May 28, 2019

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: 12,000 SF Commercial Development/Small Business #1621  
00 Lancaster Parkway  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 24, 2019 from the Erie County Water Authority on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:lb  
Enc.  
CC (w/enc):  
Supervisor  
Town Clerk  
Building Inspector  
Town Engineer

MAY 31, 2019  
Diane M. Terranova  
Town Clerk
May 24, 2019

VIA EMAIL (kloftus@lancasterny.gov) and REGULAR MAIL
Kevin E. Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 12,000 SF Commercial Development/Small Business #1621
00 Lancaster Parkway
ECWA Project No. 199300491

Dear Mr. Loftus:

The Erie County Water Authority (the "Authority") has received your request for lead agency status and the Short Environmental Assessment Form ("EAF") relating to the above-captioned project. The Authority's Engineering and Legal Department have reviewed these documents and agree with the assessment made by the Town of Lancaster (the "Town") that the project would be classified as an Unlisted action under the State Environmental Quality Review Act ("SEQRA").

According to page 2, section 10 of the EAF, the proposed action shall connect to an existing public/private water supply. In light of same, the Authority will need to review and approve detailed plans and specifications to determine and mitigate conflicts with Authority facilities prior to bidding/construction relating to the delivery of water to this building project. Lastly, the Authority requests submission of anticipated water usage per day, when available. However, the Authority agrees the Town is the appropriate agency to be designated as the lead agency pursuant to SEQRA.

If you have any further questions, please do not hesitate to contact us.

Very truly yours,

[Signature]
Darlene Sikorski-Pertitz
Deputy Associate Attorney

cc Russell J. Stoll, Executive Engineer
    Steven W. Denzler, Distribution Engineer
May 24, 2019

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: 12,000 SF Commercial Development/Small Business #1621  
00 Lancaster Parkway  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 21, 2019 from the New York State Department of Environmental Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:lb  
Enc.  
CC (w/enc): Supervisor  
Town Clerk  
Building Inspector  
Town Engineer
May 21, 2019

Mr. Kevin E. Loftus
Town Attorney
21 Central Avenue
Lancaster, New York 14086

Dear Mr. Loftus,

SEQR Lead Agency Designation
Lancaster Parkway
SF Commercial Development
Town of Lancaster, Erie County

This is to acknowledge receipt of your May 20, 2019 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The Department concurs that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

1. If project activities will involve land disturbance of 1 acre or more, the project sponsor, owner or operator is required to obtain a State Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activity (GP-0-15-002). This General Permit requires the project sponsor, owner or operator to control stormwater runoff according to a Stormwater Pollution Prevention Plan (SWPPP), which is to be prepared prior to filing a Notice of Intent (NOI) and prior to commencement of the project. More information on General Permit GP-0-15-002, as well as the NOI form, is available on the Department's website at www.dec.ny.gov/chemical/43133.html. Information on permitting requirements and preparation of a necessary Stormwater Pollution Prevention Plan (SWPPP) is available on the Department's website at www.dec.ny.gov/chemical/8468.html.

The town of Lancaster is designated as an MS4 community. The project sponsor, owner or operator of a construction activity that is subject to the requirements of regulated, traditional land use control MS4 shall have their SWPPP reviewed and accepted by the MS4 community. The "MS4 SWPPP Acceptance" form must be signed by the principle executive officer or ranking elected official from the MS4 community, or by a duly authorized representative of that person, and submitted along with the NOI, to the Department at NOTICE OF INTENT, NYSDEC, Bureau of Water Permits, 625 Broadway, 4th Floor, Albany, New York 12233-3505, telephone: 518/402-8111 to receive Department approval before construction commences.
2. The project site appears to be within an archaeologically sensitive area, as shown on the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) map located at https://cris.parks.ny.gov/. As part of the SEQR process, the Town should evaluate this concern, unless it can be verified by appropriate documentation that the site has been significantly disturbed in a way that would destroy potential artifacts. Please recognize that normal agricultural activities, such as plowing, would not constitute such land disturbance. If there are any questions regarding this, contact OPRHP (telephone: 518/237-8643). Note: If any of the described Department approvals are required, an appropriate archaeological investigation must be conducted in order to satisfy the New York State Historic Preservation Act.

If you have any questions, please feel free to contact me or Mr. Bruno DiBella at 716/851-7165.

Sincerely,

David S Denk
Regional Permit Administrator
May 24, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Windsor Ridge Phase 2 #8205
+/- 195 Single Family Homes
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 24, 2019 from the Erie County Water Authority on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

[Signature]
Kevin E. Lofus, Esq.
Town Attorney

KEL:lb
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
VIA EMAIL (kloftus@lancasterny.gov) and REGULAR MAIL

Kevin B. Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Windsor Ridge Phase 2 Subdivision #8205
Lancaster, NY
ECWA Project No. 199300491

May 24, 2019

Dear Mr. Loftus:

The Erie County Water Authority (the “Authority”) has received copies of the “Solicitation for Lead Agency Status” and the Full Environmental Assessment Form (“EAF”) relating to the above-captioned project. The Authority’s Engineering and Legal Department have reviewed these documents and agree with the assessment made by the Town of Lancaster (the “Town”) that the project would be classified as a Type I action under the State Environmental Quality Review Act (“SEQRA”).

According to page 5, subdivision c of section D.2 of the EAF, the private developer has identified a need for new water services requiring anticipated water usage/demand per day of 102,375 gallons. In light of same, the Authority requests to review the detailed plans to determine and mitigate conflicts with Authority facilities prior to the bidding/construction of the project. Nonetheless, the Authority agrees that the Town is the appropriate agency to be designated as the lead agency pursuant to SEQRA.

If you have any further questions, please do not hesitate to contact us.

Very truly yours,

[Signature]

DAINLE SIKORSKI-PETRITZ
Deputy Associate Attorney

cc Russell J. Stoll, Executive Engineer
Steven W. Denzler, Distribution Engineer
May 29, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Edwards 3-Lot Subdivision #6268
6466 Broadway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 29, 2019 from the New York State Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC(w/enc): Town Supervisor
          Town Clerk
          Building Inspector
          Town Engineer

MAY 31 2019
Diane M. Terranova
Town Clerk
Leza Braun

From: Rutkowski, Edward (DOT) <Edward.Rutkowski@dot.ny.gov>
Sent: Wednesday, May 29, 2019 2:57 PM
To: Kevin Loftus
Cc: Leza Braun
Subject: 3 Lot subdivision, 6466 Broadway, Lancaster
Attachments: 6466 Broadway.pdf

Kevin,

New York State Department of Transportation (NYSDOT) reviewed the information submitted for the subject project and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as the Lead Agency.

- The proposed project will not have a significant impact to the highway capacity level of service on the State Highway System. If any development is proposed in the future on these lots, please provide NYSDOT the opportunity to review the plans.

- Based on the information provided, a NYSDOT Highway Work Permit would not be required. If any work is proposed within the State Highway Right-of-Way on Broadway, then an NYSDOT Highway Work permit would be required.

If you have any questions, please contact me either by phone or email.

Sincerely,
Ed Rutkowski

Edward S. Rutkowski, P. E.
SEQR/Site Plan Review Coordinator
NYSDOT - Region 5
100 Seneca Street
Buffalo, New York 14203
716-847-3575
May 28, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Edwards 3-Lot Subdivision #6268
6466 Broadway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find SEQR responses dated April 30 and May 22, 2019 from the Erie County Division of Sewerage Management and Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC: Town Supervisor
       Town Clerk
       Building Inspector
       Town Engineer
The DSM has reviewed the above noted project and determined that it is outside of the Erie County Sewer system. If a private sanitary system is planned, approval by the Erie County Health Department is required.

Should you have any questions or need further information, please e-mail or call me at ext. 6697.
May 23, 2019

Kevin E. Loftus, Esq.
Town Attorney
Town of Lancaster
21 Central Avenue,
Lancaster, NY 14086

Re: 3 Lot Subdivision

Location: 6466 Broadway
Review No.: ZR-19-272

Dear Mr. Loftus:

The County of Erie (the “County”) has reviewed the above-referenced project (the “Project”) referred to us by the Town of Lancaster on April 26, 2019. The County offers the following comments based upon its review of the Project:

- The applicant must complete an Agricultural Data Statement (hard copy attached; digital copies available at erie.gov/agriculture) and submit it to the Town. Town must forward the Statement to all active farms within 500’ of the subject parcel and to the Erie County Agriculture and Farmland Protection Board c/o Elias Reden, Planner, 95 Franklin Street, Room 1007, Buffalo, NY 14202.
- The proposed project is within the Erie and Niagara Counties Framework for Regional Growth Rural Policy Area, which encourages limited development and discourages the conversion of rural and agricultural lands.
- The Division of Sewerage Management has also reviewed the action and their comments are attached.

This review pertains to the above-referenced action submitted to the Erie County Department of Environment and Planning. This letter should not be considered sufficient for any county approvals. The Town and/or developer must still obtain any other permits and regulatory approvals applicable to this Project.

Sincerely,

[Signature]

Mariely Ortiz
Senior Planner

Erie County | Environment & Planning
95 Franklin St., 1007 | Buffalo, NY 14202
P:(716) 858-1916| F:(716) 858-7248

Cc: Mark Rountree, Principal Planner
# AGRICULTURAL DATA STATEMENT

NYS Agricultural and Markets Law requires the submission of an agricultural data statement by an applicant to the municipality for a rezoning, special use permit, site plan approval, use variance, or subdivision of parcel(s) occurring on property within an agricultural district containing a farm operation or on property within 500 feet of an active farm operation located in an agricultural district.

<table>
<thead>
<tr>
<th>Applicant's Name &amp; Address</th>
<th>Owner's Name &amp; Address (if different from applicant)</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

### Type of Application

- [ ] Rezoning
- [ ] Special Use Permit
- [ ] Site Plan Approval
- [ ] Use Variance
- [ ] Subdivision Approval

### Project Description:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

### Project Address:

________________________________________________________________________

### Project Location:

*(Example: west side of Main Street or 250 feet south of Second Avenue)*

________________________________________________________________________

### Project Size:

*(Square footage, acreage, etc.)*

________________________________________________________________________

### Current Use of Site:

*(Identify: idle, hay, pasture, crop, brushland, forest, dairy, tilled, orchard, single residence, etc.)*

________________________________________________________________________
History of Farming on Site:
(List year farmed, type of activity, number of acres, by owner or another, etc.)

Other Site Information:
(Drainage direction and features, e.g. ditches, tiles, streams, gullies, proposed changes, etc.)

Include a tax or other map with project boundaries clearly marked and with nearby farm operations indicated. (Municipal assessor or County tax office may be able to assist with this requirement.)

Use the space below to provide the full mailing address of all farm operations within 500 feet of this project, including lands used in agricultural production. If necessary, please continue on a separate sheet. (Municipal assessor or County tax office may be able to assist with this requirement.)

Applicant Signature: ____________________________

Owner Signature: ____________________________

(if different from applicant)

THE MUNICIPALITY MUST REFER A COPY OF THIS STATEMENT TO THE ERIE COUNTY DEPARTMENT OF ENVIRONMENT & PLANNING, 95 FRANKLIN STREET, BUFFALO, NY 14202 AND TO ALL ADDRESSES ON THE FARM OPERATION MAILING LIST
SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY
AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to
Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202.
Retain last copy for your files.

Do not write in this space

Case No.: 18-19-272
Received: 4/26/19

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law. Replies must be received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipality may proceed with final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

Description of Proposed Action

1. Name of Municipality: Town of Lancaster

2. Hearing Schedule:
   Date: 5/29/2019
   Time: 7:00pm
   Location: 21 Central Avenue, Lancaster

3. Action is before:
   □ Legislative Body
   □ Board of Appeals
   □ Planning Board
   □ Ordinance Amendment

4. Action consists of:
   □ New Ordinance
   □ Rezone/Map Change
   □ Special Use Permit
   □ Other

5. Location of Property:
   □ Entire Municipality
   □ Specific as follows:
     6466 Broadway
     6466 Broadway
     Lancaster, NY 14086

6. Referral required as Site is within 500’ of:
   □ State or County Property/Institution
   □ Municipal Boundary
   □ Proposed State or County Road, Property, Building/Institution, Drainageway
   □ Farm Operation located in an Agricultural District
   □ Expressway
   □ County Road
   □ State Highway

7. Proposed change or use: (be specific) 3 Lot Subdivision

8. Other remarks: (ID#, SBL#, etc.) SBL #117.00-1-14

9. Submitted by: Kevin E. Loftus, Esq. Town Attorney
   21 Central Avenue, Lancaster, New York 14086
   4/25/19

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 4/25/19. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. □ The proposed action is not subject to review under the law.

2. □ Form ZR-3, Comment on Proposed Action is attached hereto.

3. □ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.

4. □ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: [Signature]
Date: 5/32/19
May 24, 2019

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE:  Great Dane Parking Lot Reconstruction #1841  
3875 Walden Ave  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 24, 2019 from the Erie County Water Authority on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:lb  
Enc.  
CC (w/enc):  
Supervisor  
Town Clerk  
Building Inspector  
Town Engineer
May 24, 2019

VIA EMAIL (kloftus@lancasterny.gov) and REGULAR MAIL
Kevin E. Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Great Dane Parking Lot Reconstruction #1841
3875 Walden Avenue
ECWA Project No. 199300491

Dear Mr. Loftus:

The Erie County Water Authority (the “Authority”) has received copies of the
“Solicitation for Lead Agency Status” and the Short Environmental Assessment Form (“SEAF”) relating to the above-captioned project. The Authority’s Engineering and Legal Department have reviewed these documents and agree with the assessment made by the Town of Lancaster (the “Town”) that the project would be classified as a Type II action under the State Environmental Quality Review Act ("SEQRA").

According to the Application and documents submitted, the private developer has not identified any need for additional water services. If the private developer amends the proposed plan to include water delivery services, the Authority will need to review and approve any plans and specifications relating to the delivery of water to this parking lot reconstruction project. Otherwise, the Authority agrees the Town is the appropriate agency to be designated as the lead agency pursuant to SEQRA.

If you have any further questions, please do not hesitate to contact us.

Very truly yours,

[Signature]

Darlene Sikorski-Peitz
Deputy Associate Attorney

Cc: Russell Stoll, Executive Engineer
    Steven W. Denzler, Distribution Engineer
Town of Lancaster
OFFICE OF THE TOWN ATTORNEY
21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

May 28, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Towne Audi # 1902; 21,000 SF Auto Dealership
Transit Rd. at Pasquale Dr.
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find SEQR responses dated May 6 and May 23, 2019 from the Erie County Division of Sewerage Management and Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.

CC (w/enc):
Supervisor
Town Clerk
Building Inspector
Town Engineer

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant

RECEIVED
TOWN OF LANCASTER, NY
MAY 3, 2019
DIANE M. TERRANOVA
TOWN CLERK
Mariely,

The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the proposed Towne Audi in the Town of Lancaster located at SBL No. 93.05-1-1.111 and has the following comments.

1. The proposed project is located within Clarence Sewer District No. 4. The sanitary sewers near the proposed project are owned by Erie County. The sanitary flows are tributary to Erie County trunk and interceptor lines, and the Buffalo Sewer Authority Bird Island Treatment Plant.

2. Review of sanitary sewer plans is required by DSM.

3. Sanitary sewer system design shall be in accordance with Ten States Standards, and Erie County Sewer District Rules and Regulations and Design Requirements.

4. Permits to connect to the existing sewer will be required from Erie County Sewer District No. 4.

5. The design engineer is encouraged to discuss preliminary sanitary sewer plans with DSM in advance of completing sewer design.

If you have any questions, feel free to call me at (716)-858-6974 or e-mail me.
The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQRA EAF, if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal action, such reply must be considered.

### Description of Proposed Action

1. **Name of Municipality:** Town of Lancaster

2. **Hearing Schedule:**
   - **Date:** 6/5/2019
   - **Time:** 7:00pm
   - **Location:** 21 Central Avenue, Lancaster

3. **Action is before:**
   - [ ] Legislative Body
   - [ ] Board of Appeals
   - [x] Planning Board

4. **Action consists of:**
   - [ ] New Ordinance
   - [ ] Rezone/Map Change
   - [ ] Ordinance Amendment
   - [ ] Variance
   - [ ] Special Use Permit
   - [x] Other
   - Transit Rd. at Pasquale Dr. North of Genesee St.

5. **Location of Property:**
   - [ ] Entire Municipality
   - [x] Specific as follows
   - Lancaster, NY 14086

6. **Referral required as Site is within 500' of:**
   - [ ] State or County Property/Institution
   - [ ] Municipal Boundary
   - [ ] Farm Operation located in an Agricultural District
   - [ ] County Road
   - [x] State Highway
   - [ ] Proposed State or County Road, Property, Building/Institution, Drainageway

7. **Proposed change or use: (be specific)**
   - Towne Audi construction of 21,000 SF Auto Dealership and Service Center w/new paved surface parking lot, utilities, lighting & landscape

8. **Other remarks: (ID#, SBL#, etc.)**
   - SBL #93.05-1-1.111

9. **Submitted by:**
   - Kevin E. Loftus, Esq. Town Attorney
   - 5/1/19
   - 21 Central Avenue, Lancaster, New York 14086

---

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 5/7/19. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. [ ] The proposed action is not subject to review under the law.

2. [ ] Form ZR-3, Comment on Proposed Action is attached hereto.

3. [ ] The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.

4. [x] No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: [signature]  
Date: 5/23/19
May 28, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 2-Lot Subdivision #2702
5 Wainwright Court
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find SEQR responses dated May 6 and May 23, 2019 from the Erie County Division of Sewerage Management and Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancaster.ny.gov

Leza E. Braun
Legal Assistant

KEL:lb
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer

RECEIVED
TOWN OF LANCaster, NY
MAY 31 2019
DIANE M. TERRANOVA
TOWN CLERk
Mariely,

The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the 2 lot subdivision in the Town of Lancaster located at 5 Wainwright Court and has the following comments.

1. The proposed project is located within Clarence Sewer District No. 4. The sanitary sewers near the proposed project are owned by Erie County. The sanitary flows are tributary to Erie County trunk and interceptor lines, and the Buffalo Sewer Authority Bird Island Treatment Plant.

2. Review of plans for sanitary sewer 6" or larger is required by DSM.

3. Sanitary sewer system design shall be in accordance with Ten States Standards, and Erie County Sewer District Rules and Regulations and Design Requirements.

4. Permits to connect to the existing sewer will be required from Erie County Sewer District No. 4.

5. The design engineer is encouraged to discuss preliminary sanitary sewer plans with DSM in advance of completing sewer design.

If you have any questions, feel free to call me at (716)-858-6974 or e-mail me.
**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY AND REPLY TO MUNICIPALITY**

Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal action, such reply shall be considered.

### Description of Proposed Action

<table>
<thead>
<tr>
<th>1. Name of Municipality:</th>
<th>Town of Lancaster</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Hearing Schedule:</td>
<td>Date: 6/5/2019</td>
</tr>
<tr>
<td>3. Action is before:</td>
<td>☐ Legislative Body</td>
</tr>
<tr>
<td>4. Action consists of:</td>
<td>☐ New Ordinance</td>
</tr>
<tr>
<td>☐ Site Plan</td>
<td>☐ Variance</td>
</tr>
<tr>
<td>5. Location of Property:</td>
<td>☒ Entire Municipality</td>
</tr>
<tr>
<td>6. Referral required as Site is within 500' of:</td>
<td>☐ State or County Property/Institution</td>
</tr>
<tr>
<td>☐ Expressway</td>
<td>☐ County Road</td>
</tr>
<tr>
<td>7. Proposed change or use: (be specific)</td>
<td>2-Lot Subdivision</td>
</tr>
<tr>
<td>8. Other remarks: (ID#, SBL#, etc.)</td>
<td>SBL #82.03-1-25</td>
</tr>
<tr>
<td>21 Central Avenue, Lancaster, New York 14086</td>
<td></td>
</tr>
</tbody>
</table>

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Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 5/3/19. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. ☐ The proposed action is not subject to review under the law.
2. ☐ Form ZR-3, Comment on Proposed Action is attached hereto.
3. ☐ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4. ☑ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: [Signature] Date: 5/3/19
May 28, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 4,000 SF Office/Warehouse #1956
10 Lancaster Parkway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find SEQR responses dated May 6 and May 23, 2019 from the Erie County Division of Sewerage Management and Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC (w/enc):  Supervisor
Town Clerk
Building Inspector
Town Engineer
Mariely,

The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the proposed warehouse in the Town of Lancaster located at 10 Lancaster Parkway and has the following comments.

1. The proposed project is located within Clarence Sewer District No. 4. The sanitary sewers near the proposed project are owned by Erie County. The sanitary flows are tributary to Erie County trunk and interceptor lines, and the Buffalo Sewer Authority Bird Island Treatment Plant.

2. Review of sanitary sewer plans is required by DSM.

3. Sanitary sewer system design shall be in accordance with Ten States Standards, and Erie County Sewer District Rules and Regulations and Design Requirements.

4. Permits to connect to the existing sewer will be required from Erie County Sewer District No. 4.

5. The design engineer is encouraged to discuss preliminary sanitary sewer plans with DSM in advance of completing sewer design.

If you have any questions, feel free to call me at (716)-858-6974 or e-mail me.

Lorenzo Quebral | Principal Engineer Assistant
Erie County | Div. of Sewerage Management
95 Franklin St., 1050 | Buffalo, NY 14202
P:+1(716)858-6974 | F:+1(716)858-6257
Lorenzo.Quebral@erie.gov | http://www.erie.gov
SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY
AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to Eric County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: 2019-19
Received: 5/28/19

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQRA form if applicable, the municipal agency must take final action without considering such reply. If, however, reply is received at any time prior to municipal action, such reply must be considered.

Description of Proposed Action

<table>
<thead>
<tr>
<th>1. Name of Municipality:</th>
<th>Town of Lancaster</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Hearing Schedule:</td>
<td>Date: 6/5/2019</td>
</tr>
<tr>
<td></td>
<td>Time: 7:00pm</td>
</tr>
<tr>
<td></td>
<td>Location: 21 Central Avenue, Lancaster</td>
</tr>
<tr>
<td>3. Action is before:</td>
<td>Planning Board</td>
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<tr>
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<td>Legislative Body</td>
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<tr>
<td></td>
<td>Board of Appeals</td>
</tr>
<tr>
<td>4. Action consists of:</td>
<td>Other</td>
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<tr>
<td></td>
<td>Site Plan</td>
</tr>
<tr>
<td></td>
<td>New Ordinance</td>
</tr>
<tr>
<td></td>
<td>Rezone/Map Change</td>
</tr>
<tr>
<td></td>
<td>Variance</td>
</tr>
<tr>
<td></td>
<td>Special Use Permit</td>
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<tr>
<td>5. Location of Property:</td>
<td>Specific as follows</td>
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<tr>
<td></td>
<td>Entire Municipality</td>
</tr>
<tr>
<td></td>
<td>State or County Property/Institution</td>
</tr>
<tr>
<td></td>
<td>Municipal Boundary</td>
</tr>
<tr>
<td></td>
<td>County Road</td>
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<tr>
<td></td>
<td>State Highway</td>
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<tr>
<td></td>
<td>Farm Operation located in an Agricultural District</td>
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<td></td>
<td>Proposed State or County Road, Property, Building/Institution, Drainageway</td>
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<tr>
<td>6. Referral required as Site is within 500' of:</td>
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<tr>
<td></td>
<td>Expressway</td>
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<tr>
<td></td>
<td>County Road</td>
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<tr>
<td>7. Proposed change or use: (be specific)</td>
<td>Construction of 4,000 SF Office/Warehouse Bldg</td>
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<tr>
<td>8. Other remarks: (ID#, SBL#, etc.)</td>
<td>SBL #94.00-3-34</td>
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<tr>
<td>9. Submitted by:</td>
<td>Kevin E. Loftus, Esq. Town Attorney</td>
</tr>
<tr>
<td></td>
<td>5/1/19</td>
</tr>
</tbody>
</table>

21 Central Avenue, Lancaster, New York 14086

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on May 28, 2019. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. □ The proposed action is not subject to review under the law.
2. □ Form ZR-3, Comment on Proposed Action is attached hereto.
3. □ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4. □ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: [Signature] Date: 5/23/19
The Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Respectfully, I submit my report for the month of May 2019

Summary:

329 Complaints or Calls Received
60 Calls Responded to/Follow-ups
74 Compliance Notices
14 Final Notices
11 Appearance Tickets Issued
3 Bite Reports Filed
10 Dog Redeemed
22 Rescue Transfers
1 SPCA Transfers
0 Dogs Euthanized
1 Dog Deceased
1506 Miles Patrolled with Van

Respectfully Yours,

Jean Karn
Lancaster Dog Control
Lancaster Bee - fax # 633-8601  
Buffalo News - fax # 856-5150  
Lancaster Sun - via email

DIANE M. TERRANOVA, TOWN CLERK  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086  
683-9028

PRESS RELEASE

June 3, 2019

Lancaster Town Clerk Diane M. Terranova announced today that due to the signing of Senate Bill S.1103 and the Assembly Bill A.779, and the signing of those bills into law by Governor Cuomo, the primary election from this day on, shall be held on the fourth Tuesday in June. Therefore, the 2019 Primary Election Day will be on Tuesday June 25, 2019, from 6:00 am to 9:00 pm. The following polling places in Lancaster for this election are: Lancaster Town Hall, 21 Central Avenue; Lancaster Youth Bureau, 200 Oxford Avenue; Lancaster Senior Citizens Center, 100 Oxford Avenue and the old Lancaster Town Court Building, 525 Pavement Road. Residents should refer to their Voter Registration postcard from the Erie County Board of Elections for their polling site information.

This Falls General Election will provide Lancaster residents the opportunity for early voting from October 26th to November 3rd at a central site yet to be determined. These important changes have been implemented to encourage residents to participate in our electoral system. If you have any interest in becoming a poll worker or to register to vote, please stop by the Town Clerk’s Office for further information.

Post on Bulletin board

G:\WORK FOLDER\press release.doc
May 30, 2019

Notice of Site Plan Review

Subject Premises: 716 Dance Lab
11 W. Main Street
Suite 700
Lancaster, NY 14086

Date & Time of Site Plan Review: June 20, 2019 @ 7:30p.m.
Place of Site Plan Review: Council Chambers
Lancaster Municipal Building
5423 Broadway
Lancaster, New York 14086

To review the materials presented by the Applicant, go to the Village Clerks Office in the Municipal Building at 5423 Broadway, Lancaster, NY 14086
Dear Ms. Coleman:

On June 07, 2019, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) issued new or revised Flood Insurance Rate Map (FIRM) panels within your community. This letter identifies the Letter of Map Change (LOMC) actions [i.e., Letters of Map Amendment (LOMAs) and Letters of Map Revision-based on Fill (LOMR-Fs)] for properties and/or structures located in your community that are still valid as of the effective date shown above. Any revalidation letters previously issued for your community have been superseded as of the effective date listed above.

All effective LOMCs within your community have been reviewed, including LOMCs located in areas not revised during this FIRM update. LOMAs and LOMR-Fs for which the original determination has not been superseded by new or revised information will remain in effect until superseded by a subsequent LOMC or by a revision to the FIRM panel on which the property and/or structure is located.

The enclosed table lists the FEMA case number, issue date, project identifier, and FIRM panel number for the LOMCs revalidated by this letter. Please refer to the original determination document to obtain the details of the outcome for the properties and/or structures included in the determination (such as flood zone, base flood elevations, property elevations, etc).

Letters of Map Revision (LOMRs) previously issued for FIRM panels that were revised by the recent map update for your community have either been incorporated into the revised FIRM or have been superseded by the revised FIRM. LOMRs issued for FIRM panels that were not revised by the recent map update for your community are not included on the enclosed table and will remain in effect until superseded by a revision to that FIRM panel.

If there is a LOMC not on the enclosed list that you feel should have been revalidated, we encourage you to submit the LOMC for re-determination. When requesting a re-determination, we ask that a cover letter be sent along with a copy of the original determination letter to: LOMC Clearinghouse, 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426. Re-determinations may also be requested online at https://www.fema.gov/online-lomc.
<table>
<thead>
<tr>
<th>Case No.</th>
<th>Date Issued</th>
<th>Identifier</th>
<th>FIRM Panel Number</th>
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<td>NY 1894</td>
<td>7/18/1996</td>
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<td>NY 2159</td>
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<td>NY 2205</td>
<td>4/4/1997</td>
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<td>99-02-1280A</td>
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<td>06-02-B711A</td>
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<td>Lot 104, Windsor Ridge South, Phase One Subdivision - 3 Worthington Lane</td>
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<td>101 PAVEMENT ROAD</td>
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<td>13-02-0582A</td>
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<td>HOLLAND LAND COMPANY'S SURVEY, SECTION 1, T11, R6, PART OF LOT 12 -- 825 ERIE STREET</td>
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<td>14-02-0481A</td>
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<td>14-02-0938A</td>
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<td>BUFFALO CREEK RESERVATION, RANGE 6, TOWNSHIP 10, PART OF LOT 76 -- 157 SIEBERT ROAD</td>
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<td>THE MEADOWS, LOT 36 -- 68 RUNNING BROOK DRIVE</td>
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<td>19-02-0207A</td>
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<td>29 Maple Drive</td>
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<td>19-02-0059A</td>
<td>12/13/2018</td>
<td>STREAM FIELD SUBDIVISION, LOT 3 -- 5 STREAM VIEW LANE</td>
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<td>704 AURORA STREET</td>
<td>36029C0356H</td>
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</tbody>
</table>
6/3/19

Drainage & Storm Sewer Committee
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

Re: MS4 Report May, 2019

Committee members,

The draft MS4 Annual Report, prepared by WM Schutt & Assoc. is complete and a final version will be available through the Town Clerk’s Office after today’s Business Meeting.

Total drainage complaints for May, 2019- 6

Year to date drainage complaints- 33

May MS4 violations- 2

Year to Date MS4 violations- 15

Respectfully,

[Signature]

Matt Fischione, Code Enforcement Officer
Town of Lancaster Building Department
21 Central Avenue
Lancaster, NY 14086

MF

Enc.

CC: Ed Schiller, Town Engineer
SWPPPs Active
455 Pleasant View
Cross Creek
Cider Facility
Delta Sonic
Edgewater Apts.
Hamlet Meadows
Blackstone
Hidden Meadows
Family Life Center
Juniper Landing
Plumb Creek
Pleasant Meadow Square
Summerfield Farms 6 (Summerwind)
Summerfield Farms 7
Summerfield Farms 8
Superior Pallets
Walden Ave (WNY Plumbing)
William & Aurora
Windsor Ridge South
Wreckmasters
Rock Child Day Care
455 Pleasant View Drive
149 Gunville Rd
Apple Rubber
Robert James Sales Walden Ave
PCB Piezotronics

SWPPPs In Review
Towne Audi
73 Cemetery Rd
5153 Transit Rd
Siebert Rd Subdivision

Outstanding SWPPP/MS4 Violations
Superior Pallets
73 Cemetery Rd (Mays Tree Service)
Plum Creek
Family Life Center

Stormwater Ponds
Lake Ave near William – Working with Erie County to determine source of dry weather flow
Lake Forest – Pond undergoing rehabilitation to allow town maintenance. Work to resume Spring 2019.
Pheasant Run - Pond undergoing rehabilitation to allow town maintenance. Work to resume Spring 2019.
Rue Madeline – In process of rectifying ownership issue to allow maintenance by town
Sugarbush Lane - In process of rectifying ownership issue to allow maintenance by town
Sawgrass Lane – Residents on notice for maintenance. Awaiting remediation plan

Preparing inventory of all Post Construction Stormwater Facilities

Preparing responses to EPA Findings
<table>
<thead>
<tr>
<th>Complaint #</th>
<th>Complaint Type</th>
<th>Action Date</th>
<th>Action Information</th>
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<tr>
<td>2019-0221</td>
<td>Drainage</td>
<td>05/01/19</td>
<td>Contact: Essex Homes of Western NY Inc.</td>
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<td></td>
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<td>2019-0280</td>
<td>Drainage</td>
<td>05/30/19</td>
<td>Contact: Hellenic East Orthodox Church</td>
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<td></td>
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- **MS4 Total #: 2**
- **Grand Total: 2**
# Complaint By Type

**5/1/2019 - 5/31/2019**

**Complaint Type: Drainage**

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<th>Complaint #</th>
<th>Open Date</th>
<th>Status</th>
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<th>Identifier</th>
<th>Owner</th>
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<td>2019-0218</td>
<td>05/01/19</td>
<td>Open</td>
<td>61 Nichter Rd</td>
<td>105.00-5-4</td>
<td>Joseph Caci</td>
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<tr>
<td>2019-0221</td>
<td>05/01/19</td>
<td>Open</td>
<td>63 Tranquility Trl</td>
<td>94.15-2-7</td>
<td>Vanderbilt Properties, Inc.</td>
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<td>2019-0245</td>
<td>05/16/19</td>
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<td>664 Town Line Rd</td>
<td>117.00-2-69</td>
<td>Joel Eberth</td>
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<td>05/21/19</td>
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<td>115.15-3-35</td>
<td>Daniel Romig</td>
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<td>2019-0261</td>
<td>05/21/19</td>
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<td>5916 Broadway St</td>
<td>116.02-1-17</td>
<td>Richard Klein</td>
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<td>5992 Genesee St</td>
<td>83.00-5-17.112</td>
<td>Hellenic East Orthodox Church</td>
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**Complaint Type: Drainage**

Total #: 6

Grand Total: 6
To:       Johanna M. Coleman, Supervisor  
          Honorable Town Board

From:    Kevin E. Loftus, Town Attorney  

Date:    May 29, 2019

Subject: Confidential Clerk Typist position

Dear Supervisor Coleman and Honorable Town Board:

Pursuant to Civil Service requirements, please be advised that I have selected Janice Korzeniewski, Lancaster, New York, off the Erie County, Town of Lancaster, Eligible Clerk Typist list, to fill the vacancy created in the Town Attorney’s Office by the transfer of Leza Braun into the Records Clerk-Clerk Typist position within the Town of Lancaster’s Police Department.

I respectfully request that the Board appoint Janice Korzeniewski to this position at their regular Town Board Meeting on June 17, 2019. I am requesting that this appointment have an effective date of June 18, 2019.

I further request that the Town Board waive any salary-step process the Town may require new hires to follow as Janice has been a full-time Secretary in the Supervisor’s Office for quite some time. This position has the same salary as the one Mrs. Korzeniewski had in the Supervisor’s Office so there would be no change in the budget.

Finally, I have worked out a plan with the Police Department to have Leza train Janice until she is comfortable in her new duties. Chief Karm has been excellent throughout this process and is open to having Leza return to our office, on a part-time basis each week, to assist with training. During those training sessions Leza would be paid her non-union Confidential Clerk Typist salary through the Town Attorney’s budget.

KEL:lb
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Start Time</th>
<th>End Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday, May 18, 2019</td>
<td>DRAG RACERS Test &amp; Tune Tech</td>
<td>11am</td>
<td>5pm</td>
</tr>
<tr>
<td>Tuesday, May 21, 2019</td>
<td>Test &amp; Tune</td>
<td>5pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Wednesday, May 22, 2019</td>
<td>1st Cruise Night * Grudge Drags - Free Admission / $5 Down The Track</td>
<td>6pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Friday, May 24, 2019</td>
<td>1st IHRA Points Race * TNT Hot Rods * Buffalo Street Outlaws</td>
<td>5:00pm</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Tuesday, May 28, 2019</td>
<td>Test &amp; Tune * Senior Nostalgia</td>
<td>5pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Wednesday, May 29, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Friday, May 31, 2019</td>
<td>IHRA Points Race</td>
<td>5:00pm</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Wednesday, June 5, 2019</td>
<td>Test &amp; Tune * 1st IHRA Junior Dragsters</td>
<td>5pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Friday, June 7, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Saturday, June 8, 2019</td>
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<tr>
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<td>1st IHRA Points Race</td>
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<td>10pm</td>
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<tr>
<td>Wednesday, June 12, 2019</td>
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<tr>
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<tr>
<td>Saturday, June 15, 2019</td>
<td>ROAD RAGE A-RAMA</td>
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<td>Test &amp; Tune * Junior Dragsters</td>
<td>5pm</td>
<td>10pm</td>
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<tr>
<td>Wednesday, June 19, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
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<tr>
<td>Friday, June 21, 2019</td>
<td>IHRA Points Race</td>
<td>5:00pm</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Tuesday, June 25, 2019</td>
<td>Test &amp; Tune * 1st IHRA Junior Dragsters</td>
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<td>10pm</td>
</tr>
<tr>
<td>Wednesday, June 26, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
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<tr>
<td>Thursday, July 4, 2019</td>
<td>STOCK CAR “5th Annual O’ Boy Cup 60”</td>
<td>6:30pm</td>
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<td>Friday, July 5, 2019</td>
<td>IHRA Points Race</td>
<td>5:00pm</td>
<td>11:00pm</td>
</tr>
<tr>
<td>Saturday, July 6, 2019</td>
<td>STOCK CAR Practice * Junior Dragster</td>
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<tr>
<td>Sunday, July 7, 2019</td>
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<tr>
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<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
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<tr>
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<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
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<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
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<td>STOKC CAR 1st Annual Joe Reilly Summer Slam ’54’</td>
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<td>5pm</td>
<td>10pm</td>
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<tr>
<td>Wednesday, July 24, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
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<td>Friday, July 26, 2019</td>
<td>IHRA Points Race</td>
<td>5:00pm</td>
<td>11:00pm</td>
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<tr>
<td>Tuesday, July 30, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Wednesday, July 31, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
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<td>Friday, August 2, 2019</td>
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<tr>
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<td>Test &amp; Tune * Junior Dragster</td>
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<td>Wednesday, August 7, 2019</td>
<td>TEST &amp; TUNE * Junior Dragster</td>
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<td>Tuesday, August 13, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
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<td>10pm</td>
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<tr>
<td>Wednesday, August 14, 2019</td>
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<td>Friday, August 16, 2019</td>
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<td>Saturday, August 17, 2019</td>
<td>STOCK CAR “30th Annual Tribute to Tommy Driscoll &amp; Tony Jenkinson ‘70’</td>
<td>6pm</td>
<td>10pm</td>
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<td>5pm</td>
<td>10pm</td>
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<td>Wednesday, August 21, 2019</td>
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<td>Friday, August 23, 2019</td>
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<td>STOCK CAR “3rd Annual Ken Heckler ‘51”</td>
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<td>10pm</td>
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<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
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<tr>
<td>Friday, August 30, 2019</td>
<td>IHRA Points Race</td>
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</tr>
<tr>
<td>Tuesday, September 3, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
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<tr>
<td>Wednesday, September 4, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
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<tr>
<td>Friday, September 6, 2019</td>
<td>IHRA Points Race</td>
<td>5:00pm</td>
<td>11:00pm</td>
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<tr>
<td>Tuesday, September 10, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
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<tr>
<td>Wednesday, September 11, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Friday, September 13, 2019</td>
<td>STOCK CAR 3rd Annual US Open - Practice</td>
<td>6pm</td>
<td>10pm</td>
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<td>Saturday, September 14, 2019</td>
<td>STOCK CAR “Race of Champions”</td>
<td>2pm</td>
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<td>Sunday, September 15, 2019</td>
<td>STOCK CAR “Race of Champions”</td>
<td>12pm</td>
<td>5pm</td>
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<tr>
<td>Tuesday, September 17, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
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<tr>
<td>Wednesday, September 18, 2019</td>
<td>Cruise Night * Grudge Drags</td>
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<td>10pm</td>
</tr>
<tr>
<td>Thursday, September 19, 2019</td>
<td>IHRA Bracket Finats</td>
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<td>10pm</td>
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<tr>
<td>Friday, September 20, 2019</td>
<td>IHRA Bracket Finats</td>
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<td>10pm</td>
</tr>
<tr>
<td>Tuesday, September 24, 2019</td>
<td>Test &amp; Tune * Junior Dragster</td>
<td>5pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Wednesday, September 25, 2019</td>
<td>Cruise Night * Grudge Drags</td>
<td>6pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Friday, September 27, 2019</td>
<td>IHRA Points Race</td>
<td>5pm</td>
<td>10pm</td>
</tr>
<tr>
<td>Saturday, October 5, 2019</td>
<td>IHRA Points * Test &amp; Tune</td>
<td>11am</td>
<td>5pm</td>
</tr>
<tr>
<td>Saturday, October 10, 2019</td>
<td>IHRA Points * Test &amp; Tune</td>
<td>9pm</td>
<td>5pm</td>
</tr>
<tr>
<td>Saturday, October 17, 2019</td>
<td>IHRA Points * Test &amp; Tune</td>
<td>9am</td>
<td>5pm</td>
</tr>
</tbody>
</table>
June 5, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Re: 2019 Monthly County Settlement

Dear Board Members:

Attached for your review is a copy of my fourth settlement payment in the amount of $162,281.76 to Erie County.

If you have any questions, please contact me.

Thank you.

Sincerely,

Diane M. Terranova
Town Clerk

DMT/eas

Enclosure
Town of Lancaster Town & County 2019
Return of Tax Collection Report

Pursuant to the requirements of Chapter 812 of the Laws of 1942, I make the following return relative to taxes collected to this date upon the tax roll of the above named municipality.

Total Amount Due:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of Warrant</td>
<td>47,684,688.78</td>
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<tr>
<td>Rounding Variance</td>
<td>0.00</td>
</tr>
<tr>
<td>- Petitions and Adjustments</td>
<td>123,910.87</td>
</tr>
<tr>
<td>+ Penalty paid by taxpayers to date</td>
<td>49,485.65</td>
</tr>
<tr>
<td>+ Interest paid by taxpayers to date</td>
<td>3,083.49</td>
</tr>
<tr>
<td>+ Notice Fees paid by taxpayers to date</td>
<td>125.00</td>
</tr>
<tr>
<td>+ Notice Fees (collected + uncollected)</td>
<td>504.00</td>
</tr>
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</table>

Total to be collected: 47,613,976.05

Payments:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>- Paid to Supervisor (Town's share of levy)</td>
<td>23,203,681.66</td>
</tr>
<tr>
<td>- Penalty paid to supervisor</td>
<td>49,485.65</td>
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<tr>
<td>- Interest paid by taxpayers to date</td>
<td>3,083.49</td>
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<tr>
<td>- Notice Fees paid by taxpayers to date</td>
<td>125.00</td>
</tr>
<tr>
<td>- Paid to County previously</td>
<td>21,881,809.88</td>
</tr>
<tr>
<td>- Paid to County herewith</td>
<td>162,281.76</td>
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<tr>
<td>- Corporate payments to county</td>
<td>845,316.78</td>
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<tr>
<td>- School tax payments to county</td>
<td>32,401.33</td>
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<tr>
<td>- County Owned</td>
<td>3,551.71</td>
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<tr>
<td>- Miscellaneous tax payments to county</td>
<td>0.00</td>
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</table>

Total paid: 46,178,653.77

Balance Unpaid: 1,435,322.28

Respectfully submitted on this 5th day of June, 2019.

Amount of Check $162,281.76

Diane Terranova, Town Clerk

The Erie County Tax Act - Section 6-13.0

On the first day of March next succeeding the delivery of the tax rolls to the several collectors and receiver of taxes, or within five days thereafter, each collector and receiver of taxes shall make a return to the Commissioner of Finance of the amount of taxes by him collected and pay over all monys due said Commissioner of Finance, and on the first day of April, following or within five days thereafter, shall make a like return and payment; and on the first day of May next succeeding, or within five days, thereafter, shall return the tax roll and make a full, complete and final accounting under oath of all taxes by him so collected, together with a full and correct statement of all unpaid taxes contained in said roll.
<table>
<thead>
<tr>
<th>Account#</th>
<th>Account Description</th>
<th>Fee Description</th>
<th>Qty</th>
<th>Local Share</th>
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<tbody>
<tr>
<td>A1255</td>
<td>Conservation</td>
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<td>21</td>
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<td>Town Clerk Fees</td>
<td>Marriage License Fee</td>
<td>31</td>
<td>542.50</td>
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<td>A2401</td>
<td>Interest Savings</td>
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<td>1</td>
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<td>A2540</td>
<td>Racing &amp; Wagering Fees</td>
<td>Bingo Proceeds</td>
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<td>795.14</td>
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<td>A2544</td>
<td>Dog License &amp; Redemption Fees</td>
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<td>Female, Spayed</td>
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<td></td>
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<td>Male, Unneutered</td>
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<td></td>
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<td>A2580</td>
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<td>A2655</td>
<td>E-ZPass</td>
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<td>A2770</td>
<td>Photos, Street Maps, Zone M&amp;B</td>
<td>Copy Photo Request</td>
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<td>29.05</td>
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<td>Map - Town</td>
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<td>B1560</td>
<td>Safety Inspection Fees</td>
<td>Fire Code</td>
<td>5</td>
<td>625.00</td>
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<tr>
<td>B1603</td>
<td>Vital Statistics Fee</td>
<td>Copy Birth Certificate</td>
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<td>Copy Death Certificate</td>
<td>165</td>
<td>1,700.00</td>
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<td>Copy Marriage Certificate</td>
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<td>230.00</td>
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<td>B2110</td>
<td>Zoning Fees</td>
<td>Hearing - Zoning Board</td>
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<td>1,600.00</td>
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<td>Hearing Special Use Permit</td>
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<td>B2555</td>
<td>Building &amp; Alteration Permits</td>
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<td>Res. Truss</td>
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<td>332.50</td>
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<td>Commercial Site Plan Review</td>
<td>Review Commercial Site Plan</td>
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Sub-Total: $6,857.00
Sub-Total: $2,000.00
Sub-Total: $125.00
Sub-Total: $38.05
Sub-Total: $625.00
Sub-Total: $625.00
Sub-Total: $2,000.00
Sub-Total: $3,050.00
Sub-Total: $20,441.00
Sub-Total: $1,200.00
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<tr>
<th>Account#</th>
<th>Account Description</th>
<th>Fee Description</th>
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<th>Local Share</th>
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<td>ET33-2770</td>
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<td>ET37-2770</td>
<td>Recreation Filing Fee</td>
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<td>6,250.00</td>
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<td>SG2130</td>
<td>Refuse &amp; Garbage Fees</td>
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<td>Refuse &amp; Garbage Cart Only</td>
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<td>Refuse &amp; Garbage Tags</td>
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<td>820.00</td>
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<td>PIP &amp; Inspections</td>
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Sub-Total: $11,966.77

Total Local Shares Remitted: $111,966.77

Amount paid to: NYS Ag. & Markets for spay/neuter program
Amount paid to: NYS Dept. of Health Marriage Lic.
Amount paid to: NYS Environmental Conservation

Total State, County & Local Revenues: $115,037.15

Total Non-Local Revenues: $3,070.38

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Terranova, Town Clerk, Town of Lancaster during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor ___________________________ Date ___________________________

Town Clerk ___________________________ Date ___________________________
# Account Statement Summary

**Agent ID:** 1029  
**Agent Name:** TOWN OF LANCASTER  
**Address:** 21 Central Ave, Lancaster NY 14086  
**Telephone:** (716)-683-5028

---

**Account Notice #:** 1029-65  
**Billing Period:** 05/01/2019-05/31/2019  
**Account Notice Date:** 06/01/2019

---

## Sales Summary

- **Gross Sales:** 1,819.00
- **Commissions:** 85.12
- **Net Sales:** 1,733.88

---

## Account Details

<table>
<thead>
<tr>
<th>Description</th>
<th>Open Amounts</th>
<th>Pending Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Previous Balances</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Current Charges : Net Sales</td>
<td>1,733.88</td>
<td>0.00</td>
</tr>
<tr>
<td>Current Charges : Adjustments</td>
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<td></td>
</tr>
<tr>
<td>Current Charges : Non Returned Documents</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Previously Disputed Transactions (Resolved this period)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>ACH Failures reported</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>ACH Failures Paid (this period)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>ACH Failures Scheduled for Payment (this ACH)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,733.88</strong></td>
<td><strong>0.00</strong></td>
</tr>
</tbody>
</table>

---

## Agent Review Activity Since 06/01/2019

<table>
<thead>
<tr>
<th>Description</th>
<th>Open Amounts</th>
<th>Pending Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Disputed</td>
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<tr>
<td>Disputed Amounts Resolved</td>
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</tr>
<tr>
<td>New ACH Failures Reported</td>
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<td>0.00</td>
</tr>
<tr>
<td>ACH Failures Paid</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>ACH Failures Scheduled for Payment (since 06/01/2019)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
</tr>
</tbody>
</table>

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## Account Summary

- **Amount to be Swept on or after 06/14/2019 12:00:00 AM:** 1,733.88
- **Pending Charges:** 0.00
- **Account Balance:** 0.00
### Daily Split of the Billing Period:

<table>
<thead>
<tr>
<th>Date</th>
<th># of Txs</th>
<th>Gross Sales</th>
<th>Commissions</th>
<th>Net Sales</th>
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</thead>
<tbody>
<tr>
<td>01-MAY-19</td>
<td>2</td>
<td>30.00</td>
<td>1.86</td>
<td>28.34</td>
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<tr>
<td>02-MAY-19</td>
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<td>25.00</td>
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<tr>
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<td>04-MAY-19</td>
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<tr>
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<tr>
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<tr>
<td>08-MAY-19</td>
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<td>3.59</td>
<td>61.41</td>
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<tr>
<td>10-MAY-19</td>
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<td>55.00</td>
<td>3.04</td>
<td>51.96</td>
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<tr>
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<td>0.00</td>
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<tr>
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<tr>
<td>20-MAY-19</td>
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<td>50.00</td>
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<td>47.22</td>
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<tr>
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<tr>
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<td>97.00</td>
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<td>27-MAY-19</td>
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<td>55.00</td>
<td>3.04</td>
<td>51.96</td>
</tr>
<tr>
<td>30-MAY-19</td>
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<td>167.00</td>
<td>9.22</td>
<td>157.78</td>
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<tr>
<td>31-MAY-19</td>
<td>5</td>
<td>130.00</td>
<td>7.17</td>
<td>122.83</td>
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</table>

**Total:** 1,819.00  85.12  1,733.88
NEW YORK STATE DEPARTMENT OF HEALTH
Empire State Plaza, Corning Tower
Bureau of Accounts Management - Revenue Unit - Room 2784
Albany, New York 12237-0016

Monthly Report of
Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of
May
2019

City or Town of
Lancaster
County of
Erie

DEP NO. ____________________________

$ ____________________________

Check # ____________________________

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from 40 to 70 inclusive.

(IF ONE license was issued place number in the first space only!) (IF NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health

DO NOT SEND CASH

Amount of remittance with this report

$ 697.50

Name of City or Town Clerk (Please Print)
Diane Terranova

Signature of City or Town Clerk

Mailing Address
21 Central Ave
Lancaster, NY 14086

Date 06/03/2019

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of $22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

DOH-963 (06/2014)
# STATE OF NEW YORK

## REPORT OF GAMES OF CHANCE FEES COLLECTED

Pursuant to Chapter 960, Laws of 1976

<table>
<thead>
<tr>
<th>NAME OF MUNICIPALITY</th>
<th>Town of Lancaster</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.O. ADDRESS</td>
<td>21 Central Ave, Lancaster, NY 14086</td>
</tr>
</tbody>
</table>

| CODE NUMBER |

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE NO.</th>
<th>NUMBER OF OCCASIONS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A) TOTAL FEES COLLECTED</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>B) DELIVERED TO MUNICIPAL TREASURY</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>C) TRANSMITTED HEREWITH TO STATE COMPTROLLER</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**TOTALS**

---

**CERTIFICATION OF ISSUING OFFICER:**

Diane Terranova, hereby certifies that she is the Town Clerk of the Town of Lancaster, State of New York, that she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

\[Signature\]

Issuing Officer

---

**CERTIFICATION OF REMITTING OFFICER:**

Johanna M. Coleman, hereby certifies that she is the Supervisor of the Town of Lancaster, State of New York, that she has examined the annexed report, that she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of the Laws of 1976, as amended.

\[Signature\]

Rermitting Officer
STATE OF NEW YORK

REPORT OF BINGO FEES COLLECTED
PURSUANT TO CHAPTER 437 & 438, LAWS OF 1982

NAME OF MUNICIPALITY Town of Lancaster

P.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

CODE NUMBER

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>LICENSE NO.</th>
<th>NUMBER OF OCCASIONS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.) TOTAL FEES COLLECTED</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>B.) DELIVERED TO MUNICIPAL TREASURY</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>C.) TRANSMITTED HEREWITH TO STATE COMPTROLLER</td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CERTIFICATION OF ISSUING OFFICER:

Diane Terranova, hereby certifies that -he/she is the Town Clerk of the Town of Lancaster, State of New York; that -he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

Issuing Officer

CERTIFICATION OF REMITTING OFFICER:

Johanna M. Coleman, hereby certifies that -he/she is the Supervisor of the Town of Lancaster, State of New York; that -he/she has examined the annexed report, that -he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 438 of the Laws of 1982, as amended.

Remitting Officer
**LICENSE TYPES**

<table>
<thead>
<tr>
<th>AND FEES</th>
<th>Dog 7B 7C 7D 7E 7F 7G</th>
<th>Unspayed Statutory Fee (B)</th>
<th>Spayed Statutory Fee (C)</th>
<th>Local Fee (D)</th>
<th>Late Penalty (E)</th>
<th>Spayed Fee (F)</th>
<th>Unspayed Fee (G)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Spay/Neuter</td>
<td>474 474 72</td>
<td>0.00 0.00</td>
<td>0.00 12.00 5,112.00</td>
<td>87 @ 5.00 490.00</td>
<td>1.00 474.00</td>
<td>NO FEE</td>
<td></td>
</tr>
<tr>
<td>2. Unspay/Unneut</td>
<td>55 55 7 55</td>
<td>0.00 0.00</td>
<td>NO FEE</td>
<td>@ 17.00 879.00</td>
<td>@ 5.00 50.00</td>
<td>NO FEE</td>
<td>@ 3.00 165.00</td>
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<tr>
<td>3. Exemption</td>
<td>0 0</td>
<td>NO FEE</td>
<td>NO FEE</td>
<td>NO FEE</td>
<td>NO FEE</td>
<td>NO FEE</td>
<td>0 0.00</td>
</tr>
<tr>
<td>4. Purebred(1-10)</td>
<td>0 0 0</td>
<td>0.00 0.00</td>
<td>0.00 0.00</td>
<td>@ 25.00 0.00</td>
<td>@ 5.00 0.00</td>
<td>@ 1.00 0.00</td>
<td>@ 3.00 0.00</td>
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<tr>
<td>5. Purebred(11-25)</td>
<td>0 0 0</td>
<td>0.00 0.00</td>
<td>0.00 0.00</td>
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<td>@ 5.00 0.00</td>
<td>@ 1.00 0.00</td>
<td>@ 3.00 0.00</td>
</tr>
<tr>
<td>6. Purebred(26+)</td>
<td>0 0 0</td>
<td>0.00 0.00</td>
<td>0.00 0.00</td>
<td>@ 100.00 0.00</td>
<td>@ 5.00 0.00</td>
<td>@ 1.00 0.00</td>
<td>@ 3.00 0.00</td>
</tr>
<tr>
<td>7. TOTALS</td>
<td>529 529 79 55</td>
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<td>$5,991.00</td>
<td>$540.00</td>
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**REPLACEMENT AND PUREBRED**

<table>
<thead>
<tr>
<th>Column H</th>
<th>Column I (Local)</th>
<th>Column J (Statutory)</th>
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<tbody>
<tr>
<td>TAG ORDERS PROCESSED</td>
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<td></td>
</tr>
<tr>
<td>8. Replacement Tags</td>
<td># Each</td>
<td>Tag Fees</td>
</tr>
<tr>
<td>2</td>
<td>5.00</td>
<td>0.00</td>
</tr>
<tr>
<td>9. Purebred Tags</td>
<td>0</td>
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</tr>
<tr>
<td>10. TOTALS</td>
<td>2</td>
<td>$6.00</td>
</tr>
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**DISBURSEMENTS**

<table>
<thead>
<tr>
<th>(to T.C.V.)</th>
<th>(to County)</th>
<th>(to Animal Population Control)</th>
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</thead>
<tbody>
<tr>
<td>12. Local% of 7B + 7C</td>
<td>$0.00</td>
<td>15. Stat% of 7B + 7C</td>
</tr>
<tr>
<td>13. Local% of 7D + 7E + 10I</td>
<td>$6,537.00</td>
<td>16. Stat% of 10I</td>
</tr>
<tr>
<td>14. Total</td>
<td>$6,537.00</td>
<td>17. Total</td>
</tr>
</tbody>
</table>

Amount paid to: County Treasurer for Dog Licenses

| $0.00 |

Amount paid to: NYS Ag. & Markets for spay/neuter program

| $639.00 |

**LICENSE SUMMARY**

1. Number of Original Standard Dog Licenses: 67
2. Number of Original Purebred Dog Licenses: 0
3. Number of Standard Renewals (including New Owner Licenses): 462
4. Number of Purebred License Renewals: 0
5. Total of Lines 1-3: 529
## Miscellaneous Cash Report

**For Transaction Type:** Permits  
**For Fee Type:** PIP Permit Application  
**Date Range:** 05/01/2019 to 05/31/2019

<table>
<thead>
<tr>
<th>Transaction Type</th>
<th>Fee Type</th>
<th>Receipt #</th>
<th>Date</th>
<th>Customer</th>
<th>Qty</th>
<th>Total</th>
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<tbody>
<tr>
<td>Permits</td>
<td>PIP Permit Application</td>
<td>799</td>
<td>05/13/2019</td>
<td>Properties, TDB 2 Wendling Court</td>
<td>1</td>
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<td></td>
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<td></td>
<td>Lancaster, NY 14088</td>
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<td>Permits</td>
<td>PIP Permit Application</td>
<td>800.00</td>
<td>05/14/2019</td>
<td>Sales, Robert James 4543 Walden Ave</td>
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<td>$500.00</td>
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<tr>
<td>Permits</td>
<td>PIP Permit Application</td>
<td>801</td>
<td>05/23/2019</td>
<td>Development, Severyn 43 Central Ave</td>
<td>1</td>
<td>$500.00</td>
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<td></td>
<td>Lancaster, Ny 14086</td>
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<tr>
<td>Permits</td>
<td>PIP Permit Application</td>
<td>802</td>
<td>05/24/2019</td>
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<td>$500.00</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>West Seneca, NY 14224</td>
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**Total Quantity:** 4  
**Grand Total:** $2,000.00
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<th>Customer</th>
<th>Qty</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permits</td>
<td>Fire Code</td>
<td>1</td>
<td>05/16/2019</td>
<td>Buffalo, Variety Club of 6114 Broadway St Lancaster, NY 14086</td>
<td>1</td>
<td>$50.00</td>
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<tr>
<td>Permits</td>
<td>Fire Code</td>
<td>1</td>
<td>05/20/2019</td>
<td>Guys, LLC Pizza 32 Leroy Rd Buffalo, NY 14215</td>
<td>1</td>
<td>$50.00</td>
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<tr>
<td>Permits</td>
<td>Fire Code</td>
<td>1</td>
<td>05/21/2019</td>
<td>Saints, The Church of Jesus 127 William Kidder Rd</td>
<td>1</td>
<td>$50.00</td>
</tr>
<tr>
<td>Permits</td>
<td>Fire Code</td>
<td>1</td>
<td>05/24/2019</td>
<td>Hotel, Salvatore's Garden Pl 6615 Transit Rd</td>
<td>1</td>
<td>$400.00</td>
</tr>
<tr>
<td>Permits</td>
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Total Quantity: 1

Grand Total: $1,200.00
# General Licensing Report

For License Type: Planning & Zoning  / Fee Type: PIP Inspections  
Date Range: 05/01/2019 to 05/31/2019

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</table>
June 4, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 4,000 SF Office/Warehouse #1956
10 Lancaster Parkway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 4, 2019 from the Erie County Department of Public Works on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:ib
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
June 4, 2019

Mr. Kevin Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Re: Lead Agency Review
   4,000 SF Office/Warehouse
   10 Lancaster Parkway
   (T) of Lancaster, County of Erie

Dear Mr. Loftus:

This Department has received your request for Lead Agency for the above referenced project. Erie County Department of Public Works has no problem with the Town of Lancaster being Lead Agency for this project. This approval of Lead Agency is only from Erie County Department of Public Works and does not imply that other County Departments concur with this approval, as their response will be coming by separate letter.

Erie County Department of Public Works will not be involved with review or permitting of the proposed project as it is not located on a County Road.

Sincerely,

ERIE COUNTY DEPARTMENT OF PUBLIC WORKS

Garrett M. Hacker, P.E.
Senior Civil Engineer

cc: Darlene Svilokos, P.E., Director of Engineering
    Gina Wilkolaski, P.E., Traffic and Safety Engineer
    Patrick Baskerville, Senior Highway Maintenance Engineer
    File: Town
May 31, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Great Dane Parking Lot Reconstruction #1841
3875 Walden Ave
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 31, 2019 from the US Army Corps of Engineers on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
Hi,

Send this out to the PB and Matt/Ed and copy in Metzger for his files.

Thanks

From: Metivier, Steven V CIV USARMY CELRB (US) <Steven.V.Metivier@usace.army.mil>
Sent: Friday, May 31, 2019 11:28 AM
To: Kevin Loftus
Subject: Great Dane Parking Lot Reconstruction/Expansion 3875 Walden Avenue, Lancaster, NY (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Mr. Loftus,

I have reviewed the information you sent regarding the proposed parking lot reconstruction and expansion for the Great Dane facility located on 3875 Walden Avenue. Based upon the map soils on the site, I recommend that a wetland delineation be performed for the proposed expansion area.

I hope this is helpful. Please feel free to contact me if you have questions or wish to discuss.

v/r,

Steve

Steven V. Metivier
Chief, NY-Application Evaluation Section Buffalo District US Army Corps of Engineers
1776 Niagara Street
Buffalo, NY 14207
716-879-4314
716-239-7167 (cell)
716-879-4310 (fax)

CLASSIFICATION: UNCLASSIFIED
May 31, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 12,000 SF Commercial Development/Small Business #1621
00 Lancaster Parkway
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 31, 2019 from the US Corps of Engineers on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer

RECEIVED
TOWN OF LANCASTER, NY
JUN 05 2019
DIANE M. TERRANNOVA
TOWN CLERK
Also for the PB

Thanks

From: Metivier, Steven V CIV USARMY CELRB (US) <Steven.V.Metivier@usace.army.mil>
Sent: Friday, May 31, 2019 11:38 AM
To: Kevin Loftus
Subject: Proposed 12,000 SF Commercial Development/Small Business #1621, Lancaster Parkway (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Mr. Loftus,

I have reviewed the information you sent regarding the proposed commercial development at #1621 Lancaster Parkway.

It appears that this lot was the subject of a jurisdictional determination, which was issued in July, 2013. At that time, the wetland on the property (approximately 0.477 acre) was determined to be outside of Corps jurisdiction. Under current guidance, our jurisdictional determination are valid for 5 years, and therefore a new determination should be performed for the site. In addition, the Corps is now operating under the 2015 Clean Water Rule, which may change the status of any wetland that currently exists on the project site.

The Corps recommends that a new delineation be performed and submitted to the Corps for verification.

I hope this is helpful. Please feel free to contact me if you have questions or wish to discuss further.

Thank you for the opportunity to comment.

v/r,

Steve
Steven V. Metivier
Chief, NY-Application Evaluation Section Buffalo District US Army Corps of Engineers
1776 Niagara Street
Buffalo, NY 14207
716-879-4314
716-239-7167 (cell)
716-879-4310 (fax)

CLASSIFICATION: UNCLASSIFIED
June 3, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Colin M. Hurd, Inc. #3310
12 Wendling Court
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 29, 2019 from the New York State Department of Environmental Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
May 29, 2019

Mr. Kevin E. Loftus,
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Dear Mr. Loftus,

SEQR Lead Agency Designation
12 Wendling Court
Colin M. Hurd, INC. #3310
Town of Lancaster, Erie County

This is to acknowledge receipt of your May 28, 2019 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The Department concurs that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

1. If project activities will involve land disturbance of 1 acre or more, the project sponsor, owner or operator is required to obtain a State Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activity (GP-0-15-002). This General Permit requires the project sponsor, owner or operator to control stormwater runoff according to a Stormwater Pollution Prevention Plan (SWPPP), which is to be prepared prior to filing a Notice of Intent (NOI) and prior to commencement of the project. More information on General Permit GP-0-15-002, as well as the NOI form, is available on the Department’s website at www.dec.ny.gov/chemical/43133.html. Information on permitting requirements and preparation of a necessary Stormwater Pollution Prevention Plan (SWPPP) is available on the Department’s website at www.dec.ny.gov/chemical/8468.html.

The Town of Lancaster is designated as an MS4 community. The project sponsor, owner or operator of a construction activity that is subject to the requirements of regulated, traditional land use control MS4 shall have their SWPPP reviewed and accepted by the MS4 community. The "MS4 SWPPP Acceptance Form" must be signed by the principle executive officer or ranking elected official from the MS4 community, or by a duly authorized representative of that person, and submitted along with the NOI, to the Department at NOTICE OF INTENT, NYSDEC, Bureau of Water Permits, 625 Broadway, 4th Floor, Albany, New York 12233-3505, telephone: 518/402-8111 to receive Department approval before construction commences.
If you have any questions, please feel free to contact me or Mr. Bruno Dibella at 716/851-7165.

Sincerely,

David S. Denk
Regional Permit Administrator
June 3, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: 2-Lot Subdivision #2702
5 Wainwright Court
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 3, 2019 from the Erie County Department of Public Works on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb
Enc.
CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer
June 3, 2019

Mr. Kevin Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Re: Lead Agency Review
  2-lot Wainwright Ct. Preliminary Plat
  5 Wainwright Court
  (T) of Lancaster, County of Erie

Dear Mr. Loftus:

This Department has received your request for Lead Agency for the above referenced project. Erie County Department of Public Works has no problem with the Town of Lancaster being Lead Agency for this project. This approval of Lead Agency is only from Erie County Department of Public Works and does not imply that other County Departments concur with this approval, as their response will be coming by separate letter.

Erie County Department of Public Works will not be involved with review or permitting of the proposed project as it is not located on a County Road.

Sincerely,

ERIE COUNTY DEPARTMENT OF PUBLIC WORKS

Garrett M. Hacker, P.E.
Senior Civil Engineer

cc: Darlene Svilokos, P.E., Director of Engineering
    Gina Wilkolaski, P.E., Traffic and Safety Engineer
    Patrick Baskerville, Senior Highway Maintenance Engineer
    File: Town
Dear Customer:

Notice of Tree and Brush Work >> Trees are an important part of our environment. However, they can sometimes interfere with the delivery of electricity. To help maintain safe, reliable electricity service, we will soon be pruning or removing trees and brush near power lines in your area. This work will not involve the wires that run from the utility pole to your house or place of business.

Asplundh Tree Experts will be doing the work using cutting techniques recommended by the Tree Care Industry Association to promote growth away from power lines. In yards and landscaped areas, they will chip branches and brush and haul away the chips. Wood will be left in easy-to-handle lengths. In non-landscaped areas, cuttings will be left to decompose naturally.

If you have any questions about this work, please contact me at 585-484-5101.

Thank you,
Shannon Hennessy, Forester
Erie Street 202
June 6, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Honorable Town Board:

I respectfully request a resolution be prepared to award Rich's Sports Fields Inc., 110 Pavement Road, Lancaster, NY, 14086, the job for Westwood Park Synthetic Little League Baseball Infield at Offerman Field. The bid opening was Thursday, June 6, 2019. Rich's Sports Fields, Inc. was the lowest of the two bidders. The amount of the project will be $159,875.00 and will be taken out of Recreation Filing fees. All insurance certificates will be obtained before the job is started.

If you have any questions or concerns, please contact me at your convenience.

Respectfully submitted,

Michelle Barbaro
Park Crew Chief

Enclosures

Cc: Johanna Coleman, Supervisor
    Kevin Loftus, Town Attorney
    Dave Brown, Director of Administration of Finance
    Dan Amaturo, Highway Superintendent
June 4, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Re: New and Unused 2019 Gravely Pro-Stance 60 FX730 Mower with trade

Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to purchase a new and unused 2019 Gravely Pro-Stance 60 FX730 Mower, Model # 994137, Kawasaki Engine 23.5 hp. After receiving three quotes, this Gravely Pro-Stance 60 FX730 Mower will be purchased from Wegman Motor Works, Inc., located at 1500 Kenmore Ave., Buffalo, NY 14216. The price for this mower is $7,797.38. We will be trading our Ferris, Serial #2015099961, which has 860 hours for $1,750.00. The total amount due for the 2019 Gravely Pro-Stance 60 FX730 Mower is $6,047.38. This item will be paid for out of line item 01-8510-0230.

Should you require any additional information, please do not hesitate to contact me.

Respectfully submitted,

Michelle Barbaro
Park Crew Chief

MB:jw

Enc.

Cc: Johanna Coleman, Supervisor
    Kevin Loftus, Town Attorney
    Dave Brown, Director of Administration of Finance
    Diane Terranova, Town Clerk
    Dan Amatura, Highway Superintendent
# Work Order

**Wegman Motor Works Inc.**

1500 Kenmore Ave.
Buffalo, NY 14216-1135
Phone: (716) 875-2321 Fax: (716) 332-4659

**201485**

Check out WEGMAN MOTOR WORKS on FACEBOOK for Prize Giveaways, New Products and Specials!

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<td>Town of Lancaster 525 Pavement Road Lancaster, NY 14086</td>
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<td>$7,797.38</td>
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**Invoice Total**: $6,047.38  
**Sales Tax**: $0.00  
**Grand Total**: $6,047.38

---

Estimates valid for 30 days.

Notes: Customer acknowledges receipt thereof:
Bill To:
Town of Lancaster Parks 423203
Michelle Barbaro
525 Pavilion Road
Lancaster, NY 14086

Ship To:
Town of Lancaster Parks
(Recreation)
525 Pavilion Road
Lancaster, NY 14086 US
(716) 684-3320 x0000

Michelle Barbaro
716-684-3320

Municipal Discount Pricing
- Gravely Pro-Stance 60 w/ 23.5 Kawasaki Gas Engine

Thank you,
Chris Hyman
585-738-9886
chyman@mte.us.com

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<td>$9,505.00</td>
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<td>Remark RE</td>
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Total: $6,767.02

Sub Total: $6,767.02
Total Tax: $0.00
Invoice Total: $6,767.02

Balance Due On This Invoice: $6,767.02

Signature: ____________________________

THIS QUOTE VALID FOR 30 DAYS. PLEASE SIGN AND RETURN TO EXECUTE THIS CONTRACT. PAYMENT MUST BE MADE AT OR PRIOR TO DELIVERY. FAX: 585-334-6332 OR EMAIL: BHOLOMAN@MTE.US.COM. THIS DOCUMENT CONSTITUTES A LEGAL BINDING AGREEMENT.
Bill To

TOWN OF LANCASTER REC. DEPT.
525 PAVEMENT RD.
LANCASTER, NY 14086-9717

Ship To

Customer | Contact | Customer Tax Number | Phone | Cell Phone | PO Number
--- | --- | --- | --- | --- | ---
7193 | 16-6002296 | (716) 884-3320 | 05/24/19 | 140454

Counter Person | Sales Person | Date Printed | Reference | Transaction | Department
Joel Pfeiffer | Joel Pfeiffer | 05/24/19 | 140454

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<td>994137</td>
<td>GRAW</td>
<td>PROSTANCE, 60 KAW</td>
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<td>$7,817.06</td>
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Wholegoods Notes
Pro-Stance 60 FL - 23.5hp Kawasaki FX730V, w/ 60" Fabricated 7ga Floating Deck, ZT3400 Transaxes

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<th>Description</th>
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Invoice Total $6,817.06
Sales Tax $0.00
Grand Total $6,817.06

This estimate is good for 7 days

Notes: Customer acknowledges receipt thereof:

Ken's Service & Sales WORK ORDER # 140454 - TOWN OF LANCASTER REC. DEPT.
June 4, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to have Imperial Door Controls, Inc., located at 85 Oriskany Drive, Tonawanda, NY 14150, furnish and install ADA Door Operators on three doors in Town Hall. We have solicited two vendors. Imperial Door quoted the job for $7,994.00 plus $750.00 for electrical work for a total of $8,744.00. A second vendor, Door Specialties declined to quote and stated that Imperial Door would be the best and most economical vendor to use. We will obtain all necessary insurance information before the work is performed. The funds for this will be coming from the bonding for Town Hall Improvements. Capital Project #165

Should you require any further information, please do not hesitate to contact me.

Respectfully yours,

Michelle Barbaro
Parks Crew Chief
Town of Lancaster

MB/jw

Enc.

Cc: Johanna Coleman, Town Supervisor
    Kevin Loftus, Town Attorney
    Diane Terranova, Town Clerk
# PROPOSAL

**Imperial Door Controls Inc.**  
No. RL9463  

**Submitted To:** Town Of Lancaster  
37 Central Ave.  
Lancaster, NY 14086  

**Attention:** Edward Schiller  
E-Mail: eschiller@wmschutt.com  

**Date:** 05/20/2019  
**Phone:** 716-963-5961  
**Fax:** 716-000-0000  
**Job Name:** Lancaster Town Hall, ADA operator upgrade  
**Job Location:** Automatic swing door operators for (3) interior door

---

We are pleased to provide a proposal for our scope of work as follows:

**Furnish & Install:**

- (3) Horton 4100LE HD Automatic swing door operators  
- (3) Horton BR3X Interface modules  
- (2) HES 8000/801 Electric strikes for standard passage set  
- (1) HES 9600 Electric strike for rim panic application  
- (6) Sedco S9H/1020 Push plate switches and mounting boxes  
- (6) BEA 900T Remote transmitters  
- (3) BEA 900R Receivers  
- (-) Clear anodized aluminum finish

**OPTION TO SUPPLY 110 VAC Electric Power to (3) automatic swing door operators**  
(3.5 Amp draw to each operator) **ADD to the price below $750.00**

The Town of Lancaster will be listed as an additional insured on all liability policies including General Liability, Automobile and any umbrella/Excess coverage. insurance should cover ongoing and completed operations & should be written on a primary & non contributory basis.

**Price Includes:**  
- Work Performed during Normal Business Hours  
- 1 Year Parts & Labor Warranty-Freight  
- Removals-Prevailing Wage Rate Included  
- Delivery: 6-8 weeks from date of approval to proceed with order

**Price Does Not Include:**  
- Doors-Frames  
- 120 VAC Electric Power  
- All Low Voltage Wiring

---

We propose to furnish material and labor - complete in accordance with the above specifications, for the sum of:  
**S7,994.00**

---

### Terms:

Net 30 Days. 1-1/2% Per Month Service Charge On Past Due Balances. Material only will be invoiced to the customer upon notification of shipping from the project. At the discretion of Imperial Door Controls, Inc., preliminary Lien Notice documents will be filed on any project $50,000 and over to ensure all material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to supply fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

---

Note: Price remains valid for 30 days.

---

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Cancellations will not be accepted after three days of date of acceptance.

**Date of Acceptance** ____________________  
**Signature** ____________________

---

Richard B. Lesser - Vice President
MEMO

Date: May 28, 2019

WSA Project # 06168E F

TO: M. Barbaro – Building & Grounds, J. Coleman – Town Supervisor

FROM: E. Schiller – Town Engineer

SUBJECT: Town Hall ADA Door Openers

AS requested, a Request for Quote was sent out to Imperial Door Controls and Door Specialties Inc. for supplying and installing ADA Door Operators on 3 doors in Town hall. Other vendors were researched, but only these 2 were identified.

Imperial Door quoted a total of $7,994.00 plus $750.00 for electrical work for a total of $8,744.00

Door Specialties declined to quote and stated that Imperial Door would be the best and most economical vendor to use.

Attached is Imperial’s quote and an email string from Door Specialties.

Also attached is the Request for Quote that was sent out.

Any questions, please do not hesitate to contact me.
I strongly suggest working with imperial door for this since it is their specialty. He will price and install / repair for cheaper than I can buy a product that is almost equivalent.

Sent from my iPhone

On May 28, 2019, at 11:54 AM, Edward Schiller <ESchiller@wmschutt.com> wrote:

Do you have something similar. The model listed can be substituted. Equipment not specific. Goal is to make doors automatic opening.

Edward Schiller, P.E.
Director Municipal Projects
eschiller@wmschutt.com

<image001.png>

Edward,

We cannot buy these products direct so I encourage you to give Rich Lesser at Imperial Door a call for pricing for these products. He also installs them.

Rich: (716) 877-4141 x113. rlesser@imperialdoorcontrols.com

You can still submit.
Thanks

Edward Schiller, P.E.
Director Municipal Projects
eschiller@wmschutt.com

From: Estimating <estimating@doorspec.com>
Sent: Friday, May 24, 2019 1:20 PM
To: Edward Schiller <ESchiller@wmschutt.com>
Subject: FW: Town of Lancaster Request for Quote

Edward,

I apologize this request got overlooked in our estimating email. Do you still need pricing for the hardware or is it too late since it is after 12:00.

From: Adam Dikeman <adam.dikeman@doorspec.com>
Sent: Monday, May 20, 2019 2:48 PM
To: Estimating <estimating@doorspec.com>
Subject: Fwd: Town of Lancaster Request for Quote

Sent from my iPhone

Begin forwarded message:

From: Edward Schiller <ESchiller@wmschutt.com>
Date: May 20, 2019 at 2:10:25 PM EDT
To: Edward Schiller <ESchiller@wmschutt.com>
Subject: Town of Lancaster Request for Quote

Please see the attached Request for Quote.

If you have any questions, please do not hesitate to contact me.

Edward Schiller, P.E.
Director Municipal Projects
eschiller@wmschutt.com
REQUEST FOR QUOTE
TOWN OF LANCASTER
May 21, 2019
Town Hall ADA Door Conversion

The Town of Lancaster is seeking a Quote for covert 3 existing man doors to be ADA Compliant. The contractor shall furnish and install:

(3) Horton 4100LE HD (or equal) Automatic swing door operators
(6) Sedco 59H (or equal) Push Plate switches
(6) BEA 900T (or equal) Remote transmitters
(3) BEA (or equal) receivers

Finish to be Clear Anodized
Contractor to provide all necessary services for complete project
Project will be Prevailing Wage
Contractor shall comply with Insurance Requirements, attached.

Please provide a quote to the Town of Lancaster by May 24, 2019 12:00PM
Submit quote to:

Edward Schiller
Wm. Schutt & Assoc
37 Central Ave
Lancaster, NY 14086
eschiller@wmschutt.com

Any questions, please contact Edward Schiller (716) 963-5961 or eschiller@wmschutt.com
a) Workers Compensation:

   Part 1: Workers Compensation: Statutory
   Part 2: Employers Liability: $1,000,000.

   Note: If New York State domiciled employees are used, coverage to be New York Statutory for both Parts 1 and 2

b) New York Disability Benefits Liability: Statutory coverage if New York State domiciled employees are used.

c) Commercial General Liability:

   - $2,000,000. General Aggregate
   - $2,000,000. Products/Completed Operations Aggregate
   - $1,000,000. Each Occurrence
   - $1,000,000. Personal Injury/Advertising Liability
   - Town of Lancaster to be scheduled as an Additional Insured for both ongoing and completed operations (attach Additional Insured endorsement to Certificate of Insurance)
   - Aggregate limit to apply per Project
   - Insurance to be primary and non-contributory

d) Automobile Liability:

   - $1,000,000. Each Accident
   - Town of Lancaster to be scheduled as an Additional Insured.

e) Umbrella Liability:

   - $5,000,000. Each Occurrence
   - $5,000,000. Aggregate
   - Town of Lancaster to be scheduled as an Additional Insured

f) Certificates of Insurance to be provided to the Town prior to start of work as follows:

   ACORD 25 and ACORD 855 (Item a-e) including copy of Additional Insured Endorsement Note: If coverage provided for NYS domiciled employees require Forms C 105.2 and DB 120.1 for Workers Compensation and NYS DBL.

The following verbiage must appear in all contracts/agreement for work being done on Town property, it must be included before the signature pages or signature area:

"the Town of Lancaster is to be listed as an additional insured on all Liability policies including General Liability, Automobile and any Umbrella/Excess coverage. Insurance should cover ongoing and completed operations and should be written on a Primary and Non-Contributory basis."
June 6, 2019

Honorable Town Board
Town of Lancaster
Lancaster, NY 14086

Re: Award of Contract
Consolidated Water District Water System Improvements
Contract No. TLN-8 — Pavement Road and Stutzman Road

Dear Board Members:

Bids for the Water System Improvements Contract No. TLN-8, Pavement Road and Stutzman Road, were opened and read aloud at 10:00 AM on June 5, 2019. Five (5) bids were received for the project.

Wm. Schutt & Associates has reviewed the bid proposals and has determined that the lowest bid was submitted by Mar-Wal Construction Co. in the amount of $2,484,440.00 based on selection of the Base Bid (Town portion) and the Alternate Number 1 Bid (ECWA portion). A tabulation of the bids is attached. Note: the foregoing Tabulation reflects corrections made to bid items and the corrected total bid amounts in the bids of the second and fourth low bidders. These adjustments did not affect the determination of the low bidder (Mar-Wal Construction Co.) nor have any impact on the order of the bids.

Under a Cooperative Agreement between the Erie County Water Authority and the Town of Lancaster, the Erie County Water Authority is required to approve the costs associated with the Alternate Number 1 Bid portion. Under separate cover, the Authority has been provided documentation regarding the bids received and the cost of the Alternate Number 1 portion. Award of this contract by the Town of Lancaster is contingent upon approval of the cost of Alternate Number 1.
Wm. Schutt has reviewed the qualifications of Mar-Wal Construction Co. and has determined that the company is experienced in doing this type of work. Therefore Wm. Schutt recommends, pending concurrence from the Town Attorney and approval of the Alternate Number 1 costs, that the construction contract for the Water System Improvements Contract No. TLN-8, Pavement Road and Stutzman Road be awarded to the lowest responsible bidder, Mar-Wal Construction Co. in the amount of $2,484,440.00.

Respectfully submitted,

[Signature]
Edward Schiller, P.E.
Town Engineer

Cc Town Clerk
Town Attorney
June 10, 2019

Matthew Fischione
Code Enforcement Officer
21 Central Avenue
Lancaster, New York 14086

Re: SPECIAL USE PERMIT
29 Hawthorne Trail

Dear Matt:

Enclosed is a copy of a letter from Irene Colvin-Spencer requesting a renewal of her Special Use Permit for a Home Occupation Cottage Industry – Homemade Pierogi which will expire on July 17, 2019 on premises located at 29 Hawthorne Trail.

Please inform the Town Board and my office as to the applicant’s compliance to all conditions stipulated in his permit so that a resolution to renew this Special Use Permit may be prepared for the next Town Board Meeting.

Sincerely yours,

OFFICE OF THE TOWN CLERK

Diane M. Terranova
Town Clerk

DMT/dm

Encl.
cc: Kevin Loftus, Town Attorney
     Town Board

File: Zoning Special Use.wpd
Hand Delivered

Hon. Supervisor Johanna M. Coleman
Hon. Council Members
Lancaster Town Hall
21 Central Avenue
Lancaster, New York 14086

RE: Application for Special Use Permit at my home: 29 Hawthorne Trail in the Town of Lancaster, Depew Zip Code 14043

Dear Supervisor Coleman and Town Council Members,

I respectfully request that you please consider this letter for renewal of my Special Use Permit for a cottage industry making homemade pierogi. The name of my business is My Mothers Pierogi and My Mothers Kitchen, which I maintain under my name, Irene Colvin. The business is located at the address referenced above, and run solely by myself.

I am attaching a copy of my Business Certificates filed with Erie County in 2017, together with a copy of my Special Use Permit notification from the Town of Lancaster which was issued in July of 2017.

As indicated previously, I enjoy my avocation of making pierogi. It’s my happy place bringing me memories of my mother, whose pierogi recipes date back to her mother. My cottage industry is a business I would like to enjoy for as long as I am able to produce the quality pierogi I grew up with. Well into my “Golden Years”.

Please do not hesitate to contact me at (716) 289-7610, should you have any questions. I would appreciate your consideration in granting me a special use permit.

Respectfully submitted,

[Signature]

Irene J. Colvin-Spencer

Enclosures: A copy of the two certificates referenced above.
   Town of Lancaster Special Use Permit issued in July 2017
ERIE COUNTY CLERK’S OFFICE

County Clerk’s Recording Page

Return to:

Party 1:
COLVIN IRENE J

Party 2:
MY MOTHERS PIEROGI

Recording Fees:

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</thead>
<tbody>
<tr>
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<tr>
<td>NY STATE TT</td>
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<tr>
<td>ROAD FUND TT</td>
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</table>

Total: $25.00

STATE OF NEW YORK
ERIE COUNTY CLERK’S OFFICE

FILED DOCUMENT SCANNED TO CREATE ELECTRONIC RECORD

Peggy A. Lagree
Acting County Clerk
Business Certificate
(Assumed Name Certificate pursuant to General Business Law §130)

I hereby certify that I am conducting or transacting business under the name or designation of ____________

My full name is ____________

I am ______ years of age. (If under 18 years of age)

and I reside at ____________, ____________, ____________, ____________

I further certify that I am the successor in interest to ____________

the person or persons heretofore using such name or names to carry on or conduct or transact business.

In Witness Whereof, I have signed this certificate on ____________

__________________
Print name: ____________

ACKNOWLEDGEMENT IN NEW YORK STATE (RPL 309-A)

State of New York
County of Erie SS:

On the ______ day of April, 2017 before me, the undersigned, personally appeared ____________, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) acted, executed the instrument.

__________________
(Signature and office of individual taking acknowledgement)

SUSAN K. BAUMLER
Notary Public, State of New York
Qualified in Erie County
My Commission Expires April 30, 2019
Return to:

Party 1:
COLVIN IRENE J

Party 2:
MY MOTHERS KITCHEN

Recording Fees:

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<td>RECORING</td>
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Rec Time: 02:32:28 PM
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<td>ROAD FUND TT</td>
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</table>

Total: $25.00

STATE OF NEW YORK
ERIE COUNTY CLERK'S OFFICE

FILED DOCUMENT SCANNED TO CREATE ELECTRONIC RECORD

Peggy A. Lagree
Acting County Clerk
Business Certificate
(Assumed Name Certificate pursuant to General Business Law §130)

I hereby certify that I am conducting or transacting business under the name or designation of My Mothers Kitchen

at 29 Hawthorne Trail, Lancaster, County of Erie, State of New York 14043

My full name is Irene J. Colvin

I am 70 years of age. (If under 18 years of age)

and I reside at 29 Hawthorne Trail, Lancaster NY 14043

I further certify that I am the successor in interest to N/A

the person or persons heretofore using such name or names to carry on or conduct or transact business.

In Witness Whereof, I have signed this certificate on

[Signature]

Print name: Irene J. Colvin

ACKNOWLEDGEMENT IN NEW YORK STATE (RPL 309-A)

State of New York
County of Erie } SS.

On the 13th day of April, 2017 before me, the undersigned, personally appeared Irene J. Colvin personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) acted, executed the instrument.

[Susan K. Baumer]

(signature and office of individual taking acknowledgement)

Affix seal/stamp

447-1
TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086

Daniel Amatura
Highway Superintendent
Tel (716) 683-3426
Fax (716) 685-0271

COMMUNICATIONS
(Revised)

T. C. FOR COMM.
T. A FOR RESOLUTION
JL FOR JMC

June 7, 2019

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Erie Street Culvert, Town of Lancaster, Erie County

Dear Honorable Town Board:

I would appreciate your support in sponsoring a resolution to award DiDonato & Associates, 689 Main Street, Buffalo, NY 14203 to perform engineering services for the replacement and reconstruction of the Erie Street Culvert, Town of Lancaster, Erie County, at a cost of $87,588. This will be paid for out of the Bond dated April 15, 2019.

Should you need any further information regarding this subject, please do not hesitate to contact me.

Respectfully yours,

Daniel Amatura
Highway Superintendent
Town of Highway Lancaster

DA/kak

Cc: Dave Brown, Director of Administration
    Kevin Loftus, Town Attorney
    Johanna Coleman, Town Supervisor
    Diane Terranova, Town Clerk
MEMO

Date: May 13, 2019

WSA Project # 06168E-D Erie St Culvert

TO: Town Board, Highway Superintendent

FROM: E. Schiller, PE – Town Engineer

SUBJECT: Erie St Culvert

Follow up discussions have been conducted with DiDonato Associates regarding Engineering Services for the design and construction administration for the replacement of the Erie St. Culvert near Court Street.

After discussing their proposal, DiDonato has submitted a revised Cost of $87,588.00, a reduction of 12%. The $87,588 represents approximately 18% of the construction cost and is within industry standards for this type of service.

Based on a successful experience with DiDonato related to the recently completed Brunk Rd and Holland Ave culverts, it is recommended the contract for Erie St Culvert Rehabilitation be awarded to DiDonato.

Upon Board authorization, a contract for execution and required insurances will be obtained.

Any questions, do not hesitate to ask.
June 10, 2019

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: 2180-System Solar Bicycle/Pedestrian Crossing Blinker Signs Time Clock Activation

Dear Honorable Town Board Members:

I would appreciate your support to sponsor a resolution to purchase one new and unused 2180-System Solar Bicycle/Pedestrian Crossing Blinker Signs Time Clock Activation. We solicited three vendors and only received quotes back from two, with the lowest price being $7,794.00 from TAPCO Safe Travels located at 5100 West Brown Deer Road, Brown Deer, WI, 53223. The 2180-System Solar Bicycle/Pedestrian Crossing Blinker Signs Time Clock Activation will paid from Highway budget line 13-5110-210. The Highway Department will be doing the installation.

Should you need any further information regarding this subject, please do not hesitate to contact me.

Respectfully yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/mlm
Attachments

Cc: Dave Brown, Director of Administration
    Kevin Loftus, Town Attorney
    Johanna Coleman, Town Supervisor
    Diane Terranova, Town Clerk
### Sales Quote

**Customer Copy**

- **Number:** Q1909605
- **Date:** 5/28/2019
- **Page:** 1

#### Customer Information

- **Sell To:** Town of Lancaster  
  Daniel Amatura  
  21 Central Avenue  
  LANCASTER, NY 14086  
  USA

- **Ship To:** Town of Lancaster  
  Daniel Amatura  
  21 Central Avenue  
  LANCASTER, NY 14086  
  USA

#### Table: Solar LED Blinker Signs

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<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Price</th>
<th>Extension</th>
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</table>
| 2180-SYSTEM   | Solar Bicycle/Pedestrian Crossing Blinker-Signs  
Time Clock Activation  
***To Include the Following*** | 6        | EA   | 1,296.00| $7,794.00|
| 2180-C00596B | Blinker-Sign, W11-15, 30”, Trail Xing, DG3, FYG,  
Solar, 8 Amber LEDs, Beam Config  
Includes: Pole, Cap & V-Loc  
Pole, Round, 2-3/8” OD x 12” x 0.95 Wall  
Galvanized  
V-Loc, Socket 23-VR38  
V-Loc, Wedge, SW-1, for use with V-Loc Post Anchors  
Domed Pole Cap for Round Posts | 6        | EA   |        |          |
| 101832-10     |                               | 6        | Each |         |           |
| 034-00004     |                               | 6        | Each |         |           |
| 109-00027     |                               | 6        | Each |         |           |

Furnished only quote. Installation is not included.  
TAPCO OMNIA Partners Contract # 2013-100  
Pricing includes Free Freight  
Solar powered equipment requires no shading or obstructions

Thank you! - Justin Jablonski at Tapco  
Phone # (252) 754-4351

#### Shipment Information

- **Acceptance By:** 
- **Date:** 
- **By:**

#### Sales Details

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For terms and conditions, please visit: http://www.tapconet.com/terms-and-conditions
## Sales Quote

### Customer Information
- **Customer PO #**: SOLAR LED BLINKERSIGN
- **Expires**: 8/6/2019
- **Ship To**:
  - **City**: Lancaster
  - **Street**: 21 Central Avenue
  - **State**: NY
  - **Zip**: 14086
  - **USA**
- **Terms**: Net 30 DAYS
- **Freight**: PREPAID
- **Ship Via**: BEST RATE

#### Description

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E-mail: justin@tapconet.com

### Shipment

**Acceptance By**: 
**Date**: 
**By**: 
**Merchandise**: $7,794.00
**Freight**: $0.00
**Tax**: $0.00
**Total**: $7,794.00

For terms and conditions, please visit: [http://www.tapconet.com/terms-and-conditions](http://www.tapconet.com/terms-and-conditions)
### Quotation

**Solar Traffic Systems**

Manufacturer of LED Traffic Signs

16135 New Ave, Unit 2
Lemont, IL 60439

Phone: 877-977-7446 | 331-318-8500

Fax: 630-491-1583

Email: corporate@ustrafficsystems.com

Contact: Meghan Murray
Company: Town of Lancaster NY
Phone: 716-683-3426
Email: MMurray@lancasterny.gov

<table>
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<td>30SW11-1DM</td>
<td>30&quot; Bicycle Warning Sign, Diamond Grade Sheeting, Solar - 15 Watt Solar Panel, 6 Volt Battery Pack, Eight White or Yellow LEDs, 7 Day Timer, Mounting Hardware (Pole Not Included)</td>
<td>6</td>
<td>$1,630.20</td>
<td>$9,781.20</td>
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<table>
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<td>12' - 2 3/8&quot; Round Pole</td>
<td>12' - 23/8&quot; Round Galvanized Steel Sign Pole w/ Pole Cap</td>
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<td>130.00</td>
<td>$780.00</td>
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</table>

Lead Time: 2 Weeks

Subtotal: $10,561.20

Notes: Daniel Amatura - Hwy Super (716) 685-0271

Taxes: IL Only

Shipping Included

Total Quote: $10,561.20

Please note: Sales tax must be charged for orders shipping to Illinois unless customer is tax exempt, or has an Illinois resale tax certification.

**All Prices Subject to Change**
Hi Meghan,

I only sell the signs. We don’t have the poles. Please let me know if you still need a quote.

Thanks,

Shannon Leal
Munico Corp DBA Traffic Safety Warehouse
P.O. Box 1125
Deerfield, IL 60015
Phone 877-966-1018
Fax 847-966-1205
www.trafficsafetywarehouse.com

Attached please find our RFP for solar signs.

Meghan Murray
Town of Lancaster
Highway Department
716.683.3426
Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: 06/07/2019  1a. Delivered by: Certified Mail Return Receipt Requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
   - New Application
   - Renewal
   - Alteration
   - Corporate Change
   - Removal
   - Class Change
   - Method of Operation Change

   For New applicants, answer each question below using all information known to date
   For Renewal applicants, answer all questions
   For Alteration applicants, attach a complete written description and diagrams depicting the proposed alterations
   For Corporate Change applicants, attach a list of the current and proposed corporate principals
   For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation
   For Class Change applicants, attach a statement detailing your current license type and your proposed license type
   For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Lancaster NY Clerk's Office

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): Expiration Date (if applicable):

5. Applicant or Licensee Name: New York International Raceway Park, LLC

6. Trade Name (if any): Lancaster International Speedway

7. Street Address of Establishment: 57 Gunnville Road

8. City, Town or Village: Lancaster, NY Zip Code: 14086

9. Business Telephone Number of Applicant/Licensee: (716) 213-7034

10. Business E-mail of Applicant/Licensee: SAnonicili66@gmail.com

11. Type(s) of alcohol sold or to be sold:
   - Beer & Cider
   - Wine, Beer & Cider
   - Liquor, Wine, Beer & Cider

12. Extent of Food Service:
   - Full food menu; full kitchen run by a chef or cook
   - Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: Baseball Park, Race Track, Outdoor or Indoor Athletic Field/Facility, Arena or Stadium

14. Method of Operation: (check all that apply)
   - Seasonal Establishment
   - Juke Box
   - Disc Jockey
   - Recorded Music
   - Karaoke
   - Live Music (give details i.e., rock bands, acoustic, jazz, etc.): Various types of Genres
   - Patron Dancing
   - Employee Dancing
   - Exotic Dancing
   - Topless Entertainment
   - Video/Arcade Games
   - Third Party Promoters
   - Security Personnel
   - Other (specify):

15. Licensed Outdoor Area: (check all that apply)
   - None
   - Patio or Deck
   - Rooftop
   - Garden/Grounds
   - Freestanding Covered Structure
   - Sidewalk Cafe
   - Other (specify):

Page 2 of 24
16. List the floor(s) of the building that the establishment is located on: **Ground Floor and Second Floor**

17. List the room number(s) the establishment is located in within the building, if appropriate: **N/A**

18. Is the premises located within 500 feet of three or more on-premises liquor establishments?  ○ Yes  ○ No

19. Will the licensee or a manager be physically present within the establishment during all hours of operation?  ○ Yes  ○ No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

21. Does the applicant or licensee own the building in which the establishment is located?  ○ Yes (If YES, SKIP 23-26)  ○ No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name: **Lancaster Properties, LLC**

23. Building Owner's Street Address: **2730 Transit Road**

24. City, Town or Village: **West Seneca**  State: **NY**  Zip Code: **14224**

25. Business Telephone Number of Building Owner: **(716) 675-1200**

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name: **Chester A. Menkiena**

27. Representative/Attorney's Street Address: **P.O. Box 241**

28. City, Town or Village: **Buffalo**  State: **NY**  Zip Code: **14225**

29. Business Telephone Number of Representative/Attorney: **(716) 628-0191**

30. Business E-mail Address of Representative/Attorney: **camconsult17@gmail.com**

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Perjury - that the representations made in this form are true.

31. Printed Principal Name: **Gary Jason**  Title: **LLC Member**

Principal Signature: [Signature]
Johanna M. Coleman  
Supervisor  
Town of Lancaster  
21 Central Ave.  
Lancaster, NY, 14086

June 7, 2019

Dear Johanna:

Thank you for meeting with me last week to discuss the soon-to-be vacant position of Town of Lancaster Historian. I would like to express my extreme interest in replacing Ed Mikula. Ed, now 94 years old, has announced he will be stepping down.

Several years before he died, Bob Giza gave me a master key to the historical museum at 40 Clark St. He did so predicting that one day I would be “Lancaster’s keeper.” It would be an honor to carry out his wish.

My interest in preserving Lancaster’s history is endless. The books I have authored, Lancaster Memories, and Out of the Ashes, a history of the Lancaster Fire Department, have been very well received.

I have 30-plus years experience as a print journalist, over 10,000 photos of Lancaster on my home computer and the luxury of time to do a great job. I respectfully request the appointment as the Lancaster Historian. Thank you.

Mary Jo Monnin
June 06, 2019

Russell Stoll, P.E.
Executive Engineer
Erie County Water Authority
3030 Union Road
Cheektowaga, New York 14227

Re: Bid Results
Town of Lancaster
Consolidated Water District Water System Improvements
Contract No. TLN-8 – Pavement Road and Stutzman Road

Dear Russ:

Please be advised that Bids for the Town of Lancaster, Water System Improvements Contract, No. TLN-8, Pavement Road and Stutzman Road, were opened and read aloud at 10:00 AM on June 5, 2019. In accordance with Section 2 of the Cooperative Agreement between the Town of Lancaster and the Erie County Water Authority (copy attached), the Authority is responsible to review and approve the cost of the Authority’s portion of the Project, which is identified as Alternate Number 1.

Wm. Schutt & Associates has reviewed the 5 bid proposals received and determined that the lowest bid (based on selection of the Base Bid and the Alternate Number 1 bid) was submitted by Mar-Wal Construction Co. in the amount of $2,484,440.00. The value of the Alternate Number 1 bid of Mar-Wal Construction Co. is $630,520.00, which, coincidentally also represents the lowest of all the Alternate Number 1 bids received. A tabulation of the bids is attached for your use and information.

Wm. Schutt has reviewed the qualifications of Mar-Wal Construction Co. and has determined that the company is experienced in doing this type of work as outlined in the Project Manual and as shown on the drawings. Mar-Wal has been contacted and understands the scope of the work and the schedule involved; and they are satisfied with their bid prices.
Please advise if the cost for Alternate Number 1 as submitted Mar-Wal Construction Co. in the amount of $630,520.00 is acceptable with the Authority in order for us to make a formal Recommendation of Award to the Town of Lancaster. If possible, we are attempting to submit the recommendation by the June 12th deadline for Bid Award at the June 17th Lancaster Board Meeting.

Respectfully submitted,

Edward Schiller, P.E.
Town Engineer

Cc    Terrence D. McCracken, ECWA
      Leonard Kowalski, P. E., ECWA
      (V)Via M. Coleman, Supervisor, Town of Lancaster
      Kevin E. Loftus, Esq., Town Attorney, Town of Lancaster
September 24, 2018

Kevin E. Loftus, Esq.
Town Attorney
Office of the Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Re: Cooperative Agreement with the Town of Lancaster in connection with the watermain Project on Pavement Road in the Town of Lancaster, New York
Project No. 201800043

Dear Mr. Loftus:

Enclosed herewith please find an Extract from the Minutes of the Meeting of the Erie County Water Authority held on Thursday, September 20, 2018 authorizing execution of a Cooperative Agreement between the Authority and the Town of Lancaster relative to the watermain project on Pavement Road in the Town of Lancaster.

Per your request, also enclosed please find two original agreements to be included as part of the Town’s official record.

Very truly yours,

TERRENCE D. MCCracken
Secretary to the Authority

TDM:tf
Enclosures
cc: Margaret Murphy
    Leonard Kowalski
    Johanna M. Coleman, Supervisor
CERTIFICATION

I, TERRENCE D. MCCracken, the duly elected and qualified SECRETARY TO THE AUTHORITY to the ERIE COUNTY WATER AUTHORITY, a corporation existing under the Laws of the State of New York, do hereby certify that I have compared the annexed resolution which is an extract from the Minutes of the Meeting of the Authority held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 20th day of September, 2018 a quorum being present and that said resolution is a true and correct copy of the resolution so adopted and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said corporation this 24th day of September 2018.

[Signature]

Terrence D. McCracken
Secretary to the Authority

(SEAL)
EXTRACT FROM THE MINUTES OF THE MEETING OF THE
ERIE COUNTY WATER AUTHORITY
SEPTEMBER 20, 2018

At a regular meeting of the Erie County Water Authority held in the office, 295 Main
Street, Room 350, Buffalo, New York, on the 20th day of September 2018, a quorum being
present, the following resolution was adopted:

WHEREAS, with the Erie County Water Authority’s (“Authority”) encouragement,
the Town of Lancaster (the “Town”) has initiated plans to undertake the replacement of the
Pavement Road watermain running between Walden Avenue and Genesee Street, in the Town
of Lancaster, including restoration and reconstruction; and

WHEREAS, the Authority owns a portion of the Pavement Road watermain between
Walden Avenue and Middlebury Lane, which extends about 2,745 linear feet and intends to
replace this portion of water main; and

WHEREAS, the Town and the Authority desire to enter into a cooperative agreement
to coordinate and facilitate the watermain project of the Pavement Road watermain
replacement between Walden Avenue and Genesee Street in order to achieve cost containment
and efficiency;

NOW, THEREFORE, BE IT RESOLVED:

That, contingent upon the approval of the Town, the Chairman is hereby authorized to
execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of
said Agreement together with a certified copy of this resolution to Town.

A motion was made by Mr. Schad seconded by Mr. Carney and carried to adopt the
foregoing resolution.
AGREEMENT

Between

THE TOWN OF LANCASTER

And

ERIE COUNTY WATER AUTHORITY

AGREEMENT made this 15th day of September, 2018 by and between the TOWN OF LANCASTER, 21 Central Avenue, Lancaster, New York 14086 hereinafter referred to as “Town”, and the ERIE COUNTY WATER AUTHORITY, a public benefit corporation, having its offices and principal place of business at 295 Main Street, Room 350, Buffalo, New York 14203, hereinafter referred to as the “Authority.”

WHEREAS, with the Authority’s encouragement, the Town has initiated plans to undertake the replacement of the Pavement Road water main running between Walden Avenue and Genesee Street, in the Town of Lancaster, including restoration and reconstruction; and

WHEREAS, the Authority owns a portion of the Pavement Road water main between Walden Avenue and Middlebury Lane, which extends about 2,745 linear feet and intends to replace this portion of water main; and

WHEREAS, the Town and the Authority desire to enter into a cooperative agreement to coordinate and facilitate the water main project of the Pavement Road water main replacement between Walden Avenue and Genesee Street in order to achieve cost containment and efficiency;

NOW, THEREFORE, the Parties agree as follows:

1. PUBLIC BIDDING

In accordance with the General Municipal Law §103, the Town will be responsible for soliciting sealed bids from responsible, responsive contractors for the replacement of the Pavement Road water mains and for the reconstruction and restoration of Pavement Road, between Walden Avenue and Genesee Street.

The Town will prepare plans and specifications for the water main project and for the reconstruction and restoration of Pavement Road. Prior to advertising for bids, the Town will submit its plans and specification to the Authority’s Executive Engineer for his review. The Town will accept any changes recommended by the Authority relative to the replacement and installation of the water mains.

Once the Authority’s Executive Engineer or his designee has approved the Town’s plans
and specifications, the Town will prepare the bid notices and documents and advertise for bids. Within the bid notice and/or related bids documents, and at any pre-bid meeting, the Town will advise any prospective bidders of the following specific requirements relating to the water main project: (1) the successful bidder will obtain additional insured status for the Town and the Authority on the bidder’s commercial general liability and umbrellas policies, (2) the successful bidder provide to the Town a 100% performance/warranty bond to remain in effect for two year period following the final payment from the Town, (3) the successful bidder will name the Town and the Authority as dual obligees on the performance/warranty bond, and (4) the successful bidder will be responsible for providing the Town and the Authority with survey measurements of the water main location as installed.

2. **AUTHORITY’S APPROVAL OF COST:**

Subsequent to the bidding process in which the Town shall determine the lowest responsible bid, the Town shall refer to the Authority for its review and approval the cost pertaining to the Authority’s portion of the project identified as Alternate Number 1 as defined in the bid specifications.

The Authority will review the cost of the Alternate Number 1 related portion of the lowest responsible bid and determine in its sole judgment whether such cost is acceptable to the Authority, prior to the Town awarding the project in accordance with the plans and specifications. The Authority will provide written approval of the Authority’s portion of the cost within fourteen (14) days after notification by the Town.

3. **WATER MAIN PROJECT**

During construction, the Town will perform resident inspection services and will immediately notify the Authority’s Executive Engineer or his designated project engineer of any unanticipated problems or costs associated with the replacement and installation of the 2,745 linear feet of water main line between Walden Avenue and Middlebury Lane, owned by the Authority. Pursuant to Public Authorities Law § 1069, the Authority’s Board of Commissioners authorizes its Executive Engineer to reimburse the Town for any change order relating to water main line owned by the Authority in an amount not to exceed fifteen per centum (15%) of the cost reviewed and approved by the Authority at the time the bid was awarded.

4. **REIMBURSEMENT**

Upon completion of the construction project and pending final approval of the water main related work set forth in the contract, the Town shall submit to the Authority an accounting setting forth reimbursement of the actual installed cost and related items identified as Alternate Number 1 listed under the Authority portion of the project specifications and plans. The Authority shall reimburse the Town for the cost of the Authority’s water main portion of the project as set forth in the project plans and specifications. Reimbursement by the Authority shall be the lesser of the actual cost of the Alternate Number 1 related portion of the project or an amount not to exceed the
amount approved by the Authority pursuant to Paragraphs 2 and 3 of this Agreement subject to any Authority approved amendments and modifications pursuant to Paragraph 8 herein.

In addition the Authority shall reimburse the Town for the cost of engineering and resident inspection services associated with the replacement and installation of the Authority’s water main, which equates to 24% of the Town’s total engineering and resident inspection costs or $55,969.85.

Payment will be made within sixty (60) days from receipt of the invoice and approval.

During the period that a performance/warranty bond remains in effect, the Town agrees that it will reimburse the Authority for the cost of any repairs made to the Pavement Road water main between Walden Avenue and Genesee Street by the Authority. The Town will reimburse the Authority for its costs by either seeking recovery from the successful bidder/contractor or by filing a timely claim against the performance/warranty bond.

5. **INDEPENDENT STATUS**

Nothing contained in the Agreement shall be construed to render either the Authority or the Town a partner, employee or agent of the other, nor shall either party have authority to bind the other in any matter, other than set forth in this Agreement. It is intended that each party shall remain independent and separate from the other, and fully responsible for its own actions.

6. **INSURANCE**

The contractor which is awarded the bid shall secure and maintain such insurance necessary to protect itself from claims under the Workmen’s Compensation Act; claims for damages because of bodily injury, including personal injury, sickness or disease, or death of any of its employees or any person other than its employees; and from claims of damages because of injury to or destruction of property including loss of use resulting thereof in the amount as approved by the parties. The contractor shall provide and maintain insurance certifying that is the Town and the Authority have insured status under the policy and requiring the insurer to notify the Town and the Authority of any changes in coverage, including but not limited to cancellation. The issuance of the insurance policy shall not release the contractor from any claims in excess of the insurance coverage.

7. **INDEMNIFICATION**

To the extent permitted by law, the Town agrees to indemnify the Authority against any and all claims arising from the independent actions of the Town, and shall defend and hold harmless the Authority from and against all claims, suits, actions, costs, counsel fees, expenses, damages, judgment or decrees based upon or arising out of damaged property or injury to person or other tortuous conduct caused or contributed, in whole or in part, by the Town or anyone under its direction or control or on its behalf in the course
of its performance under this Agreement.

To the extent permitted by law, the Authority agrees to indemnify the Town against any and all claims arising from the independent actions of the Authority, and shall defend and hold harmless the Town from and against all claims, suits, actions, costs, counsel fees, expenses, damages, judgment or decrees based upon or arising out of damaged property or injury to person or other tortuous conduct caused or contributed, in whole or in part, by the Authority or anyone under its direction or control or on its behalf in the course of its performance under this Agreement.

8. **AMENDMENTS AND MODIFICATIONS**

No modification, amendment or changes in the Alternate Number 1 portion of the construction project involving the Authority shall be valid unless the Authority is given prior written notice by the Town and the Authority gives the Town prior written approval of same.

9. **ENTIRE AGREEMENT**

This Agreement contains the entire Agreement between the parties relating to its subject matter. All prior or contemporaneous contracts, understandings and statements are merged herein.

10. **APPROVAL**

This Agreement is subject to approval by the respective parties in accordance with the authority granted to each party.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date above written.

**TOWN OF LANCASTER**

[Signature]
Johanna M. Coleman, Supervisor

**ERIE COUNTY WATER AUTHORITY**

[Signature]
Jerome D. Schad, Chairman
STATE OF YORK  
COUNTY OF ERIE  ss:

On the 19th day of September, in the year 2018, before me personally came Johanna M. Coleman, to me known, who, being by me duly sworn, did depose and say that she resides in the Town of Lancaster, New York, that he is the Supervisor of the Town of Lancaster described in the above instrument, and she signed her name thereto by the authorization of the Lancaster Town Board pursuant to a duly enacted resolution.

[Signature]
Notary Public

STATE OF YORK  
COUNTY OF ERIE  ss:

On the 30th day of September, in the year 2018, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in the Town of Amherst, New York, that he is the Chairman of the Board of Commissioners for the Erie County Water Authority described in the above instrument, and he signed his name thereto by the authorization of the Board of Commissioners for the Erie County Water Authority.

[Signature]
Notary Public

PATRICIA FABOZZI #4957536
Notary Public, State of New York
Qualified in Erie County
My Commission Expires October 16, 2021
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**Legend:**
- Column 1: Description
- Column 2: Values
- Column 3: Additional notes
- Column 4: Additional notes
- Column 5: Additional notes
June 10, 2019

Dear Town of Lancaster resident:

Over the next few weeks, the Town of Lancaster will be performing work associated with the town’s drainage system. Surveyors may be noticed in your area accessing town easement areas. If you have any questions, please call the Town Engineer at (716) 683-5961.

The survey work may be followed up by the Town’s Highway Department accessing the area to conduct maintenance within the easement area and will be looking for property releases on said properties.

Sincerely,

OFFICE OF THE SUPERVISOR

Johanna M. Coleman,
Supervisor
May 29, 2019

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Summer Employee

Dear Honorable Board Members

It would be greatly appreciated if you would sponsor a resolution to appoint the following employee for the 2019 summer season in the Highway Department:

Mr. Jackson Blair

Lancaster, NY 14086
Start Date 6/18/19

Mr. Jackson Blair will be paid at the rate of $12.00 per hour with no benefits.

Should you have any questions regarding this subject please do not hesitate to contact me at your convenience.

Sincerely yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/kak
Cc: Johanna Coleman, Town Supervisor
    Diane Terranova, Town Clerk
    Morgan Fay, Payroll Supervisor
June 5, 2019

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: John Powell

Dear Honorable Board Members:

Pursuant to Highway Law Section 140 I wish to appoint John Powell residing at ________, Lancaster, New York to the position of Mechanic Helper in the Highway Department beginning June 15, 2019. Mr. Powell will be paid $30.50 per hour.

Should you have any questions regarding this matter please do not hesitate to contact me.

Sincerely yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/kak

Cc: Johanna Coleman, Supervisor
    Diane Terranova, Town Clerk
    Morgan Fay, Payroll Supervisor
June 6, 2019

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Ronald Mays

Dear Honorable Board Members:

Pursuant to Highway Law Section 140 I wish to appoint Ronald Mays residing at _______ Lancaster, New York to the position of Laborer Grade #1 in the Highway Department beginning June 18, 2019. Mr. Mays will be paid $23.03 per hour which is 80% of the Laborer Grade #1 rate for a six-month probationary period.

Should you have any questions regarding this matter please do not hesitate to contact me.

Sincerely yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/mlm

Cc: Johanna Coleman, Supervisor
Diane Terranova, Town Clerk
Morgan Fay, Payroll Supervisor
June 10, 2019

Supervisor Johanna Coleman  
And Honorable Council Members  
Town of Lancaster  
21 Central Ave.  
Lancaster, NY 14086

Dear Supervisor Coleman and Honorable Council Members:

I respectfully request a resolution for your consideration to hire Katherine Galbo, _______ ________, Depew, NY to the position of Dog Control Officer, part-time, in the Town of Lancaster Dog Control Department, at $13.00 per hour effective June 17, 2019. I have done my due diligence to attempt to find qualified applicants in Lancaster.

Should you approve, I would like to request that a resolution be place on the agenda for the Monday, June 17, 2019, Town Board meeting. If you have questions or concerns, please contact me at your convenience.

Sincerely,

Jean Karn  
Lancaster Dog Control

[Receipt stamps]
MEMORANDUM

TO: Diane Terranova, Town Clerk
FROM: Chief William J. Karn, Jr.
DATE: June 13, 2019
SUBJECT: Articles/Communications

Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

Enclosures
Thank you so much for all of your support with the William Street School Triathlon. Our 450 participants had a great time! The event wouldn't be a success without your help and support. We can't thank you enough for your contribution!

Sincerely, The WSS Triathlon Committee
Lancaster man sentenced for sexual conduct with child

June 05, 2019

Shannon Vickers, 40, of Lancaster, has been sentenced by State Supreme Court Justice M. William Boller to a determinate sentence of 20 years in prison followed by 20 years of post-release supervision, according to Erie County District Attorney John J. Flynn.

He will be required to register as a sex offender.

The defendant admitted to engaging in sexual conduct with a juvenile female victim on multiple occasions between December 2016 through June 2018 at a location in the Town of Lancaster.

Vickers pleaded guilty before State Supreme Court Justice M. William Boller to one count of course of sexual conduct against a child in the first degree, a class "B" violent felony, in April.

DA Flynn commends Detective Richard Kotlak of the Town of Lancaster Police Department for his work in the investigation.

The case was prosecuted by Assistant District Attorney Meghan E. Leydecker of the DA’s Special Victims Bureau.
STATE OF NEW YORK - DEPARTMENT OF CORRECTIONAL SERVICES

FRANKLIN CORRECTIONAL FACILITY

NOTICE OF RELEASE OF PRISONERS PURSUANT TO CORRECTION LAW 149

NAME ____________________________

NY ID 1234567890

SEX M

ALIASES

CRIME ROBBERY-1ST-DISPLAYS FIREARM

DATE OF SENTENCE 03-24-2016

TERM 000-00-00/005-00-00

COUNTY

ERIE COUNTY COURT

JUDGE S.A. D'Agostino

DATE OF RECEPTION 04-14-2016

DATE OF RELEASE 05/10/2019

RESIDENCE PRIOR TO CONVICTION EDCF, ALDEN (TOWN), NY 14004

FUTURE RESIDENCE ____________________________

WILL BE SUBJECT TO PAROLE UNTIL 11/11/2020

DATE OF BIRTH ____________________________

HEIGHT 5'11" WEIGHT 182

EYES E. BROW HAIR BLK

PLACE OF BIRTH BUFFALO, NY

ETHNIC N RACE B

SCARS, MARKS AND TATTOOS

COMMENTS

________________________________________

________________________________________

________________________________________
June 12, 2019

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

RE: Irene Colvin-Spencer
29 Hawthorne Trail

The real property commonly known as 29 Hawthorne Trail, Depew, NY has been inspected and does comply with the original Special Use Permit for a Home Occupation Cottage Industry-Homemade Pierogi. Therefore, I recommend that the Special Use Permit be renewed for this applicant.

If you have any questions in regard to this matter please feel free to contact me.

Very truly yours,

[Signature]

Matt Fischione
Supervising Code Enforcement Officer

MF:cam

cc: Diane M. Terranova, Town Clerk
    Kevin Loftus, Town Attorney
    Irene Colvin-Spencer
June 11, 2019

Ms. Johanna M. Coleman
Supervisor
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

Dear Ms. Coleman and Town Board Members:

I am recommending the following individuals for various positions in the Youth Bureau's Safe Summer Reinforcement & Enrichment Programs, and Summer Theatre Workshop, effective June 19, 2019 through August 31, 2019.

Name: Karol Cassel
Position: Tutor
Rate: $16.00 hr. (new hire)
Lancaster, NY 14086

Name: Donna Greene
Position: Tutor
Rate: $17.00 hr. (rehire)
Cheektowaga, NY 14227

Name: Katie Lutz
Position: Tutor
Rate: $16.00 hr. (rehire)
Lancaster, NY 14086

Name: Kim Pesany-Au
Position: Tutor
Rate: $18.00 hr. (rehire)
Lancaster, NY 14086

Name: Kevin Koperski
Position: Tutor
Rate: $15.00 hr. (rehire)
Catonsville, MD 21228

(Continued on next page)

JOHN TROJANOWSKY, EXECUTIVE DIRECTOR
200 Oxford Avenue • Lancaster, New York 14086 • 716-683-4444 • Fax: 716-683-4447
Gray Warrington Tutor $12.00 hr. (new hire)
Lancaster, NY 14086

A. Lise Harty Tutor $12.00 hr. (rehire)
Williamsville, NY 14221
Lancaster, NY

Sincerely,

John Trojanowsky
Executive Director
June 13, 2019

Diane Terranova
Town Clerk
21 Central Avenue
Lancaster, NY 14086

Dear Ms. Terranova:

This letter is to inform you that I hereby appoint Linda Shepard as Secretary to the Supervisor effective June 18, 2019 on a part-time permanent basis at a recommended hourly rate of $21.84 and effective July 1, 2019 on a full-time permanent basis at a recommended annual salary of $39,745.00 on step which represents 85% of the full salary of $46,759.00.

Sincerely yours,

Johanna M. Coleman
Supervisor
Memorandum

TO: Neil Connelly, Planning Board Chairman
    Planning Board Members
    Adam Dickman, Council Member
    Ronald Ruffino, Sr., Council Member
    Dawn Gaczewski, Council Member
    Matthew Walter, Council Member

FROM: Michelle Barbaro, Park Crew Chief

DATE: June 13, 2019

SUBJECT: Preliminary Plat Plan, Project #1908
    4 Lot Split – Minor Subdivision
    0 Broadway (SBL#117.00-1-26.14) East of Ransom Rd.
    Split existing residential lot into four parcels (3) .90 acres ea. (1) 6.50 acres

After reviewing the above referenced project, the Town’s Forestry Department has no issues with the Application for Approval of a subdivision Preliminary Plat Plan submitted.

Should you have any questions, please do not hesitate to contact me.

MB:jw

cc: Matt Fischione, Building Inspector
    Cyndi Maciejewski, Secretary to the Planning Board
Memorandum

TO: Neil Connelly, Planning Board Chairman  
Planning Board Members  
Adam Dickman, Council Member  
Ronald Ruffino, Sr., Council Member  
Dawn Gaczewski, Council Member  
Matthew Walter, Council Member

FROM: Michelle Barbaro, Park Crew Chief

DATE: June 13, 2019

SUBJECT: Amended Site Plan Review – Project # 3444  
Parker Hannifin Expansion  
4087 Walden Ave  
Approximately 36,000 sq. ft. addition off the south side of the existing manufacturing building as well as other improvements including pavement and stormwater management facilities.

After reviewing the above referenced project, the Town’s Forestry Department has no issues with the Application for Site Plan.

Should you have any questions, please do not hesitate to contact me.

MB:jw

cc: Matt Fischione, Building Inspector  
Cyndi Maciejewski, Secretary to the Planning Board
Memorandum

TO: Neil Connelly, Planning Board Chairman
    Planning Board Members
    Adam Dickman, Council Member
    Ronald Ruffino, Sr., Council Member
    Dawn Gaczewski, Council Member
    Matthew Walter, Council Member

FROM: Michelle Barbaro, Park Crew Chief

DATE: June 12, 2019

SUBJECT: SITE PLAN REVIEW – Project #9181
    Lorall Lake HOA – Rear Yard Drainage Erosion Control Plan
    North West corner of Nichter and Pavement Roads
    Install yard drains and associated piping to Lorall Lake to mitigate
    Extensive sand erosion from stormwater flows between the residential
    Structures.

After reviewing the above referenced project, the Town’s Forestry Department has no issues
with the Application for Site Plan submitted.

Should you have any questions, please do not hesitate to contact me.

MB:jw

cc: Matt Fischione, Building Inspector
    Cyndi Maciejewski, Secretary to the Planning Board
June 12, 2019

Johanna M. Coleman, Supervisor
Town of Lancaster Town Hall
21 Central Avenue
Lancaster, New York 14086

Re: Application for Preliminary Plat Approval - Phase 2 of Windsor Ridge South Subdivision - Town of Lancaster
Applicant/Project Sponsor: Windsor Ridge Partners LLC
File No. 10005.4

Dear Supervisor Coleman and Councilmembers:

This letter is being submitted on behalf of Windsor Ridge Partners LLC ("Project Sponsor") for the purpose of stating the Project Sponsor's position regarding the resolution adopted by the Town Board during its meeting on June 3rd regarding the pending Amended Preliminary Plat Application for the Windsor Ridge South Phase 2 Subdivision ("the "Project"). The resolution adopted on June 3rd states that the Town Board is considering rescinding the negative declaration adopted by the Town Board pursuant to the State Environmental Quality Review Act ("SEQRA") and considering the issuance of a positive declaration.

The Town Board previously conducted a comprehensive and lengthy environmental review of the entire Windsor Ridge South Subdivision that resulted in the issuance of a negative declaration pursuant to SEQRA on August 20, 2007. The build-out of the subdivision has taken longer than was anticipated in 2007 for numerous reasons including a change in market circumstances associated with the economic downturn that began in 2008, the time it took to obtain approvals and complete substantial off-site sanitary improvements necessary to provide sanitary sewer service for the subdivision, etc.

Due to the unanticipated delays in the build-out of the previously approved subdivision, various approvals and permits expired including the wetland permits issued by the United States Army Corps of Engineers and the New York State Department of Environmental Conservation. The expiration of the wetland permits necessitated the preparation of an updated wetland delineation of the undeveloped portions of the Project Site and not surprisingly the size of the jurisdictional wetlands increased resulting in the need for the Project Sponsor to modify the layout of the Project.

In connection with the pending Application for Amended Preliminary Plat Approval ("Amended Application") for the Project filed on March 12, 2019, a completed Part 1 of the Full Environmental Assessment Form was included to assist the Town Board as well as involved and interested agencies in evaluating the potential adverse environmental impacts.
The submission of Part I of the Full Environmental Assessment Form with the Amended Application was an acknowledgement by the Project Sponsor that the Town Board would need to issue a SEQRA determination in connection with its review of the Project. The issuance a SEQRA determination by the Town Board in connection with its review of the Amended Application is warranted for the reasons set forth in the resolution adopted by the Town Board on June 3rd and in accordance with 6 NYCRR Part 617.79(f)(2) of the SEQRA Regulations including modifications to the project layout and changes in circumstances. The Project Sponsor is not opposed to the Town Board adopting a resolution during its upcoming meeting on June 20th for the purpose of rescinding the negative declaration issued on August 20, 2007.

As I indicated during the public expression portion of the meeting of the Town Board held on June 3rd, the Project Sponsor is requesting that the Town Board wait to issue a SEQRA determination in connection with the coordinated environmental review of the Project until after the Town Board and involved and interested agencies have had the opportunity to review and evaluate additional information regarding identified potential adverse impacts including the comprehensive updated Traffic Impact Study being prepared by GPI Engineering. The preparation of an updated Traffic Impact Study was discussed during the meeting of the Planning Board held on April 3rd.

The requested traffic counts at the numerous intersections identified by Ed Schiller, P.E. in his e-mail dated April 2nd regarding the scope of the updated Traffic Impact Study have been taken and GPI is in the process of preparing the updated Traffic Impact Study. The updated Traffic Impact Study is needed in order for the Town Board and involved agencies to be in a position to take the required “hard look” at potential traffic impacts. The updated Traffic Impact Study will be submitted to the Town along with both the New York State Department of Transportation and the Erie County Department of Public Works (“ECDPW”) once it has been completed by GPI.

It is important to mention that the Town Board is not under a mandatory timeframe to issue a SEQRA determination in connection with the environmental review of the Project since pursuant to NYS Town Law Section 276(5)(c) an application for preliminary plat approval is not “complete” until a SEQRA determination has been issued by a lead agency.

The Project Sponsor respectfully requests that the Town Board wait to issue a SEQRA determination until it is in a position to take the required “hard look” at identified potential environmental impacts including potential traffic impacts. The Project Sponsor remains committed to ensuring that the Town Board is provided with the necessary information to issue a SEQRA determination after appropriate consideration of all documentation and information regarding potential adverse environmental impacts. If any additional information or documentation is needed in connection with the coordinated environmental review of the Project, please contact me at 510-4338 or via e-mail.

Thank you for considering this letter and my comments during the meeting of the Town Board held on June 3rd.
Sincerely,

HOPKINS SORGI & ROMANOWSKI, PLLC

Sean W. Hopkins, Esq.

cc:  Adam Dickman, Council Member  
     Dawn Gaczewski, Council Member  
     Ronald Ruffino, Council Member  
     Matthew Walter, Council Member  
     Diane Terranova, Town Clerk  
     Kevin Loftus, Esq., Town Attorney  
     Matt Fischione, Code Enforcement Officer  
     Ed Schiller, P.E., Wm. Schutt & Associates P.C.  
     Windsor Ridge Partners LLC  
     Ken Zollitsch, GPI
June 12, 2019

CERTIFICATE AND NOTICE OF HIGHWAY CLOSURE

STATE OF NEW YORK:
COUNTY OF ERIE: }SS

This is to certify that the Commissioner – Highways has jurisdiction of the highways of the County of Erie and does hereby close that portion of the highway in the Town of Alden, said County, known as Erie, and described as follows:

CLOSURE:

That portion of Town Line Road (CR 335) between Clinton Street (NY Rte. 354) to Broadway (US Rte. 20) will be closed for deck and bearing replacements for the bridge over Cayuga Creek. This closure will begin June 24, 2019 and has an anticipated opening date of October 14, 2019, or until complete. Hunting Valley is the contractor for this project.

This closure is executed under Article V, Section 104A of the Highway Law in order to permit a proper completion of work of improvement thereon.

IN WITNESS WHEREOF: The undersigned has, on this 12th day of June 2019 set his hand in Buffalo, New York.

Very truly yours,

William E. Geary Jr.
COMMISSIONER OF PUBLIC WORKS

By:  
Darlene M. Svilokos, P.E.
Director of Engineering

WEG/DMS/kcr
cc: See Attached List