June 19, 2019

Planning Board Members:  Neil Connelly, Chairman  
Rebecca Anderson  
Anthony Gorski  
Joseph Keefe  
Stanley Jay Keysa III  
Lawrence Korzenieiewski  
Kristin McCracken  

Town Board Members:  Johanna Coleman, Supervisor  
Adam Dickman  
Dawn Gaczewski  
Ronald Ruffino, Sr.  
Matthew Walter  

Engineering Consultant:  Ed Schiller, Wm. Schutt & Associates  

Town Attorney:  Kevin E. Loftus  

Town Highway Superintendent:  Daniel J. Amatura  

Building & Zoning Inspector:  Matthew Fischione  

Gentlemen/Ladies:

Enclosed is a draft copy of the minutes of a meeting of the Planning Board of Lancaster which was held June 19, 2019. Please review it for errors and completeness. These minutes will not become final until approved at a subsequent Planning Board meeting, and may be amended before approval.

Sincerely yours,

Neil R. Connelly  
Planning Board Chairman  

NRC:cm
Encl.
A meeting of the Planning Board of the Town of Lancaster, Erie County, New York was held at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York, on the 19th day of June 2019 at 7:00 P.M. and there were present:

PRESENT:          Neil Connelly, Chairman  
                  Rebecca Anderson, Member  
                  Anthony Gorski, Member  
                  Joseph Keefe, Member  
                  Stanley Jay Keysa III, Member  
                  Lawrence Korzeniewski, Member  
                  Kristin McCracken, Member

EXCUSED:          None

ABSENT:           None

ALSO PRESENT:     None

Town Board Members: Johanna Coleman, Supervisor

Other Elected Officials: None

Town Staff:       Kevin Loftus, Town Attorney  
                  Ed Schiller of Wm. Schutt & Assoc.  
                  Matt Fischione, Code Enforcement Officer  
                  Cynthia Maciejewski, Recording Secretary
Meeting called to order by Chair Connelly at 7:00 P.M.

Pledge of Allegiance led by Member McCracken.

Minutes-A motion was made by Kristin McCracken to approve the minutes from the June 5, 2019 Planning Board Meeting. Motion seconded by Anthony Gorski and unanimously carried.

Town of Lancaster Planning Board
Communications-June 19, 2019

6.19.01 Memos dated 6/10/19 from Dan Amatura, Highway Superintendent, indicating no comment regarding JAGG Electric, Lorall Lake HOA, and Parker Hannifin expansion.

6.19.02 Copy of resolution adopted by Town Board on 6/03/19 approving site plan for expansion at 21 Pavement Rd.

6.19.03 Copy of resolution adopted by Town Board on 6/03/19 approving site plan for manufacturing/warehouse expansion for Advanced Thermal Solutions, 15 Enterprise Dr.


6.19.05 Memo dated 6/14/19 from Kevin Loftus, Town Attorney, noting that SEQR Reviews will be held for Commercial Development, Lancaster Pkwy, and Wainwright 2-Lot Subdivision.

6.19.06 SEQR response dated 6/10/19 from ECWA regarding 12 Wendling Ct.

6.19.07 SEQR response dated 6/03/19 from Erie County Department of Public Works, regarding 5 Wainwright Ct.

6.19.08 SEQR response dated 5/29/19 from NYS DEC regarding 12 Wendling Ct.

6.19.09 SEQR response dated 5/31/19 from the US Army Corps. of Engineers regarding 12,000 sq. ft. development on Lancaster Parkway.
6.19.10 Memo dated 6/12/19 from Matt Fischione, Code Enforcement Officer, with comments regarding JAGG Electric & Controls, 18 Lancaster Parkway.

6.19.11 Memo dated 6/12/19 from Matt Fischione, Code Enforcement Officer, with comments regarding site plan amendment for Parker Hannifin Expansion, 4087 Walden Ave.

6.19.12 Memo dated 6/12/19 from Matt Fischione, Code Enforcement Officer, with comments regarding Map Cover Amendment, Project #9181. (Lorrall Lake HOA)

6.19.13 Letter dated 6/13/19 from Ed Schiller, Town Engineer, indicating the drainage design presented by Lorrall Lake HOA is in accordance with Town requirements.

6.19.14 ZBA minutes of the 6/13/19 meeting.

6.19.15 Letter dated 6/13/19 from Ed Schiller, Town Engineer, with comments regarding Lorrall Lake HOA Rear Yard Drainage.

6.19.16 Letter dated 6/14/19 from Ed Schiller, Town Engineer, with comments regarding JAGG Electric Site Plan Amendment, 18 Lancaster Parkway.

6.19.17 Letter dated 6/14/19 from Ed Schiller, Town Engineer, with comments regarding Parker Hannifin Corp., 4087 Walden Ave.

6.19.18 Letter dated 6/14/19 from Ed Schiller, Town Engineer, with comments regarding 4-Lot Subdivision, Broadway, east of Ranson Rd.

6.19.19 Letter dated 6/14/19 from Ed Schiller, Town Engineer, with comments regarding revised site plan for 12 Wendling Ct.


6.19.21 Phone call from Tim Boyle, representing NOCO, to Neil Connelly, Planning Board Chair, to discuss concept plan for Walden Ave. at Central Ave.

6.19.22 Memo dated 6/19/19 from Kevin Loftus, Town Attorney, noting that SEQR Review will be held for Parker Hannifin, 6466 Broadway.
Letter dated 6/18/19 from Charles & Janet Marchetta, 134 Nichter Road, regarding Lorral Lake.

PUBLIC HEARING SCHEDULED FOR 7:10 P.M.
At 7:10 p.m. the Planning Board held a Public Hearing to hear all interested persons upon an application for a preliminary plat plan approval for the proposed 5 Wainwright Court, 2 lot subdivision, Project #2702.

NAME OF PERSON(S) ADDRESSING THE PLANNING BOARD ON THIS SUBJECT
Joseph Steiner-Proponent

Proponent/Opponent Comments/Questions

Motion made by Kristin McCracken at 7:11p.m. and seconded by Stanley Keysa to close the public hearing.
Roll call as follows:
Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Motion carried.
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes
Planning Board Minutes
SEQR Review
June 19, 2019

The Planning Board held its meeting at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York on the 19th day of June 2019 at 7:05p.m. and there were

PRESENT:  REBECCA ANDERSON, PLANNING BOARD MEMBER
            ANTHONY GORSKI, PLANNING BOARD MEMBER
            JOSEPH KEEFE, PLANNING BOARD MEMBER
            STANLEY JAY KEYSIA III, PLANNING BOARD MEMBER
            LAWRENCE KORZHENIEWSKI, PLANNING BOARD MEMBER
            KRISTIN MCCREACKEN, PLANNING BOARD MEMBER
            NEIL CONNELLY, PLANNING BOARD CHAIRMAN

EXCUSED:   NONE

ALSO PRESENT:  JOHANNA COLEMAN, SUPERVISOR
                MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
                EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
                KEVIN LOFTUS, TOWN ATTORNEY
                CYNTHIA MACIEWEWSKI, RECORDING SECRETARY

PURPOSE OF MEETING:

IN THE MATTER OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) OF THE
WAINWRIGHT 2-LOT SPLIT SUBDIVISION
LOCATED AT 5 WAINWRIGHT COURT

The Planning Board reviewed the Short Environmental Assessment Form on the 2-Lot split subdivision matter with an item for item review and discussion of the project impact and magnitude as outlined on the Short Environmental Assessment Form entitled “Part 2 Impact Assessment” which was provided to each member.

PLEASE TAKE NOTICE, that the Planning Board of the Town of Lancaster, acting as an advisory committee to provide input to the Town Board, the designated lead agency under the State Environmental Quality Review Act (SEQRA), has reviewed the following described proposed action, which is an unlisted action, and that committee recommends that there are no significant adverse environmental impacts relative to the criteria found in 6 NYCRR §617.d, and further recommends that the lead agency issue a Negative Declaration for the purposes of Article 8 of the Environmental Conservation Law in accordance with §617.12.
NAME AND ADDRESS OF LEAD AGENCY

Lancaster Town Board  
21 Central Avenue  
Lancaster, New York 14086  
Kevin Loftus, Town Attorney  
716-684-3342

NATURE, EXTENT AND LOCATION OF ACTION:

The proposed development is of a parcel involving approximately .80 acre.

The location of the premises being reviewed is 5 Wainwright Court, Lancaster, New York 14086, Erie County.

This project described as a two lot subdivision on .35 acre physically disturbed area.

THE FOLLOWING MOTION TO OFFER A NEGATIVE DECLARATION WAS OFFERED BY MEMBER KEENE, WHO MOVED ITS ADOPTION, SECONDED BY MEMBER KORZENIEWSKI, TO WIT:

REASONS SUPPORTING RECOMMENDATION
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? No impact
2. Will the proposed action result in a change in the use or intensity of use of land? No impact
3. Will the proposed action impair the character or quality of the existing community? No impact
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? The Town of Lancaster has not established a Critical Environmental Area (CEA).
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? No impact
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? No impact
7. Will the proposed action impact existing:  
a. Public/private water supplies? No impact  
b. Public/private wastewater treatment utilities? No impact
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? **No impact**

9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? **No impact**

10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **No impact**

11. Will the proposed action create a hazard to environmental resources or human health? **No impact**

and,

BE IT FURTHER

RESOLVED, that the Planning Board recommendation be sent to the Town Board, for its review and consideration as the lead agency for the Action.

The question of the adoption of the foregoing Recommendation was duly put to a vote which resulted as follows:

REBECCA ANDERSON, PLANNING BOARD MEMBER  VOTED YES
ANTHONY GORSKI, PLANNING BOARD MEMBER  VOTED YES
JOSEPH KEEFE, PLANNING BOARD MEMBER  VOTED YES
STANLEY JAY KEYSA III, PLANNING BOARD MEMBER  VOTED YES
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER  VOTED YES
KRISTIN MCCrackEN, PLANNING BOARD MEMBER  VOTED YES
NEIL CONNELLY, PLANNING BOARD CHAIRMAN  VOTED YES

The Motion to Recommend was thereupon adopted.
PRELIMINARY PLAT PLAN REVIEW-PROJECT #2702, WAINWRIGHT 2-LOT SUBDIVISION AT 5 WAINWRIGHT COURT. PROPOSED SPLIT OF ONE LOT INTO TWO LOTS.

Joseph Steiner, owner and applicant presented the split of his property into two lots. He has a potential buyer that will build a ranch style home on the new parcel. All utilities are there. The additional information requested at the last Planning Board meeting was submitted. The survey with elevations and building setbacks was reviewed. The neighbors are in favor of the new lot. A sidewalk waiver will be requested due to no existing sidewalks in the immediate area. The front of the house faces west and the driveway is to be determined. There is a request from the potential buyer for the home to be addressed as 11 Wainwright Court.

DETERMINATION

Based on the information presented to the Planning Board, a motion was made by Lawrence Korzeniewski to recommend the approval of the Preliminary Plat Plan to the Town Board with one condition:

1. Sidewalk waiver

Motion seconded by Stanley Keysa

Roll call as follows:

Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes

Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes

Motion carried.
Planning Board Minutes
SEQR Review
June 19, 2019

The Planning Board held its meeting at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York on the 19th day of June 2019 at 7:15p.m. and there were

PRESENT:
REBECCA ANDERSON, PLANNING BOARD MEMBER
ANTHONY GORSKI, PLANNING BOARD MEMBER
JOSEPH KEEFE, PLANNING BOARD MEMBER
STANLEY JAY KEYSAL III, PLANNING BOARD MEMBER
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER
KRISTIN MCCREACKEN, PLANNING BOARD MEMBER
NEIL CONNELLY, PLANNING BOARD CHAIRMAN

EXCUSED:
NONE

ALSO PRESENT:
JOHANNA COLEMAN, SUPERVISOR
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
KEVIN LOFTUS, TOWN ATTORNEY
CYNTHIA MACIEJEWSKI, RECORDING SECRETARY

PURPOSE OF MEETING:

IN THE MATTER OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) OF THE COMMERCIAL DEVELOPMENT
LOCATED AT 0 LANCASTER PKWY., S.B.L. 94.00-3-33.3

The Planning Board reviewed the Short Environmental Assessment Form on the 12,000 sq. ft. structure for small business/lease space matter with an item for item review and discussion of the project impact and magnitude as outlined on the Short Environmental Assessment Form entitled “Part 2 Impact Assessment” which was provided to each member.

PLEASE TAKE NOTICE, that the Planning Board of the Town of Lancaster, acting as an advisory committee to provide input to the Town Board, the designated lead agency under the State Environmental Quality Review Act (SEQRA), has reviewed the following described proposed action, which is an unlisted action, and that committee recommends that there are no significant adverse environmental impacts relative to the criteria found in 6 NYCRR §617.d, and further recommends that the lead agency issue a Negative Declaration for the purposes of Article 8 of the Environmental Conservation Law in accordance with §617.12.
NAME AND ADDRESS OF LEAD AGENCY

Lancaster Town Board
21 Central Avenue
Lancaster, New York 14086
Kevin Loftus, Town Attorney
716-684-3342

NATURE, EXTENT AND LOCATION OF ACTION:

The proposed development is of a parcel involving approximately 4.5 acres.

The location of the premises being reviewed is 0 Lancaster Parkway, S.B.L. 94.00-3-33.3, Lancaster, New York 14086, Erie County.

This project described as a commercial development on .80 acre physically disturbed area.

THE FOLLOWING MOTION TO OFFER A NEGATIVE DECLARATION WAS OFFERED BY MEMBER GORSKI, WHO MOVED ITS ADOPTION, SECONDED BY MEMBER KEYSRA, TO WIT:

REASONS SUPPORTING RECOMMENDATION

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?  
   No impact
2. Will the proposed action result in a change in the use or intensity of use of land?  
   No impact
3. Will the proposed action impair the character or quality of the existing community?  
   No impact
4. Will the proposed action have an Impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?  
   The Town of Lancaster has not established a Critical Environmental Area (CEA).
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?  
   No impact
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?  
   No impact
7. Will the proposed action impact existing:
   a. Public/private water supplies? **No impact**
   b. Public/private wastewater treatment utilities? **No impact**

8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?
   **No impact** Letter from the DEC of archeologically sensitive area was received.

9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?
   **No or small impact** Letter dated 5/31/19, Army Corp. of Engineers recommends a new wetland delineation. A permit from the Army Corp. of Engineers could be required.

10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?
    **No impact**

11. Will the proposed action create a hazard to environmental resources or human health?
    **No impact**

and,

**BE IT FURTHER**

**RESOLVED,** that the Planning Board recommendation be sent to the Town Board, for its review and consideration as the lead agency for the Action.

The question of the adoption of the foregoing Recommendation was duly put to a vote which resulted as follows:

REBECCA ANDERSON, PLANNING BOARD MEMBER  VOTED YES
ANTHONY GORSKI, PLANNING BOARD MEMBER  VOTED YES
JOSEPH KEEFE, PLANNING BOARD MEMBER  VOTED YES
STANLEY JAY KEYS A III, PLANNING BOARD MEMBER  VOTED YES
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER  VOTED YES
KRISTIN MCCrackEN, PLANNING BOARD MEMBER  VOTED YES
NEIL CONNELLY, PLANNING BOARD CHAIRMAN  VOTED YES

The Motion to Recommend was thereupon adopted.

**JUNE 19, 2019**
SITE PLAN REVIEW-PROJECT #1621, COMMERCIAL DEVELOPMENT, LOCATED AT 0 LANCASTER PARKWAY, S.B.L. 94.00-3-33.3, 12,000 SQ FT STRUCTURE FOR SMALL BUSINESS/LEASE SPACE ON A 1.5 ACRE OF LAND.

Michael Metzger of Metzger Civil Engineering explained that a wetland biologist will be taking a look at this site and provide information to the Army Corp. of Engineers and obtain a sign off or permitting as required. Wetland Delineation will need to come to the Town after being reviewed and could result in a permit from the Army Corp of Engineers or a change in the plans. SHPO was previously signed off on with the development of the industrial park. This information needs to be provided back.

Parking concerns will be looked at but is difficult to determine until tenants are obtained. Use permits will not be issued until reviewed and approved by Matt Fischione, Code Enforcement Officer.

DETERMINATION

Based on the information presented to the Planning Board, a motion was made by Rebecca Anderson to recommend the approval of the Site Plan to the Town Board with the following conditions:
1. Wetland Delineations requested by the Army Corp of Engineers be copied to the Town
2. Satisfy SEQR
3. Sign off from SHPO
4. Parking to comply with the Town Code and based upon occupancy

Motion seconded by Neil Connelly

Roll call as follows:
Chairman Connelly-Yes            Stanley Jay Keysa III-Yes
Rebecca Anderson-Yes             Lawrence Korzeniewski-Yes
Anthony Gorski-Yes               Kristin McCracken-Yes
Joseph Keefe-Yes

Motion carried.
Planning Board Minutes
SEQR Review
June 19, 2019

The Planning Board held its meeting at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York on the 19th day of June 2019 at 7:25p.m. and there were

PRESENT:  REBECCA ANDERSON, PLANNING BOARD MEMBER
           ANTHONY GORSKI, PLANNING BOARD MEMBER
           JOSEPH KEEFE, PLANNING BOARD MEMBER
           STANLEY JAY KEYSIA III, PLANNING BOARD MEMBER
           LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER
           KRISTIN MCCRACKEN, PLANNING BOARD MEMBER
           NEIL CONNELLY, PLANNING BOARD CHAIRMAN

EXCUSED:   NONE

ALSO PRESENT:  JOHANNA COLEMAN, SUPERVISOR
                MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
                EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
                KEVIN LOFTUS, TOWN ATTORNEY
                CYNTHIA MACIEJEWSKI, RECORDING SECRETARY

PURPOSE OF MEETING:

IN THE MATTER OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) OF THE PARKER HANNIFIN EXPANSION LOCATED AT 4087 WALDEN AVENUE

The Planning Board reviewed the Short Environmental Assessment Form on the proposed 36,000 sq. ft. addition off the south side of the existing building with other improvements including pavement and storm water facilities matter with an item for item review and discussion of the project impact and magnitude as outlined on the Short Environmental Assessment Form entitled “Part 2 Impact Assessment” which was provided to each member.

PLEASE TAKE NOTICE, that the Planning Board of the Town of Lancaster, acting as an advisory committee to provide input to the Town Board, the designated lead agency under the State Environmental Quality Review Act (SEQRA), has reviewed the following described proposed action, which is an unlisted action, and that committee recommends that there are no significant adverse environmental impacts relative to the criteria found in 6 NYCRR §617.d,
and further recommends that the lead agency issue a **Negative Declaration** for the purposes of Article 8 of the Environmental Conservation Law in accordance with §617.12.

**NAME AND ADDRESS OF LEAD AGENCY**

Lancaster Town Board  
21 Central Avenue  
Lancaster, New York 14086  
Kevin Loftus, Town Attorney  
716-684-3342

**NATURE, EXTENT AND LOCATION OF ACTION:**

The proposed development is of a parcel involving approximately 11.77 acres.

The location of the premises being reviewed is 4087 Walden Avenue, Lancaster, New York 14086, Erie County.

This project described as a 36,000 sq. ft. addition on 3.4 acres physically disturbed area.

**THE FOLLOWING MOTION TO OFFER A NEGATIVE DECLARATION WAS OFFERED BY MEMBER MCCracken, WHO MOVED ITS ADOPTION, SECONDED BY MEMBER KEEFE,**

TO WIT:

**REASONS SUPPORTING RECOMMENDATION**

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?  
   **No impact**

2. Will the proposed action result in a change in the use or intensity of use of land?  
   **No impact**

3. Will the proposed action impair the character or quality of the existing community?  
   **No impact**

4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?  
   The Town of Lancaster has not established a Critical Environmental Area (CEA).

5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?  
   **No impact**

6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?  
   **No impact**
7. Will the proposed action impact existing:
   a. Public/private water supplies? **No impact**
   b. Public/private wastewater treatment utilities? **No impact**
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?
   **No impact**
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?
   **No impact**
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?
    **No impact**
11. Will the proposed action create a hazard to environmental resources or human health?
    **No impact**

and,

**BE IT FURTHER**

RESOLVED, that the Planning Board recommendation be sent to the Town Board, for its review and consideration as the lead agency for the Action.

The question of the adoption of the foregoing Recommendation was duly put to a vote which resulted as follows:

REBECCA ANDERSON, PLANNING BOARD MEMBER  VOTED YES
ANTHONY GORSKI, PLANNING BOARD MEMBER  VOTED YES
JOSEPH KEEFE, PLANNING BOARD MEMBER  VOTED YES
STANLEY JAY KEYS A III, PLANNING BOARD MEMBER  VOTED YES
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER  VOTED YES
KRISTIN MCCrackEN, PLANNING BOARD MEMBER  VOTED YES
NEIL CONNELLY, PLANNING BOARD CHAIRMAN  VOTED YES

The Motion to Recommend was thereupon adopted.

JUNE 19, 2019
AMENDED SITE PLAN REVIEW-PROJECT #3444, PARKER HANNIFIN EXPANSION, LOCATED AT 4087 WALDEN AVENUE. 36,000 SQ FT ADDITION OFF THE SOUTH SIDE OF THE EXISTING BUILDING WITH OTHER IMPROVEMENTS INCLUDING PAVEMENT AND STORMWATER FACILITIES.

Michael Metzger of Metzger Civil Engineers and Michael Peccia of Parker Hannifin presented the existing site of 11 acres with a 120,000 sq. ft. facility that is used for compressed air dryers and smoke eaters which are large pieces of equipment. The company has been consolidating to Lancaster. The parking to the front will remain and there will be three additional loading docks. **Storm water/drainage** - The storm water detention pond will be reconfigured to work better with storm water quality measures and upgrades. A fire lane and turn around will be added to the site. Ed Schiller, Town Engineer discussed the runoff from the property needing to be treated. Oil and grease runoff needs to be addressed. The velocity of the flow in a heavy rain needs to be addressed. **Queueing lane** - The two paved queueing lanes shown on the drawings along the south property line are in the side yard setback and would need to be relocated or granted a variance. The additional queueing areas are not vital to prevent back up. They will return to the Planning Board at a later date to have the queueing lanes reviewed. **Pre-engineered building** - Even though this building is pre-engineered, it is time consuming and time sensitive.

**DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Joseph Keefe to recommend the approval of the site plan that does not include the two queueing areas on the south property line to the Town Board with one condition:

1. The developer will satisfy the engineers requests prior to Town Board approval

Motion seconded by Stanley Keysa.

Roll call as follows:

Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes

Motion carried.

SITE PLAN REVIEW-PROJECT #3310, COLIN M. HURT, INC., LOCATED AT 12 WENDLING COURT.

PROPOSED STORAGE PAD FOR OUTDOOR STORAGE.

John Lydon, Architect presented the 5,625 sq. ft. modification to the site. The stoned area is for the storage of the cable products which includes spools of cable. The detention pond will be reconfigured to accommodate the run off and will clean up the existing swales. There are no fences or dumpsters existing or proposed. The storage area is on the north side and out of the 10’ side yard setback. The driveway will be adjusted to meet code.
DETERMINATION
Based on the information presented to the Planning Board, a motion was made by Neil Connelly to table the project until the July 17, 2019 Planning Board meeting. Motion seconded by Joseph Keefe.
Roll call as follows:
Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes
Motion carried.

PRELIMINARY PLAT PLAN REVIEW-PROJECT #1908, CLYDE MAYS 4-LOT SPLIT SUBDIVISION, LOCATED AT 0 BROADWAY, S.B.L. 117.00-1-26.14. SOUTH SIDE OF BROADWAY AND EAST OF RANSOM ROAD.
Anthony Pandolfi of Carmina Wood Morris presented the splitting of one residential lot into four parcels. Three of the parcels will be .9 acres each and one parcel will be 6.50 acres. The larger parcel will have a duplex built on it by the current owner and single family dwellings will be built on the smaller lots. The lots do not have sewer but do have municipal water. The NYS DOT will need to approve curb cuts and T-turn arounds are suggested for safety. This is not an archeologically sensitive area.
Drainage-This area sits quite low and will need fill to be brought in with an approved grading plan. Floodplain does need to be shown on the plans and does exist in the rear around the creek. A wetlands delineation is requested based on the existing conditions, soils and habitats. The drainage flows to the south and ends in Cayuga Creek. This will need a SEQR review.
Survey-The survey shows the property going back to the creek which is Cayuga Creek. Drainage from the front lots will run over the larger lot and an agreement to allow this will be needed.
A setback greater than required by code was discussed and a sidewalk waiver. This is all vacant land and was not being farmed.

DETERMINATION
Based on the information presented to the Planning Board, a motion was made by Neil Connelly to table the project until the July 17, 2019 Planning Board meeting. Motion seconded by Rebecca Anderson.
Roll call as follows:
Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes
Motion carried.
SITE PLAN REVIEW-PROJECT #1608, JAGG ELECTRIC & CONTROL, LOCATED AT 18 LANCASTER PARKWAY. 11,750 SQ FT SINGLE STORY METAL BUILDING ADDITION TO AN EXISTING OPERATING FACILITY ON A 2.5 ACRE PARCEL INCLUDES PARKING LOT EXPANSION, LIGHTING, DRAINAGE AND LANDSCAPING. NO IMPROVEMENTS TO CURRENT BUILDING UTILITIES. Andrew Marino and Chris Streng presented the addition to the single story storage building. The zoning is Light Industrial and the parcel is in the cul de sac of the Industrial Park. The building will be sprinklered and 19 new parking spaces will be added for 19 new employees. The SEQR is still open and this addition was included in the original SEQR review. The Engineers Report needs to be received by Ed Schiller, Town Engineer.

DETERMINATION
Based on the information presented to the Planning Board, a motion was made by Anthony Gorski to recommend approval of the site plan to the Town Board with two conditions:
1. All engineering concerns must be met prior to Town Board approval
2. Engineers Report must be received and approved by Ed Schiller, Town Engineer
Motion seconded by Joseph Keefe.
Roll call as follows:
Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes
Motion carried.

SITE PLAN REVIEW-PROJECT #9181, LORALL LAKE HOA-REAR YARD DRAINAGE EROSION CONTROL PLAN, LOCATED AT NORTHWEST CORNER OF NICHTER AND PAVEMENT ROAD. INSTALLATION OF YARD DRAINS AND ASSOCIATED PIPING TO LORALL LAKE TO MITIGATE EXTENSIVE SAND EROSION FROM STORMWATER FLOWS BETWEEN THE RESIDENTIAL STRUCTURES.
Tim Lavocat, Engineer presented a plan to reduce the erosion problem at Lorall Lake. The water that was rushing down from the roadway to the beach will be captured in a series of yard drains. This will improve the water quality and mitigate the problem. Decorative river rock will be in the landscaped barrier and not impact the beach area. Improvement will be done on HOA property and will be maintained by the HOA. There is an adequate pitch for the lateral which runs under ground and is open ended. The swales in between the properties will need maintenance to guide the water and will need to be kept free of debris. The vacant lots have a proposed temporary barrier until they are developed. Some consideration will be given regarding the installation of a permanent barrier prior to the lots being built on. PIP is required even though this is on private property and the current SEQR is a type 2 action.

DETERMINATION
Based on the information presented to the Planning Board, a motion was made by Stanley Keysa to recommend the approval of the project to the Town Board with two conditions:
1. PIP to be established
2. As built plan required
Motion seconded by Kristin McCracken.
Roll call as follows:
Chairman Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes
Motion carried.

Other items discussed:
Update on 473 Aurora Street-The build out will continue as permitted. There will be no upstairs dining and that area will be kept open without the two apartments.

At 8:27p.m. a motion was made by Lawrence Korzeniewski and seconded by Joseph Keefe to adjourn the meeting. Motion carried.
MEMO

TO: Honorable Town Board
Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: June 19, 2019

RE: Wainwright Court 2-Lot Subdivision

PROJECT#: 2702

LOCATION: 5 Wainwright Court

TYPE: Preliminary Plat Plan

RECOMMENDATION: Approval
Roll call vote:
Chair Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa Ill-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes

CONDITIONS:
• Sidewalk waiver

COMMENTS: N/A
MEMO

TO: Honorable Town Board
Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: June 19, 2019

RE: Commercial Development

PROJECT#: 1621

LOCATION: 0 Lancaster Parkway S.B.L. 94.00-3-33.3

TYPE: Site Plan

RECOMMENDATION: Approval
Roll call vote:
Chair Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes

CONDITIONS:
- Wetland Delineations requested by the Army Corp of Engineers to be copied to the Town
- Satisfy SEQR
- Sign off from SHPO
- Parking to comply with the Town Code and based upon occupancy

COMMENTS: N/A
MEMO

TO:           Honorable Town Board
             Town of Lancaster

FROM:        The Town of Lancaster Planning Board

DATE:        June 19, 2019

RE:           Parker Hannifin Expansion

PROJECT#:     3444

LOCATION:    4087 Walden Avenue

TYPE:        Amended Site Plan

RECOMMENDATION: Approval
Roll call vote:
Chair Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes

CONDITIONS:
• The developer will satisfy the engineers requests prior to the Town Board approval

COMMENTS:     N/A
MEMO

TO: Honorable Town Board
   Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: June 19, 2019

RE: JAGG Electric Control

PROJECT#: 1608

LOCATION: 18 Lancaster Parkway

TYPE: Site Plan

RECOMMENDATION: Approval
Roll call vote:
Chair Connelly-Yes                                             Stanley Jay Keysa III-Yes
Rebecca Anderson-Yes                                            Lawrence Korzeniewski-Yes
Anthony Gorski-Yes                                               Kristin McCracken-Yes
Joseph Keefe-Yes

CONDITIONS:
• All engineering concerns must be met prior to the Town Board approval
• Engineers Report must be received and approved by Ed Schiller, Town Engineer

COMMENTS: N/A
MEMO

TO: Honorable Town Board
Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: June 19, 2019

RE: Lorall Lake HOA

PROJECT#: 9181

LOCATION: Northwest corner of Nichter and Pavement Road

TYPE: Site Plan

RECOMMENDATION: Approval
Roll call vote:
Chair Connelly-Yes
Rebecca Anderson-Yes
Anthony Gorski-Yes
Joseph Keefe-Yes
Stanley Jay Keysa III-Yes
Lawrence Korzeniewski-Yes
Kristin McCracken-Yes

CONDITIONS:
- PIP to be established
- As built plan required

COMMENTS: N/A
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<td>BLS Transport (Basic Life Support)</td>
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7/1/19

Drainage & Storm Sewer Committee
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

Re: MS4 Report June, 2019

Committee members,

Total drainage complaints for June, 2019- 14

Year to date drainage complaints- 47

June MS4 violations- 0

Year to Date MS4 violations- 15

Respectfully,

Matt Fischione, Code Enforcement Officer
Town of Lancaster Building Department
21 Central Avenue
Lancaster, NY 14086

MF
Enc.

CC: Ed Schiller, Town Engineer
Town of Lancaster
MS4 Report
Reporting Period: June 2019

**SWPPPs Active**
- 455 Pleasant View
- Cross Creek
- Cider Facility
- Delta Sonic
- Edgewater Apts.
- Hamlet Meadows
- Blackstone
- Hidden Meadows
- Family Life Center
- Juniper Landing
- Plumb Creek
- Pleasant Meadow Square
- Summerfield Farms 6 (Summerwind)
- Summerfield Farms 7
- Summerfield Farms 8
- Superior Pallets
- Walden Ave (WNY Plumbing)
- William & Aurora
- Windsor Ridge South
- Wreckmasters
- Rock Child Day Care
- 455 Pleasant View Drive
- 149 Gunville Rd
- Apple Rubber
- Robert James Sales Walden Ave
- PCB Piezotronics

**SWPPPs In Review**
- Towne Audi
- 73 Cemetery Rd
- 5153 Transit Rd
- Siebert Rd Subdivision

**Outstanding SWPPP/MS4 Violations**
- Superior Pallets
- 73 Cemetery Rd (Mays Tree Service)
- Family Life Center

**Stormwater Ponds**
- Lake Ave near William – Working with Erie County to determine source of dry weather flow
- Pheasant Run - Pond undergoing rehabilitation to allow town maintenance. Work to resume Spring 2019.
- Rue Madeline – In process of rectifying ownership issue to allow maintenance by town
- Sugarbush Lane - In process of rectifying ownership issue to allow maintenance by town
- Sawgrass Lane – Residents on notice for maintenance. Awaiting remediation plan

Preparing inventory of all Post Construction Stormwater Facilities

Preparing responses to EPA Findings

Initiated inspection of Town’s 135 Outfalls
Town of Lancaster

**Complaint By Type**

6/1/2019 - 7/1/2019

Complaint Type: Drainage

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<td>06/11/19</td>
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Complaint Type: Drainage Total #: 14

Grand Total: 14
Town of Lancaster

**Complaint Action Summary**

Complaint Number: 2019-0400

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Complainant:

Nature Of Complaint: Rear Yard drainage does not flow toward creek. Inspected When house was built.

Notes: Onsite inspection with Town Engineer, Ed Schiller. Verified the locations of drainage system installed by Town Highway Dept. in 2014. Rear yard is in need of regrading to direct the surface flow toward the inlets. Overall grade does pitch to the North and West corner of rear yard. Properties to the West and South are considerably higher and direct runoff to the property lines. Settlement around house can be filled to increase pitch and ensure runoff to the inlets.

Meeting 06/19/19 Contact: Laura Clark
TOWN OF LANCASTER - HIGHWAY DEPARTMENT

PAGE: 1

STREET: #3 Haweswood St

PROJECT: Flooding Back Yard (Drainage)

STATE DATE: 7-14-14

COMPLETION DATE: 9-10-14

MATERIALS USED:
- 6" concrete
- 1/2" stone
- Top Soil
- 6 draw caps
- Sewer Cap

TOTAL # OF MATERIALS:

REQUESTED BY: Home Owner / Pat Clark

AUTHORIZED BY: DA / Town Board

LABOR COST:

COST OF MATERIALS:

VENDORS OF MATERIALS:
- Vellano
- Mr. Top Soil

TOTAL COST:

WHAT DID JOB CONSIST OF OR COMMENTS ON WORK:
- Problem - Home owner called and claimed that she had a water problem in her back yard. She was relating to the drain, she said when it rains, her backyard doesn't drain. It holds water causing damage to her trees and lawn area.
D.A. AND I STOPPED TO SPEAK TO HOME OWNERS ABOUT HER PROBLEM. MIKE EXPLAINED TO US, #1 HOW TREE WERE DYING #2 LAWN HAD HOLES FROM MOWERS. #3 HOW HER BACK YARD NEIGHBOR PLANTED TREES AND SUBS ON PART OF HER PROPERTY, #4 ALSO SHOWING HOW HER BACK YARD SWELLS OUT OF GRADE. #5 ALSO SHOWING US HOW WATER WAS COMING FROM THE SO. NEIGHBOR'S PUMPED BACK YARD POOL, WHICH CAUSED HER PROPERTY TO NICHOL, AND HER WATER WAS COMING UNDER HER FENCE AND LAYING IN HER BACK YARD. AT THE NORTH END OF HER PROPERTY LINE ACROSS THE STREET LINE # LAG. AT THAT TIME SHE HAD HER NEIGHBOR SPEAK TO US ABOUT WHAT WAS GOING ON IN THE BACK YARD. MR. X EXPLAINED THAT WHEN EXPLAINING THIS PROBLEM TO THE TOWN ENG DEPT AND BUILDING DEPT, NOTHING WAS DONE. THIS WAS BACK IN THE 70's. ALSO MR. X EXPLAINED ABOUT THE 6" PIPE RUNNING TO THE MAIN STORM DRAIN WHICH HE INSTALLED. HE ALSO TOLD D.A. THAT IF WE INSTALLED PIPE ON HIS NEIGHBOR PROPERTY, SHE COULDN'T Tie IN IF SHE LIKES. D.A. THEN EXPLAINED HIS SIDE. HE WOULD HAVE TO TALK TO THE BOARD IF WORK CAN BE DONE, BECAUSE IT WAS PRIVATE PROPERTY. D.A. SAID THAT IF THE BOARD GIVE HIM THE OK, WORK WILL BE DONE. D.A. FEELS THAT RNC-DEPT AND BUILDING DEPT WAS THE ONE THAT CAUSED THIS PROBLEM. BY NOT CHECKING GRANDE WHEN HOUSES WERE BEING BUILT. AGAIN D.A. EXPLAINED THAT IT WILL BE UP TO THE BOARD, AND HE WILL TRY TO BURY OUT 2 MEMBERS OF THE BOARD TO TAKE A LOOK. I ALSO EXPLAINED TO MIKE WHAT IF WE PUT IN PIPE AND IT IS NOT LOW ENOUGH WATER WILL STILL FLOW IN LOW AREAS OF HER LAWN. 8-14-14 SCHITTER'S HOT PROPERTY LINE, NOW WE CAN START SECOND STEP TO REMOVE LARGE DRAINAGE WHICH WILL BE BLOCKED DRAINAGE PIPE IN THE CEMNT. YES, I SPOKE TO HOME OWNERS ABOUT NEXT STEPS THAT THEY MIGHT BE IN THE WAY AND HAVE TO BE REMOVED (SHE SAID OK). SO HARRIS WILL GET EASEMENTS. 9-4-13 D.A. RECEIVED SPEC. FOR PROJECT.
TOWN OF LANCASTER – HIGHWAY DEPARTMENT

PAGE: 2

STREET: #3 HAREWOOD CT
PROJECT: FLOODING BACK YARD (DRAINAGE)
STATE DATE: 7-21-14
COMPLETION DATE: 
MATERIALS USED: 
Top Soil (20 YDS)
SEED
Hydro Seed

TOTAL # OF MATERIALS: 
REQUESTED BY: 
AUTHORIZED BY: 
LABOR COST: 
COST OF MATERIALS: 
VENDORS OF MATERIALS: 

TOTAL COST: 

WHAT DID JOB CONSIST OF OR COMMENTS ON WORK: 

A will talk to Mark from Rec Dept about taking down which will be in our way 9-9-14. Today we started working by removing everything first then we started digging to install tee and pipe. We are working north to south all-day.
Drainage pipes are in, will tee, grading is being done, and will be hauled out tomorrow. If it doesn't rain, will start top soil in. 9-10-14 today we will remove extra dirt that has been graded off. Top soil will be brought in and put down by seed, we are working to the right finish today.
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<th>Names</th>
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<td>21232</td>
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<td>6&quot; HDPE</td>
<td>STARTED WORKING</td>
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<td>INSTALL DRAINAGE</td>
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<td>PIPE - REMOVAL ELEC</td>
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<td>PAITS. TO INSTALL PIPE AND TEE!</td>
<td>HEAD 1 SOIL</td>
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<td>ALL PIPES AND TEE'S ARE IN - GRAVITY</td>
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## The Vellanov Corporation

7 Hemlock Street  
LATHAM NY 12110  
OFFICE 518-765-5537

FEIN: 45-5420498

---

**Invoice**

S2009645.001  
10/04/14

**PAGE: 1**

---

**TOWN OF LANCASTER HIGHWAY**  
525 Pavement RD  
LANCASTER, NY 14086

---

**RETURN:** Must have our prior consent. This original invoice number and date must be returned. All returned merchandise is subject to a 25% handling/restocking charge. No returns can be made on non-stocking or items held for more than 90 days.

Claims or adjustments of any kind must be made within 3 days of invoice date.

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<td>BAUGHMAN 6&quot; PERFORATED, BELL END, HDPE PIPE, 20FT LENGTHS</td>
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The Vellano Corporation  
7 Hemlock Street  
LATHAM NY 12110  
OFFICE 518-785-5537  
FEIN: 45-5420498

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<th>Return</th>
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| TOWN OF LANCASTER HIGHWAY  
525 PAVEMENT RD  
LANCASTER, NY 14086 |

RETURN: Must have our prior consent. This original invoice number and date must be returned. All returned merchandise is subject to a 25% handling/restocking charge. No returns can be made on non-stocking or item held for more than 90 days.

Claims or adjustments of any kind must be made within 3 days of invoice date.

<table>
<thead>
<tr>
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| TOWN OF LANCASTER HIGHWAY  
BubblerS  
LANCASTER, NY 14086 |

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<td>S2009645</td>
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<th>PRODUCT</th>
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<th>Unit Price</th>
<th>Ext Price</th>
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In compliance with the Reduction of Lead in Drinking Water Act, we can no longer accept returns of leaded brass or fire hydrants.

All returns are subject to the approval of TVC and any returned materials accepted by TVC will be charged a 25% restocking fee. Goods determined to be non-stock items by TVC will be upon TVC's approval, accepted on a consignment basis only. No credit will be given until such time as the item is resold or returned to the manufacturer and TVC obtains credit. All costs incurred by TVC is the responsibility of the purchaser including any and all restocking and freight charges. No items may be returned for credit that have not been purchased from TVC.

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LOT 34
17,595 ± SQ. FT.

675.46
675.55

675.70

675.81
675.84

675.94

676.05
676.16

676.27

676.38
676.39

676.49

676.57
676.68

676.72
676.73

S 89°54'10" W

LOT 32
13,600 ± SQ. FT.

5 - 6" Tees

3 - 6° 90's

6 - 6" Greets

160' L = 6" greet, HDE
MEMO

Date: June 19, 2019

WSA Project # 06168E-H

TO: M. Fischione – Code Enforcement Officer

FROM: E. Schiller, PE – Town Engineer

SUBJECT: 3 Harwood Run

Conducted as site visit to observe back yard drainage condition. Original 1987 design did not provide a rear yard drainage system nor an easement. Subsequently, the Town Highway Dept installed yard drains partially along the south property line and along the west property line tying into an existing pie system behind 1 Harwood. This system directs flow to Enchanted Forest North.

The rear yard is uneven and lacks any consistent pitch. If properly graded from the house back towards the rear property line corners (where the yard drains are located), the rear yard would have positive drainage.
Town of Lancaster

Complaint Action Summary

Complaint Number: 2019-0401
Type: Drainage
Identifier: 126.06-4-56
Status: Closed
Open Date: 06/17/19

Complainant: Arthur Smistek

Nature Of Complaint: Water coming off of neighbors property causing drainage issues.

<table>
<thead>
<tr>
<th>Action Type</th>
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<th>Action Information</th>
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<tbody>
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<td>Result: Pass</td>
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Notes: Able to determine a simple Property Maintenance issue. swales along the property line need to be re-established to convey surface water.
Town of Lancaster

Complaint Action Summary
Complaint Number: 2019-0408

Complaint #: 2019-0408  
Location: 4889 William St  
Owner: Dennis Lee Brusehaber  

Type: Drainage  
Identifier: 115.18-7-6  

Status: Open  
Open Date: 06/19/19

Complainant:

Nature Of Complaint: Rear yard holding water flowing from Willow Ridge properties.

<table>
<thead>
<tr>
<th>Action Type</th>
<th>Action Date</th>
<th>Action Information</th>
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</thead>
<tbody>
<tr>
<td>Inspection</td>
<td>06/19/19</td>
<td>Type: Site Visit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Result: In Progress</td>
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</table>

Notes: Willow Ridge rear yard drainage system is surcharging traveling across the back yard towards William Street. Neighbor to the east is discharging garage roof drainage onto the property.

Referred To 06/19/19  
Note 1: Sending information to highway department to verify drainage system is open and clear of obstruction.

Inspection 06/20/19  
Type: Site Visit  
Result: In Progress

Notes: Re-inspection to view existing conditions during rainfall.Awaiting response from highway department to determine existing system is operational.

Inspection 07/03/19  
Type: Site Visit  
Result: <None>
Town of Lancaster

Complaint Action Summary

Complaint #: 2019-0419
Type: Drainage
Status: Open

Location: 6 Hemlock Ln
Identifier: 126.11-2-98
Open Date: 06/25/19
Owner: Anthony Billitter
Complainant: Ron Michalski

Nature Of Complaint: Boulders and rocks in the swale will block the drainage.

<table>
<thead>
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<tbody>
<tr>
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<td>06/25/19</td>
<td>Type: Site Visit</td>
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<tr>
<td></td>
<td></td>
<td>Result: Pass</td>
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Notes: Inspected the current conditions during Reconstruction of a retaining wall. I did leave a copy of the as-built drawings of the subdivision and drainage system with the contractor. I did explain to the contractor and homeowner that surface Swale runoff needs to be maintained from 8 Hemlock to the receiver located behind for hemlock within the drainage easement. The location of the pool seems to encroach into the easement but is an existing condition for several years. Re-inspection may be necessary on Thursday or Friday this week when project is complete to verify swale was reestablished.

| Inspection | 06/27/19 | Type: Site Visit |
|           |          | Result: In Progress |

Notes: Contractor still on site. Stated they will take photographs and provide grade elevations when job is complete.

| Inspection | 07/03/19 | Type: Site Visit |
|           |          | Result: <None>  |
IROQUOIS CENTRAL SCHOOL DISTRICT
P.O. BOX 32
ELMA, NY 14059-0032
(716) 652-3000
(FAX) 652-9305

July 2, 2019

Ms. Diane Terranova
Receiver of Taxes
21 Central Avenue
Lancaster, NY 14086

Dear Ms. Terranova:

I am pleased to inform you that during the Annual Organization meeting of the Iroquois Central School District held on July 1, 2019, the Board of Education confirmed your appointment as tax receiver for the Town of Lancaster for the 2019-2020 school year.

I look forward to continuing the positive working relationship, which has existed between the District and you.

Sincerely yours,

John Wolski
Business Administrator
June 25, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Parker Hannifin Amendment #3444
4087 Walden Avenue
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find an email SEQR response dated June 26, 2019 from New York State Department of Environmental Conservation on the above-referenced project for your review. FYI This was SEQR’ed already at the last meeting.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:jk
Enc.
CC: Supervisor
    Town Clerk
    Building Inspector
    Town Engineer
June 26, 2019

Keven E. Loftus, Esq.
Town of Lancaster Attorney
21 Central Avenue
Lancaster, New York 14086

Dear Mr. Loftus:

SEQR Lead Agency Designation
Manufacturing Facility Expansion
4087 Walden Avenue
Town of Lancaster, Erie County

In response to your June 14, 219 SEQR coordination letter regarding the above-noted project, we offer the following:

1. Since project activities will involve land disturbance of 1 acre or more, the project sponsor, owner or operator is required to obtain a State Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activity (GP-0-15-002). This General Permit requires the project sponsor, owner or operator to control stormwater runoff according to a Stormwater Pollution Prevention Plan (SWPPP), which is to be prepared prior to filing a Notice Of Intent (NOI) and prior to commencement of the project. More information on General Permit GP-0-15-002, as well as the NOI form, is available on the Department’s website at www.dec.ny.gov/chemical/43133.html.

The Town of Lancaster is designated as an MS4 community. The project sponsor, owner or operator of a construction activity that is subject to the requirements of a regulated, traditional land use control MS4 shall have their SWPPP reviewed and accepted by the MS4 community. The "MS4 SWPPP Acceptance" form must be signed by the principle executive officer or ranking official from the MS4 community, or by a duly authorized representative of that person, and submitted, along with the NOI form, to the Department at NOTICE OF INTENT, NYSDEC, Bureau of Water Permits, 625 Broadway, Albany, New York 12233-3505, telephone: 518/402-8111 to receive Department approval before construction commences.
2. Please be advised that the project area was noted to be located in an archaeologically sensitive area based on information obtained through the Cultural Resource Information System (CRIS) on the New York State Office of Parks, Recreation and Historical Preservation (OPRHP) website at https://cris.parks.ny.gov/. As part of the SEQR process, this concern should be evaluated, unless it can be verified by appropriate documentation that the site has been significantly disturbed in a way that would destroy potential artifacts. Please recognize that normal agricultural activities, such as plowing, would not constitute such land disturbance. If there any any questions regarding this, contact OPRHP (telephone: 518/237-8643).

We concur with the Town of Lancaster acting as SEQR Lead Agency, as the environmental impacts will be primarily of local significance.

If you have any questions, please feel free to contact this office at 716/851-7165.

Respectfully,

David S. Denk
Regional Permit Administrator

/lj
July 1, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: JAGG Electrical and Control Amended Plan #1608
18 Lancaster Parkway
ECWA Project No. 199300491 Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 27, 2019 from the Erie County Water Authority on the above-referenced project for you review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney
KEL:jk
Enc.
CC: Supervisor
 Town Clerk
 Building Inspector
 Town Engineer
June 27, 2019

VIA EMAIL (kloftus@lancasterny.gov) and REGULAR MAIL
Kevin E. Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: JAGG Electric & Control Amended Plan #1608
18 Lancaster Parkway
ECWA Project No. 199300491

Dear Mr. Loftus:

The Erie County Water Authority (the “Authority”) has received your request for lead agency status and the Short Environmental Assessment Form (“EAF”) relating to the above-captioned project. The Authority’s Engineering and Legal Department have reviewed these documents and agree with the assessment made by the Town of Lancaster (the “Town”) that the project would be classified as an Unlisted action under the State Environmental Quality Review Act (“SEQRA”).

According to page 2, section 10 of the EAF, the private developer has identified a need to connect to an existing public/private water supply. In light of same, the Authority will need to review and approve detailed plans and specifications to determine and mitigate conflicts with Authority facilities prior to bidding/construction relating to the delivery of water to this building project. Lastly, the Authority requests submission of anticipated water usage per day, when available. However, the Authority agrees the Town is the appropriate agency to be designated as the lead agency pursuant to SEQRA.

If you have any further questions, please do not hesitate to contact us.

Very truly yours,

ERIE COUNTY WATER AUTHORITY

Darlene Sikorski-Petritz
Deputy Associate Attorney

cc Russell J. Stoll, Executive Engineer
Steven W. Denzler, Distribution Engineer
July 1, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Clyde Mays 4-Lot Subdivision #1908
0 Broadway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 26, 2019 from the Erie County Water Authority on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:jk
Enc.
CC (w/enc): Supervisor
✓Town Clerk
Building Inspector
Town Engineer
June 26, 2019

VIA EMAIL (kloftus@lancasterny.gov) and REGULAR MAIL

Kevin E. Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 4-Lot Subdivision 1908
Broadway
ECWA Project No. 199300491

Dear Mr. Loftus:

The Erie County Water Authority (the “Authority”) has received your request for lead agency status and the Short Environmental Assessment Form (“EAF”) relating to the above-captioned project. The Authority’s Engineering and Legal Department have reviewed these documents and agree with the assessment made by the Town of Lancaster (the “Town”) that the project would be classified as an Unlisted action under the State Environmental Quality Review Act (“SEQRA”).

According to page 2, section 10 of the EAF, the developer has identified a need to connect to an existing public/private water supply. In light of same, the Authority will need to review and approve detailed plans and specifications to determine and mitigate conflicts with Authority facilities prior to bidding/construction relating to the delivery of water to this 4-Lot subdivision project. Lastly, the Authority requests submission of anticipated water usage per day, when available. However, the Authority agrees the Town is the appropriate agency to be designated as the lead agency pursuant to SEQRA.

If you have any further questions, please do not hesitate to contact us.

Very truly yours,

ERIC COUNTY WATER AUTHORITY

Darlene Sikorski-Petriz
Deputy Associate Attorney

cc Russell J. Stoll, Executive Engineer
Steven W. Denzler, Distribution Engineer
July 1, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Clyde Mays 4-Lot Subdivision #1908
0 Broadway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 26, 2019 from the Erie County Department of Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:jk
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
June 26, 2019

Kevin E. Loftus, Esq., Town Attorney  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Dear Mr. Loftus:

SEQR Lead Agency Designation  
Broadway Street, east of Ransom Road  
Proposed 4 Lot Subdivision  
Town of Lancaster, Erie County

This is to acknowledge receipt of your June 14, 2019 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The Department concurs that the Town Board of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

1. If project activities will involve land disturbance of 1 acre or more, the project sponsor, owner or operator is required to obtain a State Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activity (GP-0-15-002). This General Permit requires the project sponsor, owner or operator to control stormwater runoff according to a Stormwater Pollution Prevention Plan (SWPPP), which is to be prepared prior to filing a Notice of Intent (NOI) and prior to commencement of the project. More information on General Permit GP-0-15-002, as well as the NOI form, is available on the Department’s website at www.dec.ny.gov/chemical/43133.html. Information on permitting requirements and preparation of a necessary Stormwater Pollution Prevention Plan (SWPPP) is available on the Department’s website at www.dec.ny.gov/chemical/8488.html.

The Town of Lancaster is designated as an MS4 community. The project sponsor, owner or operator of a construction activity that is subject to the requirements of regulated, traditional land use control MS4 shall have their SWPPP reviewed and accepted by the MS4 community. The "MS4 SWPPP Acceptance" form must be signed by the principle executive officer or ranking elected official from the MS4 community, or by a duly authorized representative of that person, and submitted along with the NOI, to the Department at NOTICE OF INTENT, NYSDEC, Bureau of Water Permits, 625 Broadway, 4th Floor, Albany, New York 12233-3505, telephone: 518/402-8111 to receive Department approval before construction commences.
July 1, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Lorall Lake Drainage #9181
    NW Corner Nichter & Pavement
    Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 25, 2019 from the Erie County Department of Environmental Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney
KEL:jk

Enc.
CC: Supervisor
   Town Clerk
   Building Inspector
   Town Engineer
June 25, 2019

Kevin E. Loftus, Esq., Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Dear Mr. Loftus:

SEQR Lead Agency Designation
Northwest of Nichter and Pavement Roads
Lorall Lake Subdivision
Town of Lancaster, Erie County

This is to acknowledge receipt of your June 17, 2019 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The Department concurs that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

It was noted on the Federal Emergency Management Agency's (FEMA) FIRM Map No. 36029C0261H that the site is located near the designated 100-year floodplain. The proposed project should be designed in accordance with all applicable local municipal laws for flood damage reduction.

If you have any questions, please feel free to contact me or Ms. Kerri Pickard-DePriest at 716/851-7165.

Sincerely,

David S Denk
Regional Permit Administrator

KPD:ml

ecc: Wayne Drzymala, Director of LLHOA
     Dave Hangauer, President of LLHOA
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<td>Account#</td>
<td>Account Description</td>
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<td>Qty</td>
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<td>B2555</td>
<td>Building &amp; Alteration Permits</td>
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<td>Res. Truss</td>
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<td>B2570</td>
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<tr>
<td>ET33-2770</td>
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<td>SG2189</td>
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<td>Refuse &amp; Garbage Cart Only</td>
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<td>Refuse &amp; Garbage Tags</td>
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<td><strong>Sub-Total:</strong></td>
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<td><strong>Total Local Shares Remitted:</strong></td>
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<td><strong>$89,195.43</strong></td>
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<table>
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<th>Description</th>
<th>Local</th>
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<tbody>
<tr>
<td>New York State Comptroller's Office</td>
<td>15.00</td>
<td></td>
<td></td>
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<tr>
<td>NYS Ag. &amp; Markets for spay/neuter program</td>
<td>660.00</td>
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<td>NYS Dept. of Health Marriage Lic.</td>
<td>675.00</td>
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<tr>
<td>NYS Environmental Conservation</td>
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<td></td>
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<tr>
<td><strong>Total State, County &amp; Local Revenues:</strong></td>
<td><strong>$92,636.95</strong></td>
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<tr>
<td><strong>Total Non-Local Revenues:</strong></td>
<td><strong>$3,441.52</strong></td>
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To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Terranova, Town Clerk, Town of Lancaster during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Signature: Diane M. Terranova
Date: 7/3/19

<table>
<thead>
<tr>
<th>Supervisor</th>
<th>Date</th>
<th>Town Clerk</th>
<th>Date</th>
</tr>
</thead>
</table>
## Account Statement Summary

**Agent ID:** 1029  
**Agent Name:** TOWN OF LANCASTER  
**Address:** 21 Central Ave, Lancaster NY 14086  
**Telephone:** (716)-683-9028  
**Account Notice #:** 1029-66  
**Billing Period:** 06/01/2019-06/30/2019  
**Account Notice Date:** 07/01/2019

### Sales Summary

| Gross Sales | 2,179.00 |
| Commissions | 87.48 |
| **Net Sales** | 2,091.52 |

### Account Details

#### Open Amounts

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous Balances</td>
<td>0.00</td>
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<tr>
<td>Current Charges : Net Sales</td>
<td>2,091.52</td>
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<tr>
<td>Current Charges : Adjustments</td>
<td>0.00</td>
</tr>
<tr>
<td>Current Charges : Non Returned Documents</td>
<td>0.00</td>
</tr>
<tr>
<td>Previously Disputed Transactions (Resolved this period)</td>
<td>0.00</td>
</tr>
<tr>
<td>ACH Failures reported</td>
<td>0.00</td>
</tr>
<tr>
<td>ACH Failures Paid (this period)</td>
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<tr>
<td>ACH Failures Scheduled for Payment (this ACH)</td>
<td>0.00</td>
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<tr>
<td><strong>Total</strong></td>
<td>2,091.52</td>
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</table>

#### Pending Amounts

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
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<td>Current Charges : Net Sales</td>
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<td>Current Charges : Adjustments</td>
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<td>Current Charges : Non Returned Documents</td>
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<tr>
<td>Previously Disputed Transactions (Resolved this period)</td>
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<td>ACH Failures reported</td>
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<td><strong>Total</strong></td>
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### Agent Review Activity Since 07/01/2019

<table>
<thead>
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<tr>
<td>Disputed Amounts Resolved</td>
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<tr>
<td>New ACH Failures Reported</td>
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<td>ACH Failures Paid</td>
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<tr>
<td>ACH Failures Scheduled for Payment (since 07/01/2019)</td>
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<td>0.00</td>
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<tr>
<td><strong>Total</strong></td>
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### Account Summary

- **Amount to be Swept on or after:** 07/14/2019 12:00:00 AM  
  2,091.52
- **Pending Charges:** 0.00
- **Account Balance:** 0.00
### Daily Split of the Billing Period:

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<th>Gross Sales</th>
<th>Commissions</th>
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<tr>
<td>03-JUN-19</td>
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**Total:** 2,179.00  87.48  2,091.52

7/1/2019
**NEW YORK STATE DEPARTMENT OF HEALTH**

Empire State Plaza, Corning Tower

Bureau of Accounts Management - Revenue Unit - Room 2784

Albany, New York 12237-0016

---

**Monthly Report of Marriage Licenses Issued**

See Instructions at Bottom of Page

<table>
<thead>
<tr>
<th>Report for the month of</th>
<th>June</th>
<th>2019</th>
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<table>
<thead>
<tr>
<th>City or Town of</th>
<th>Lancaster</th>
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</thead>
<tbody>
<tr>
<td>County of</td>
<td>Erie</td>
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</table>

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from 71 to 100 inclusive.

(If ONE license was issued place number in the first space only!) (If NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health

<table>
<thead>
<tr>
<th>Amount of remittance with this report</th>
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<tbody>
<tr>
<td>$ 675.00</td>
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**DO NOT SEND CASH**

Name of City or Town Clerk (Please Print)

Diane Terranova

Signature of City or Town Clerk

Mailing Address

21 Central Ave

Lancaster, NY 14086

Date

07/01/2019

---

**INSTRUCTIONS**

This monthly report of marriage licenses issued must be transmitted to the state department of health at the above address for each month regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of $22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of each calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

DOH-963 (06/2014)
<table>
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<th>Receipt #</th>
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<th>Customer</th>
<th>Qty</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning &amp; Zoning</td>
<td>Storm Water Pollution</td>
<td>3</td>
<td>06/27/2019</td>
<td>Mays, Clyde</td>
<td>1</td>
<td>$850.00</td>
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<tr>
<td></td>
<td>Prevention</td>
<td></td>
<td></td>
<td>73 Cemetery Rd</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Lancaster, NY 14086</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning &amp; Zoning</td>
<td>Storm Water Pollution</td>
<td>6</td>
<td>06/06/2019</td>
<td>Hannifan, Parker</td>
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<td>$500.00</td>
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<td></td>
<td>Prevention</td>
<td></td>
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<td>4087 Walden Ave</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Lancaster, NY 14086</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Quantity: 2
Grand Total: $1,350.00
STATE OF NEW YORK

REPORT OF BINGO FEES COLLECTED
PURSUANT TO CHAPTER 437 & 438, LAWS OF 1962

NAME OF MUNICIPALITY: Town of Lancaster
P.O. ADDRESS: 21 Central Ave, Lancaster, NY 14086

MONTH OF: June, 2019
COUNTY: Erie

CODE NUMBER

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE NO.</th>
<th>NUMBER OF OCCASIONS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.) TOTAL FEES COLLECTED</td>
<td></td>
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<td>$0.00</td>
</tr>
<tr>
<td>B.) DELIVERED TO MUNICIPAL TREASURY</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>C.) TRANSMITTED HEREWITH TO STATE COMPTROLLER</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CERTIFICATION OF ISSUING OFFICER:
Diane Terranova, Town Clerk of the Town of Lancaster, hereby certifies that he/she is the State of New York, that he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

CERTIFICATION OF REMITTING OFFICER:
Johanna M. Coleman, Supervisor of the Town of Lancaster, hereby certifies that he/she is the State of New York, that he/she has examined the annexed report, that he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 438 of the Laws of 1962, as amended.
STATE OF NEW YORK
REPORT OF GAMES OF CHANCE
FEES COLLECTED
PURSUANT TO CHAPTER 960, LAWS OF 1976

NAME OF MUNICIPALITY  Town of Lancaster

P.O. ADDRESS  21 Central Ave, Lancaster, NY 14086

MONTH OF  June, 2019
COUNTY  Erie

CODE NUMBER

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE NO.</th>
<th>NUMBER OF OCCASIONS</th>
<th>AMOUNT</th>
</tr>
</thead>
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A.) TOTAL FEES COLLECTED  $25.00
B.) DELIVERED TO MUNICIPAL TREASURY  $10.00
C.) TRANSMITTED HEREWITH TO STATE COMPTROLLER  $15.00

TOTALS

CERTIFICATION OF ISSUING OFFICER:

Diane Terranova, Town Clerk of the Town of Lancaster, hereby certifies that he/she is the State of New York, that he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

Issuing Officer

CERTIFICATION OF REMITTING OFFICER:

Johanna M. Coleman, Supervisor of the Town of Lancaster, hereby certifies that he/she is the State of New York, that he/she has examined the annexed report, that he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of the Laws of 1976, as amended.
**LICENSE TYPES AND FEES**

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<tr>
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<th>Dog Fee</th>
<th>Unpaid</th>
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<th>Local Fee</th>
<th>Late Penalty</th>
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<th>Unpaid Fee</th>
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7. **TOTALS**

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<th>Dog Fee</th>
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<th>Local Fee</th>
<th>Late Penalty</th>
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**REPLACEMENT AND PUREBRED**

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**DISBURSEMENTS**

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<th>(to T.C.V.)</th>
<th>(to County)</th>
<th>(to Animal Population Control)</th>
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<td>13. Local% of 7D + 7E + 10J</td>
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<td>14. Total</td>
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| Amount paid to: County Treasurer for Dog Licenses | $0.00 |
| Amount paid to: NYS Ag. & Markets for spay/neuter program | $660.00 |

**LICENSE SUMMARY**

1. Number of Original Standard Dog Licenses: 80
2. Number of Original Purebred Dog Licenses: 0
3. Number of Standard Renewals (including New Owner Licenses): 473
4. Number of Purebred License Renewals: 0
5. Total of Lines 1-3: 553
Town of Lancaster

**Miscellaneous Cash Report**
For Transaction Type: Planning & Zoning
For Fee Type: Review Subdivision
Date Range: 06/01/2019 to 06/30/2019

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<tr>
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<th>Fee Type</th>
<th>Receipt #</th>
<th>Date</th>
<th>Customer</th>
<th>Qty</th>
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Total Quantity: 1
Grand Total: $1,400.00
## Miscellaneous Cash Report

Town of Lancaster  
For Transaction Type: Permits  
For Fee Type: PIP Permit Application  
Date Range: 06/01/2019 to 06/30/2019

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**Total Quantity:** 6

**Grand Total:** $650.00
## Register: Building Permit Fees

**For Period:** June 1, 2019  
**To:** June 30, 2019

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7/1/2019 3:05:30 PM
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# Miscellaneous Cash Report

**For Transaction Type:** Planning & Zoning  
**For Fee Type:** Review Commercial Site Plan  
**Date Range:** 06/01/2019 to 06/30/2019

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| Planning & Zoning     | Review Commercial Site Plan | 1         | 06/27/2019 | Products, Inc. Apple Rubber  
204 Cemetery Road  
Lancaster, NY 14086 | 1   | $2,775.00  |
| Planning & Zoning     | Review Commercial Site Plan | 2         | 06/27/2019 | Mays, Clyde  
73 Cemetery Rd  
Lancaster, NY 14086 | 1   | $1,925.00  |
| Planning & Zoning     | Review Commercial Site Plan | 3         | 06/05/2019 | HOA, Lorall Lake  
Lorall Lake | 1   | $850.00    |
| Planning & Zoning     | Review Commercial Site Plan | 4         | 06/05/2019 | Building, Jagg Electric & Co  
18 Lancaster Pkwy  
Lancaster, NY 14086 | 1   | $1,550.00  |
| Planning & Zoning     | Review Commercial Site Plan | 4         | 06/27/2019 | Lot, Fairways Parking  
5354 Genesee St  
Lancaster, NY 14086 | 1   | $875.00    |
| Planning & Zoning     | Review Commercial Site Plan | 5         | 06/05/2019 | Hannifan, Parker  
4087 Walden Ave  
Lancaster, NY 14086 | 1   | $1,225.00  |

**Total Quantity:** 6  
**Grand Total:** $9,200.00
# General Licensing Report

**For License Type:** Planning & Zoning / Fee Type: PIP Inspections  
**Date Range:** 06/01/2019 to 06/30/2019

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| Planning & Zoning (PIP Inspections) | 000803 | 06/11/2019 | Briceland, Robert  
5533 Main Street  
Williamsville, NY 14221 | 1.00 | $1,200.00 |
| Planning & Zoning (PIP Inspections) | 000804 | 06/14/2019 | Patnode, Edward  
15 Enterprise Drive  
Lancaster, NY 14086 | 1.00 | $1,666.40 |
| Planning & Zoning (PIP Inspections) | 776777778 | 06/19/2019 | Lot, 455 Pleasantview  
455 Pleasantview  
Lancaster, NY 14086 | 1.00 | $3,500.00 |

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**Amount Sub Total:** $6,366.40

**Quantity Grand Total:** 3  
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<td>$13,255.00</td>
<td>$1,890.50</td>
<td>$178.00</td>
<td></td>
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</tr>
<tr>
<td>6/26/2019</td>
<td></td>
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<td></td>
<td></td>
<td>$13,255.00</td>
<td>$1,890.50</td>
<td>$178.00</td>
<td></td>
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</tr>
<tr>
<td>6/28/2019</td>
<td></td>
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<td></td>
<td></td>
<td>$13,255.00</td>
<td>$1,890.50</td>
<td>$178.00</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>6/30/2019</td>
<td>$431.80</td>
<td>$497.00</td>
<td>$374.00</td>
<td>$20.00</td>
<td></td>
<td></td>
<td>$13,255.00</td>
<td>$1,890.50</td>
<td>$178.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7/2/2019</td>
<td>$431.80</td>
<td>$497.00</td>
<td>$374.00</td>
<td>$20.00</td>
<td></td>
<td></td>
<td>$13,255.00</td>
<td>$1,890.50</td>
<td>$178.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9.47  

$20,499.50
The Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Respectfully, I submit my report for the month of June 2019

Summary:

246 Complaints or Calls Received  
91 Calls Responded to/Follow-ups  
46 Compliance Notices  
11 Final Notices  
11 Appearance Tickets Issued  
16 Bite Reports Filed  
1 Dog Redeemed  
— Rescue Transfers  
— SPCA Transfers  
— Dogs Euthanized  
2 Dogs Deceased  
1905 Miles Patrolled with Van

Respectfully Yours,

Jean Karn
Lancaster Dog Control
July 8, 2019

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Re: 2019 Monthly County Settlement

Dear Board Members:

Attached for your review is a copy of my final settlement payment in the amount of $85,371.18 to Erie County. Please note the amended copy which corrects the Corporate payments to the county. This does not affect the final payment to Erie County.

If you have any questions, please contact me.

Thank you.

Sincerely,

Diane M. Terranova  
Town Clerk

DMT/eas

Enclosure

F:\taxes\DMT Tax Forms & Letters\monthly county settlement.doc
Town of Lancaster Town & County 2019
Return of Tax Collection Report Amended

Pursuant to the requirements of Chapter 812 of the Laws of 1942, I make the following return relative to taxes collected to this date upon the tax roll of the above named municipality.

Total Amount Due:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of Warrant</td>
<td>47,684,688.78</td>
</tr>
<tr>
<td>Rounding Variance</td>
<td>0.00</td>
</tr>
<tr>
<td>- Petitions and Adjustments</td>
<td>123,910.87</td>
</tr>
<tr>
<td>+ Penalty paid by taxpayers to date</td>
<td>55,692.71</td>
</tr>
<tr>
<td>+ Interest paid by taxpayers to date</td>
<td>5,694.03</td>
</tr>
<tr>
<td>+ Notice Fees paid by taxpayers to date</td>
<td>157.00</td>
</tr>
<tr>
<td>+ Notice Fees (collected + uncollected)</td>
<td>472.00</td>
</tr>
<tr>
<td>Total to be collected</td>
<td>47,622,793.65</td>
</tr>
</tbody>
</table>

Payments:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Paid to Supervisor (Town's share of levy)</td>
<td>23,203,681.66</td>
</tr>
<tr>
<td>-Penalty paid to supervisor</td>
<td>55,692.71</td>
</tr>
<tr>
<td>- Interest paid by taxpayers to date</td>
<td>5,694.03</td>
</tr>
<tr>
<td>- Notice Fees paid by taxpayers to date</td>
<td>157.00</td>
</tr>
<tr>
<td>- Paid to County previously</td>
<td>22,129,462.82</td>
</tr>
<tr>
<td>- Paid to County herewith</td>
<td>0.00</td>
</tr>
<tr>
<td>- Corporate payments to county</td>
<td>841,765.07</td>
</tr>
<tr>
<td>- School tax payments to county</td>
<td>32,401.33</td>
</tr>
<tr>
<td>- County Owned</td>
<td>3,551.71</td>
</tr>
<tr>
<td>- Miscellaneous tax payments to county</td>
<td>0.00</td>
</tr>
<tr>
<td>Total paid</td>
<td>46,266,712.30</td>
</tr>
</tbody>
</table>

Balance Unpaid: 1,356,081.35

Respectfully submitted on this 8th day of July, 2019.

Amount of Check $0.00

Diane Terranova, Town Clerk

The Erie County Tax Act - Section 6-13.0

On the first day of March next succeeding the delivery of the tax rolls to the several collectors and receiver of taxes, or within five days thereafter, each collector and receiver of taxes shall make a return to the Commissioner of Finance of the amount of taxes by him collected and pay over all monys due said Commissioner of Finance, and on the first day of April, following or within five days thereafter, shall make a like return and payment; and on the first day of May next succeeding, or within five days, thereafter, shall return the tax roll and make a full, complete and final accounting under oath of all taxes by him so collected, together with a full and correct statement of all unpaid taxes contained in said roll.
Town of Lancaster Town & County 2019
Return of Tax Collection Report

Pursuant to the requirements of Chapter 812 of the Laws of 1942, I make the following return relative to taxes collected to this date upon the tax roll of the above named municipality.

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<tr>
<td><strong>Total to be collected</strong></td>
<td><strong>47,622,793.65</strong></td>
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</tbody>
</table>

Payments:

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<tr>
<td>- Notice Fees paid by taxpayers to date</td>
<td>157.00</td>
</tr>
<tr>
<td>- Paid to County previously</td>
<td>22,044,091.64</td>
</tr>
<tr>
<td>- Paid to County herewith</td>
<td>85,371.18</td>
</tr>
<tr>
<td>- Corporate payments to county</td>
<td>845,316.78</td>
</tr>
<tr>
<td>- School tax payments to county</td>
<td>32,401.33</td>
</tr>
<tr>
<td>- County Owned</td>
<td>3,551.71</td>
</tr>
<tr>
<td>- Miscellaneous tax payments to county</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total paid</strong></td>
<td><strong>46,270,264.01</strong></td>
</tr>
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</table>

Balance Unpaid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance Unpaid</strong></td>
<td><strong>1,352,529.64</strong></td>
</tr>
</tbody>
</table>

Respectfully submitted on this 8th day of July, 2019.

Amount of Check $85,371.18

Diane Terranova, Town Clerk

The Erie County Tax Act - Section 6-13.0

On the first day of March next succeeding the delivery of the tax rolls to the several collectors and receiver of taxes, or within five days thereafter, each collector and receiver of taxes shall make a return to the Commissioner of Finance of the amount of taxes by him collected and pay over all monies due said Commissioner of Finance, and on the first day of April, following or within five days thereafter, shall make a like return and payment; and on the first day of May next succeeding, or within five days, thereafter, shall return the tax roll and make a full, complete and final accounting under oath of all taxes by him so collected, together with a full and correct statement of all unpaid taxes contained in said roll.
July 8, 2019

Matthew Fischione
Code Enforcement Officer
21 Central Avenue
Lancaster, New York 14086

Re: SPECIAL USE PERMIT -
510 Town Line Road

Dear Matt:

Enclosed is a copy of a letter from Jennifer Cutitta requesting a renewal of her Special Use Permit for a Home Occupation - Hair Salon which will expire on July 20, 2019 on premises located at 510 Town Line Road.

Please inform the Town Board and my office as to the applicant's compliance to all conditions stipulated in his permit so that a resolution to renew this Special Use Permit may be prepared for the next Town Board Meeting.

Sincerely yours,

OFFICE OF THE TOWN CLERK

Diane M. Terranova
Town Clerk

DMT/dm
Encl.
ce: Kevin Loftus, Town Attorney
Town Board

File: Zoning Special Use.wpd
June 30, 2019

Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Re: 510 Town Line Road Special Use Permit

Dear Town Board Members:

I am requesting a continuance of my Special Use Permit in order to continue to operate my hair salon on my property at 510 Town Line Rd. The existing permit will expire on July 20, 2017 and there is no additional Special Use Permit Fee.

I have been following all the prescribed conditions of the Code of Lancaster "Home Occupation" Chapter 50-17F, namely:

a) There shall be no outdoor sign advertising this business

b) The Special Use Permit terminates when I no longer reside on the premises

c) Permit must be renewed every two years at no additional cost to applicant

d) I authorize representatives from the Building Inspector's office to enter the premises upon reasonable notice to inspect the premises to verify compliance.

This business remains a sole proprietorship, with no employees other than myself. I sincerely hope you will decide in favor of my request for continuance of my "Special Use Permit".

Respectfully Submitted,

[Signature]

Jennifer Cuttitta

[Stamp]
MEMO

To: Honorale Town Board  
Planning Board Members

From: Kevin E. Loftus, Town Attorney

Date: June 17, 2019

Subject: Quarterly Report from the Implementation Committee – Meeting No. 2, June 17, 2019

Dear Honorale Town Board,

On June 17, 2019 the Town of Lancaster Comprehensive Plan Implementation Committee had their second quarterly meeting. In addition to the Committee members, representatives from both the Village of Depew and Village of Lancaster were present. Erie County Legislator John Bruso also attended.

The meeting began with each municipality providing an update with respect to their own zoning and planning updates. There was a reminder given that the Committee was tasked with oversight of the implementation process to ensure that the Comprehensive Plan was being followed.

With respect to the Town, Kevin Loftus and Matt Fischione gave an update with respect to the Town’s Zoning Code. Town officials have had multiple meetings with outside counsel on the new Zoning Code. The biggest change will be the reduction of Zoning districts within the Town. The new Code should be ready to be reviewed by the Planning Board by August. The Town also recently retained the services of an outside planner. The planner has worked with Matt Fischione and Ed Schiller to come up with a new Zoning Map. The new revised map should be presented to the Planning Board shortly.

Village of Lancaster Trustee Lynn Ruda provided her update. The update focused on the recent grant the Village received for the reconstruction of West Main Street. Ms. Ruda estimated the comprehensive West Main Street project had a projected end date of December 2020 and that Village officials recently had their kick off meeting with the architects and engineers. There was also an update with respect to a grant for roundabouts within the Village. Those roundabouts will be completed within 3 years.

Village of Depew Mayor Kevin Peterson and Deputy Mayor Edwin Voll provided Depew’s update. Mayor Peterson stressed the need for more centralized development within the Village. He also discussed issues regarding walkability and the buildup of both residential areas and the commercial corridor at Broadway. With respect to walkability and bike paths, the municipalities will need to coordinate with each other so that each entity knows what the other is doing. The only way these issues can get resolved is through well planned coordination.
The next Committee meeting is scheduled for September 16 at 5pm. Everyone agreed it would be helpful to have the Village representatives attend if their schedules allow.

KEL:lb
July 2, 2019

Supervisor Johanna M. Coleman and
Members of the Lancaster Town Board
Lancaster Town Board
21 Central Ave.
Lancaster, NY 14086

Dear Supervisor Coleman and Council Members:

I am writing to make you aware of legislation I have co-sponsored that would amend the real property law regarding compulsory flood insurance. The bill (A4770-A / S4629-A) would prohibit mortgagors from requiring mortgagees of certain real property to purchase compulsory flood insurance that exceeds their outstanding mortgages and/or that requires coverage for property contents.

Under the bill, a homeowner cannot be forced to pay for more flood insurance by a bank than the value of the mortgage. The intent of the bill is to allow homeowners to decide whether to pay for additional flood insurance, beyond the balance of the mortgage, and to help alleviate the burdensome cost of flood insurance. However, to ensure that a homeowner understands the risk of purchasing only the minimum amount of flood insurance, the bill also requires that a homeowner be advised of the fact and be encouraged (but not required) to purchase flood insurance for full value of the home and its contents.

Let me know if you would like more information on this legislation. If you think it would benefit members of our community, you may want to consider proposing a resolution supporting its passage.

Sincerely,

Hon. Monica P. Wallace
New York State Assemblymember
District 143
July 5, 2019

Supervisor Johanna Coleman  
And Honorable Council Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Dear Supervisor Coleman and Honorable Council Members:

I respectfully request a resolution for your consideration to hire Phyllis Darnley —— Lancaster NY, to the position of Recreation Instructor, Arts & Crafts, permanent part-time for the Senior Citizens Center. Her salary will be $12.36 per hour with no benefits and will be working no more than 19.75 hours per week. This will be effective 7/16/19.

Should you approve, I would like to request that a resolution be placed on the agenda for the Monday, July 15, 2019 town Board meeting. If you have any questions or concerns, please contact me at your convenience.

Sincerely,

Marybeth Gianni  
Recreation Supervisor
July 9, 2019

To:       Johanna Coleman  
From:     Edward J. Mikula 
Subject: Retirement of Town Historian

Effective October 1, 2019 I will be stepping down from the position of Lancaster Town Historian.

I would like to recommend Theresa Wolfe for the position. She has volunteered at the Historical Society, has been President of the Society and has worked diligently to present exhibits and preserve the history of Lancaster.

She is constantly coming up with fresh ideas for bettering the historian’s office and has been helping to categorize the deaths and grave sites in Lancaster.

I believe that her enthusiasm and love of history for Lancaster would make her an exceptional Town Historian.

Sincerely,

Edward J. Mikula
July 10, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to have Mollenberg-Betz, Inc., 300 Scott St, Buffalo, NY, 14204, who is under service and maintenance agreement for our HVAC, replace and install one (1) new 92 percent efficiency Payne model PG92SCS gas furnace and one (1) new Payne model PA13NA condenser at the Youth Bureau building. The cost of this job is $7,841.00.

These funds will be coming from the Buildings and Grounds budget line 01-1620-0260. All certificates of insurance are on file with the service and maintenance agreement dated May 1, 2019.

Should you require any further information, please do not hesitate to contact me.

Respectfully yours,

Michelle Barbaro
Parks Crew Chief
Town of Lancaster

MB/jw

Enc

Cc: Johanna Coleman, Town Supervisor
    Kevin Loftus, Town Attorney
    Diane Terranova, Town Clerk
Town of Lancaster  
Attention: Michelle Barbaro  
Subject: Youth Bureau Carrier Split System  
Quote#: RS2019-070R1  

June 28, 2019

Dear Michelle:

Mollenberg-Betz is pleased to submit a proposal for the above referenced project per the Scope of Work, Pricing and the following Notes and Exceptions.

Scope of Work: Repair Existing System (See Note 4)
- Shut down and lock out system.
- Recover R22 and pressurize with nitrogen.
- Leak check and repair as required.
- Evacuate and charge with R22.
- Furnish and install new compressor contactor.
- Furnish and install new dual capacitor.
- Replace low voltage control wires between indoor and outdoor units.
- Replace damaged/missing insulation on suction line.

Pricing
Total.............................................................................................................$1,704.00

Scope of Work: Charge Existing System (See Note 5)
- Charge system with R22 refrigerant
- Monitor suction and discharge pressures.
- Replace damaged compressor contactor. (severally pitted)

Pricing
Total.............................................................................................................$641.00

Scope of Work: Replace System 80% Efficiency
- Shut down and lock out system.
- Recover R22 refrigerant.
- Demo existing condenser, furnace, case coil and line set.
- Furnish and install one (1) new Payne model PG8MAA gas furnace, 66,000 BTU, 80% efficient.
- Furnish and install one (1) new Payne model PA13NA condenser, 3-ton, 13 SEER with matching case coil.
- Furnish and install new line set.
- Make all line and low voltage connections.
- Furnish and install any required duct transitions.
- Reconnect natural gas piping.
- Reconnect to existing flue pipe.
- Evacuate and charge refrigerant line set and case coil.
- Start, test and commission system.

Pricing
Total.............................................................................................................$5,924.00
Scope of Work: Replace System 92% Efficiency

- Shut down and lock out system.
- Recover R22 refrigerant.
- Demo existing condenser, furnace, case coil and line set.
- Furnish and install one (1) new Payne model PG92SCS gas furnace, 60,000 BTU, 92% efficient.
- Furnish and install one (1) new Payne model PA13NA condenser, 3-ton, 13 SEER with matching case coil.
- Furnish and install new line set.
- Make all line and low voltage connections.
- Furnish and install any required duct transitions.
- Reconnect natural gas piping.
- Furnish and install 2" PVC vent system.
- Evacuate and charge refrigerant line set and case coil.
- Start, test and commission system.

Pricing
Total......................................................................................................................$7,841.00

Notes and Exceptions
1. Sales or use taxes are not included in our pricing. If applicable, they will be added to the quoted price. If the project is treated as a capital improvement, the quoted price will increase by the cost of use tax incurred by Mollenberg-Betz.
2. Freight and overtime are not included in our pricing.
3. This quote is for the scope as described. Any additional parts or material which may be required beyond this scope would be billed extra. We would discuss any additions with you before proceeding.
4. If unrepairable leak is found in evaporator coil or condenser coil entire system will have to be replaced.
5. Utilize this option to get by until system replacement can be implemented.
6. Washington DC is proposing tariffs on certain imported products and particularly on steel and steel pipe. As such, we are struggling to obtain firm pricing for these products. Price(s) included in this proposal shall remain in effect for five (5) days from the date of this proposal. Thereafter, Mollenberg-Betz may in good faith adjust such prices to reflect increases in the costs or availabilities of such price components. Any surcharges from our suppliers at the time of shipping will be added to the costs of this proposal.
7. The Town of Lancaster will be listed as an additional insured for all ongoing and completed operations.

If you have any questions regarding this proposal, please do not hesitate to call me.

Sincerely,

Mollenberg-Betz, Inc.

Accepted by:

Rob Smith

Mollenberg-Betz, Inc.

Signature: __________________________
Print Name: __________________________

Town of Lancaster

Date: 4/10/19

Date: __________________________
Purchase Order: __________________________

Please sign and return one copy to Mollenberg-Betz, Inc.
Ms. Johanna Coleman, Supervisor  
Town of Lancaster  
21 Central Ave.  
Lancaster, NY 14086

Dear Ms. Coleman and Town Board Members:

I am recommending the following individual for a tutor position in the Youth Bureau's Safe Summer Reinforcement & Enrichment Program, effective July 8, 2019 through August 31, 2019. We needed to hire Kelly on an emergency basis due to the unavailability of one of our regular tutors beginning on July 8th.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Sanbelmo</td>
<td>Tutor</td>
<td>$15.00 hr.</td>
<td>July 8, 2019</td>
</tr>
</tbody>
</table>

Kelly Sanbelmo  
West Seneca, NY 14224

Sincerely,

John Trojanowsky  
Executive Director

JOHN TROJANOWSKY, EXECUTIVE DIRECTOR  
200 Oxford Avenue • Lancaster, New York 14086 • 716-683-4444 • Fax: 716-683-4447
July 9, 2019

Supervisor Johanna Coleman and Honorable Council Members
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Supervisor Coleman and Honorable Council Members:

I respectfully submit the following individual for your consideration to be appointed to the position of part-time temporary seasonal employee for the summer of 2019 in the Parks, Recreation & Forestry Department, without benefits.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PAY RATE/HR</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carlo DiRienzo</td>
<td>Recreation Attendant (Lacrosse)</td>
<td>$12.00</td>
<td>July 8, 2019</td>
</tr>
<tr>
<td></td>
<td>Lancaster</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stephanie Herrnreiter</td>
<td>Recreation Attendant</td>
<td>$12.00</td>
<td>July 16, 2019</td>
</tr>
<tr>
<td></td>
<td>Bowmansville (Girls Basketball)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Following your approval or disapproval, we will notify the applicant of your decision. Very often a candidate may decline the appointed position and a future resolution may be necessary to replace this position.

Thank you for your anticipated cooperation.

Sincerely,

Michelle Barbaro
Park Crew Chief

MB:jw
July 8, 2019

Supervisor Johanna Coleman
and Honorable Council Members
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Supervisor Coleman and Honorable Council Members:

I respectfully request a resolution to change the rate of pay for Parker Rozler and Ryan Mansell. They were previously appointed at a rate of $11.50 per hour as a Recreation Attendant but were transferred to laborer within the Department of Recreation at a rate of $12.00 per hour. The rate of pay for a first year Laborer is $12.00 per hour. Please make this effective July 1, 2019.

Please contact me if you have any additional questions regarding this.

Thank you for your anticipated cooperation.

Sincerely,

Michelle Barbaro
Park Crew Chief

MB:jw
July 9, 2019

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Two Laborer Positions

Dear Honorable Board Members:

I would appreciate your support in sponsoring a resolution to appoint James Speyer, III residing at _________, Depew, New York 14043 and Justen Wilczak residing at _________, Street, Lancaster, New York 14086 to the position of Laborer in the Recreation Department beginning July 31, 2019. As per CSEA White Collar Unit #815, Mr. Speyer and Mr. Wilczak will be paid $17.63 per hour which is 65% of the laborer rate on the five year step program. Mr. Speyer and Mr. Wilczak will be on a six-month probationary period.

Should you have any questions or concerns regarding this matter please do not hesitate to contact me.

Sincerely yours,

Michelle Barbaro
Park Crew Chief
Town of Lancaster

Cc: Johanna Coleman, Supervisor
    Diane Terranova, Town Clerk
    Morgan Fay, Payroll Supervisor
July 8, 2019

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Clyde Mays 4-Lot Subdivision #1908  
0 Broadway  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated July 3, 2019 from the Erie County Department of Environment & Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:jk
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
July 3, 2019

Kevin E. Loftus, Esq.
Lancaster Town Attorney
21 Central Avenue, Lancaster, NY 14086

Re: 4-Lot Subdivision

Location: 0 Broadway, Lancaster, NY SBL: 11400-1-26.14
Review No.: ZR-19-402

Dear Mr. Loftus:

The County of Erie (the “County”) has reviewed the above-referenced project (the “Project”) referred to us by the Town of Lancaster on June 14, 2019. The County offers the following comments based upon its review of the Project:

- The developer should revise the proposed lots to be in accordance with the Town’s Zoning Code and flag lot prohibitions therein.
- The Project parcel is in Agricultural District #16. The applicant must complete an Agricultural Data Statement (hard copy attached; digital copies available at erie.gov/agriculture) and submit it to the Town. The Town must forward the Statement to all active farms within 500’ of the subject parcel and to the Erie County Agriculture and Farmland Protection Board c/o Elias Reden, Planner, 95 Franklin Street, Room 1007, Buffalo, NY 14202.
- The Town should verify that capacity exists within the water system to accommodate increased water demand.

This review pertains to the above-referenced action submitted to the Erie County Department of Environment and Planning. This letter should not be considered sufficient for any county approvals. The Town and/or developer must still obtain any other permits and regulatory approvals applicable to this Project.

Sincerely,

[Signature]

Marilyn Ortiz
Senior Planner
SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY
AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to
Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202.
Retain last copy for your files.

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no
reply is received in 30 days after receipt of full information including a SEQR EAR if applicable, the municipal agency may take final action
without considering such reply. If, however, reply is received at any time prior to municipal action, such reply must be considered.

Description of Proposed Action

1. Name of Municipality: Town of Lancaster

2. Hearing Schedule: Date 7/17/2019

3. Action is before:
   □ Legislative Body
   □ Board of Appeals
   □ Planning Board

4. Action consists of:
   □ New Ordinance
   □ Rezone Map Change
   □ Ordinance Amendment
   □ Other

5. Location of Property:
   □ Entire Municipality
   □ Specific as follows
   □ 0 Broadway
   □ Lancaster, NY 14086

6. Referral required as Site is within 500' of:
   □ State or County Property/Institution
   □ Municipal Boundary
   □ Farm Operation located in an Agricultural District
   □ Proposed State or County Road, Property, Building/Institution, Drainageway
   □ Expressway
   □ County Road
   □ State Highway

7. Proposed change or use: (be specific) 4-Lot Subdivision

8. Other remarks: (ID#, SBL#, etc.) SBL#117.00-1-26.14

9. Submitted by: Kevin E. Loftus, Esq. 6/14/19

21 Central Avenue, Lancaster, New York 14086

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 6/18/19. The Division hereby submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. □ The proposed action is not subject to review under the law.

2. □ Form ZR-3, Comment on Proposed Action is attached hereto.

3. □ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.

4. □ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: [Signature] Date: 7/13/19
AGRICULTURAL DATA STATEMENT

NYS Agricultural and Markets Law requires the submission of an agricultural data statement by an applicant to the municipality for a rezoning, special use permit, site plan approval, use variance, or subdivision of parcel(s) occurring on property within an agricultural district containing a farm operation or on property within 500 feet of an active farm operation located in an agricultural district.

<table>
<thead>
<tr>
<th>Applicant’s Name &amp; Address</th>
<th>Owner’s Name &amp; Address (if different from applicant)</th>
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<tr>
<th>Type of Application</th>
<th>☐ Rezoning</th>
<th>☐ Special Use Permit</th>
<th>☐ Site Plan Approval</th>
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<tbody>
<tr>
<td></td>
<td>☐ Use Variance</td>
<td>☐ Subdivision Approval</td>
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Project Description:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Project Address:

Project Location:
(Example: west side of Main Street or 250 feet south of Second Avenue)

________________________________________________________________________

Project Size:
(Square footage, acreage, etc.)

________________________________________________________________________

Current Use of Site:
(Identify: idle, hay, pasture, crop, brushland, forest, dairy, tilled, orchard, single residence, etc.)

________________________________________________________________________
History of Farming on Site:
(Last year farmed, type of activity, number of acres, by owner or another, etc.)

Other Site Information:
(Drainage direction and features, e.g. ditches, tiles, streams, gullies, proposed changes, etc.)

Include a tax or other map with project boundaries clearly marked and with nearby farm operations indicated. (Municipal assessor or County tax office may be able to assist with this requirement.)

Use the space below to provide the full mailing address of all farm operations within 500 feet of this project, including lands used in agricultural production. If necessary, please continue on a separate sheet. (Municipal assessor or County tax office may be able to assist with this requirement.)

Applicant Signature: ____________________________
Owner Signature: ____________________________
(If different from applicant)

THE MUNICIPALITY MUST REFER A COPY OF THIS STATEMENT TO THE ERIE COUNTY DEPARTMENT OF ENVIRONMENT & PLANNING, 95 FRANKLIN STREET, BUFFALO, NY 14202 AND TO ALL ADDRESSES ON THE FARM OPERATION MAILING LIST.
July 11, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Supervisor Coleman and Honorable Town Board:

I respectfully request for my status as Payroll Supervisor to be changed from full-time to part-time effective September 2, 2019. My last day of work as Payroll Supervisor full-time will be Friday August 30, 2019 and my first day as Payroll Supervisor part-time will be Monday September 2, 2019. This request is due to personal family reasons, namely my need to dedicate more time at home to my two young children. I truly appreciate your time and consideration in this matter.

Sincerely,

Morgan Fay
Payroll Supervisor
July 11, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Honorable Town Board:

I respectfully request that the Town Board adopts a resolution creating one new position of Payroll Supervisor part-time and appoints Morgan Fay, currently Payroll Supervisor full-time, to this new position effective September 2, 2019 at her current hourly rate of $30.75.

I also respectfully request that the Town Board adopts a resolution creating one additional position of Payroll Supervisor full-time and appoints Kristine Voight, of Lancaster, New York, to this new position effective August 5, 2019, at an annual salary of $47,569.00 on step which represents 85% of the full salary of $55,963.00.

Due to the fact that many additional responsibilities have been added to the Payroll Supervisor’s workload in recent years (including but not limited to tasks relative to Workers’ Compensation, Affordable Care Act, PESH compliance, Collective Bargaining, etc.) the Office of the Supervisor has determined that it is necessary to have both a full-time Payroll Supervisor and a part-time Payroll Supervisor to share in all of these numerous and essential responsibilities. Accordingly, the intention is that Ms. Fay will remain in her full-time capacity during the month of August in order to provide sufficient training to Ms. Voight. Then once Ms. Fay becomes part-time in September, she and Ms. Voight will share in all of the considerable payroll and personnel responsibilities for the Town going forward. The departmental budget contains sufficient funding to accommodate this staffing adjustment, which this office believes is essential for effective operations.

Thank you for your consideration in this matter.

Sincerely,

Johanna Coleman
Supervisor