was lapsed since 2016 and is now making it possible to apply for a grant for planting and maintaining trees. The person hired for this position would also be responsible for inputting the remaining files that have been collected by the Deputy Highway Superintendent over the last 55 years. Also, after a conversation with the Payroll Supervisor, this position is not considered a clerical position and anyone hired for this position will have to of taken a test to be on a county list.
I think it is imperative that the Town Board be proactive in acquiring someone for this position and they can be utilized by every department in the town, not just the previously mentioned departments.

If you have any opinions or suggestions, please feel free to contact me regarding this position.

Respectfully yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster Highway

DA/kak
Cc: Adam Dickman, Council Member
    Matthew Walter, Council Member
    Ronald Ruffino, Council Member
    Dawn Gaczewski, Council Member
    Johanna Coleman, Council Member
10/7/19

Drainage & Storm Sewer Committee
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

Re: MS4 Report September, 2019

Committee members,

Total drainage complaints for September, 2019- 11
Year to date drainage complaints- 77

September MS4 violations- 1
Year to Date MS4 violations- 26

Respectfully,

Matt Fischione, Code Enforcement Officer
Town of Lancaster Building Department
21 Central Avenue
Lancaster, NY 14086

MF

Enc.

CC: Ed Schiller, Town Engineer
Town of Lancaster
MS4 Report
Reporting Period: September 2019

**SWPPPs Active**
- 455 Pleasant View
- Cross Creek
- Cider Facility
- Delta Sonic
- Edgewater Apts.
- Hamlet Meadows
- Blackstone
- Hidden Meadows
- Family Life Center
- Juniper Landing
- Plumb Creek
- Pleasant Meadow Square
- Summerfield Farms 6 (Summerwind)
- Summerfield Farms 7
- Summerfield Farms 8
- Superior Pallets
- Walden Ave (WNY Plumbing)
- William & Aurora
- Windsor Ridge South
- Wreckmasters
- Rock Child Day Care
- 455 Pleasant View Drive
- 149 Gunville Rd
- Apple Rubber
- Robert James Sales Walden Ave
- PCB Piezotronics
- 73 Cemetery Rd
- Severyn Subdivision
- Towne Audi
- Cross Creek Phase 8

**SWPPPs In Review**
- Siebert Rd Subdivision

**Outstanding SWPPP/MS4 Violations**
- Superior Pallets
- PCB Piezotronics

**Stormwater Ponds**
- Lake Ave near William – Working with Erie County to determine source of dry weather flow
- Rue Madeline – In process of rectifying ownership issue to allow maintenance by town
- Sugarbush Lane - In process of rectifying ownership issue to allow maintenance by town
- Sawgrass Lane – Residents on notice for maintenance. Awaiting remediation plan
Town of Lancaster

Complaint Action By Type
Complaint Dates: 9/1/2019 - 10/1/2019

Action Types: MS4

<table>
<thead>
<tr>
<th>Complaint #</th>
<th>Complaint Type</th>
<th>Action Date</th>
<th>Action Information</th>
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</thead>
<tbody>
<tr>
<td>2019-0588</td>
<td>Drainage</td>
<td>09/18/19</td>
<td>Contact: Town Of Lancaster&lt;br&gt;Note 1: Will make a referral to the DEC and request a spill cleanup. Note 2:</td>
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<tr>
<td>2019-0630</td>
<td>Drainage</td>
<td>09/30/19</td>
<td>Contact: Kulback's Inc. &lt;br&gt;Note 1: Note 2:</td>
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MS4 Total #: 2
Grand Total: 2
## Complaint By Type

9/1/2019 - 10/1/2019

**Complaint Type: Drainage**

<table>
<thead>
<tr>
<th>Complaint #</th>
<th>Open Date</th>
<th>Status</th>
<th>Location</th>
<th>Identifier</th>
<th>Owner</th>
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<tbody>
<tr>
<td>2019-0547</td>
<td>09/03/19</td>
<td>Open</td>
<td>642 Schwartz Rd</td>
<td>105.00-4-38</td>
<td>Madge Nelson</td>
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<tr>
<td>2019-0558</td>
<td>09/06/19</td>
<td>Open</td>
<td>152 Siebert Rd</td>
<td>127.05-1-42</td>
<td>Ranjit Kolla</td>
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<tr>
<td>2019-0559</td>
<td>09/06/19</td>
<td>Open</td>
<td>4 Stone hedge Dr</td>
<td>94.17-2-77</td>
<td>Alann Au</td>
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<tr>
<td>2019-0561</td>
<td>09/09/19</td>
<td>Closed</td>
<td>4 Weathersfield Ln</td>
<td>94.15-1-37</td>
<td>Marguerite Mikulski</td>
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<tr>
<td>2019-0578</td>
<td>09/11/19</td>
<td>Open</td>
<td>1362 Town Line Rd</td>
<td>95.00-2-70.113</td>
<td>Gregory Topol</td>
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<tr>
<td>2019-0586</td>
<td>09/17/19</td>
<td>Open</td>
<td>00 Sugarbush Ln</td>
<td>126.10-1-52</td>
<td>Josela Enterprises Inc</td>
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<tr>
<td>2019-0588</td>
<td>09/18/19</td>
<td>Open</td>
<td>175 Pavement Rd</td>
<td>105.00-4-65</td>
<td>Town Of Lancaster</td>
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<tr>
<td>2019-0595</td>
<td>09/23/19</td>
<td>Closed</td>
<td>28 Beatrix Cir</td>
<td>126.08-5-37</td>
<td>Jacqueline Powers</td>
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<tr>
<td>2019-0606</td>
<td>09/26/19</td>
<td>Open</td>
<td>4876 William St</td>
<td>115.14-11-2</td>
<td>Brodes Oxner</td>
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<tr>
<td>2019-0630</td>
<td>09/30/19</td>
<td>Open</td>
<td>PCB Piezotronics, Inc., 4355 Walden Ave</td>
<td>105.00-3-54.1</td>
<td>PCB Piezotronics, Inc.</td>
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<td>2019-0631</td>
<td>09/30/19</td>
<td>Open</td>
<td>4817 Transit Rd</td>
<td>126.01-1-6</td>
<td>Lancaster Peach, LLC</td>
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**Complaint Type: Drainage**  Total #: 11

Grand Total: 11
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<tr>
<th>Service</th>
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<th>Notes</th>
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<tr>
<td>ALS Transport (Advanced Life Support)</td>
<td>174</td>
<td>33</td>
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<tr>
<td>BLS Transport (Basic Life Support)</td>
<td>153</td>
<td>14</td>
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<tr>
<td>Cancelled/Stand-By/No Patient Found</td>
<td>47</td>
<td>16</td>
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<tr>
<td>Patient Refused Care/Transport</td>
<td>3</td>
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<tr>
<td>Treat &amp; Release</td>
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<td>Treat &amp; Release (ALS)</td>
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<td>0</td>
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<tr>
<td>Lift Assist</td>
<td>2</td>
<td>0</td>
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<tr>
<td>D/O/A</td>
<td>8</td>
<td>2</td>
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<td><strong>Total</strong></td>
<td>435</td>
<td>67</td>
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<tr>
<td><strong>Subtotal</strong></td>
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</tr>
</tbody>
</table>

\[ \frac{67}{50} \]
Lancaster Bee
Buffalo News
Lancaster-Depew Sun

DIANE M. TERRANOVA, TOWN CLERK
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086
683-9028

PRESS RELEASE
October 8, 2019

Lancaster Town Clerk Diane M. Terranova announced today that the Town Board at its meeting on Monday, October 7, 2019 passed a resolution declaring that the observance of Halloween for all Town residents shall be set for October 31, 2019 between the hours of 6:00 p.m. and 8:30 p.m.

Post on Bulletin board

G:\WORK FOLDER\press release.doc
October 2, 2019

Planning Board Members: Neil Connelly, Chairman
Rebecca Anderson
Anthony Gorski
Joseph Keefe
Stanley Jay Keysa III
Lawrence Korzeniewski
Kristin McCracken

Town Board Members: Johanna Coleman, Supervisor
Adam Dickman
Dawn Gaczewski
Ronald Ruffino, Sr.
Matthew Walter

Engineering Consultant: Ed Schiller, Wm. Schutt & Associates

Town Attorney: Kevin E. Loftus

Town Highway Superintendent: Daniel J. Amatura

Building & Zoning Inspector: Matthew Fischione

Gentlemen/Ladies:

Enclosed is a draft copy of the minutes of a meeting of the Planning Board of Lancaster which was held October 2, 2019. Please review it for errors and completeness. These minutes will not become final until approved at a subsequent Planning Board meeting, and may be amended before approval.

Sincerely yours,

Neil R. Connelly
Planning Board Chairman

NRC:cm
Encl.
A meeting of the Planning Board of the Town of Lancaster, Erie County, New York was held at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York, on the 2\textsuperscript{nd} day of October 2019 at 7:00 P.M. and there were present:

**PRESENT:**
- Neil Connelly, Chairman
- Rebecca Anderson, Member
- Anthony Gorski, Member
- Joseph Keefe, Member
- Stanley Jay Keysa III, Member
- Lawrence Korzeniewski, Member
- Kristin McCracken, Member

**EXCUSED:**
- None

**ABSENT:**
- None

**ALSO PRESENT:**
- None

**Town Board Members:** Johanna Coleman, Supervisor

**Other Elected Officials:** None

**Town Staff:**
- Kevin Loftus, Town Attorney
- Ed Schiller of Wm. Schutt & Assoc.
- Matt Fischione, Code Enforcement Officer
- Cynthia Maciejewski, Recording Secretary
Meeting called to order by Chair Connelly at 7:00 P.M.

Pledge of Allegiance led by Chair Connelly.

Minutes-A motion was made by Kristin McCracken to approve the minutes from the September 18, 2019 Planning Board Meeting. Motion seconded by Joseph Keefe and unanimously carried.

Sexual Harassment Prevention Training will be held on Thursday, October 3, 2019. For members who find this problematic, if you have attended this training from your full time employer you can submit the certificate or a letter stating that you have completed the State required training.

Training Conference is available November 15, 2019 in Batavia, NY.

Town of Lancaster Planning Board
Communications-October 2, 2019

10.02.01 SEQR response dated 9/13/19 from Erie County Department of Environment and Planning with comments regarding Siebert Rd. Subdivision Draft Scoping.

10.02.02 SEQR response dated 8/21/19 from Erie County Division of Sewerage Management with comment regarding Siebert Rd. Subdivision Draft Scoping.

10.02.03 SEQR response dated 9/13/19 from Erie County Department of Environment and Planning with comments regarding Love Joy Church Addition.

10.02.04 SEQR response dated 9/18/19 from Erie County Department of Environment and Planning with comments regarding Parking Lot Amendment at 473 Aurora.

10.02.05 Memo dated 9/23/19 from Dan Amatura, Highway Superintendent, indicating no comment regarding Preliminary Plat – 2 Lot Split, 271 Pavement Rd.

10.02.06 Letter dated 9/23/19 from Matt Fischione, Code Enforcement Officer, to Planning Board Members, with comments regarding 2 Lot Subdivision – 271 Pavement Rd.

10.02.07 Memos dated 9/24/19 from Michelle Barbaro, Park Crew Chief, indicating no issues with 271 Pavement Rd, or National Fuel site plan, 5922 Genesee St.

10.02.08 Letter dated 9/27/19 from Ed Schiller, Town Engineer, to Neil Connelly, Planning Board Chair, with comments regarding National Fuel site plan, 5922 Genesee St.
10.02.09  Letter dated 9/23/19 from Ed Schiller, Town Engineer, to Neil Connelly, Planning Board Chair, with comments regarding 271 Pavement Rd.

10.02.10  Email thread dated 9/20/19 from Tim Mertzluft, Project Manager for Greenfield Daycare Wellness, indicating owner’s desire to delete Planting Bed “B”. It was suggested some type of porous material be installed in its place.

10.02.11  Email thread from Corey Auerbach, representing Hamlet Meadows, to Matt Fischione, regarding the possibility of an administrative approval of an amended submap at Hamlet Meadows.

10.02.12  Notice of SEQR review to be held 10/2/19 for Love Joy Church.

10.02.13  Copy of resolution adopted by Town Board on 9/16/19 approving the addition of 26 parking spaces at 4931 Transit Rd. with 2 conditions.

10.02.14  Notice of Public Hearing to be held on 10/7/19 for the Special Use Permit at 15 Lancaster Parkway (Dog Training Facility).

10.02.15  Letter from Siebert Rd. Resident Association sent on 9/30/19 to Planning and Town Boards in response to the Draft Scope for Environmental Impact Statement. This response includes public comments regarding traffic, environmental concerns, wetland and natural resource impacts, drainage, and loss of open space. The letter also indicates that the “Draft Scope submitted by Greenman-Pedersen did not conform with NYS SEQR provisions relating to the scoping process”.
Planning Board Minutes
SEQR Review
October 2, 2019

The Planning Board held its meeting at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York on the 2nd day of October 2019 at 7:07 p.m. and there were

PRESENT:
REBECCA ANDERSON, PLANNING BOARD MEMBER
ANTHONY GORSKI, PLANNING BOARD MEMBER
JOSEPH KEEFE, PLANNING BOARD MEMBER
STANLEY JAY KEYS A III, PLANNING BOARD MEMBER
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER
KRISTIN MCCRACKEN, PLANNING BOARD MEMBER
NEIL CONNELLY, PLANNING BOARD CHAIRMAN

EXCUSED:
NONE

ALSO PRESENT:
JOHANNA COLEMAN, SUPERVISOR
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
KEVIN LOFTUS, TOWN ATTORNEY
CYNTHIA MACIEJEWSKI, RECORDING SECRETARY

PURPOSE OF MEETING:
IN THE MATTER OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) OF THE
Love Joy Church
5423 Genesee Street

The Planning Board reviewed the Short Environmental Assessment Form on the 4,150 sq. ft. addition and new parking for 46 cars, add new light poles, landscaping and necessary utilities and site amenities matter, combine four lots owned by Love Joy Church into one lot and split a portion of lot with dwelling off for a separate parcel with an item for item review and discussion of the project impact and magnitude as outlined on the Short Environmental Assessment Form entitled "Part 2 Impact Assessment" which was provided to each member.

PLEASE TAKE NOTICE, that the Planning Board of the Town of Lancaster, acting as an advisory committee to provide input to the Town Board, the designated lead agency under the State Environmental Quality Review Act (SEQRA), has reviewed the following described proposed action, which is an unlisted action, and that committee recommends that there are no significant adverse environmental impacts relative to the criteria found in 6 NYCRR §617.d,
and further recommends that the lead agency issue a **Negative Declaration** for the purposes of Article 8 of the Environmental Conservation Law in accordance with §617.12.

**NAME AND ADDRESS OF LEAD AGENCY**

Lancaster Town Board  
21 Central Avenue  
Lancaster, New York 14086  
Kevin Loftus, Town Attorney  
716-684-3342

**NATURE, EXTENT AND LOCATION OF ACTION:**

The proposed development is of a parcel involving approximately 9.10 acres.

The location of the premises being reviewed is 5423 Genesee Street, Lancaster, New York 14086, Erie County.

This project described as a 4,150 sq. ft. addition with improvements and the combining and split of involved parcels on .95 acre physically disturbed area.

**THE FOLLOWING MOTION TO OFFER A NEGATIVE DECLARATION WAS OFFERED BY MEMBER GORSKI, WHO MOVED ITS ADOPTION, SECONDED BY MEMBER KORZENIEWSKI**

**TO WIT:**

**REASONS SUPPORTING RECOMMENDATION**

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? **No impact.**
2. Will the proposed action result in a change in the use or intensity of use of land? **No impact**
3. Will the proposed action impair the character or quality of the existing community? **No impact**
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? The Town of Lancaster has not established a Critical Environmental Area (CEA).
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? **No impact**
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? **No impact**

7. Will the proposed action impact existing:
   a. Public/private water supplies? **No impact**
   b. Public/private wastewater treatment utilities? **No impact**

8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? **No impact**

9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? **No Impact.**

10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **No impact.** Reviewed and determined to be compliant.

11. Will the proposed action create a hazard to environmental resources or human health? **No impact**

and,

**BE IT FURTHER**

**RESOLVED,** that the Planning Board recommendation be sent to the Town Board, for its review and consideration as the lead agency for the Action.

The question of the adoption of the foregoing Recommendation was duly put to a vote which resulted as follows:

REBECCA ANDERSON, PLANNING BOARD MEMBER  VOTED YES
ANTHONY GORSKI, PLANNING BOARD MEMBER  VOTED YES
JOSEPH KEENE, PLANNING BOARD MEMBER  VOTED YES
STANLEY JAY KEYS II, PLANNING BOARD MEMBER  VOTED YES
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER  VOTED YES
KRISTIN MCCrackEN, PLANNING BOARD MEMBER  VOTED YES
NEIL CONNELLY, PLANNING BOARD CHAIRMAN  VOTED YES

The Motion to Recommend was thereupon adopted.

**OCTOBER 2, 2019**
SITE PLAN REVIEW-PROJECT #5210, NATIONAL FUEL GAS SUPPLY CORPORATION LOCATED 5922 GENESSEE STREET. MODERNIZATION OF GAS UTILITY EQUIPMENT. CONSTRUCT AN ENHANCEMENT TO THE DRIVEWAY AND SEVERAL SHEET METAL ENCLOSURES FOR SENSITIVE EQUIPMENT.

Walter Hughes, Engineer for National Fuel presented the site plan that will upgrade and modernize their facility and reduce possible risk from the Thruway.

**Equipment**-This site houses substantial equipment and pipeline which supplies 30% of Western New York. Property to the east was purchased to relocate the above ground equipment. By moving the site to the east they will reduce the vulnerability to traffic risk from the Thruway. The site will provide easier access to the property, specifically for truck traffic. There are no compressors on site and the mechanical equipment regulates the pressure of the distribution. There will also be improved regulator equipment.

**Engineering**-No changes will be made to the grading and they will install a new storm water facility.

Documents requested by the Attorney’s Office are being submitted.

**DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Kristin McCracken to recommend the approval of the site plan, as submitted, to the Town Board. Motion seconded by Rebecca Anderson.

Roll call as follows:

Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes

Motion carried.

**ZONING UPDATE DISCUSSION**

Chair Connelly has reached out to Gary Jason of the Lancaster Speedway and they are interested in meeting with the Planning Board.

The draft zoning code will be available for review on Monday, October 7, 2019. This should be on the October 16, 2019 Planning Board agenda.

The extension of the rezone moratorium will be on the October 7, 2019 Town Board agenda.
Other items discussed:
A work session with the Land Conservancy may be scheduled prior to a Planning Board meeting in November or December. A date and availability is being worked on.

Ed Schiller, Town Engineer will have the draft scope document ready for review regarding the Siebert Rd. Subdivision.

Ed Schiller, Town Engineer and Member Larry Korzeniewski will not be at the October 16, 2019 Planning Board meeting.

At 7:25 p.m. a motion was made by Joseph Keefe and seconded by Stanley Keysa to adjourn the meeting. Motion carried.
MEMO

TO: Honorable Town Board
   Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: October 3, 2019

RE: National Fuel Gas Supply Corporation

PROJECT#: 5210

LOCATION: 5922 Genesee Street

TYPE: Site Plan Review

RECOMMENDATION: Approve
   Roll call vote:
   Chair Connelly-Yes
   Rebecca Anderson-Yes
   Anthony Gorski-Yes
   Joseph Keefe-Yes

   Stanley Jay Keysa III-Yes
   Lawrence Korzeniewski-Yes
   Kristin McCracken-Yes

CONDITIONS: N/A

CONCERNS: N/A
October 7, 2019

CERTIFICATE AND NOTICE OF HIGHWAY CLOSURE

STATE OF NEW YORK:
COUNTY OF ERIE:

This is to certify that the Commissioner – Highways has jurisdiction of the highways of the County of Erie and does hereby close that portion of the highway in the Town of Lancaster, said County, known as Erie, and described as follows:

CLOSURE:

That portion of Pavement Road (CR 139) between Broadway and Westwood Road will be closed for the replacement of a cross culvert near 152 Pavement Road. This closure will begin on October 16, 2019 and will be completed on October 17, 2019 from 8:00am until 4:00pm. The Erie County Clarence Barn will be performing the work and can be reached at 716-759-8328.

This closure is executed under Article V, Section 104A of the Highway Law in order to permit a proper completion of work of improvement thereon.

IN WITNESS WHEREOF: The undersigned has, on this 7th day of October, 2019 set his hand in Buffalo, New York.

Very truly yours,

WILLIAM E. GEARY JR.
COMMISSIONER OF PUBLIC WORKS

WEB/kcr
cc: See Attached List
October 9, 2019

Honorable Town Board
Town of Lancaster
Lancaster, NY 14086

Re: Planning Consultant for Zoning Changes
Amendment No 1

Dear Board Members,

WWS Planning has submitted Amendment No. 1 for the above referenced project. This will allow consulting during review of the Code Changes.

Amendment 1: Additional Consulting.
Amount: $1,000.00

We have reviewed the Change Order and recommend approval. The new total contract amount will be changed to $4,000.00.

It is requested the attached Amendment be executed and returned for distribution. Should you have any questions, please do not hesitate to contact me.

Very truly yours

Edward M. Schiller, PE
Town Engineer

CC D. Terranova - Town Clerk
      K. Loftus – Town Attorney
      M. Fischione – Code Enforcement Officer
Change in Price:
Original Contract Price

$ 3,000.00

Net Increase (Decrease) from previous Change Orders No. _______ to _______: $ 0.00

Contract Price prior to this Change Order:

$ 3,000.00

Net Increase (Decrease) of this Change Order:

$ 1,000.00

Contract Price with all approved Change Orders:

$ 4,000.00

RECOMMENDED:

ENGINEER (Authorized Signature)  
Date: 10/8/19

APPROVED:

By:
OWNER (Authorized Signature)  
Date:____________________

REQUESTED:

CONSULTANT (Authorized Signature)
Date: 10/8/19
October 9, 2019

Ms. Johanna M. Coleman
Supervisor
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

RE: Communications Backbone Execution Plan: Western to Central/Southern New York Determination of Significance

Dear Ms. Johanna M. Coleman,

The New York Power Authority (NYPA) has developed a Communications Backbone Execution Plan (the Plan) to protect the security of its telecommunication systems. As currently conceived, the Plan will create robust statewide, multipath interconnections between NYPA's major facilities. NYPA sought and received Lead Agency concurrence from the affected Involved Agencies or Interested Parties to conduct an environmental assessment under the State Environmental Quality Review Act (SEQRA) of this segment of its Plan.

Project activities under this segment of the Plan will take place within existing NYPA right-of-ways (ROWs) in Western, Central and Southern New York and within NYPA substations; within a fiberoptic network along the New York State Thruway Authority (NYSTA) ROW; and a microwave link between the James A Fitzpatrick Nuclear Power Plant and NYPA's Clark Energy Center in Central NY. The work is limited to establishing a microwave link, installing optical ground wire (OPGW) on NYPA transmission lines, and leasing unused commercial fiber capacity from the NYSTA's network.

Based on its review, NYPA has determined that implementing this portion of the Plan will not result in any moderate to large adverse environmental impacts. The localized extent and short duration of the unavoidable small adverse environmental impacts, which will be further mitigated by NYPA's adherence to existing permits, plans, and internal environmental policies and procedures, makes it unlikely that implementing this portion of the Plan will cause significant adverse environmental impacts. Implementation of this segment of the Plan will not require preparation of a Draft Environmental Impact Statement, therefore NYPA has issued the attached Full EAF Part 3 and Determination of Significance - Negative Declaration.

If you wish to discuss this determination, please call Erika Cozza at 914-287-3654, or email her at erika.cozza@nypa.gov.

Sincerely,

Gary Palumbo, Sr. Planner
AECOM

w/attachment
Full Environmental Assessment Form

Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:
To complete this section:
- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact.
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

See Narrative.

<table>
<thead>
<tr>
<th>Determination of Significance - Type 1 and Unlisted Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBQR Status:</td>
</tr>
<tr>
<td>Identify portions of EAF completed for this Project:</td>
</tr>
</tbody>
</table>
Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
New York Power Authority as lead agency that:

☐ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact
statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or
substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative
declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 517.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact
statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce these
impacts. Accordingly, this positive declaration is issued.

Name of Action: NYPA Communications Backbone Execution Plan: Western to Central/Southern New York

Name of Lead Agency: New York Power Authority

Name of Responsible Officer in Lead Agency: Patricia Meehan

Title of Responsible Officer: Vice President, Environment, Health & Safety

Signature of Responsible Officer in Lead Agency: [Signature]

Date: 10/4/2019

Signature of Preparer (if different from Responsible Officer): [Signature]

Date: 10/4/2019

For Further Information:
Contact Person: Erika Cozza
Address: 123 Main Street, White Plains, NY 10601
Telephone Number: 914-287-3654

E-mail: erika.cozza@nypa.gov

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)
Applicant (if any)
Environmental Notice Bulletin: http://www.dec.ny.gov/envl/enb.htm1
NYPA COMMUNICATIONS BACKBONE EXECUTION PLAN
WESTERN TO CENTRAL/SOUTHERN NEW YORK
FULL ENVIRONMENTAL ASSESSMENT FORM
Part 3 – Evaluation of the Magnitude and Importance of Project Impacts and
Determination of Significance

To ensure the continued security of its telecommunications, the New York Power Authority (NYPA) has developed a Communications Backbone Execution Plan (the Plan). This multi-year Plan will create statewide, multipath, and robust interconnections between NYPA’s major facilities. NYPA, acting as Lead Agency, has determined that segmentation is merited, but is considering each segment in a manner that is no less protective of the environment (i.e., all segments of the Plan are reviewed as Type 1 actions, even where such segment would otherwise be an Unlisted or Type 2 action). In reviewing each segment, NYPA is considering not only the impact of that segment’s activities, but also the identifiable synergistic or cumulative impacts of implementing the entire Plan as it relates to the segment’s activities.

The current project is the third segment of the Plan. It entails installing Optical Ground Wire (OPGW) along NYPA’s Right of Way (ROW) from western to central/southern NY; leasing unused commercial fiber capacity along the New York State Thruway Authority’s (NYSTA) ROW; and creating a microwave link between the James A. Fitzpatrick Nuclear Power Plant (JAF) and NYPA’s Clark Energy Center (CEC) in central NY.

NYPA began its environmental review of the Plan by assessing the OPGW system to interconnect NYPA’s facilities in the Central New York (CNY) and Catskill regions as one segment (CNY Corridor segment). This work was limited to the removal of existing ground wire and the installation of OPGW on: (1) the GNS-1 line between Blenheim-Gilboa Pumped Storage Power Project (BG) and New Scotland substation, (2) the GF-5 line between BG and Fraser substation, and (3) the UCC2-41 line from Fraser substation to Coopers Corners substation. The scope of the CNY OPGW work was based on the regional proximity and similar communication modality of the work, even with a multi-year implementation schedule.

On August 17, 2017, NYPA issued a negative declaration for the CNY Corridor segment.

The second segment (Northern to CNY) of the Plan encompassed upgrading NYPA’s analog microwave system to a digital microwave system from NYPA’s Plattsburgh Substation to STLFDR Power Dam, installing OPGW from Plattsburgh Substation to the Saranac Substation and Cumberland Head Transition Station, and leasing dark fiber from the Development Authority of the North Country (DANC) from NYPA’s Clark Energy Center to Adirondack Substation to STLFDR Power Dam to the Plattsburgh Substation.
On April 10, 2018, NYPA issued a negative declaration for the Northern to CNY segment.

In Segment 3, NYPA proposes to:

- install OPGW on the NATL line: Niagara to Rochester (NR2), Rochester to Pannel (RP2), Pannel to Clay (PC2), and Clay to Edic (CE2). OPGW will also be installed on the Marcy South line: Utica to Coopers Corner (UCC2-41), Coopers Corner to Dolson Ave (CCDA42), and Dolson Ave to Rock Tavern (DART44);
- lease fiber from the NYSTA connecting Niagara to CEC, CEC to New Scotland, New Scotland to WPO. A second lease will connect Rock Tavern to WPO; and
- establish a microwave link between JAF and CEC.

The OPGW work includes removing the existing ground wire and installing OPGW and ancillary equipment. This work will be performed using helicopters. The work required at the pull sites, which are within NYPA’s Western to Central/Southern New York ROWs, will comply with all applicable regulatory requirements.

For fiber leasing, NYSTA and its commercial carrier will build and operate the fiber optic network infrastructure that will enable NYPA to privately and securely communicate between its existing transmission facilities in Western to Central/Southern NY. A commercial carrier within the NYSTA will dedicate strands in its existing fiber optic network and construct lateral build-outs (LBOs) to NYPA’s facilities. NYSTA’s commercial carrier will use one or more of its existing regeneration facilities to support NYPA’s communication network. Underground portions of the LBOs may require trenching, cable plowing and/or directional drilling to bury cable, as well as minor construction approaching and within the substations.

NYPA assessed the potential environmental impacts resulting from establishing a microwave link between JAF and CEC, OPGW pull sites, and LBOs, as well as the cumulative and synergistic impacts of implementing this project within Western to Central/Southern NY. The proposed activities would typically be considered maintenance work and would therefore be an Unlisted or Type 2 action under SEQRA. However, to ensure that each segment of the Plan is evaluated in a manner that is no less protective of the environment, NYPA is treating the Plan as a Type 1 Action.

After analysis, NYPA determined that no moderate to large adverse environmental impacts would occur at any of the individual work sites, nor did NYPA identify any moderate to large cumulative or synergistic adverse environmental impacts within the Plan as a whole. NYPA nevertheless wishes to further discuss its Part 2 answers where it determined that the proposed activities may result in unavoidable, small adverse environmental impacts to the following areas:
- Land;
- Surface Water;
- Groundwater;
- Air;
- Plants and Animals;
- Agricultural Resources;
- Aesthetic Resources;
- Historic and Archaeological Resources;
- Open Space and Recreation;
- Noise, Odor and Light; and
- Human Health.

Establishing the microwave link between JAF and CEC, OPGW installation, and leasing fiber will be performed in a manner that minimizes environmental impacts in duration and location, and in adherence with state and federal regulatory requirements. Temporary construction and maintenance activities will cause the majority of these small adverse environmental impacts, so many of the impacts identified are short-term and localized in nature.

Because this work will be done within NYPA’s existing ROWs and on land where NYSTA already holds property interests, many of the small adverse environmental impacts will be avoided, minimized, or mitigated by adhering to current permits, plans, and internal policies that govern work within these areas. NYPA has a Department of Environmental Conservation (DEC) ROW General Maintenance Permit (GMP) which governs typical jurisdictional maintenance work. For DEC-jurisdictional areas, NYPA and its contractor will perform the proposed work in accordance with the GMP. Some of the proposed activities will take place along Article VII transmission lines, which are within the jurisdiction of the Public Service Commission (PSC) and subject to NYPA’s Environmental Management and Construction Plan (EM&CP). NYPA will consult with the Department of Public Service (DPS), to determine if the proposed OPGW work will require a minor change to NYPA’s BM&CPs. NYPA will continue to coordinate with DPS on construction procedures and measures to protect the environment.

NYPA will also work with NYSTA to ensure NYPA’s environmental objectives for the project are met. NYSTA and its commercial carrier will be responsible for the preparation and submittal of all environmental permit applications, and any attendant plans and studies for all project activities outside of each substation’s PSC-jurisdictional area.

Adherence to the appropriate set of regulatory terms and conditions will assist NYPA and NYSTA to avoid, minimize and/or mitigate the small adverse environmental impacts on many of the subject areas listed herein. The proposed action is also consistent with current land uses, as well as community plans and character.

Page 3 of 4
Establishing a microwave link between JAF and CEC may result in unavoidable short-term noise and visual impacts during installation. The work will be conducted on NYPA property. There will be no ground disturbances and no increase in tower height. Any unavoidable small adverse environmental impacts will have a short duration limited to installation activities.

For the OPGW installation, NYPA will conduct its activities in a way that minimizes environmental impacts. For removal of the existing ground wire, NYPA will dispose of this aluminum ground wire at an approved facility and will also examine the possibility of recycling the aluminum. Using helicopters will enable NYPA to install the OPGW in an expedited manner that may result in unavoidable short-term noise and visual impacts, but will minimize environmental impacts to land, surface water, groundwater, and plants and animals by reducing construction vehicle traffic along the route of the project. The OPGW installation will occur within existing NYPA ROWs and will therefore be consistent with current uses. Where the OPGW work may occur in the vicinity of open spaces and recreational areas, or near agricultural, aesthetic, or historic or archaeological resources, the extent of these impacts will be limited to the linear path between transmission towers during installation. OPGW pull sites will be located where necessary due to angle changes or splicing (typically, miles apart). Visually, there is less than a 1/8 inch difference between the diameter of the existing ground wire and the OPGW, which results in a negligible impact to aesthetic resources or open space and recreation. Therefore, any unavoidable small adverse environmental impacts will have a short duration.

Making use of the existing overhead lines and underground conduits will minimize any small adverse environmental impacts. Where ground disturbing activities take place, NYSTA’s commercial carrier will conduct its activities in conformance with applicable regulations and procedures. The LBOs to extend the fiber network to NYPA facilities will occur on existing NYSTA and NYPA property and will therefore be consistent with current uses. Where work may occur in the vicinity of open spaces and recreational areas, or near agricultural, aesthetic, or historic or archaeological resources, the extent of these impacts will be limited in location and duration, in that any small environmental impacts will be limited to the linear path between the existing the commercial carrier fiber location and NYPA’s facilities, and only occur during installation activities.

NYPA has determined that the proposed activities will not result in any individual, synergistic or cumulative adverse environmental impacts. The localized extent and short duration of the small adverse environmental impacts, coupled with NYPA’s adherence to the terms and conditions of its GMP, EM&CP, and internal environmental policies and procedures, makes it unlikely that Segment 3 of the Plan will cause significant adverse environmental impacts; therefore NYPA has issued the attached Negative Declaration, and an environmental impact statement is not required.
Dear Supervisor:

We wrote you this past August as to the amount of the town’s dues for your use in budget formulation. There was also an explanation of how these dues were computed. Please contact our office if you did not receive this information. If your town has not yet paid their dues, your town clerk will be receiving a voucher along with an explanation of the dues within the next couple of weeks.

There is no doubt that town government continues to be the most responsive, efficient and “closest to the people” provider of services to residents in New York State today. It is, however, continually challenged by critical issues that arise. Such issues are both programmatic and fiscal, and they impact a town’s ability to provide services to their residents at a reasonable cost. To deal with such challenges, the Association has expanded services for its members. Your support of these efforts through membership in the Association is a direct, invaluable benefit to the residents of your town.

One of the ways in which the Association provides assistance is by training town officials, and the most comprehensive effort in this area is our Training School and Annual Meeting. The 2020 Training School and Annual Meeting will be held at the New York Marriott Marquis, New York City, February 16-19, 2020. Under General Municipal Law, §77-b, the actual and necessary expenses of officers and employees of your town attending the Annual Meeting are proper town charges. A registration form has been enclosed along with information on booking your own hotel room and can also be found in your “Talk of the Towns & Topics” magazine.

We encourage you to register for the meeting and make room reservations online through our Web site: www.nytowns.org by following the links.

You must register with us before booking your room reservation.

On behalf of the entire staff, I promise that we will continue in our efforts to provide updated education training for you and your staff and to represent strongly the views of town government both in Albany and Washington.

Your cooperation in processing your dues voucher will be very much appreciated. Many thanks in advance.

Kindest regards,

Gerald K. Geist
Executive Director
NEWLY ELECTED OFFICIALS
2020 TRAINING SCHOOL

GENERAL INFORMATION

WHEN: January 8 - 10, 2020
RIT Inn & Conference Center, 5257 West Henrietta Road, Henrietta, NY 14467

and

January 15 - 17, 2020
Albany Marriott, 189 Wolf Road, Albany, NY 12205

WHO: All supervisors, town board members, fiscal personnel and town clerks are encouraged to attend.

NOTE: Registration begins at 7:30 a.m. on the first day of each session. A breakfast buffet, which is included with the tuition, is served between 7:30 and 8:30 a.m.

AUTHORITY TO ATTEND: Attendance at this training school is permitted by section 77-b of the General Municipal Law. Subdivision 3 of the section permits the town board to authorize attendance by “any of its members or any officer or employee ... or other person who has been elected pursuant to law to a public office of a municipality for which the term of office has not commenced ...” You are entitled to be reimbursed for all reasonable costs incurred while attending this program.

REGISTRATION INFORMATION: There is a school fee of $200 per member / $250 per non-member, which is payable in advance of the program. This fee covers the cost of tuition, course materials, breakfasts, lunches and coffee breaks. Please complete the registration form and return with payment to the address indicated on the next page.

HOTEL RESERVATIONS: A block of rooms has been reserved at both locations. To reserve a room at the special rates, call your designated hotel, referencing the Association of Towns’ program:

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Rate</th>
<th>Rate Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>RIT Inn &amp; Conference Center</td>
<td>$104</td>
<td>Standard Room</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cut-off date for preferential rates: December 17, 2019</td>
</tr>
<tr>
<td>Albany Marriott</td>
<td>$124</td>
<td>Standard Room</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cut-off date for preferential rates: December 20, 2019</td>
</tr>
</tbody>
</table>

As a town officer, you are not required to pay tax on the room. Tax exempt certificates should be carried with you for check-in. We will have extras available.

FOR FURTHER INFORMATION: Please contact Patty Kebea, Executive Meeting Coordinator, Association of Towns, at (518) 465-7933 or via email at pkebea@nytowns.org.
REGISTRATION FORM

2020 TRAINING SCHOOL FOR NEWLY ELECTED TOWN OFFICIALS**
(ONE ATTENDEE PER FORM)

Please register the following personnel from the

Town of ________________________________

County of ______________________________

for the Training School for Newly Elected Town Officials to be held (check one):

_____ RIT Inn & Conference Center, Rochester, NY
January 8 - 10, 2020

_____ Albany Marriott, Albany, NY
January 15 - 17, 2020

Please choose registration type (check one):

Registration & Meals
- Full Conference Attendees

_____ $200 member  ____ $250 non-member

Registration, Meals & Breaks
- One-day Commuters

_____ $125 member  ____ $175 non-member

Enclosed is a check for $__________ to cover tuition, materials, breakfasts, lunches and breaks for the person listed below. **NOTE: THIS REGISTRATION DOES NOT INCLUDE LODGING. YOU MUST CONTACT THE HOTEL OF YOUR CHOICE TO MAKE ROOM RESERVATION(S). SEE GENERAL INFORMATION SHEET FOR MORE DETAILS.

Please make the check payable to the Association of Towns. Return this form and check to:

Association of Towns, 150 State Street, Albany, NY 12207

NAME ___________________________ TITLE ___________________________

TOWN ___________________________ COUNTY __________________________

ADDRESS _________________________________

CITY ___________________________ STATE _____ ZIP __________________________

DAYTIME PHONE: (____) ________________

E-MAIL ADDRESS: ___________________________ (PLEASE PRINT CLEARLY)

**No refunds after 10 days prior to event.
2020 Newly Elected Town Officials Schools Agenda
January 8, 9 & 10 - RIT Inn & Conference Center, 5257 West Henrietta Road, Henrietta
January 15, 16 & 17 - Albany Marriott, 189 Wolf Road, Albany

Day 1

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speakers</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:45-9:00</td>
<td>Welcome, Introduction to OSC, and Material Briefing</td>
<td>Garry Geist, Executive Director, Association of Towns and TBA, Division of Local Government and School Accountability, Office of the State Comptroller;</td>
</tr>
<tr>
<td>9:00-10:00</td>
<td>Town Government 101: What is a Town, What Services Does a Town Provide and Who Provides Those Services</td>
<td>Lorl Milten, Esq., Counsel, Association of Towns Sarah Brancatella, Esq., Associate Counsel, Association of Towns Katie Hodgdon, Esq., Associate Counsel, Association of Towns</td>
</tr>
<tr>
<td>10:00-10:30</td>
<td>Town Board Tool Kit: Motions, Resolutions, Ordinances &amp; Local Laws</td>
<td>Lorl Milten, Esq., Counsel, Association of Towns Sarah Brancatella, Esq., Associate Counsel, Association of Towns Katie Hodgdon, Esq., Associate Counsel, Association of Towns</td>
</tr>
<tr>
<td>10:30-10:40</td>
<td>10-Minute Break</td>
<td></td>
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<tr>
<td>10:40-11:40</td>
<td>Town Budget Process/Basics</td>
<td>Fred Shellard, Director of Professional Services, NYS Government Finance Officers' Association and local officials to be announced</td>
</tr>
<tr>
<td>11:40-12:30</td>
<td>50-Minute Lunch</td>
<td></td>
</tr>
<tr>
<td>12:30-2:00</td>
<td>The Legalities of Purchasing and Competitive Bidding</td>
<td>Division of Legal Affairs, Office of the State Comptroller</td>
</tr>
<tr>
<td>2:00-2:10</td>
<td>10-Minute Break</td>
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<tr>
<td>2:10-3:10</td>
<td>Retirement Reporting: Elected and Appointed Officials</td>
<td>Employee Retirement System, Office of the State Comptroller</td>
</tr>
</tbody>
</table>

Town Clerk Breakout Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speakers</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:10-4:10</td>
<td>Vital Records: Birth, Marriage and Death</td>
<td>Gary Martinez, NYS Department of Health, Vital Records Unit</td>
</tr>
<tr>
<td>4:10-5:10</td>
<td>Reception</td>
<td>Sponsored by New York Municipal Insurance Reciprocal</td>
</tr>
</tbody>
</table>

(Over)
<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speakers</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00-10:00</td>
<td>Fiscal Accountability for Town Boards</td>
<td>Local Official Training Unit, Office of the State Comptroller</td>
</tr>
<tr>
<td>10:00-11:00</td>
<td>Ethics</td>
<td>Sarah Brancatella, Esq., Associate Counsel, AOT</td>
</tr>
<tr>
<td>11:00-11:10</td>
<td>Break</td>
<td></td>
</tr>
<tr>
<td>11:10-12:10</td>
<td>Freedom of Information Law and Open Meetings Law</td>
<td>Kristin O'Neill, Assistant Director, Committee on Open Government, NYS</td>
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<td></td>
<td>Department of State</td>
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<tr>
<td>12:10-1:00</td>
<td>Lunch</td>
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<tr>
<td>1:00-2:30</td>
<td>Personnel Management for Town Boards</td>
<td>Jeffrey Swiatek, Esq., Partner, Hodgson Russ, LLP</td>
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<tr>
<td>2:30-2:40</td>
<td>Break</td>
<td></td>
</tr>
<tr>
<td>2:40-4:10</td>
<td>Town Supervisor Accounting Responsibility</td>
<td>Local Official Training Unit, Office of the State Comptroller</td>
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<tr>
<td>1:00-3:00</td>
<td>The Minutes Process</td>
<td>Local Official Training Unit, Office of the State Comptroller</td>
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<td>Sue Haag, Town Clerk and Tax Collector, Town of Austerlitz (Albany)</td>
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<tr>
<td></td>
<td></td>
<td>Virgina (Ginny) Ignatowski, Town Clerk and Receiver of Taxes, Town of</td>
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<tr>
<td></td>
<td></td>
<td>Chili (Rochester)</td>
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<tr>
<td>3:00-3:10</td>
<td>Break</td>
<td></td>
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<tr>
<td>3:10-4:10</td>
<td>Records Management</td>
<td>Maria McCashion, Regional Advisory Officer, NYS Archives (Albany)</td>
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<td>Sarah Durling, Regional Advisory Officer, NYS Archives (Rochester)</td>
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<tr>
<td>Day 3</td>
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<tr>
<td>9:00-10:00</td>
<td>Cash Management</td>
<td>Local Official Training Unit, Office of the State Comptroller</td>
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<tr>
<td>10:00-11:00</td>
<td>Roads</td>
<td>Lorf Milhen, Esq., Counsel, Association of Towns</td>
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<tr>
<td>11:00-11:10</td>
<td>Break</td>
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<tr>
<td>11:10-12:10</td>
<td>Regulating Land Use</td>
<td>Speaker to be announced</td>
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<tr>
<td>10:00-11:00</td>
<td>Tax Collection: A Primer for Collectors and Town</td>
<td>Speaker to be announced (Rochester)</td>
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<td></td>
<td>Officials</td>
<td>C. Michele Zigme, Town of Colonie, Receiver of Taxes (Albany)</td>
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<td></td>
<td>Katie Hodgdon, Esq., Associate Counsel, Association of Towns</td>
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<tr>
<td>11:00-11:10</td>
<td>Break</td>
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<tr>
<td>11:10-12:10</td>
<td>Financial Recordkeeping for Town Clerks</td>
<td>Local Official Training Unit, Office of the State Comptroller</td>
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</table>
2020 Annual Meeting & Training School

February 16 - 19, 2020
New York Marriott Marquis
New York, NY

Registration & Hotel Information

2020 Annual Meeting & Training School
New York Marriott Marquis, Feb. 16 - 19, 2020

AT A GLANCE

• Registration Deadlines

2. EXPENSES: Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

• Book your Room


New York Marriott Marquis at 1(877)303-0104
Web Site: https://aws.passkey.com/go/TownsofNY2020

For groups of 10 or more, call or email Ana Monte at (212)704-8953 or ana.monte@marriott.

• Download the mobile event app

Our mobile event app contains class schedule, speaker bios, exhibitor and sponsor information, as well as additional info designed to enhance your entire meeting experience. Download it beginning Feb. 3, 2020 at eventmobi.com/aot2020.

• Upon Arrival

Hotel check-in is on the 8th floor of the hotel. Badge pick up and on-site registration for the Annual Meeting will be on the 5th floor. AOT Annual Meeting registration will be open on Sunday from 11 a.m. to 5 p.m.; Monday from 8 a.m. to 5 p.m. and on Tuesday from 7:30 a.m. to 2 p.m.

Questions? Contact us!
(518)465-7933 • www.nytowns.org

Registration or hotel questions may be directed to Executive Meeting Coordinator Patty Kebea.
Speakers may direct their questions to AOT Director of Information and Programming Chris Anderson.
Exhibitors may direct their questions to AOT Deputy Director Kim Splain.
2020 Annual Meeting & Training School
New York Marriott Marquis, Feb. 16 - 19, 2020

Registration Rates* & Deadlines
*Registration includes refreshments at the Opening General Session on Monday and Breakfast with the Association on Tuesday.

**Online** registration open Nov. 1 at www.nytowns.org
*NYC Transit/MTA – must register via mail, online is not available.

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Early-bird rates
Cut-off is Jan. 24, 2020

- Member municipality, conference | $150
- Non-member municipality, conference | $175
- Non-municipality, company, conference | $350

On-site rates
Begin Jan. 25, 2020

- Member municipality, conference | $185
- Non-member municipality, conference | $210
- Non-municipality, company, conference | $385

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Attorney Continuing Legal Education (CLE)
(Credit hours and rates - 10 Professional Practice/Skills credits and 2 Ethics credits. All courses provide transitional and non-transitional credit.)

fee includes meeting registration.

- Member (early bird / on-site) | $460 / $495
- Non-member (early bird / on-site) | $485 / $520
- Non-municipality, company, conference (early bird / on-site) | $660 / $695

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Code Enforcement Officer In-Service Training
We provide 16 hours of in-service training that is approved by the Department of State for both code enforcement officers and building safety inspectors.

---

Book your room
Cut-off is Jan. 24, 2020

Room reservations made after the cut-off date will be as availability allows.

- Call New York Marriott Marquis at 1(877)303-0104
- Visit: https://aws.passkey.com/go/TownsofNY2020
Registration Form

(One form required per attendee. Cancellation requests must be postmarked or faxed to AOT at (518)465-0724 by 5 p.m. Feb. 3, 2020. All cancellations will be charged a $10 processing fee.)

Print or type:
Name ____________________________
Title ____________________________ Municipality/Company ____________________________
County ____________________________ Phone ____________________________
E-mail Address ______________________ Fax ____________________________
Mailing Address ____________________________

<table>
<thead>
<tr>
<th>Prior to</th>
<th>Registration Type</th>
<th>Select? (✓)</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 24</td>
<td>Early-bird Member</td>
<td></td>
<td>$150</td>
</tr>
<tr>
<td></td>
<td>Early-bird Non-member</td>
<td></td>
<td>$175</td>
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<tr>
<td></td>
<td>Early-bird Non-municipality / company</td>
<td></td>
<td>$350</td>
</tr>
<tr>
<td></td>
<td>Early-bird CLE member</td>
<td></td>
<td>$460</td>
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<td></td>
<td>$485</td>
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<tr>
<td></td>
<td>Early-bird CLE non-municipality/company</td>
<td></td>
<td>$660</td>
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<tr>
<td>Jan. 25</td>
<td>Member</td>
<td></td>
<td>$185</td>
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<tr>
<td></td>
<td>Non-member</td>
<td></td>
<td>$210</td>
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<tr>
<td></td>
<td>Non-municipality / company</td>
<td></td>
<td>$385</td>
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<td></td>
<td>CLE member</td>
<td></td>
<td>$495</td>
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<td></td>
<td>CLE non-member</td>
<td></td>
<td>$520</td>
</tr>
<tr>
<td></td>
<td>CLE non-municipality / company</td>
<td></td>
<td>$695</td>
</tr>
</tbody>
</table>

BOOK your room by Jan. 24, 2020. Vouchers are not an accepted form of payment.
- Call the New York Marriott Marquis at 1(877)303-0104; or
- Visit https://aws.passkey.com/go/TownsofNY2020

MAIL or FAX completed registration form with a check for the corresponding registration fee to:
Association of Towns
150 State St.
Albany, NY 12207
Fax: (518)465-0724
Room Rates, Payment & Parking Garage Information

Please note that if you choose to make your room reservations outside of the Association’s group block, such as through an Internet reservation system or with a discount coupon, the Association can suffer significant financial penalties.

New York Marriott Marquis Room Rates
1535 Broadway, New York, NY 10036
Cut-off is Jan. 24, 2020

Marquis Standard King/Double | $299
Times Square View | $399*
Deluxe Suite | $599*
Premier One-Bedroom Suite | $699*

Reservations made after the cut-off are subject to availability. All reservations must be guaranteed by a major credit card. Room cancellations within 72 hours of reservation date and “no shows” will result in one night’s charge. Hotel check-in is 4 p.m. on the 8th floor. Early arrivals cannot be guaranteed. Check-out time is 11 a.m. Late check-outs cannot be granted due to occupancy. Rooms with an asterisk (*) next to them have limited availability.

To join Marriott Rewards, please follow the instructions at this link and download the Marriott Rewards app: https://www.marriott.com/rewards/createAccount/createAccountPage1.mi.

To pay for hotel by check
1. Please include W9 form.
2. Write Hotel Confirmation Number on Check.
3. Include e-mail address with payment for a copy of your receipt.
4. Include Tax Exempt Form
5. Mail to arrive at least 21 days before your arrival:
   New York Marriott Marquis
   Accounting Dept., 9th Floor
   1535 Broadway
   New York, NY 10036

To pay for hotel in advance by credit card
1. Fill out and fax back the attached credit card authorization form.
2. Include the tax exempt form.
3. To confirm receipt of fax:
   • Call 212-398-1900 and ask for Front Office Credit Dept.
   • Include e-mail address on the credit card authorization form
   • Vouchers are not accepted as a form of payment.

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
<th>Directions</th>
<th>Buses Allowed?</th>
<th>Maximum Height</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astor</td>
<td>(212)869-3543</td>
<td>224 W. 45th St.</td>
<td>Across the street</td>
<td>No</td>
<td>6’</td>
</tr>
<tr>
<td>Showbiz</td>
<td>(212)757-7925</td>
<td>251-257 W. 45th St.</td>
<td>Right out the drive, 150 yards on right</td>
<td>No</td>
<td>No height limit</td>
</tr>
<tr>
<td>Edison Parking</td>
<td>(212)757-8375</td>
<td>332 W. 44th St.</td>
<td>Right out to 9th Ave., left on 44th St., first garage on right</td>
<td>No</td>
<td>6’6”</td>
</tr>
<tr>
<td>Resource Parking</td>
<td>(212)997-9115</td>
<td>164 W. 46th St.</td>
<td>Right on 46th St., parking on right</td>
<td>No</td>
<td>6’</td>
</tr>
<tr>
<td>Icon</td>
<td>(212)757-1498</td>
<td>250 W. 50th St.</td>
<td>South side between 8th Ave. and Broadway</td>
<td>No</td>
<td>6’7”</td>
</tr>
</tbody>
</table>
Travel, Bus / Group & Hotel Arrival Information

Parking: Valet entrance is on 46th St. between Broadway and 8th Ave. Hotel valet parking rates are as follows:

- Compact and standard-sized cars | $65, up to 24 hours
- SUVs | $75, up to 24 hours
- Oversized vehicles | $85 - $90, up to 24 hours

Additional parking is available at several local parking garages; please refer to the parking garage chart on the previous page.

Group travel: For groups with 10 or more rooms with specific billing and arrival and/or departure information, please contact Ana Monte at (212)704-8953 or ana.monte@marriott.com. To expedite your group’s arrival, please complete the New York Marriott Marquis Group Arrival Form in this section and submit to Ana Monte (contact information below). Porterage fees apply.

Bus group check-in: Upon your bus group’s arrival to the New York Marriott Marquis, check-in is on the 3rd floor of the hotel.

Baggage: For all groups, there is a mandatory baggage handling charge: $10.38 per bag/round trip
- The baggage handling fee must be paid prior to arrival either by credit card or by check. Guests will be charged for excess baggage. Checks should arrive at least 14 days before arrival and be mailed to:

Marriott Marquis
Attn: Ana Monte, Asst. Director of Event Planning
3rd Floor, Sales and Catering Office
1535 Broadway, New York, NY 10036

Download our mobile event app: The app will launch Feb. 3. Download it at eventmobi.com/aot2020 and get a feel for your schedule, the presenters and exhibitors before you even step foot in New York City!

5th Annual Social Networking Cocktail Hour: Register by Jan. 24, 2020 for a chance to be invited to our 5th Annual Social Networking Cocktail Hour on Monday evening. Hors d’oeuvres and drinks will be served on New York Marriott Marquis’ private ballroom terrace overlooking iconic Times Square.

Questions? Contact us!
(518)465-7933 • www.nytowns.org

Registration or hotel questions may be directed to Executive Meeting Coordinator Patty Kebee. Speakers may direct their questions to AOT Director of Information and Programming Chris Anderson. Exhibitors may direct their questions to AOT Deputy Director Kim Splain.
Dear Sir/Madam,

This form has been created in order to allow you to have third party expenses charged to your credit/debit card. I understand that the hotel is not required to accept this form and that the guest should check with the hotel to ensure they accept third party transactions (212-398-1900). Please provide all the information requested below to ensure prompt processing of your application. We ask you to please sign and date the form before submission. Please fax the completed form to NEW YORK MARRIOTT MARQUIS at 212-936-7611. Please note: Authorization Form must be received 48 hours prior to guest arrival.

***For Security reasons, Marriott International complies with all Payment Card Industry standards. However, we recommend that the card holder purchase a gift card for the guest rather than send their credit card information via a third party form.

Credit Card Authorization Form

Cardholder Information - Required
Name as it appears on the credit/debit card:

Card type:  ☐ Visa  ☐ MC  ☐ Amex  ☐ Diners/CB  ☐ Discover  ☐ JCB
Account type:  ☐ Personal  ☐ Corporate | Company Name:

Issuing Bank:  Phone #:
Credit Card number:  Exp. Date:
Address:  (where statement is mailed)
City, State and Zip:

Phone number:  Fax or alternate number:

Guest Information - Required
Guest name:

Address:
City, State and Zip:
Confirmation number:

Arrival date:  Departure date:

Relation to cardholder:  ☐ Relative  ☐ Friend  ☐ Business Associate  ☐ Other:

I understand that should there be any issues with the credit/debit card being used to settle my charges, I will be responsible for all expenses incurred during my stay. Departure date cannot be extended unless a new authorization form is completed.

Guest name:  (Printed)
Guest signature:  Date:

Rate Information and Approved Charges - Required
Room rate:*  Taxes:*  Total daily rate:*  Number of nights:  

*(Rate and tax amount must be provided by a hotel representative in order to complete this form)

☐ Room & Tax
☐ Other:  *No incidental charges*

Incidental charges are not covered under the Credit Card Authorization form. The guest will be asked to provide a method of payment for these charges. Items include: Telephone, Food & Beverage, Internet, Movies, Gift Shop, Parking and Laundry. It is recommended that a Gift Card is purchased for the guest to use during their stay to cover such charges. 
https://gift.marriott.com or dial 801-468-4167.

I certify that all information is complete and accurate. I hereby authorize the NEW YORK MARRIOTT MARQUIS to collect payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. Charges must not exceed _________ for the entire stay/event. I understand that a new form will have to be completed if guest wishes to extend his/her stay. I certify that I am the authorized signer of the credit/debit card listed above.

Cardholder name:  (Printed)
Cardholder signature:  Date:
STEPS TO USE MOBILE CHECK-IN WITH MARRIOTT REWARDS APP

**Mobile Check In**
1. Download or Open the Mariott App.
2. Complete Mobile Check In.
3. Ensure "Get a Mobile Key" is selected.
4. Confirm Check In and select done
5. Ensure phone settings allow push notifications from Marriott App

**Mobile Key**
1. Wait to receive the room key ready notification.
2. Click "Get Key".
3. Click the QR command
4. Click the QR icon to put up key.
5. Click "Room Directions" to get to your room.
6. Hold phone against door lock and press to unlock your door.
7. Wait for the to turn

**Ready when you are.**
Mobile check-in gets you to your room faster.

**Get a Mobile Key**
Accepting these Terms and Conditions qualifies you to use a Mobile Key if available.

**You're all set.**
Use the key icon on the right to access Mobile Key whenever you want.

**Unlock Your Room**
Unlocking... use QR to add your phone to the lock.
You're In
New York Marriott Marquis Group Arrival Form

Please Note: Hotel room reservation must be made separately

Name of Group: ________________________________________________

Arrival Date: _____________

Departure Date: _____________

Please Note: Hotel check-in time is 4 p.m. We cannot guarantee ready rooms for any group arrivals prior to 4 p.m. Special room requests are NOT guaranteed 4 p.m. check in. Hotel check-out time is 11 a.m. Bus arrivals (groups of 10 or more) will check-in on the 3rd floor of the hotel.

Bus Arrival / Departure Information*:

Bus Arrival Date: _____________  Bus Arrival Time: _____________

Bus Departure Date: _____________  Bus Departure Time: _____________

Name of Bus/Van/Shuttle Company: ________________________________

Number of Bus/Van/Shuttle: ________________________________

*Please call our Tour Captain Cell # 347-234-3075 on your arrival date 15 minutes prior to arrival at the hotel to ensure that our bell staff is prepared for the group’s bus/shuttle/van arrival.

* Bus pick-up and drop-off location is on 45th Street by Starbucks. New York City does not offer overnight bus parking, so please plan accordingly with your bus company.

* All luggage/bags need to be tagged with guest name Prior to arrival at the hotel.

*IMPORTANT: Please advise Event Manager/Hotel Tour Captain of any arrival/departure time changes

Onsite Contact: ________________________________  Cell Phone: ________________________________

Email Address: ________________________________

Number of People: ____________  Number of Rooms: ____________  Estimated Number of Bags: ____________

The porterage charge is mandatory for all groups (10 or more persons) that have a bus, van and/or shuttle arrival at $10.38 per bag/round trip, regardless if bellman assistance is needed.

Will you require guest assistance with luggage upon arrival:  Yes  No  Date & Time ________________________________

Please note with bag delivery at check-in it will take up to 45-60 minutes for every 20 bags to be delivered to guestrooms by the bellman.

Will you require a bag pull/pick-up at checkout:  Yes  No  Date & Time ________________________________

Please note that checkout is at 11 a.m. and up it will take 30-40 minutes for every 20 rooms for group bag pick up by the bellman.
Form W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1. Name is shown on your income tax return. Name is printed on this line. If not, write the name.

COMM TIMES SQUARE LLC

NEW YORK MARriott MARQUIS

9. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual, partner, or
☒ Single-member LLC
☐ Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check "LLC," "LLC, LLC," or "LLC, LLC, LLC." LLC, LLC, LLC is a single-member LLC that is disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is not disregarded from the owner for U.S. federal tax purposes is treated as a disregarded entity.

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 9).

☐ Exempt payee status (any)
☐ Excexemption from FATCA, reporting codes (any)

[Attachment for parts 5-8 are not fully visible.]

5. Address (number, street, and apt. or suite no.). See instructions.

9895 ROCKLEDGE DR STE 1800

6. City, state, and ZIP code.

BETHESDA, MD 20817

7. Use account number here (optional).

PART I: Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. If individuals, this is generally your social security number (SSN). However, for a resident alien, nonresident alien, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Notes: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

[Blank]

Employer identification number

2 6 3 0 4 3 3 9

PART II: Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or is being used for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding; or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (as defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting are correct.

Certifications Instructions. You must check item 2 above if you have been notified by the IRS that you are subject to backup withholding because you failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, escrowed amounts with respect to mortgage interest, or amounts paid to a nonresident alien or foreign corporation, item 2 above does not apply unless you are subject to backup withholding because you failed to report all interest and dividends on your tax return. For personal service transactions, item 2 does not apply unless you have been notified by the IRS that you are subject to backup withholding. If item 2 applies to you, check the box below that describes your situation.

☐ Am resident of the U.S.
☐ Am not a U.S. person (as defined below)
☐ Am a U.S. person (as defined below)

[Signature and date]

General Instructions

Students references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return tells the IRS to obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or other proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1098-E (proceeds from real estate transactions)
- Form 1098-K (merchandise and credit card transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1006-A (acquisition or abandonment of an interest in real property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. If you do not check Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is Backup Withholding, later.
This form may only be used by government employees of the United States, New York State, or political subdivisions of New York State.

<table>
<thead>
<tr>
<th>Name of hotel or motel</th>
<th>Dates of occupancy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From:</td>
</tr>
<tr>
<td></td>
<td>To:</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Address (number and street)</th>
<th>City</th>
<th>State</th>
<th>ZIP code</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

**Certification:** I certify that I am an employee of the department, agency, or instrumentality of New York State, the United States government, or the political subdivision of New York State indicated below; that the charges for the occupancy of the above business on the dates listed have been or will be paid for by my governmental entity; and that these charges are incurred in the performance of my official duties as an employee of that governmental entity.

I certify that the above statements are true, complete, and correct, and that no material information has been omitted. I make these statements and issue this exemption certificate with the knowledge that this document provides evidence that state and local sales or use taxes do not apply to a transaction for which I tendered this document, and that willfully issuing this document with the intent to evade any such tax may constitute a felony or other crime under New York State Law, punishable by a substantial fine and a possible jail sentence. I understand that the vendor is a trustee for, and on account of, New York State and any locality with respect to any state or local sales or use tax the vendor is required to collect from me; that the vendor is required to collect such taxes from me unless I properly furnish this certificate to the vendor; and that the vendor must retain this certificate and make it available to the Tax Department upon request. I also understand that the Tax Department is authorized to investigate the validity of tax exemptions claimed and the accuracy of any information entered on this document.

<table>
<thead>
<tr>
<th>Governmental entity (federal, state, or local)</th>
<th>Agency, department, or division</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee name (print or type)</th>
<th>Employee title</th>
<th>Employee signature</th>
<th>Date prepared</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Instructions**

**Who may use this certificate**

If you are an employee of an entity of New York State or the United States government and you are on official New York State or federal government business and staying in a hotel or motel, you may use this form to certify the exemption from paying state-administered New York State and local sales taxes (including the $1.50 hotel unit fee in New York City). This does not include locally imposed and administered hotel occupancy taxes, also known as local bed taxes.

New York State governmental entities include any of its agencies, instrumentalities, public corporations, or political subdivisions.

Agencies and instrumentalities include any authority, commission, or independent board created by an act of the New York State Legislature for a public purpose. Examples include:

- New York State Department of Taxation and Finance
- New York State Department of Education

Public corporations include municipal, district, or public benefit corporations chartered by the New York State Legislature for a public purpose or in accordance with an agreement or compact with another state. Examples include:

- Empire State Development Corporation
- New York State Canal Corporation
- Industrial Development Agencies and Authorities

Political subdivisions include counties, cities, towns, villages, and school districts.

The United States of America and its agencies and instrumentalities are also exempt from paying New York State sales tax. Examples include:

- United States Department of State
- Internal Revenue Service

Other states of the United States and their agencies and political subdivisions do not qualify for sales tax exemption. Examples include:

- the city of Boston
- the state of Vermont

To the government representative or employee renting the room

Complete all information requested on the form. Give the completed Form ST-129 to the operator of the hotel or motel upon check-in or when you are checking out. You must also provide the operator with proper identification. Sign and date the exemption certificate. You may pay your bill with cash, with a personal check or personal credit card, with a government voucher, or with a government credit card.

**Note:** If, while on official business, you stay at more than one location, you must complete an exemption certificate for each location. If you are in a group travelling on official business, each person must complete a separate exemption certificate and give it to the hotel or motel operator.

To the hotel or motel operator

Keep the completed Form ST-129 as evidence of exempt occupancy by New York State and federal government employees who are on official business and staying at your place of business. The certificate should be presented to you when the occupant checks in or upon checkout. The certificate must be presented no later than 90 days after the last day of the first period of occupancy. If you accept this certificate after 90 days, you have the burden of proving the occupancy was exempt. You must keep this certificate for at least three years after the later of:

- the due date of the last sales tax return to which this exemption certificate applies; or
- the date when you filed the return

This exemption certificate is valid if the government employee is paying with:

- cash
- personal check or credit/debit card
- government voucher
- government credit card

Do not accept this certificate unless the employee presenting it shows appropriate and satisfactory identification.

Substantial penalties will result from misuse of this certificate.
CERTIFICATE OF DESIGNATION

This form must be filed with:
THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK, 150 STATE STREET, ALBANY, NY 12207

No later than FEBRUARY 3, 2020
In order to establish eligibility and credentials to vote at the 2020 Business Session

TO:  THE OFFICERS AND MEMBERS OF
The Association of Towns of the State of New York

To Ensure Correct Spelling On Badges, Please Print Or Type

I, ________________________________, Town Clerk of the Town of ________________________, in
the County of _____________________ and State of New York DO HEREBY CERTIFY that
the town board of the aforesaid town has duly designated the following named person to attend
the Annual Business Session of the Association of Towns of the State of New York, to be held on
February 19, 2020, in the Astor Ballroom of the New York Marriott Marquis, 1535 Broadway, NYC,
NY 10036, and to cast the vote of the aforesaid town, pursuant to §6 of Article III of the Constitution
and Bylaws of said Association:

NAME OF VOTING DELEGATE_____________________________________________________

TITLE_________________________________________ E-MAIL ADDRESS_____________________

ADDRESS_____________________________________________________________________

In the absence of the person so designated, the following named person has been designated to
cast the vote of said town:

NAME OF ALTERNATE___________________________________________________________

TITLE_________________________________________ E-MAIL ADDRESS_____________________

ADDRESS_____________________________________________________________________

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town

this _______ day of ____________________ 20____

[Signature]

Town Clerk
Memorandum

TO: Neil Connelly, Planning Board Chairman  
Planning Board Members  
Johanna Coleman, Supervisor  
Adam Dickman, Council Member  
Ronald Ruffino, Sr., Council Member  
Dawn Gaczewski, Council Member  
Matthew Walter, Council Member

FROM: Michelle Barbaro, Park Crew Chief

DATE: October 11, 2019

SUBJECT: AMENDED SITE PLAN REVIEW – Project #3014  
Thomann Asphalt Paving Corp.  
70 Gunnville Rd  
This Site Plan Modification amends a Site Plan approved from (2014) to reflect existing site conditions. Notably, the “Coverall Building” shown on existing survey submitted with application is in a different location than was shown on the previously approved Site Plan. No new construction or development is proposed as part of this application.

After reviewing the above referenced project, the Town’s Forestry Department has no issues with the Application for an Amended Site Plan.

Should you have any questions, please do not hesitate to contact me.

MB:jw

cc: Matt Fischione, Building Inspector  
Cyndi Maciejewski, Secretary to the Planning Board
October 11, 2019

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

At Charter, locally known as Spectrum, we continue to enhance our services in order to offer more entertainment and communication choices, and to deliver the best value to our customers. We are committed to offering our customers with products and services we are sure they will enjoy.

Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and continue to rise. Despite our best efforts to control these costs, this has resulted in a change in the rates we charge our customers.

Effective on or after November 12, 2019, the following monthly pricing changes will affect new customers subscribing to Spectrum TV Silver and Spectrum TV Gold Services.

<table>
<thead>
<tr>
<th>Services/Products/Equipment</th>
<th>Pricing Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spectrum TV Silver</td>
<td>Will increase by $5.00 to $97.49</td>
</tr>
<tr>
<td>Spectrum TV Gold</td>
<td>Will increase by $5.00 to $117.49</td>
</tr>
</tbody>
</table>

Further, effective on or after November 12, 2019, Charter will launch the Spectrum TV Sports Pack, a new channel sports tier, available for monthly subscription to new customers for $5.00 per month. Existing customers who currently receive these channels as part of their service will not be charged an additional fee for the new tier.
<table>
<thead>
<tr>
<th>Spectrum TV Sports Pack</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESPN College Extra 1 HD</td>
</tr>
<tr>
<td>ESPN College Extra 2 HD</td>
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<td>Outdoor Channel</td>
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<tr>
<td>Tennis Channel</td>
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If you have any questions about this change, please feel free to contact me at 716-686-4446 or via email at mark.meyerhofer@charter.com.

Sincerely,

Mark Meyerhofer
Director, Government Affairs
Charter Communications
October 9, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Honorable Town Board:

In September, the Highway Dept. milled and repaved the parking lot at Lancaster Town Center. Materials for this project totaling $74,398.65 were purchased from New Enterprise Stone & Lime Co. Inc. 8615 Wehrle Drive, Williamsville, NY 14221.

At this time, I respectfully request Town Board approval to transfer funds from the portion of the unappropriated fund balance from December 31, 2018, that was assigned for capital improvements. If approved, I would appreciate if you would transfer these funds to budget line item 01-1620-0433.

If you have any questions or concerns, please contact me at your convenience.

Respectfully submitted,

Michelle Barbaro
Park Crew Chief

MB/sg

Cc: Johanna Coleman, Supervisor
    Dave Brown, Director of Administration & Finance
    Dan Amatura, Highway Superintendent
TOWN OF LANCASTER
21 CENTRAL AVENUE
LANCASTER, NY 14086-2128
PHONE # (716) 683-1610 FAX # (716) 683-0512

Voucher

Vendor: 0000004326
NEW ENTERPRISE STONE & LIME CO., INC.
P.O. BOX 845211
PITTSBURGH, PA 15264-5211

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Total: $74,398.65

Invoice Detail

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Total: $74,398.65
# VOUCHER

**Department:** TOWN OF LANCASTER

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**AP Date:** 10/2/19
**Invoice Amount Total:** $74,398.65

**PARKS & RECREATION DEPT.**

**Amy Swinarski**
Accounts Receivable Billing

**Department Approval**

The above services or materials were rendered as furnished to the municipality on the date stated and the charges are correct.

**Approval for Payment**

This claim is approved and ordered paid from appropriations indicated above.

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<tr>
<th>DATE</th>
<th>AUTHORIZED OFFICIAL</th>
<th>AUDITING BOARD</th>
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New Enterprise Stone & Lime Co., Inc.  
Buffalo, NY 14227  
(716) 826-7310

INVOICE

Sold To: Town of Lancaster  
525 Pavement Rd  
Lancaster, NY 14086

INVOICE

Date | Ticket  | Description | Qty | Unit | Unit Price | Amount |
--- | --- | --- | --- | --- | --- | --- |
9/12/2019 | 50845937 | TYPE 3 BINDER, F9 | 9.93 | Ton | 62.85 | 624.10 |
9/12/2019 | 50845937 | ASPHALT, ADJUSTMENT, CREDIT | -9.93 | Ton | 1.89 | -18.77 |

Subtotal | 9.93 | | | | | 605.33 |

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Please detach and submit this portion with your payment. Thank you.  
All invoices already reflect the cash price discount.

MAIL TO: New Enterprise Stone & Lime Co., Inc.  
PO BOX 645211  
Pittsburgh, PA 15264-5211

Payment Voucher

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Make checks payable to New Enterprise Stone & Lime Co., Inc.

Amount Remitted $________

Customer: Town of Lancaster

Page 1 of 2
New Enterprise Stone & Lime Co., Inc.
Buffalo, NY 14227
(716) 826-7310

<table>
<thead>
<tr>
<th>Date</th>
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Subtotal: 93.33
SubTotal: 6,128.07
Sales Tax: 0.00
Amount Due: 6,128.07

**TOTAL DUE** 6,733.40

Customer: Town of Lancaster

Page 2 of 2
New Enterprise Stone & Lime Co., Inc.
Buffalo, NY 14227
(716) 826-7310

INVOICE

Sold To: Town of Lancaster
525 Pavement Rd
Lancaster, NY 14086

INVOICE

<table>
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<tr>
<th>Date</th>
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<th>Unit</th>
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Please detach and submit this portion with your payment. Thank you.
All invoices already reflect the cash price discount.

MAIL TO: New Enterprise Stone & Lime Co., Inc.
PO BOX 645211
Pittsburgh, PA 15264-5211

INVOICE

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Make checks payable to New Enterprise Stone & Lime Co., Inc.

Customer: Town of Lancaster
**New Enterprise Stone & Lime Co., Inc.**  
Buffalo, NY 14227  
(716) 826-7310

<table>
<thead>
<tr>
<th>Date</th>
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Subtotal: 236.13  
Total: 14,394.53  
Sales Tax: 0.00  
Amount Due: 14,394.53

**TOTAL DUE**  
14,394.53

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**INVOICE**  
**INVOICE SUBTOTAL**  
14,394.53  
**TAX**  
0.00  
**AMOUNT DUE**  
$14,394.53

**Customer:**  
Town of Lancaster

Page 2 of 2
New Enterprise Stone & Lime Co., Inc.
Buffalo, NY 14227
(716) 826-7310

Sold To: Town of Lancaster
525 Pavement Rd
Lancaster, NY 14086

INVOICE

ACH/Wire Payment PNC Bank
Bank Acct #: 8026302441
Routing #: 031207607
EIN: 23-1374051

SERVICE CHARGE OF 1 1/2% PER MONTH (18% PER ANNUM) WILL BE APPLIED TO THE ACCOUNT ON ALL
PAST DUE INVOICES.

TERMS
Net 30 Days

ACCT NO.
81450

PURCHASE ORDER
SALES ORDER
PLANT

2019 Lancaster 525 Pavement- 53/63
1000222620
54630372 Barton Road #2 Hot Mix Asphalt

JOB NO.
2019 Lancaster 525 Pavement- 53/63

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Please detach and submit this portion with your payment. Thank you.
All invoices already reflect the cash price discount.

Payment Voucher

MAIL TO: New Enterprise Stone & Lime Co., Inc.
PO BOX 645211
Pittsburgh, PA 15264-5211

Amount Remitted $

Customer: Town of Lancaster
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INVOICE SUBTOTAL: $22,941.70
TAX: 0.00
AMOUNT DUE: $22,941.70

Customer: Town of Lancaster
## New Enterprise Stone & Lime Co., Inc.
### Buffalo, NY 14227
(716) 826-7310

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**Subtotal** 376.34

**SubTotal** 22,941.70

**Sales Tax** 0.00

**Amount Due** 22,941.70

**TOTAL DUE** 22,941.70

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**INVOICE SUBTOTAL** 22,941.70

**TAX** 0.00

**AMOUNT DUE** $22,941.70

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**Customer:** Town of Lancaster
New Enterprise Stone & Lime Co., Inc.
Buffalo, NY 14227
(716) 826-7310

INVOICE

Sold To: Town of Lancaster
525 Pavement Rd
Lancaster, NY 14086

Date Ticket Description Qty Unit Unit Price Amount
9/13/2019 51222819 TYPE 6F2,F3 TOP HIGH FRICTION 10.86 Ton 67.75 735.77
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9/13/2019 51222820 TYPE 6F2,F3 TOP HIGH FRICTION 18.38 Ton 67.75 1,246.25
9/13/2019 51222820 ASPHALT, ADJUSTMENT, CREDIT -18.38 Ton 2.09 -38.41
9/13/2019 51222822 TYPE 6F2,F3 TOP HIGH FRICTION 18.30 Ton 67.75 1,239.83
9/13/2019 51222822 ASPHALT, ADJUSTMENT, CREDIT -18.30 Ton 2.09 -36.26
9/13/2019 51222825 TYPE 6F2,F3 TOP HIGH FRICTION 18.42 Ton 67.75 1,247.98
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9/13/2019 51222828 ASPHALT, ADJUSTMENT, CREDIT -10.29 Ton 2.09 -21.51

Please detach and submit this portion with your payment. Thank you.
All invoices already reflect the cash price discount.

MAIL TO: New Enterprise Stone & Lime Co., Inc.
PO BOX 645211
Pittsburgh, PA 15264-5211

PAYMENT VOUCHER

INVOICE NO: 7169977
DUE DATE: 10/14/2019
AMOUNT REMITTED: $30,329.02

Make checks payable to New Enterprise Stone & Lime Co., Inc.

Customer: Town of Lancaster
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INVOICE SUBTOTAL 30,328.02
TAX 0.00
AMOUNT DUE 30,328.02

Customer: Town of Lancaster

Page 2 of 3
# New Enterprise Stone & Lime Co., Inc.

**Address:**
Buffalo, NY 14227  
(716) 826-7310

## INVOICE

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Subtotal: **461.91**

Sales Tax: **0.00**

Amount Due: **30,329.02**

---

**INVOICE SUBTOTAL: 30,329.02**  
**TAX: 0.00**  
**AMOUNT DUE: $30,329.02**

**Customer:** Town of Lancaster
Jean Farmer

From: Sue Gryczynski
Sent: Wednesday, October 02, 2019 3:17 PM
To: Jean Farmer
Subject: Budget Transfers

Jean,

I want to confirm that the budget transfers have been completed:

MC 001.1620.0260 $21260.00
New 001.1620.0433 $74398.65

I have added them on our expense ledgers.

P.S. Michelle thinks these budget transfers were made. We’re just double checking.

Thank you,
Sue

called Sue/Rec 10/3/19

do not have a letter regarding
TB to Accounting. Budget Adj for
New Ent. Michelle not in office
today. Sue will let us know
who has to do letter to TB for
resolution. Will have to do
for next pay of 10/21. Will
pay mid Oct. for New Ent &
keep copies.
October 14, 2019

Honorable Town Board
Town of Lancaster
Lancaster, NY 14086

Re: Summerfield Farms Subdivision Phase 8
    Pavement & Curb, Storm Sewer, and Water Line

Dear Board Members:

The above improvements installed at Summerfield Farms Subdivision Phase 8 have been constructed in accordance with approved plans.

We therefore recommend that Public Improvement Permit #797 be deemed complete by the Town.

This subdivision is Private and contains no public infrastructure.

If you have any questions or comments, please call.

Very truly yours,

Edward Schiller, P.E.
Town Engineer

Cc Town Clerk
    Town Attorney
October 14, 2019

Supervisor Joanna M. Coleman  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Dear Supervisor Coleman:

As you know, the meals on wheels program of FeedMore WNY serves the homebound elderly and disabled in Lancaster each day – providing them with two nourishing meals and a few minutes of crucial companionship. In fact, this year, we will provide hot lunches and cold suppers to approximately 120 people in the Town of Lancaster.

We could not continue to do this without assistance from many different supporters in the community, including the Town of Lancaster. Thank you very much for the town’s $30,000 contribution toward the cost of meals for 2018.

This year, we will produce more than 900,000 meals for our homebound clients throughout WNY and another 250,000 for seniors who are mobile and healthy enough to get to a congregate center for lunch. This would not be possible without your help.

With sincere appreciation,

Lauren Picone  
Government Affairs Manager

Thank you so much for all of your support!
October 15, 2019

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086  

Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to authorize an emergency repair of the elevator at the Town of Lancaster Library. The elevator is currently not functioning and, therefore, we are not ADA compliant in allowing full access to the Library. The elevator will require replacement of the power unit and it will take two weeks for the parts to come in. Schindler Elevator Corporation, 80 Curtwright Drive, Suite 3, Williamsville, NY, 14221, has provided the only quote to do the repair at a cost of $15,985.00, as they currently have the maintenance agreement for the elevators at the Library. The funds will be taken out of Account 01.7410.0426, Repairs and Maintenance.

Should you require any further information, please do not hesitate to contact me.

Respectfully yours,

Michelle Barbaro  
Parks Crew Chief  
Town of Lancaster  

MB/jw  

Cc: Johanna Coleman, Town Supervisor  
Kevin Loftus, Town Attorney  
Diane Terranova, Town Clerk
UPGRADE ORDER AGREEMENT

Date: 10/09/2019

To:
Lancaster Public Library
5466 Broadway St
Lancaster, NY 14086

Attn: Michelle Barbaro

Schindler hereby proposes to furnish and install the following with respect to the equipment located at the above building:

Power Unit- One (1) Elevator

Existing hydraulic power units generally are belt drive, exposed moving parts, and have valve and muffler assemblies mounted under the tank that are not ideal to noise sensitive environments or maintenance. We recommend replacing/upgrading your power unit with a new quality built, dependable, submersible power unit, which will provide the following benefits:

- Positive displacement screw pump and submersible motor
- Direct coupled motor and motor
- Pump submerged in oil to eliminate dust and dirt problems
- Low noise operation with anti-vibrations mounts, ideal for noise sensitive environments.
- Top mounted hydraulic valve and muffler assemblies permits easy access for maintenance.
- Less labor intensive maintenance (no belts or exposed moving parts).
- Reliable operation

Schindler Elevator Corporation is proposing to provide all labor, material, engineering and supervision to perform the following scope of work during the regular working hours of the elevator trade:

- Remove existing power unit
- Replace with new submersible type power unit. The new submersible power unit will be a self-contained assembly consisting of an oil tank, motor, pump, oil control valve, muffler, and suction line strainer. The new control valve and muffler will be located above the oil reservoir at the top of the tank unit. The new hydraulic tank will be constructed of no less than 12 GA. cold rolled steel and designed to prevent fluid loss through component leakage or spillage. The tank will be equipped with a removable cover to accommodate inspection and maintenance operations.
- Perform the necessary adjustments, test operation, and return elevator back to service.
Power Unit Upgrade Package
Submersible pump/motor/valve

Old dry-mount power units:
- Are prone to leaks
- Require longer shutdown time to repair
  - have to drain oil in some cases

New submersible power units:
- Are not prone to leaks
- Provide increased reliability
- Include tank, valve, motor, pump, muffler, oil

Price: $15,985.00, plus applicable taxes. (Quotations valid for 60 days; price based upon work during regular working hours of regular working days

*Financing available (see below)

Payment: 50% of the price is due upon acceptance of this proposal;
40% of the price is due as work progresses within 30 days of invoice;
Balance due upon completion, within 30 days of invoice.
Schindler retains title to any equipment furnished hereunder until final payment is made. Late or non-payment will result in assessment of interest charged at a rate of 1 1/2% per month or the highest legal rate available, and any attorneys' fees, expenses and costs of collection.
Available Financing: Schindler understands that the cost of capital improvements can put a strain on a property's budget. For this reason, Schindler has teamed with leading financial organizations (Lender) in an effort to help our customers sort through the best options to fund these capital improvements. The financing is done directly between the Lender and you, our customer. In return, Schindler requires that you enter into a new 5-year maintenance agreement with Schindler.

Often times, other building systems will need upgrades as a part of the elevator or escalator improvements. The cost of the related work can be rolled into the total finance package with the Lender.

As an example, if you finance $25,000.00 for 60 months, your monthly payment would be approximately $510.00 plus any applicable state and federal tax. The monthly finance payment is an approximation and will be finalized between you and the Lender.

Financing is subject to the borrower's qualifications, including income, property evaluation, sufficient equity and final credit approval. Approvals are subject to underwriting guidelines, interest rates, and program guidelines. Loans are subject to change without notice based upon eligibility and market conditions. This is not a commitment to make a loan as financing options are subject to credit checks and approval.

This program is offered and provided through third-party financial organizations and are dependent upon those entities' rules, regulations, and restrictions.

If the maintenance agreement is cancelled for any reason prior to the 60-month term, all remaining balances become due immediately.

Your sales representative will be happy to facilitate the process moving forward if you are interested in our financing option. The finance credit approval form can be found attached to this document.

The Town of Lancaster is listed as an Additional Insured on the Certificate of Insurance for service provided.
The attached terms and conditions are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

________________________________________

By: Aaron Loganathan

For: Schindler Elevator Corporation

Title: Sales Representative

Date: 10/9/2019

Accepted:

________________________________________

By:

For: The Town of Lancaster

Title:

Date:

Approved:

________________________________________

By: 

Title: District Manager

Date:
TERMS AND CONDITIONS

1. Any changes to the building to meet local or state codes are to be made by Purchaser. Any changes in the Work required due to building conditions discovered in the performance of the Work will be paid by Purchaser.

2. No work, service materials or equipment other than as specified hereunder is included or intended.

3. Purchaser retains its normal responsibilities as Owner of the equipment which is subject of this Agreement.

4. Schindler will not be liable for damages of any kind, in excess of the Price of this Agreement, nor in any event for special, indirect, consequential or liquidated damages.

5. Any cutting and patching is by others and not included in this work.

6. Neither party shall be responsible for any loss, damage, detention or delay for causes beyond its reasonable control, including strikes, lockouts, or labor disputes, or acts of God. Dates for the performance or completion of the work shall be extended as is reasonably necessary to compensate for the delay.

7. We warrant that the work will comply with the specifications and that there will be no defects in materials or workmanship for one year after completion of the work or acceptance thereof by beneficial use, whichever is earlier. Our duty under this warranty is to correct nonconformance or defect at our expense within a reasonable time after the receipt of notice. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Purchaser's remedies hereunder are exclusive.

8. Purchaser agrees to defend, indemnify and hold Schindler harmless from and against any claims, lawsuits, demands, judgments, damages, costs and expenses arising out of this Agreement except to the extent caused by or resulting from the sole and direct fault of Schindler.

9. For non-maintenance contract customers, Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler under this Agreement.

INSURANCE: At a minimum, Customer shall provide to Schindler, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of $2M per occurrence, $5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.

10. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.

11. In the event of governmental changes to applicable tariffs, tax rates, including but not limited to sales tax, use tax, excise tax, privilege tax, transaction tax and similar changes, or loss of tax exempt status, Schindler reserves the rights to adjust the contract price accordingly to account for all additional cost impacts.
**CERTIFICATE OF LIABILITY INSURANCE**

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER:**
Willie of New York, Inc.
o/26 Century Blvd
P.O. Box 303191
Nashville, TN 37230151 USA

**INSURED:**
Schindler Elevator Corporation
20 Whippney Road
P.O. Box 1935
Merrittown, NJ 07862

**INSURER B:**
American Zurich Insurance Company

**INURED B:**
American Zurich Insurance Company

**INURED C:**

**INURED D:**

**INURED E:**

**INURED F:**

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**DELETIONS**

- Workers Compensation & Employers Liability
- Employers Liability
- Per Statute

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES**

This voids and replaces Previously Issued Certificate Dated 01/08/2019 WITH ID: W9898164.

**SEC2910 - CONT# 41-112175**

Lancaster Public Library, 5466 Broadway St, Lancaster, NY 14086.

---

**CERTIFICATE HOLDER**

Town of Lancaster
21 Central Ave
Lancaster, NY 14086

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE:**

[Signature]

© 1988-2016 ACORD CORPORATION. All rights reserved.
ADDITIONAL REMARKS SCHEDULE

AGENCY
Willis of New York, Inc.

POLICY NUMBER
See Page 1

CARRIER
See Page 1

NAMED INSURED
Schindler Elevator Corporation
20 Whippany Road
P.O. Box 1935
Morrison, NJ 07962

NAIC CODE
See Page 1

EFFECTIVE DATE
See Page 1

ADDITIONAL REMARKS

This Additional Remarks Form is a Schedule to ACORD Form, form number: 25

Form Title: Certificate of Liability Insurance

To the extent required by written contract, the following is named as an Additional Insured: The Town of Lancaster.

The insurance coverage referenced for the Additional Insured(s), per policy form and written contract, is Primary and Non-contributory.

Waiver of Subrogation is provided on the referenced policies to the extent required by written contract and where permitted by law.
Advisory notice to policyholders regarding the
U.S. Treasury Department's Office of Foreign Assets Control
("OFAC") regulations

No coverage is provided by this policyholder notice nor can it be construed to replace any provisions of your policy. You should read your policy and review your declarations page for complete information on the coverages you are provided.

This notice provides information concerning possible impact on your insurance coverage due to directives issued by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC").

Please read this Notice carefully.

OFAC administers and enforces sanctions policy based on Presidential declarations of "national emergency". OFAC has identified and listed numerous:

- Foreign agents;
- Front organizations;
- Terrorists;
- Terrorist organizations; and
- Narcotics traffickers;

as "Specially Designated Nationals and Blocked Persons." This list can be located on the United States Treasury's website – http://www.treasury.gov/about/organizational-structure/offices/Pages/Office-of-Foreign-Assets-Control.aspx.

In accordance with OFAC regulations, if it is determined that you or any other insured, or any person or entity claiming the benefits of this insurance has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, this insurance will be considered a blocked or frozen contract and all provisions of this insurance are immediately subject to OFAC restrictions. When an insurance policy is considered to be such a blocked or frozen contract, no payments or premium refunds may be made without authorization from OFAC. Other limitations on premiums and payments also apply.
Notification to Others of Cancellation

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<td>01/01/2019</td>
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<td>18741-522</td>
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part
Liquor Liability Coverage Part
Products/Completed Operations Liability Coverage Part

A. If we cancel this Coverage Part(s) by written notice to the first Named Insured for any reason other than nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation:
   1. To the name and address corresponding to each person or organization shown in the Schedule below; and
   2. At least 10 days prior to the effective date of the cancellation, as advised in our notice to the first Named Insured, or the longer number of days notice if indicated in the Schedule below.

B. If we cancel this Coverage Part(s) by written notice to the first Named Insured for nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or organization shown in the Schedule below at least 10 days prior to the effective date of such cancellation.

C. If notice as described in Paragraphs A. or B. of this endorsement is mailed, proof of mailing will be sufficient proof of such notice.

SCHEDULE

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<tr>
<th>Name and Address of Other Person(s) / Organization(s):</th>
<th>Number of Days Notice:</th>
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<tbody>
<tr>
<td>Town of Lancaster</td>
<td>30</td>
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<tr>
<td>21 Central Avenue</td>
<td></td>
</tr>
<tr>
<td>Lancaster, NY 14086</td>
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All other terms and conditions of this policy remain unchanged.

Includes copyrighted material of Insurance Services Office, Inc., with its permission.
Notification to Others of Cancellation or Nonrenewal

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial Automobile Coverage Part

A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured for any reason other than nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation or non-renewal:
   1. To the name and address corresponding to each person or organization shown in the Schedule below; and
   2. At least 10 days prior to the effective date of the cancellation or non-renewal, as advised in our notice to the first Named Insured, or the longer number of days notice if indicated in the Schedule below.

B. If we cancel this Coverage Part by written notice to the first Named Insured for nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or organization shown in the Schedule below at least 10 days prior to the effective date of such cancellation.

C. If notice as described in Paragraphs A. or B. of this endorsement is mailed, proof of mailing will be sufficient proof of such notice.

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<td>See U-GL-1446-A CW (05/10)</td>
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All other terms and conditions of this policy remain unchanged.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<table>
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<tr>
<th>Name Of Additional Insured Person(s) Or Organization(s):</th>
<th>Location(s) Of Covered Operations</th>
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<tr>
<td>As required by Written Contract.</td>
<td>As required by Written Contract.</td>
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Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;
in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:
1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:
1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.
C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the declarations; whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.
Other Insurance Amendment – Primary And Non-Contributory

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Named Insured: Schindler Elevator Corporation
Address (including ZIP Code): P.O. Box 1935, 20 Whippany Road, Morristown, NJ 07962-1935

This endorsement modifies insurance provided under the:
Commercial General Liability Coverage Part

SECTION IV. COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance, is amended per the following:

1. The following paragraph is added under a. Primary Insurance:
   
   This insurance is primary insurance as respects our coverage to an additional insured person or organization, where the written contract or written agreement requires that this insurance be primary and non-contributory. In that event, we will not seek contribution from any other insurance policy available to the additional insured on which the additional insured person or organization is a Named Insured.

2. The following paragraph is added under b. Excess Insurance:

   This insurance is excess over:
   
   Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

Any provisions in this Coverage Part not changed by the terms and conditions of this endorsement continue to apply as written.
Waiver Of Subrogation (Blanket) Endorsement

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

The following is added to the Transfer Of Rights Of Recovery Against Others To Us Condition:

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: SCHINDLER ELEVATOR CORPORATION

Endorsement Effective Date:

SCHEDULE

Name Of Person(s) Or Organization(s):
WHERE REQUIRED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<table>
<thead>
<tr>
<th>Named Insured:</th>
<th>Schindler Elevator Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endorsement Effective Date:</td>
<td>01/01/2019</td>
</tr>
</tbody>
</table>

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

Where required by written contract executed prior to loss.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The Transfer Of Rights Of Recovery Against Others To Us condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.
WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT, OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.
WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT, OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION
Hi Jean,

Yes, Michelle did check with me and that is okay.

Thank you,
Kara

Kara Stock
Library Director
Lancaster Public Library
5466 Broadway
Lancaster, NY 14086
(716) 683-1120

Hi Kara,
Attached is a letter from Michelle Barbaro (Parks & Rec) requesting a Town Board resolution for the repair of the elevators at the Library, and I was just checking to see if she spoke to you regarding this repair since this is your budget? If you agree, I will have the Supervisor authorize the repair work and request the resolution. Remember that the cost of the repair will come out of your 2019 Budget.

Buffalo & Erie County Public Libraries have more than 3.2 million materials - books, eBooks, DVDs, music & more. Free library cards (traditional and eLibrary) are available to Erie County, New York residents and to those who work and/or attend school in Erie County, NY. Follow the library on Facebook, Twitter, Instagram, Pinterest, Flickr and on our podcast All Booked Up! Information: 716-858-8900 or http://www.buffalolib.org.
October 15, 2019

Matthew Fischione
Code Enforcement Officer
21 Central Avenue
Lancaster, New York 14086

Re: SPECIAL USE PERMIT
Royal Car Wash
6645 Transit Road

Dear Matt:

Enclosed is a copy of a letter from Anthony Daniele requesting a renewal of their Special Use Permit to operate an express exterior car wash, which will expire on November 20, 2019 on premises located at 6645 Transit Road.

Please inform the Town Board and my office as to the applicant's compliance to all conditions stipulated in his permit so that a resolution to renew this Special Use Permit may be prepared for the next Town Board Meeting.

Sincerely yours,

OFFICE OF THE TOWN CLERK

Diane M. Terranova
Town Clerk

DMT/dm

Encl.
cc: Kevin Loftus, Town Attorney
    Town Board

File: Zoning Special Use.wpd
October 10, 2019

Town Board c/o Diane Terranova, Clerk
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086
716-683-9028

Re: SPECIAL USE PERMIT – 6645 Transit Road

Dear Town Board Members,

We are in receipt of your letter dated October 7, 2019 regarding our Special Permit renewal for the Royal Car Wash at 6645 Transit Road.

We request a renewal of this permit to remain in compliance.

Sincerely,

Anthony Daniele
President
New York State Department of Taxation and Finance
Sales Tax Registration
W A Harriman Campus
Albany NY 12227-0865

ROYAL WASH LANCASTER, LLC
2851 MONROE AVE
ROCHESTER NY 14618-4133

New York State Department of Taxation and Finance
Certificate of Authority

Identification number
81-3375527
(Use this number on all returns and correspondence)

ROYAL WASH LANCASTER, LLC
6645 TRANSIT RD
BUFFALO NY 14221-7212

is authorized to collect sales and use taxes under Articles 28 and 29 of the New York State Tax Law.
Nontransferable
This certificate must be prominently displayed at your place of business.
Fraudulent or other improper use of this certificate will cause it to be revoked.
The certificate may not be photocopied or reproduced.

VALIDATED
6/21/2018
Dept of Tax and Finance
October 17, 2019

Mr. Edward Schiller, Town Engineer
Wm. Schutt & Associates
37 Central Avenue
Lancaster, New York 14086

Mr. Matthew Fischione, Building Inspector
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Re: Application for Dumping Permit -
Daryl & Kim Brodnicki
240 Peppermint Road

Gentlemen:

Enclosed is an application from the above referenced petitioner requesting a permit pursuant to Chapter 22-8 of the Code of the Town of Lancaster for permission to dump and dispose of materials outside of permitted sanitary landfill areas.

Would you please review the above referenced application and recommend to the Town Board whether you approve or disapprove of the issuance of this permit.

Sincerely yours,

OFFICE OF THE TOWN CLERK

Diane M. Terranova
Town Clerk

DMT/dm
Encl.

cc: Town Board

File: Permit/Prmdumpitrs.doc
APPLICATION PURSUANT TO CHAPTER 22-8 OF THE CODE OF THE TOWN OF LANCASTER

- FOR PERMISSION TO -

DUMP AND DISPOSE OF MATERIALS OUTSIDE PERMITTED SANITARY LANDFILLS

ITEM 1. PROPERTY OWNER:

DARYL KIM BRODICKI
(Name)

240 Peppermint RD
(Address)

ITEM 2. FILE SITE LOCATION AND DESCRIPTION:
(i.e. - 5782 Broadway - private dwelling on one acre lot)

240 Peppermint RD - Private Dwelling on 5/4 Acre Lot

ITEM 3. ZONING CLASSIFICATION:

Residential

ITEM 4. PURPOSE AND EXTENT OF FILLING OPERATION:

TO BRING UPGRADE OF BACK YARD BECAUSE NEIGHBOR YARDS WERE HIGHER, MAKE OURS

ITEM 5. EXPECTED DURATION OF FILLING OPERATION:

Was 4 weeks

ITEM 6. TYPE OF FILL:

Clean Dirt Fill + Top Soil

ITEM 7. IDENTIFY SOURCE OF FILL:

Fill From Residential Property

ITEM 8. STREAMS AND DRAINAGE DITCHES:

Are there any streams or drainage ditches on this property? (yes) (no) NO

ITEM 9. FLOOD PLAIN:

Is fill site located in a designated Town of Lancaster area flood plain? (yes) (no) NO
ITEM 10: WET LAND AREA:

Is fill site located in a designated New York State Wetland area?
(yes) (no) **NO**

ITEM 11. SITE PLAN:

Applicant must attach to this application a site plan similar to the sample attached hereto showing the following:
   a) Site Plan
   b) Location of all buildings on fill site
   c) Location of all streams or drainage on fill site whether titled or not
   d) Shaded area where fill is to be deposited

ITEM 12. TOPOGRAPHICAL PLAN:

Applicant must add to the Site Plan a topographical plan similar to the sample attached hereto showing the following:
   a) The present grade line
   b) A dotted line indicating the proposed finished grade level

ITEM 13. ADDITIONAL STATEMENT OF APPLICANT: (If desired)

SEE SIDE NOTESHEET

AFFIRMATION OF OWNER:

I certify that I/we am/are the owner(s) of the property for which this Filling Permit is requested, that I/we have examined this application, and the statements contained therein are true to the best of my/our knowledge and belief.

[Signature]
(Signature of Property Owner)

[Signature]
(Signature of Property Owner)

INSTRUCTIONS TO APPLICANT

Applicant must complete application, draw sample site plan (see sample attached) and deliver it to the Town Clerk, with a non-refundable processing fee of $100.00. Make check payable to "Town of Lancaster."

The application is then forwarded to the Code Enforcement Officer and Town Engineer for recommendation.

Upon receipt of their written recommendations, the application will be presented to the Town Board for a resolution approving or denying said application.

File:Permit/dumpapplication

Revised 8/22/19
To Whom It May Concern:

The purpose of this letter is to explain the reasoning behind the leveling of the backyard at 240 Peppermint Road, Lancaster. In 2015, Billy D built a house next to us and his property was graded several feet higher than our property. We discovered that he had a pipe draining into our backyard, constantly flooding the area behind our pool, adjacent to his property. He never sufficiently remedied the problem. Additionally, in 2018 Mark and Laurie built on the other side of us. We have had no issues with that side of the property; however, we are also approximately a foot below them.

It was our intention to raise the level of our own land and add several inches to bring us up and avoid some of the flooding. We received fill from Dunski Construction. This was clean fill from a work site in Darien, NY. We then contracted with Buffalo Earthworks to rough grade, final grade with topsoil, and hydroseed. No drainage was run as we are still well below both adjacent properties.

During the time the company was grading, the Lancaster town inspector visited the work site at 240 Peppermint Road and consulted with the company. Dillon explained that we were using clean fill and topsoil to bring up the lawn, putting in a berm, and seeding the lawn. We did not receive any citation at that time and did not realize that we were in violation. We have had repeated issues with our neighbor and are attempting to quietly separate ourselves from any contact with him in order to cease further interaction with him.

As all work has already been completed, please feel free to look at the site and see that we remain several feet below the adjacent property. Please advise us how best to remedy this situation.

Sincerely,

Kimberley and Daryl Brodnicki
Hi Diane,

This week our office received Ed Schiller’s October 14 letter confirming that the pavement, curb, storm sewer, and waterline improvements have been constructed in accordance with the previously approved plans.

I have reviewed the file and agree that a resolution should be prepared acknowledging Public Improvement Permit #797 is complete.

Let me know if anything else is needed with respect to this request.

Thanks,
Kevin