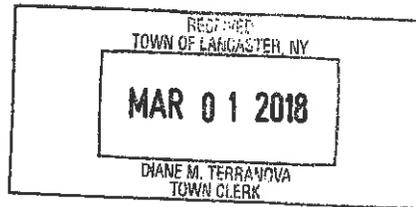


cc: Supervisor ✓ 160  
Park Crew Chief



**The Community Development Corporation**  
Village of Lancaster  
11 West Main Street, Lancaster, New York 14086

*Dedicated to a Strong and Vibrant Village*



*TC - Fol Comm.*

February 27, 2018

Diane Terranova, Town Clerk  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Diane,

The enclosed letter from Ciara Dunn was sent to me asking for assistance in maintaining and/or building a softball diamond at Westwood Park.

Thanking her for her letter, I explained I am not the person to contact for her concern. I stated I would send her letter to you for disposition. It appears the children at St. Mary's Elementary are involved in learning about local government as this is the third letter I have received in recent weeks.

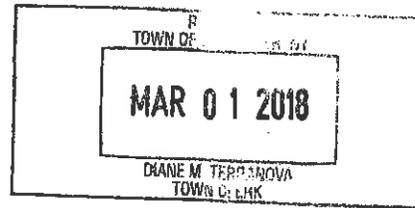
Thank you for your assistance in helping Ciara in her project.

Sincerely,

James B. Allein  
President, CDC

Encl.

Ciara Dunne  
St. Mary's Elementary School  
2 St. Mary's Hill  
Lancaster, New York 14086  
February 14, 2018



James Allein  
President  
Village of Lancaster  
Community Development Corp.  
5432 Broadway  
Lancaster, New York 14086

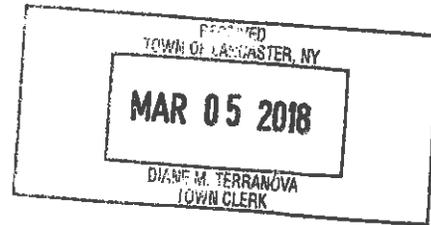
Dear Sir,

Hello my name is Ciara Dunne and I am a student at St. Mary's Elementary School. At Westwood Park there are many of baseball diamonds in great shape but I am not so sure about the softball diamonds. I play on Lancaster heat softball and we only have one nearby park we can play at. Westwood's softball diamond has no dirt, too many rocks, long grass, and is not an exceptional field to play on. I have two brothers that play baseball at Westwood park and I get really upset when I see nobody playing softball!

A solution to this unfortunate situation is to fix up the field or add another one! There would be a ton more people playing and supporting Westwood park in whole, if we could do something about this. This will be a good change to happen, so many more people do not have to drive out of their way to get to a park when there is a perfect one right here! I hope that you can take my idea into consideration!

Sincerely,

Ciara Dunne



March 2, 2018

**Re: Charter Communications - Upcoming Changes**

Dear Municipal Official:

This is to inform you that Charter Spectrum is making some exciting changes for our customers in the **Western New York – Buffalo area**. We’re upgrading our cable television service to a digital-only signal that will allow us to deliver to customers a substantial increase in HD channels. Over time, television technology has advanced from an analog format to a higher-quality digital signal. This upgrade will provide Charter Spectrum customers with enhanced picture and sound quality, a more expansive channel offering and exciting new products and services, including access to thousands of *free* On Demand programming choices.

Beginning on or after **April 3, 2018**, Charter Spectrum will begin removing the remaining analog channels on our lineup and delivering only higher-quality digital signals to each television outlet in the home. Over 90% of Charter Spectrum customers are already using digital equipment (set top boxes, digital adaptors or CableCard devices) to view their television programming. For customers without Charter Spectrum-issued digital equipment, this upgrade will require the installation of a Charter Spectrum set top box or CableCard device on each television.

To ensure a smooth transition, Charter Spectrum is providing free equipment offers to customers, depending on their status and current equipment, for a specified period of time. These offers will be communicated to customers in greater detail through direct mail. Upon the expiration of the free equipment offer, applicable standard rates will apply.

Our priority is to ensure that our customers do not experience any disruption to their service when the 100% digital upgrade occurs. In the coming weeks, Charter Spectrum will be actively communicating with customers through direct mail and an informational website.

Concurrent with this all-digital upgrade, Charter Spectrum will be encrypting all television channels, including the basic tier of service and grouping similar channels into “neighborhoods.” Encryption will result in a more secure network and additional bandwidth

to provide more advanced services, and creating channel “neighborhoods” will make it easier for customers to find and access their favorite categories of programming.

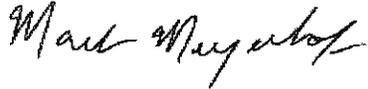
Beginning on or after **April 3, 2018**, Public, Educational, and Government Access Channels (PEG Channels) will be relocated into a “Public Affairs Neighborhood.” The new locations of each of the PEG Channels may be found below.

- **Public/Education/Government Access Channels 19 and 81** in the Dunkirk lineup will be located on **Channel 1302** on the Basic tier.  
**Public/Education/Government Access Channel 5** in the Westfield lineup will be located on **Channel 1301** on the Basic tier.
- **Public Access Channels 19 and 20** in the City of Buffalo lineup will be located on **Channel 1301 and 1302** on the Basic tier.  
**Public Access Channel 12** in the Dunkirk lineup, **Channel 20** in the International and Lancaster lineups, and **Channel 6** in the Olean/Wellsville lineups will all be located on **Channel 1301** on the Basic tier.
- **Educational Access Channel 21 and 81** in the Buffalo lineup and **Channel 81** in the Westfield lineup will all be located on **Channel 1303** on the Basic tier.  
**Educational Access Channels 21 and 81** in the International and Lancaster lineup will be located on **Channel 1302** on the Basic tier.
- **Government Access Channels 22 and 82** in the City of Buffalo lineup will be located on **Channel 1304** on the Basic tier.  
**Government Access Channels 22 and 82** in the International and Lancaster lineup will be located on **Channel 1303** on the Basic tier.
- **Leased Access Channel 87** in the City of Buffalo, and Westfield lineups and **Channels 72 and 87** in the International and Lancaster lineup will all be located on **Channel 1300** on the Basic tier.
- **Local Access Channels 21 and 81** in the International and Lancaster lineup and **Channel 21** in the Westfield lineup will all be located on **Channel 1302** on the Basic tier.  
**Local Access Channel 97** in the International and Lancaster lineup (in East Aurora only) will be located on **Channel 1304** on the Basic tier (East Aurora only).
- **Local Access Programming/WNED D3 Thinkbright, Channel 21** in the City of Buffalo lineup will be located on **Channel 1303** on the Basic tier.  
**Local Access Programming/WNED D3 Thinkbright, Channel 21** in the International and Lancaster lineup will be located on **Channel 1302** on the Basic tier.

All PEG channels will be searchable on the Program Guide, which will be available to customers going forward. Charter will be actively communicating channel changes through direct mail to customers and an informational website: [www.spectrum.com/digitalnow](http://www.spectrum.com/digitalnow).

We remain committed to providing excellent communications and entertainment services in all of the communities we serve. If you have any questions about this change, please feel free to contact me at 716-686-4446 or via email at [mark.meyerhofer@charter.com](mailto:mark.meyerhofer@charter.com).

Sincerely,

A handwritten signature in black ink that reads "Mark Meyerhofer". The signature is written in a cursive style with a large, stylized "M" and "H".

Mark Meyerhofer  
Director, Government Affairs  
Charter Communications

**SUPERVISOR**  
Johanna M. Coleman

**COUNCIL MEMBERS**  
Adam Dickman  
Dawn Gaczewski  
Ronald Ruffino Sr  
Matthew Walter



Department of Parks,  
Recreation & Forestry

**Park Crew Chief**  
Michelle Barbaro

525 Pavement Road  
Lancaster, NY 14086  
716-684-3320 phone  
716-685-3497 fax

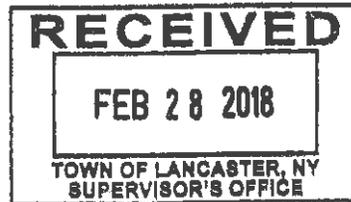
February 27, 2018

COMMUNICATIONS

*TC - For Comm*



Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086



Re: Donation of Benches

Dear Honorable Town Board

I would appreciate if the Town Board would sponsor a resolution allowing Ryan Dzik of Boy Scout Troop 618 at St. Gabriel's to build five wooden benches as part of his Eagle Scout Project that he would like to donate to the Town. The cost to build these benches will be \$125.00 per bench which the Boy Scout Troop will be paying for through donations. These benches will be placed in the Senior Citizen's Center/Youth Bureau Complex by the Town of Lancaster Recreation Department.

Should you require any further information, please do not hesitate to contact me.

Respectfully yours,

A handwritten signature in cursive script that reads "Michelle Barbaro".

Michelle Barbaro  
Parks Crew Chief  
Town of Lancaster

Mb

Cc: Dan Amatura, Highway Superintendent  
Johanna Coleman, Town Supervisor  
Kevin Loftus, Town Attorney



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

COPY

**To: Johanna M. Coleman, Supervisor**

**From: Diane M. Terranova, Town Clerk**



**Re: Extension of Warrant to Collect 2018 County/Town Tax**

**Date: March 5, 2018**

---

**I hereby request that you send a letter to the Erie County Commissioner of Finance asking that an extension be granted to the Warrant to collect unpaid 2018 County/Town taxes until June 30, 2018. Section 6-14.0 of the Erie County Tax Act, as amended, provides for an extension upon the request of the Supervisor made to the Commissioner of Finance.**

**By extending the warrant we will give the residents of the Town of Lancaster who wish to make payment in person the opportunity to make these payments locally rather than requiring them to make a trip to County Hall.**

**Please contact me if you have any questions.**

**Copy: Tax Office**

COPY

COPY

COPY

COPY

On February 21, 2018, the U.S. Department of Energy (DOE) and the New York State Energy Research and Development Authority (NYSERDA) announced their intent to prepare a *Supplemental Environmental Impact Statement for Decommissioning and/or Long-Term Stewardship at the West Valley Demonstration Project and Western New York Nuclear Service Center (DOE/EIS-0226-S1) (SEIS)*. This also marked the beginning of the public scoping period, which will remain open until April 23, 2018.



**There are multiple ways to provide comments on the proposed scope and content of the SEIS.**

**You can provide written comments:**

by submitting via the project website at:  
[www.SEISWestValleySite.com](http://www.SEISWestValleySite.com)

by email to:  
[SEISWestValleySite@emcbc.doe.gov](mailto:SEISWestValleySite@emcbc.doe.gov)

or by U.S. mail:

Mr. Martin Krentz, DOE Document Manager  
West Valley Demonstration Project  
U.S. Department of Energy  
10282 Rock Springs Road, AC-DOE  
West Valley, New York 14171-9799

**In addition, DOE and NYSERDA will hold public scoping meetings to solicit comments on the proposed scope and content of the SEIS:**

**Monday, March 19, from 6 to 9:30 p.m.**

West Valley Volunteer Hose Co., Inc.  
Firemen's Memorial Hall & Training  
9091 Rt. 240  
West Valley, NY 14171-0049

**Tuesday, March 20, from 6 to 9:30 p.m.**

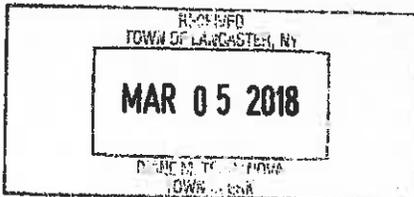
Erie County Community College City Campus  
Minnie Gillette Auditorium, in the Post Office Building  
121 Ellicott Street  
Buffalo, NY 14203

**Wednesday, March 21, from 6 to 9:30 p.m.**

Cattaraugus Council Chambers  
12837 Route 438  
Irving, NY 14081

Registration will begin at 6 p.m. DOE and NYSERDA project personnel will be available for informal discussions before and after the presentations. Presentations will begin at 7 p.m. After the presentations, there will be an opportunity to provide comments on the scope of the SEIS to DOE and NYSERDA representatives.

If you would like to receive copies of the Draft and Final SEISs upon publication, complete, cut off, and return the attached postcard.



*TC - Fol Comm*

*COPIES TO: T.E. & CODE ENF. OFF.*

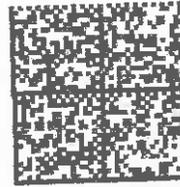
Postmaster  
will not  
deliver  
without  
postage

Mr. Martin Krentz  
DOE Document Manager  
West Valley Demonstration Project  
U.S. Department of Energy  
10282 Rock Springs Road, AC-DOE  
West Valley, NY 14171-9799

United States  
Department of Energy  
West Valley Demonstration Project  
10282 Rock Springs Road, AC-DOE  
West Valley, NY 14171-9799

OFFICIAL BUSINESS

**SEIS Scoping Meetings  
Announcement**



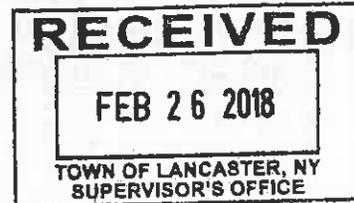
Postnet

049J82040314

\$00.470

02/23/2018

Mailed From 20585  
US POSTAGE



Ms. Johanna M. Coleman  
Town of Lancaster  
21 Central Avenue  
Lancaster NY 14086



When the documents are ready, the U.S. Department of Energy and the New York State Energy Research and Development Authority will send copies of the Draft and Final Supplemental Environmental Impact Statements (SEISs) for the West Valley Site to those on the project mailing list who request them. The SEISs will also be made available on the project website at [www.SEISWestValleySite.com](http://www.SEISWestValleySite.com). Use the form below to specify the format and number of documents you would like to receive. You may also provide this information using the Comment Form on the project website at [www.SEISWestValleySite.com](http://www.SEISWestValleySite.com). If we do not receive your reply, you will be sent a hard copy of the Summary only.

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Title: \_\_\_\_\_

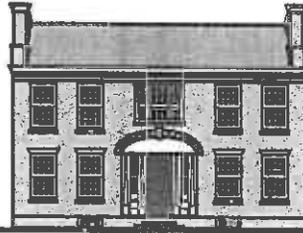
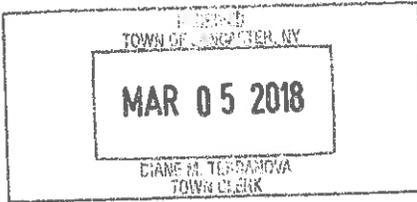
Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email address: \_\_\_\_\_

**Mark the format and number of Draft/Final SEIS copies requested.**

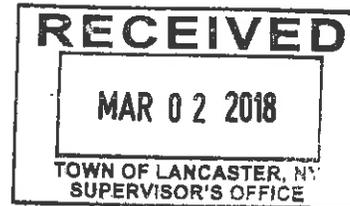
- Email link to Summary and SEIS
  - CD with Summary only Number of CDs: \_\_\_\_\_
  - CD with Summary and SEIS Number of CDs: \_\_\_\_\_
  - Hard copy of Summary only Number of hard copies: \_\_\_\_\_
  - Hard copy of Summary and SEIS Number of hard copies: \_\_\_\_\_
- Do not send me a copy of anything other than notices.  
 Please remove me from the mailing list.



## HULL HOUSE FOUNDATION

TC-FOL Comm (2)  
(letter only)

March, 2018



Dear Friend of Hull Family Home & Farmstead,

This year marks the 214<sup>th</sup> anniversary since Warren Hull 'took an article' from Holland Land Company agent Joseph Ellicott for the purchase of land in what was then the Town of Clarence.

During the ensuing 10-15 years the Hulls constructed upon that land, the substantial stately stone dwelling that still stands on Genesee Street in today's Town of Lancaster. A home now listed on the National Register of Historic Places.

Twelve years ago a group of heritage minded folks formed the Hull House Foundation with an eye towards restoring Warren and Polly Hull's home and farmstead and returning it to its early stature. The goal being to preserve, protect and share this essential part of Western New York history, while offering an opportunity for all interested in experiencing life as it was for our earliest settlers. The Hull House Foundation takes great pride in serving as the faithful steward of this legacy.

Many great things are now happening in our Western New York community. New attention is being focused on our numerous architectural gems; on our heritage as the once 8<sup>th</sup> largest city in the country; and on the contributions made here to the expansion and development of our nation. A major economic resurgence is providing a welcome dose of renewed confidence and optimism.

All things have a beginning. And it was families like the Hulls, some 200 years ago in the fledgling years of our new United States, that forged the way, plowed the ground, set down roots and laid the foundation that would eventually grow to become our great Western New York community. It is the mission of the Hull House Foundation to now '*re-light the past*'. Through the interpretation of the Hull Family Home & Farmstead we share the enduring stories of the early years here on the frontier of Niagara so that all can better appreciate what it has taken to bring us to this new era.

5976 Genesee Street, Lancaster, New York 14086 (716) 681-6451

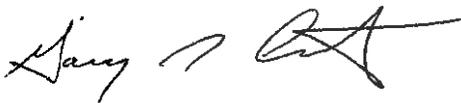
The Hull House Foundation has now accomplished much of its objective to restore this – the oldest surviving dwelling in Erie County. Nothing as substantial as the Hull House has survived from any settlers who came before the Hull's. The restoration of the house itself is now more than 95% complete. We now turn our attention to the recreation of the farmstead itself – threshing barn, smoke house, well, privy, and animal pens and visitor amenities.

**To carry us well into the future, our next major goal is to establish an endowment fund that will afford us a measure of sustainability for many years to come. With that goal in mind, last year we set out to raise \$100,000 to establish a critically important endowment fund. Our goal is to raise \$20,000 a year for each of 5 years. These dollars will be set aside to establish an endowment fund that will grow into the future and help sustain the operation of the Hull Family Home & Farmstead.**

**Last year was the first year of the campaign and it was a resounding success – raising more than \$20,000 in less than nine months! We are now asking you to please help us in 2018 to reach our second year's goal of an additional \$20,000. It is important to note that fully 100% of all donations to this campaign will go directly into this fund. The Hull House Foundation operates on a 100% volunteer basis, employing no paid staff.**

We sincerely hope that you will consider being a part of the effort to bring this invaluable heritage resource to the public and help us meet this goal by making a pledge, so that we may reach our second years goal of \$20,000. Please review the enclosed pledge card. Donations in any amount will be graciously accepted and gratefully acknowledged.

Sincerely,



Gary N. Costello, President  
Hull House Foundation

..and the Trustees of the Hull House Foundation

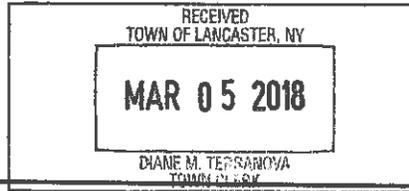
Bernadette Dupre  
Barbara Kelly  
Douglas Kohler  
Suzanne Jacobs  
Mark Martin

Michael Meyer  
Gary Rouleau  
Thomas Schobert  
Deborah Stauring

166



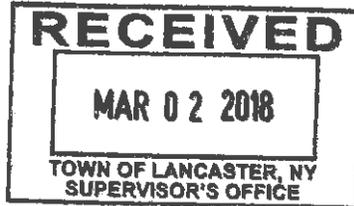
**National Fuel**



**Engineering Services**

February 26, 2018

Lancaster Town Hall  
21 Central Ave.  
Lancaster, NY 14086  
Supervisor



*TC - FOR COMM*

*COPIES TO:*

*CODE ENF. OFF.*

*T.E.*

*HWY SUPT.*

*T.A.*

Re: Highway & Municipal Construction Projects

Dear Sir or Madam:

**PLEASE ADVISE OF PUBLIC IMPROVEMENT PROJECTS IN YOUR JURISDICTION.**

National Fuel Gas is in the process of planning pipeline replacement projects for 2018-2019. In order to plan for replacements resulting from public improvement projects, we are asking that you provide us information on projects planned in your jurisdiction. It is important that we receive information on projects involving:

- Grade changes within road right-of-way
- Drainage
- Full depth road construction
- Paving and restoration

These projects may involve replacement of our facilities. When our facilities are involved, we usually require 6 months advance notice to design, bid, and construct. When environmental permitting is required, it may substantially prolong the project schedule.

Please provide a preliminary list of your planned projects, anticipated scope, and estimated start dates to Nick Stalnecker, Utility Design Engineer. We understand that many times projects are delayed and others are added based on funding and area needs. As your plans develop, please send us digital copies of construction designs so that we may evaluate our involvement and identify any conflicts. When Mill and Pave projects do not involve a direct conflict, National Fuel may be able to avoid future pavement cuts by replacing aging facilities prior to resurfacing.

Our goal is to coordinate pipeline replacement projects with municipal projects so that we may relocate our facilities in advance of your construction when warranted. The result will be fewer delays and conflicts for your contractors and will help provide safe and uninterrupted gas service to your community.

If you are planning a pre-design survey, submit a One-Call design ticket, and provide project information in the remarks section. Identifying gas line locations on your plans can be extremely helpful to your contractors in improving safety, and avoiding charges for damaging underground gas facilities.

While highway infrastructure, municipal utilities and pipelines can safely coexist, it is extremely important to thoroughly consider natural gas pipelines when developing building or construction plans. Please visit National Fuel's Pipeline Safety webpage at [www.NationalFuelGas.com/pipelinesafety.aspx](http://www.NationalFuelGas.com/pipelinesafety.aspx) for information on designing and constructing facilities near natural gas pipelines, including;

- The Pipeline and Informed Planning Alliance (PIPA) recommended practices for property developers and planning boards on building safely near natural gas pipelines.
- National Fuel's encroachment manuals, which explain right-of-way agreements, encroachment agreements, construction requirements and other valuable information for planners and developers looking to begin the design phase.

Prior to construction, it is the Excavator's responsibility to contact the One-Call Center (Call 811) which in turn notifies NFG of planned excavation in proximity to our natural gas pipelines and other facilities. This enables us to mark the location of those facilities in advance of excavation.

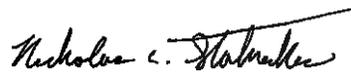
In an effort to ensure worker and public safety during construction, National Fuel is providing guidance for working around gas facilities in this correspondence. Enclosed are a "Summary of Excavator Responsibilities" and a "Typical Gas Line Crossing/Open Trench Detail." For excavation and safety training materials, please refer to the National Fuel Pipeline Safety webpage for additional information and links to training materials on excavation safety, including the Dig Safely New York site for their library of safety videos ([www.digsafelynewyork.com/safety-training/safety-videos](http://www.digsafelynewyork.com/safety-training/safety-videos)). We urge you to share this information with your contractors and inspectors by including this information in your bid documents and construction specifications. We also ask that you encourage your inspectors to enforce proper excavation practices with your contractors during construction. **Enforcing proper excavation practices around gas pipelines is especially important in light of the January 2011 incident, in Horseheads NY. There, improper backfill procedures following the installation of municipal sewer and water facilities caused a pre-existing gas pipeline to crack. The resulting leak ignited, resulting in a fatality and two injuries. The guidance attached to this letter is designed to improve excavation practices so that the circumstances that led to the Horseheads incident can be avoided.**

Please contact Nick Stalnecker regarding project coordination.

Sincerely,



Paul Roy  
Manager, Contract Administration  
roy@natfuel.com  
(716) 857-7437



Nicholas Stalnecker  
Utility Design Engineer  
stalneckern@natfuel.com  
(716) 857-7110

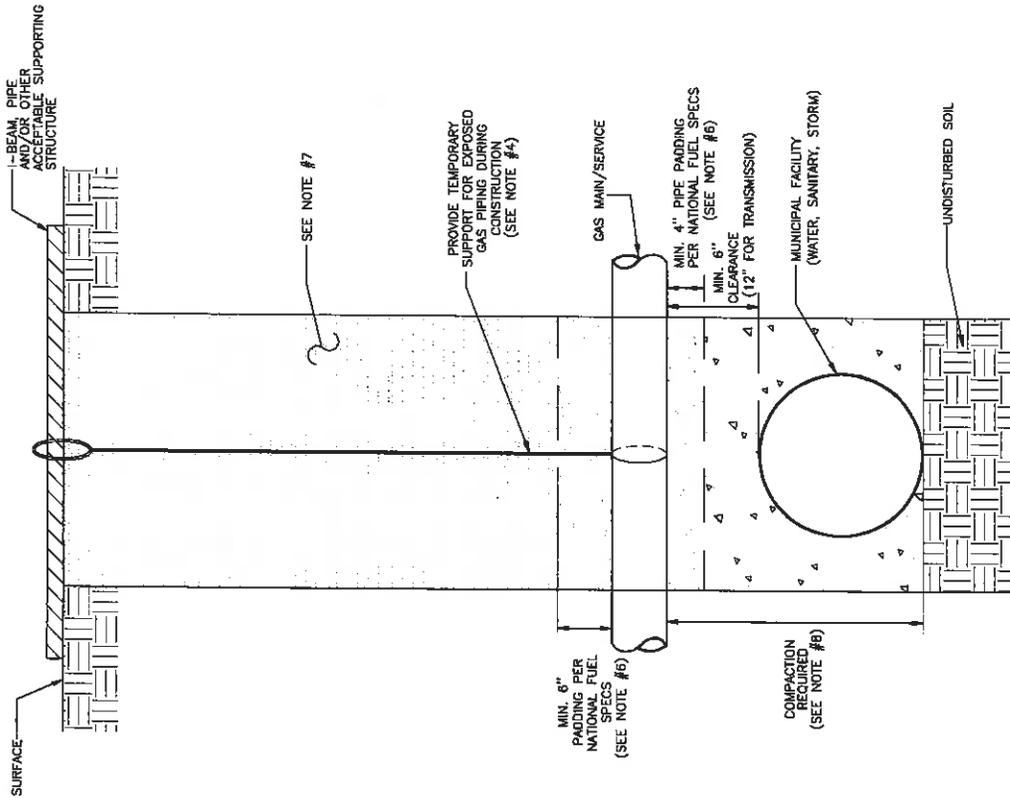
### Summary of Excavator Responsibilities

See One-Call regulations for details ([www.Call811.com](http://www.Call811.com)).

1. Notify the One-Call Center (**Call 811**) in accordance with regulations. In Pennsylvania, this is typically 3 to 10 partial or full business days, and in New York this is 2 to 10 full business days prior to starting any work that might be considered an excavation or demolition. Postponing the job will likely require re-notification to the One-Call Center. Furthermore, if the job site becomes inactive, call to have the specific work area remarked prior to restarting the work.
2. Designating the dig site in white will aid in the timely marking of underground facilities. Pre-marking proposed facilities in white may be required.
3. If work is to be performed at multiple sites or over a large area, take reasonable steps to work with facility owners so that they may locate their facilities. Limit the size of each ticket. Using reasonable start dates for individual tickets facilitates getting the proper areas marked when needed.
4. After commencement of excavation or demolition work, the excavator is responsible for protecting and preserving the staking, or marking until excavation or demolition work in the area is complete. If necessary, call the One-Call Center to have the lines remarked.
5. Where an underground facility has been staked, marked or otherwise designated, verify the precise location, type, size, direction of run and depth of the underground facility. Use prudent techniques such as vacuum excavation or hand-dug test holes, to verify the precise location of facilities. It is best to verify prior to excavating in the general area, but verification must be done prior to excavating in the tolerance zone. Call the facility owner if a marked facility cannot be found or the One-Call center if an unmarked facility is discovered.
6. Inform each equipment operator of the information obtained from facility owners. Plan the excavation or demolition to avoid damage to or minimize interference with a facility owner's facilities in the construction area.
7. Consult the facility owner if:
  - a. Excavation or demolition work requires temporary or permanent interruption of a facility owner's service. Such interruption must be coordinated with the affected facility owner in all cases.
  - b. A facility is exposed or undermined. The excavator must provide support and mechanical protection for facility owner's lines at the construction site during excavation or demolition work, including during backfilling operations.
8. Report immediately to the facility owner any break, leak, dent, gouge, or other damage to the facility owner's lines made or discovered during the course of excavation or demolition work. Including, damage to pipeline coatings, locating wire and cables for cathodic protection.
9. In the event of an emergency involving danger to life, health or property as a result of damage to an underground facility containing gas or liquid petroleum products or as a result of an electrical short or escape of gas or hazardous liquids, the excavator shall:
  - a. Proceed to evacuate his or her employees and all other endangered persons from the immediate vicinity to the best of his or her ability. Do not use any mechanical or electrical equipment (including cell-phones) in the area.
  - b. Immediately contact 911 and the Facility Owner, reporting the exact location, nature of the emergency and type of underground facility damaged.

**THE NATIONAL FUEL GAS COMPANY EMERGENCY NUMBER IS:**

**1-800-444-3130**  
**24 hours/day, 7 days/week**



**NOTES**

1. PRIOR TO ANY EXCAVATION WORK, DAMAGE PREVENTION LAWS REQUIRE PERSONS TO MAKE CONTACT WITH THE APPROPRIATE ONE-CALL SYSTEM BY CALLING 811 OR IN NEW YORK 1-800-962-7962/ IN PENNSYLVANIA 1-800-242-1776.
2. IF A NATURAL GAS FACILITY IS DAMAGED, RESULTING IN A RELEASE OF NATURAL GAS, IMMEDIATELY CALL 811 AND THE NATIONAL FUEL EMERGENCY NUMBER 1-800-444-3130.
3. IF A NATURAL GAS LINE IS SCRATCHED, GOUGED, DENTED, PULLED, OR BOWED DURING EXCAVATION WORK OR THE PROTECTIVE COATING IS DAMAGED, IMMEDIATELY CALL THE NATIONAL FUEL EMERGENCY NUMBER 1-800-444-3130 SO THAT WE CAN INVESTIGATE AND REPAIR ANY DAMAGE THAT COULD AFFECT PUBLIC SAFETY. SEEMINGLY INCONSEQUENTIAL DAMAGE CAN HAVE A MAJOR IMPACT AND CAN POTENTIALLY RESULT IN A FUTURE PIPELINE FAILURE.
4. NATIONAL FUEL REQUIRES THAT EXCAVATORS SUPPORT OUR FACILITIES IF EXPOSED DURING CONSTRUCTION. THE EXCAVATOR SHALL PROVIDE SUCH SUPPORT IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES. SUPPORT MUST BE MAINTAINED THROUGHOUT CONSTRUCTION AND BACKFILL OPERATIONS. THE SUPPORT SYSTEM SHALL PROTECT THE GAS FACILITIES FROM SETTLEMENT, TRAFFIC AND HEAVY LOADS OR FORCES. CONTACT NATIONAL FUEL FOR SUPPORT RECOMMENDATIONS AND INSPECTION WHERE GAS PIPING WILL BE EXPOSED FOR A LENGTH OF 15' OR GREATER, OR WHENEVER A COUPLING OR FITTING IS EXPOSED.
5. UNDERGROUND UTILITIES AND OTHER STRUCTURES PLACED NEAR NATIONAL FUEL FACILITIES MUST MAINTAIN A MINIMUM CLEARANCE OF 12" FOR TRANSMISSION PIPELINES AND 6" FOR DISTRIBUTION MAINS AND SERVICES. ANY METALLIC STRUCTURE PLACED NEAR STEEL PIPELINES REQUIRES THE INSTALLATION OF AN ELECTRIC TEST STATION.
6. BACKFILL MATERIAL AROUND NATIONAL FUEL GAS FACILITIES SHALL BE CLEAN DIRT, FREE OF SHALE OR SHARP STONES. ROUND STONES SHALL BE NO LARGER THAN 1" IN DIAMETER. ACCEPTABLE BACKFILL MATERIALS ARE:
  - A. SAND (SAND IS THE PREFERRED MATERIAL WHERE WASHOUT IS NOT LIKELY).
  - B. STONE "SCREENINGS" (LIMESTONE) ALL PASSING:
    - 100% PASSING THE NO.40 SIEVE
    - 70% PASSING THE NO.200 SIEVE
  - C. GRAVEL (A MODIFIED SIDEWALK MIX) OF A 50/50 BLEND OF NO.1A ROUND GRAVEL AND SAND.
  - D. NO.1A ROUND GRAVEL.
7. FILL MATERIAL BEYOND THE SELECT BACKFILL SHALL BE FREE OF LOGS, CINDERS, STUMPS, SKIDS, BRUSH OR ROCKS LARGER THAN 12 INCHES.
8. BACKFILL MATERIAL BENEATH AND AROUND ANY UNDERGROUND GAS FACILITY SHALL BE PROPERLY COMPACTED IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES.
9. HEAVY LOADS AND EXCESSIVE FORCES SHALL NOT BE IMPOSED ON GAS FACILITIES AT ANY TIME DURING CONSTRUCTION OR BACKFILLING OPERATIONS.
10. #10 OR #12 LOCATING WIRE IS BURIED ALONG SIDE MOST PLASTIC GAS MAINS AND SERVICES. HEAVIER CABLES (PART OF CATHODIC PROTECTION SYSTEMS) MAY ALSO BE FOUND NEAR SOME STEEL PIPE FACILITIES. IF ANY WIRE OR CABLE IS DAMAGED IT MUST BE IMMEDIATELY REPORTED TO NATIONAL FUEL.

 <b>National Fuel</b> DISTRIBUTION CORPORATION ENGINEERING 6305 MAIN STREET WILLEMINGVILLE, NY 14221 Tom Wainwright Call before you dig.	<b>TYPICAL GAS LINE CROSSING OPEN TRENCH DETAIL</b>		DRAWN BY: T. HUGENT CHECKED BY: M. PARKER APPROVED BY: K. HOUSE
	DATE: 1/25/12 FILENAME: GASLINECROSSINGDETAIL.DWG	SHEET NO.: 1 OF: 1	DRAWING NUMBER:

**TYPICAL GAS LINE CROSSING OPEN TRENCH DETAIL**

NOT TO SCALE

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	6	8.02
	Town Clerk Fees	Marriage License Fee	6	105.00
			<b>Sub-Total:</b>	<b>\$113.02</b>
A2189	Storm Water Pollution Prevention	Storm Water Pollution Prevention	2	2,300.00
			<b>Sub-Total:</b>	<b>\$2,300.00</b>
A2401	Interest Savings	Interest Savings	1	5.43
			<b>Sub-Total:</b>	<b>\$5.43</b>
A2530	Racing & Wagering Fees	Raffle License	1	10.00
			<b>Sub-Total:</b>	<b>\$10.00</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	27	527.89
			<b>Sub-Total:</b>	<b>\$527.89</b>
A2544	Dog License & Redemption Fees	Dog Redemption	7	185.00
		Exempt Dogs	3	0.00
		Female, Spayed	178	2,136.00
		Female, Unspayed	16	272.00
		Male, Neutered	179	2,148.00
		Male, Unneutered	21	357.00
		Online Dog Late Fees	1	5.00
		Replacement Tags	5	15.00
		Late Fee	70	560.00
		Senior Discount	77	-616.00
			<b>Sub-Total:</b>	<b>\$5,062.00</b>
A2570	Subdivision Review Fees	Review Subdivision	3	5,475.00
			<b>Sub-Total:</b>	<b>\$5,475.00</b>
A2580	PIP & Application	PIP Permit Application	8	4,000.00
			<b>Sub-Total:</b>	<b>\$4,000.00</b>
A2770	Photos, Street Maps, Zone M&B	Copy Photo Request	5	84.53
		Map - Zoning Small	1	5.00
			<b>Sub-Total:</b>	<b>\$89.53</b>
B1560	Safety Inspection Fees	Fire Code	11	1,075.00
			<b>Sub-Total:</b>	<b>\$1,075.00</b>
B1603	Vital Statistics Fee	Copy Birth Certificate	1	50.00
		Copy Death Certificate	161	1,940.00
		Copy Marriage Certificate	20	120.00
			<b>Sub-Total:</b>	<b>\$2,110.00</b>
B2110	Zoning Fees	Hearing - Zoning Board	2	400.00
		Zoning Inspection/Compliance	3	150.00
			<b>Sub-Total:</b>	<b>\$550.00</b>
B2555	Building & Alteration Permits	Building	20	1,621.90
		Commercial Truss	1	50.00



**Account Statement Summary**

Agent ID : 1029 Telephone : (716)-683-9028  
 Agent Name : TOWN OF LANCASTER  
 Address : 21 Central Ave,  
 Lancaster NY 14086

---

Account Notice # : 1029-50 Account Notice Date : 03/01/2018  
 Billing Period : 02/01/2018-02/28/2018

---

**Sales Summary**

Gross Sales : 145.00  
 Commissions : 8.02  
 Net Sales : 136.98

**Account Details****Open Amounts****Pending Amounts**

<b>Previous Balances</b>	0.00	0.00
Current Charges : Net Sales	136.98	
Current Charges : Adjustments	0.00	
Current Charges : Non Returned Documents	0.00	
Previously Disputed Transactions (Resolved this period)	0.00	0.00
ACH Failures reported		0.00
ACH Failures Paid (this period)		0.00
ACH Failures Scheduled for Payment (this ACH)	0.00	0.00
<b>Total</b>	<b>136.98</b>	<b>0.00</b>

**Agent Review Activity Since 03/01/2018****Open Amounts****Pending Amounts**

Amount Disputed	0.00	0.00
Disputed Amounts Resolved	0.00	0.00
New ACH Failures Reported		0.00
ACH Failures Paid		0.00
ACH Failures Scheduled for Payment (since 03/01/2018 )	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**Account Summary**

Amount to be Swept on or after 03/14/2018 12:00:00 AM	136.98
Pending Charges	0.00
Account Balance	0.00

<b>Daily Split of the Billing Period :</b>
--

Date	# of Txns	Gross Sales	Commissions	Net Sales
01-FEB-18	0	0.00	0.00	0.00
02-FEB-18	0	0.00	0.00	0.00
03-FEB-18	0	0.00	0.00	0.00
04-FEB-18	0	0.00	0.00	0.00
05-FEB-18	2	30.00	1.66	28.34
06-FEB-18	0	0.00	0.00	0.00
07-FEB-18	0	0.00	0.00	0.00
08-FEB-18	0	0.00	0.00	0.00
09-FEB-18	1	25.00	1.38	23.62
10-FEB-18	0	0.00	0.00	0.00
11-FEB-18	0	0.00	0.00	0.00
12-FEB-18	2	30.00	1.66	28.34
13-FEB-18	0	0.00	0.00	0.00
14-FEB-18	0	0.00	0.00	0.00
15-FEB-18	0	0.00	0.00	0.00
16-FEB-18	0	0.00	0.00	0.00
17-FEB-18	0	0.00	0.00	0.00
18-FEB-18	0	0.00	0.00	0.00
19-FEB-18	0	0.00	0.00	0.00
20-FEB-18	1	5.00	0.28	4.72
21-FEB-18	0	0.00	0.00	0.00
22-FEB-18	1	5.00	0.28	4.72
23-FEB-18	0	0.00	0.00	0.00
24-FEB-18	0	0.00	0.00	0.00
25-FEB-18	0	0.00	0.00	0.00
26-FEB-18	0	0.00	0.00	0.00
27-FEB-18	0	0.00	0.00	0.00
28-FEB-18	2	50.00	2.76	47.24
<b>Total :</b>		<b>145.00</b>	<b>8.02</b>	<b>136.98</b>

# Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of  
**February** 2018

City or Town of Lancaster  
County of Erie

DEP NO. \_\_\_\_\_  
\$ \_\_\_\_\_  
Check # \_\_\_\_\_

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from **6** to **11** inclusive.

(If ONE license was issued place number in the first space only!) (If NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or  
MONEY ORDER payable to the State  
Department of Health

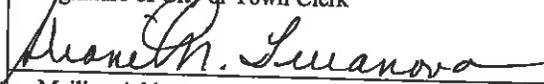
**DO NOT SEND CASH**

Amount of remittance with this report  
\$ **135.00**

Name of City or Town Clerk (Please Print)

**Diane Terranova**

Signature of City or Town Clerk



Date

**03/01/2018**

Mailing Address

**21 Central Ave  
Lancaster, NY 14086**

## INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

03/01/2018  
09:39:39  
Mary Nowak

Town of Lancaster

Page: 1

**Miscellaneous Cash Report**  
For Transaction Type: Planning & Zoning  
For Fee Type: Storm Water Pollution Prevention  
Date Range: 02/01/2018 to 02/28/2018

<u>Transaction Type</u>	<u>Fee Type</u>	<u>Receipt #</u>	<u>Date</u>	<u>Customer</u>	<u>Qty</u>	<u>Total</u>
Planning & Zoning	Storm Water Pollution Prevention	2	02/02/2018	Creek, Plumb	1	\$850.00
Planning & Zoning	Storm Water Pollution Prevention	2	02/16/2018	Wash, Delta Sonic Car 4817 Transit Road	1	\$1,450.00
					<b>Total Quantity:</b>	2
					<b>Grand Total:</b>	\$2,300.00

**STATE OF NEW YORK**  
**REPORT OF GAMES OF CHANCE**  
**FEES COLLECTED**  
 PURSUANT TO CHAPTER 960, LAWS OF 1976

DO NOT WRITE IN THIS SPACE

AMOUNT REC'D. \_\_\_\_\_ ENT. BY \_\_\_\_\_  
 REFUND \_\_\_\_\_ CHECKED BY \_\_\_\_\_  
 DEPOSITED \_\_\_\_\_ CODE \_\_\_\_\_

SHEET NO. 1 OF 1

MONTH OF February, 2018

NAME OF MUNICIPALITY Town of Lancaster COUNTY Erie

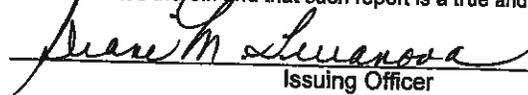
P.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

CODE NUMBER \_\_\_\_\_

NAME OF ORGANIZATION	LICENSE NO.	NUMBER OF OCCASIONS	AMOUNT
St. Mary's Church	14-217-040-3194	1	25.00
A.) TOTAL FEES COLLECTED			\$25.00
B.) DELIVERED TO MUNICIPAL TREASURY			\$10.00
C.) TRANSMITTED HEREWITH TO STATE COMPTROLLER			\$15.00
<b>TOTALS</b>			

**CERTIFICATION OF ISSUING OFFICER:**

Town Clerk Diane Terranova of the Town of Lancaster, hereby certifies that - he/she is the State of New York; that - he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

  
 \_\_\_\_\_  
 Issuing Officer

**CERTIFICATION OF REMITTING OFFICER:**

Supervisor Johanna M. Coleman of the Town of Lancaster, hereby certifies that - he/she is the State of New York; that - he/she has examined the annexed report, that - he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of the Laws of 1976, as amended.

\_\_\_\_\_  
 Remitting Officer

STATE OF NEW YORK

DO NOT WRITE IN THIS SPACE

REPORT OF BINGO FEES COLLECTED

PURSUANT TO CHAPTER 437 & 438, LAWS OF 1962

AMOUNT REC'D. \_\_\_\_\_ ENT. BY \_\_\_\_\_  
REFUND \_\_\_\_\_ CHECKED BY \_\_\_\_\_  
DEPOSITED \_\_\_\_\_ CODE \_\_\_\_\_

SHEET NO. 1 OF 1

MONTH OF February, 2018

NAME OF MUNICIPALITY Town of Lancaster

COUNTY Erie

P.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

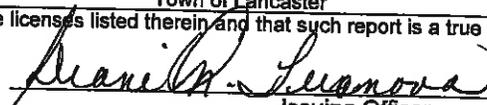
CODE NUMBER \_\_\_\_\_

NAME OF ORGANIZATION	LICENSE NO.	NUMBER OF OCCASIONS	AMOUNT
A.) TOTAL FEES COLLECTED			\$0.00
B.) DELIVERED TO MUNICIPAL TREASURY			\$0.00
C.) TRANSMITTED HEREWITH TO STATE COMPTROLLER			\$0.00

TOTALS

CERTIFICATION OF ISSUING OFFICER:

Town Clerk Diane Terranova of the Town of Lancaster, hereby certifies that -he/she is the State of New York; that -he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

  
Issuing Officer

CERTIFICATION OF REMITTING OFFICER:

Supervisor Johanna M. Coleman of the Town of Lancaster, hereby certifies that -he/she is the State of New York; that -he/she has examined the annexed report, that - he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 438 of the Laws of 1962, as amended.

\_\_\_\_\_  
Remitting Officer

LICENSE TYPES AND FEES	Dogs	Mts	Seniors	Unspay	Statutory Fee		Local Fee (D)	Late Penalty (E)	Spayed Fee (F)	Unspayed Fee (G)
					(B)	(C)				
1. Spay/Neuter	357	357	74		NO FEE	0.00	@ 12.00 3,692.00	57 @ 5.00 395.00	@ 1.00 357.00	NO FEE
2. Unspay/Unmut	37	37	3 37		0.00	NO FEE	@ 17.00 605.00	13 @ 5.00 165.00	NO FEE	@ 3.00 111.00
3. Exemption	3	3			NO FEE	NO FEE	NO FEE	NO FEE	0	0
4. Purebred(1-10)	0	0	0		0.00	0.00	@ 25.00 0.00	@ 5.00 0.00	@ 1.00 0.00	@ 3.00 0.00
5. Purebred(11-25)	0	0	0		0.00	0.00	@ 50.00 0.00	@ 5.00 0.00	@ 1.00 0.00	@ 3.00 0.00
6. Purebred(26+)	0	0	0		0.00	0.00	@ 100.00 0.00	@ 5.00 0.00	@ 1.00 0.00	@ 3.00 0.00
7. TOTALS	397	397	77 37		\$0.00	\$0.00	\$4,297.00	\$560.00	\$357.00	\$111.00

REPLACEMENT AND PUREBRED TAG ORDERS PROCESSED	Column H	Column I (Local)	Column J (Statutory)
8. Replacement Tags	# Each	Tag Fees	Tag Fees
9. Purebred Tags	5	15.00	0.00
10. TOTALS	5	\$15.00	\$0.00

DISBURSEMENTS	(to T.C.V.)	(to County)	(to Animal Population Control)
12. Local% of 7B + 7C	\$0.00	\$0.00	
13. Local% of 7D + 7E + 10I	\$4,872.00	\$0.00	\$468.00
14. Total	\$4,872.00	\$0.00	
Amount paid to: County Treasurer for Dog Licenses..... \$0.00			
Amount paid to: NYS Ag. & Markets for spay/neuter program..... \$468.00			

LICENSE SUMMARY

- Number of Original Standard Dog Licenses: 62
- Number of Original Purebred Dog Licenses: 0
- Number of Standard Renewals (including New Owner Licenses): 335
- Number of Purebred License Renewals: 0
- Total of Lines 1-3: 397

03/01/2018  
09:40:12  
Mary Nowak

Town of Lancaster

Page: 1

**Miscellaneous Cash Report**  
For Transaction Type: Planning & Zoning  
For Fee Type: Review Subdivision  
Date Range: 02/01/2018 to 02/28/2018

<u>Transaction Type</u>	<u>Fee Type</u>	<u>Receipt #</u>	<u>Date</u>	<u>Customer</u>	<u>Qty</u>	<u>Total</u>
Planning & Zoning	Review Subdivision	1	02/01/2018	7, Summerfield Farms Part	1	\$1,675.00
Planning & Zoning	Review Subdivision	1	02/02/2018	Creek, Plumb	1	\$3,300.00
Planning & Zoning	Review Subdivision	2	02/01/2018	North, Belvedere	1	\$500.00
					<b>Total Quantity:</b>	3
					<b>Grand Total:</b>	\$5,475.00

03/01/2018  
09:40:49  
Mary Nowak

Town of Lancaster

Page: 1

**Miscellaneous Cash Report**  
For Transaction Type: Permits  
For Fee Type: Fire Code  
Date Range: 02/01/2018 to 02/28/2018

<u>Transaction Type</u>	<u>Fee Type</u>	<u>Receipt #</u>	<u>Date</u>	<u>Customer</u>	<u>Qty</u>	<u>Total</u>
Permits	Fire Code	1	02/01/2018	Dance, Elite 5360 Genesee St	1	\$50.00
Permits	Fire Code	1	02/08/2018	Center, Hillview Baptist Chu 26 Rehm Rd Depew, NY 14043	1	\$75.00
Permits	Fire Code	1	02/14/2018	Adventi, Buffalo Suburban Se 5580 Genesee St Lancaster, NY 14086	1	\$100.00
Permits	Fire Code	1	02/16/2018	Garden, The Learning	1	\$50.00
Permits	Fire Code	1	02/21/2018	Church, First Bible Baptist	1	\$50.00
Permits	Fire Code	1	02/23/2018	Church, Love Joy 5423 Genesee St Lancaster, NY 14086	1	\$100.00
Permits	Fire Code	1	02/26/2018	#9014, Tim Hortons 6687 Transit Rd Williamsville, Ny 14221	1	\$50.00
Permits	Fire Code	2	02/08/2018	IMAX, Transit Center 18 & 6707 Transit Rd	1	\$400.00
Permits	Fire Code	2	02/16/2018	Restaurant, Ripa's 4218 Walden Ave	1	\$75.00
Permits	Fire Code	2	02/21/2018	Hab, People Inc-Lancaster Da 4711 Transit Rd	1	\$50.00
Permits	Fire Code	2	02/26/2018	Academy, Gymnastic Sports 4 Wending Ct	1	\$75.00
					<b>Total Quantity:</b>	11
					<b>Grand Total:</b>	\$1,075.00

**Register: Building Permit Fees**

For Period February 1, 2018 To: February 28, 2018

Pmt No	Building	Plumbing	Occupancy	Signs	Other	Recreation	Trees	Safety	Conservation	Refuse	TOTALS	No Street	Town/Village	Structure
27783	150.00										150.00	3 Fox Hunt	Town	Inst. Solar Panels
27784	125.00										125.00	4484 Walden	Town	Re-Roof
27785				70.00							70.00	4845 Transit	Town	Er. Sign - Temp
27789	100.00	45.00	95.00			1,250.00	250.00			98.77	1,838.77	14 Weathersfield	Town	Er. Dwg.-Sin.
27790				35.00							35.00	470 Aurora	Town	Er. Sign - Temp
27791	78.50										78.50	25 Sugarbush	Town	Er. Res. Add.
27792	37.00										37.00	18 Silent Meadow	Town	Er. Fence
27793	135.00										135.00	40 St Marys	Village	Re-Roof
27794	100.00	37.50	55.00			1,250.00	250.00			98.77	1,791.27	3 Cherryfield	Town	Er. Dwg.-Sin.
27795	50.00										50.00	2 Silent Meadow	Town	Er. Res. Alt.
27796				103.50							103.50	4304 Walden	Town	Er. Sign - Wall
27797	120.00										120.00	63 Penora	Town	Cell Tower - Alteratio
27798	25.00										25.00	25 Lombardy	Village	Dumpster - Temp.
27799	25.00										25.00	60 Waltham	Village	Dumpster - Temp.
27800	54.00										54.00	23 Pheasant Run	Town	Er. Res. Add.
27801	25.00										25.00	8 Parkedge	Town	Er. Shed
27802	129.60										129.60	752 Ransom	Town	Er. Pole Barn
27803	37.80										37.80	15 Pear Tree	Town	Er. Porch
27804	120.00		25.00		50.00						195.00	40 Ward	Town	Er. Comm. Add./Alt.

Pmt No	Building	Plumbing	Occupancy	Signs	Other Recreation	Trees	Safety	Conservation	Refuse	TOTALS	No Street	Town/Village	Structure
27805	40.00									40.00	7 Main	Town	Re-Roof
27806	25.00									25.00	25 Lombardy	Village	Re-Roof
27807	85.00									85.00	30 Legion	Village	Re-Roof
27812	160.00									160.00	31 Sagebrush	Town	Inst. Solar Panels
<b>Totals</b>	<b>1,621.90</b>	<b>82.50</b>	<b>175.00</b>	<b>208.50</b>	<b>50.00</b>	<b>2,500.00</b>	<b>500.00</b>	<b>197.54</b>	<b>5,335.44</b>				

03/01/2018  
09:39:58  
Mary Nowak

Town of Lancaster

Page: 1

**Miscellaneous Cash Report**  
For Transaction Type: Planning & Zoning  
For Fee Type: Review Commercial Site Plan  
Date Range: 02/01/2018 to 02/28/2018

<u>Transaction Type</u>	<u>Fee Type</u>	<u>Receipt #</u>	<u>Date</u>	<u>Customer</u>	<u>Qty</u>	<u>Total</u>
Planning & Zoning	Review Commercial Site Plan	1	02/16/2018	Wash, Delta Sonic Car 4817 Transit Road	1	\$4,175.00
Planning & Zoning	Review Commercial Site Plan	3	02/01/2018	Inc., Apple Rubber Products	1	\$2,625.00
Planning & Zoning	Review Commercial Site Plan	3	02/16/2018	More, Russell's Steak Chops 6675 Transit Road	1	\$1,510.25

---

**Total Quantity:** 3  
**Grand Total:** \$8,310.25

03/01/2018  
 9:44:19 AM  
 Mary Nowak

Town of Lancaster  
**General Licensing Report**  
 For License Type: Planning & Zoning / Fee Type: PIP Inspections  
 Date Range: 02/01/2018 to 02/28/2018

<u>License Type/Fee Type</u>	<u>License #</u>	<u>Issue Date/ Expiration Date</u>	<u>Licensee</u>	<u>Qty/Total</u>	<u>Notes</u>
Planning & Zoning (PIP Inspections)	000784	02/12/2018	Meadows, Hamiet Juliet Drive	1.00 \$5,581.52	
Planning & Zoning (PIP Inspections)	000785	02/12/2018	Meadows, Hamet Juliet Drive	1.00 \$3,352.72	
Planning & Zoning (PIP Inspections)	000786	02/12/2018	Meadows, Hamet Juliet Drive	1.00 \$7,117.20	
Planning & Zoning (PIP Inspections)	000787	02/27/2018	Development, Fairway Hill Avian Way & Apple Blossom Blvd	1.00 \$43,084.48	
Planning & Zoning (PIP Inspections)	000788	02/27/2018	Development, Fairways Hi 2730 Transit Rd West Seneca, NY 14224	1.00 \$40,409.44	
Planning & Zoning (PIP Inspections)	000789	02/27/2018	Development, Fairway Hill 2730 Transit Road West Seneca, NY 14224	1.00 \$15,746.80	
Planning & Zoning (PIP Inspections)	000790	02/27/2018	Development, Fairway Hill 2730 Transit Road West Seneca, NY 14224	1.00 \$2,184.48	
Planning & Zoning (PIP Inspections)	000791	02/27/2018	LLC, Windsor Ridge Partn 200 John James Audubon Prkwy Amherst, NY 14228	1.00 \$2,000.00	
<b>Quantity Sub Total:</b>				<b>8</b>	
<b>Amount Sub Total:</b>				<b>\$119,476.64</b>	

**Quantity Grand Total: 8**  
**Amount Grand Total: \$119,476.64**





# Town of Lancaster

OFFICE OF THE SUPERVISOR

21 Central Avenue  
Lancaster, New York 14086  
(716) 683-1610  
Fax: (716) 683-0512

**JOHANNA M. COLEMAN**  
*Supervisor*

March 5, 2018

Joseph Maciejewski  
Director of Real Property Tax Services  
County of Erie  
95 Franklin Street, 1<sup>st</sup> Floor  
Buffalo, New York 14202

**Re: Extension of Warrant to Collect 2018 County/Town Taxes/Town of Lancaster**

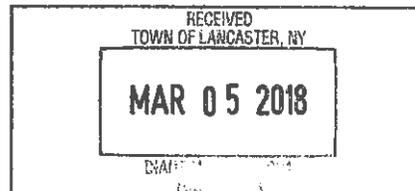
Dear Mr. Maciejewski:

According to Article VI, Section 6-14.0 of the Laws of 1942 as amended, I Johanna M. Coleman, Supervisor of the Town of Lancaster, hereby request an extension of time to collect the taxes remaining unpaid to June 30, 2018. The Town Clerk of the Town of Lancaster shall fully account to the Commissioner of Finance on or before the fifth day of each month during each extension and shall make a full and complete payment of all taxes collected to the Commissioner of Finance upon expiration of the Warrant to collect.

Sincerely yours,  
OFFICE OF THE SUPERVISOR

Johanna M. Coleman, Supervisor

✓ Cc: Diane Terranova



109



DIANE M. TERRANOVA  
Town Clerk

# Town of Lancaster

21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086  
WWW.LANCASTERNY.GOV

CLERK'S OFFICE  
PHONE: (716) 683-9028  
FAX: (716) 683-2094

TAX OFFICE  
PHONE: (716) 683-1328  
FAX: (716) 681-7059

**March 7, 2018**

**Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086**

**Re: 2018 Monthly County Settlement**

**Dear Board Members:**

**Attached for your review is a copy of my first settlement payment in the amount of \$20,895,250.08 to Erie County.**

**If you have any questions, please contact me.**

**Thank you.**

**Sincerely,**

**Diane M. Terranova  
Town Clerk**

**DMT/eas**

**Enclosure**

# Return of Tax Collection

Diane M. Terranova, Town Clerk  
Lancaster, New York

Amount of Check 20,895,250.08

Pursuant to the requirements of Chapter 812 of the Laws of 1942, I make the following return relative collected to this date upon the tax roll of the above named municipality.

## Total Amount Due :

Amount of Warrant	46,410,910.93
+ Penalty paid by taxpayers to date	9,757.68
+ Interest paid to taxpayers to date	0.00
+ Parcel Fee paid by taxpayers to date	20.00
+ Excess (Book total over levy)	29.58
- Deficiency (Book total under levy)	
- Unpaid parcel fee	0.00
Total to be collected	<b>46,420,718.19</b>

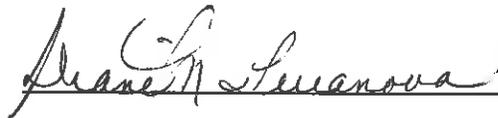
## Payments :

- Paid to supervisor (Town's share of levy)	22,463,911.31
- Penalty paid to supervisor	9,757.68
- Service Charge- paid parcels	20.00
- Unpaid parcel fee	0.00
- Paid to County previously	0.00
- Paid to County herewith	20,895,250.08
- Public Service Corp. payments to County	0.00
- School tax payments to County	109,977.79
- Village tax payments to County	0.00
- Miscellaneous tax payments to County	0.00
Total Paid	<b>43,478,916.86</b>

## Balance Unpaid

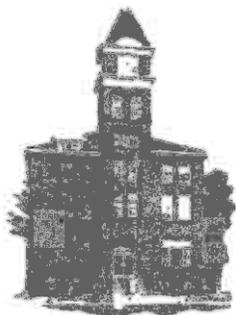
**2,941,801.33**

Respectfully submitted this 7 day of March , 2018 .



The Erie County Tax Act - Section 6-13.0

On the first day of March next succeeding the delivery of the tax rolls to the several collectors and receiver of taxes, or within five days thereafter, each collector and receiver of taxes shall make a return to the Commissioner of Finance of the amount of taxes by him or her collected and pay over all moneys due said Commissioner of Finance, and on the first day of April, following or within five days thereafter, shall make a like return and payment, and on the first day of May next succeeding, or within five days, thereafter, shall return the tax roll and make complete and final accounting under oath of all taxes by him so collected, together with a full and correct statement of all unpaid taxes contained in said roll.



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**  
*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 5, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Amended Site Plan - Apple Rubber (1995) #9524  
204 Cemetery Road  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated March 5, 2018 from the Erie County Division of Sewerage Management on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

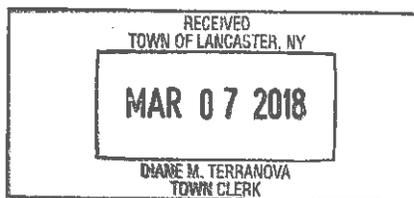
Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:ib

Enc.

CC: Supervisor  
Building Inspector  
Town Clerk  
Town Engineer



**Leza Braun**

---

**From:** Kevin Loftus  
**Sent:** Monday, March 05, 2018 2:05 PM  
**To:** Leza Braun  
**Subject:** Fw: Amended Site Plan - Apple Rubber (1995) #9524 - DSM Comments

FYI, for the PB and file

---

**From:** Fiume, Christopher <[Christopher.Fiume@erie.gov](mailto:Christopher.Fiume@erie.gov)>  
**Sent:** Monday, March 5, 2018 12:17 PM  
**To:** Kevin Loftus  
**Subject:** Amended Site Plan - Apple Rubber (1995) #9524 - DSM Comments

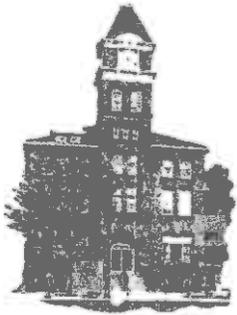
Mr. Loftus,

The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the proposed Amended Site Plan – Apple Rubber (1995) #9524 project located at 204 Cemetery Road and has no comments. With regards to this project, the DSM also has no objection to the designation of the Town of Lancaster as lead agency.

Please contact me with any questions or concerns.

Thanks,

—  
Christopher Fiume | Assistant Civil Engineer  
Erie County | Div. of Sewerage Management  
95 Franklin St., 1032 | Buffalo, NY 14202  
P:+1(716)858-6586 | F:+1(716)858-6257  
[Christopher.Fiume@erie.gov](mailto:Christopher.Fiume@erie.gov) | <http://www.erie.gov>



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**  
*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 5, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Amended Site Plan - Apple Rubber (1995) #9524  
204 Cemetery Road  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated March 1, 2018 from the New York State Department of Environmental Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,  
  
Kevin E. Loftus, Esq.

Town Attorney  
KEL:lb  
Enc.  
CC: Supervisor  
Building Inspector  
Town Clerk  
Town Engineer

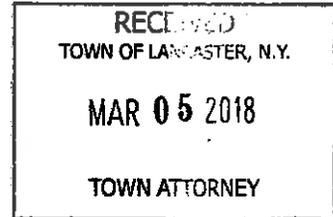


**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

**Division of Environmental Permits, Region 9**  
270 Michigan Avenue, Buffalo, NY 14203-2915  
P: (716) 851-7165 | F: (716) 851-7168  
www.dec.ny.gov

March 1, 2018

Mr. Kevin E. Loftus  
Town of Lancaster Attorney  
21 Central Avenue  
Lancaster, New York 14086



Dear Mr. Loftus,

SEQR Lead Agency Designation  
Apple Rubber Products  
204 Cemetery Road  
Town of Lancaster, Erie County

This is to acknowledge receipt of your letter dated February 20, 2018, which requested review and response for the single-story addition to 204 Cemetery Road. The Department is not an involved agency and has no comments regarding the proposed project. The Department agrees that the town of Lancaster should act as the SEQR Lead Agency.

Thank you for providing this office the opportunity to review the proposed project. If you have any questions, please feel free to contact Bruno DiBella at (716) 851-7165.

Sincerely,  


David S. Denk  
Regional Permit Administrator



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**

*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 5, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Russell's Steaks, Chops & More #2018  
813 s.f. Addition  
6675 Transit Road  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated March 5, 2018 from the Erie County Division of Sewerage Management on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:lb

Enc.

CC: Supervisor  
Building Inspector  
Town Clerk  
Town Engineer



**Leza Braun**

---

**From:** Kevin Loftus  
**Sent:** Monday, March 05, 2018 3:51 PM  
**To:** Leza Braun  
**Subject:** Fw: Russel's Steak Chops & More Addition #2018 - DSM SEQRA Comments

Hi,

For the PB and file.  
Thanks

---

**From:** Fiume, Christopher <[Christopher.Fiume@erie.gov](mailto:Christopher.Fiume@erie.gov)>  
**Sent:** Monday, March 5, 2018 3:48 PM  
**To:** Kevin Loftus  
**Cc:** Ortiz, Mariely  
**Subject:** Russel's Steak Chops & More Addition #2018 - DSM SEQRA Comments

Mr. Loftus,

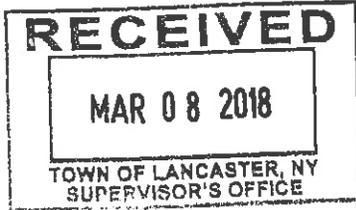
The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the proposed Russel's Steak Chops & More Addition #2018 project located at 6675 Transit Road (SBL #82.03-1-78) and has the following comments.

1. The proposed project is within Erie County Sewer District No. 4. The sanitary sewers near the proposed project are owned by the Erie County Sewer District No. 4. The sanitary flows are tributary to Erie County trunk lines, Erie County pumping stations and forcemains, the Erie County Depew Overflow Retention Facility, and the Buffalo Sewer Authority Bird Island Treatment Plant.
2. Review and approval of any sanitary sewers installed is required by Erie County DSM.
3. A sanitary sewer downstream capacity analysis may be required.
4. Sanitary sewer (I/I) removal work in ECSD No. 4 may be required for this project.
5. Sanitary sewer system design shall be in accordance with Ten States Standards, and Erie County Sewer District Rules and Regulations and Design Requirements.
6. The Design Engineer is encouraged to discuss preliminary sanitary sewer plans with the DSM in advance of completing sewer design.

Please contact me with any questions or concerns.

Thanks,

**Christopher Fiume** | Assistant Civil Engineer  
Erie County | Div. of Sewerage Management  
95 Franklin St., 1032 | Buffalo, NY 14202  
P:+1(716)858-6586 | F:+1(716)858-6257  
[Christopher.Fiume@erie.gov](mailto:Christopher.Fiume@erie.gov) | <http://www.erie.gov>



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

March 6, 2018

Supervisor Johanna M. Coleman  
The Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

*TC - For COMM  
COPIES TO: (VIA EMAIL) (JK)  
T.E., T.A., SUE BARNES, Hwy SECT.  
(90)*

Re: Pedestrian Safety Action Plan (PSAP) Grant

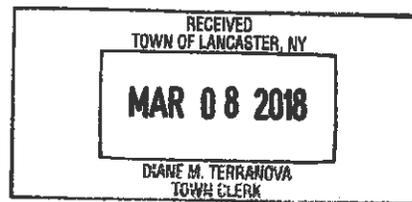
Dear Supervisor Coleman:

The Town of Lancaster will be seeking funding under the NY Department of Transportation Pedestrian Safety Action Plan (PSAP) grant program. The Town would like to make improvements to pedestrian crossings associated with the Heritage Trail at Cemetery, Pavement and Ransom road crossings. These crossings are located on county roads.

We fully support this grant application and your efforts here. We feel it would improve pedestrian safety. Pedestrian safety is paramount to our department and any improvements that the Town can make at these crossings to enhance public safety are welcomed by Erie County.

Sincerely,

Charles Sickler, P.E.  
Deputy Commissioner, Erie County  
Department of Public Works



Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



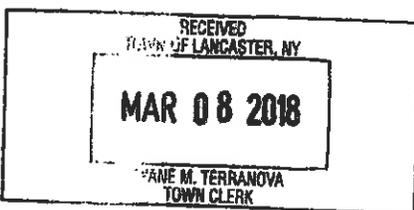
Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

March 7, 2018

Mr. Neil Connelly  
Town of Lancaster  
Planning Board Chairman  
2255 Como Park Boulevard  
Lancaster, New York 14086

*TC-FOR Comm  
COPY TO PL. Comm.  
(2)*

Re: St. Adalbert Cemetery Amended Site Plan  
6200 Broadway  
(T) Lancaster, NY Proj No 294



Dear Mr. Connelly:

As Town Engineer for the Town of Lancaster, Wm. Schutt has reviewed the Site Plan for St. Adalbert Cemetery Amended Site Plan received by the town March 5, 2018. We offer the following comments at this time:

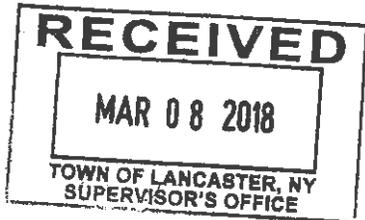
1. The Drainage Profile on sheet SP-3 indicates the invert out of the 6' Diameter Manhole is 733.1. The Rim elevation of the 4' Manhole upstream is 733.0. Should stormwater fill the 6' Manhole it has the potential to surcharge the 4' Manhole.
2. The 6' Diameter Manhole is labeled as a Pump Station. There is no pump indicated. What is it pumping and to where?
3. The site plan drawings should be stamped by NYS Professional Engineer.
4. The scale indicated on Sheet SP-1 of 1"=600' is incorrect.
5. The scale on Sheet SP-2 is incorrect.

If you or any Planning Board member has any questions concerning this information or would like to discuss this project in greater detail please let us know.

Very truly yours,

Edward M. Schiller, P.E.  
Town Engineer

CC: 06168D  
Diane Terranova, Town Clerk  
Matt Fischione, Code Enforcement Officer  
Johanna Coleman, Supervisor  
Kevin Loftus, Town Attorney

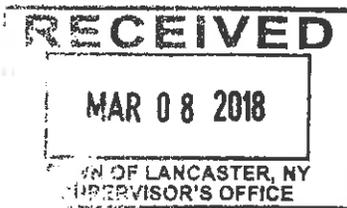




DEBRA CRIST  
ALDEN TOWN CLERK

(716) 937-6969 ext. 2  
(716) 937-9817 Fax

ALDEN TOWN HALL  
3311 WENDE ROAD  
ALDEN, NEW YORK 14004



*TC - For Comm.*

*(9)*

March 5, 2018

Town of Lancaster  
21 Central Ave.  
Lancaster, N.Y. 14086

Re: Local Law #2/2018

Local Law No. 2 of the Year 2018 entitled "Code of the Town of Alden"

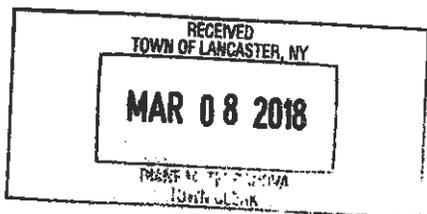
Attached please find a copy of the Proposed Local Law for your review.

Any questions please contact the Town Clerk's Office.

Very Truly Yours,

Alden Town Clerk's Office

DAC/Enc. (1)



**Town of Alden**

**Local Law No. 2 of the year 2018**

A local law to provide for the codification of the local laws, ordinances and certain resolutions of the Town of Alden into a Municipal Code to be designated the “Code of the Town of Alden.”

**Be it enacted by the Town Board of the  
Town of Alden as follows:**

**ARTICLE II  
Adoption of Code**

**§ 1-5. Legislative intent.**

In accordance with Subdivision 3 of § 20 of the Municipal Home Rule Law, the local laws, ordinances and certain resolutions of the Town of Alden, as codified by General Code, and consisting of Chapters 1 through 365, together with an Appendix, shall be known collectively as the “Code of the Town of Alden,” hereafter termed the “Code.” Wherever reference is made in any of the local laws, ordinances and resolutions contained in the “Code of the Town of Alden” to any other local law, ordinance or resolution appearing in said Code, such reference shall be changed to the appropriate chapter title, chapter number, article number or section number appearing in the Code as if such local law, ordinance or resolution had been formally amended to so read.

**§ 1-6. Continuation of existing provisions.**

The provisions of the Code, insofar as they are substantively the same as those of the 1981 Code and the local laws, ordinances and resolutions in force immediately prior to the enactment of the Code by this local law, are intended as a continuation of such local laws, ordinances and resolutions and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior local law, ordinance or resolution. All such provisions are hereby continued in full force and effect and are hereby reaffirmed as to their adoption by the Town Board of the Town of Alden, and it is the intention of said Town Board that each such provision

contained within the Code is hereby reaffirmed as it appears in said Code. Only such provisions of former local laws and ordinances as are omitted from this Code shall be deemed repealed or abrogated by the provisions of § 1-7 below.

**§ 1-7. Repealer.**

- A. Repeal of inconsistent enactments. Except as provided in § 1-8, Enactments saved from repeal; matters not affected, below, all local laws and ordinances, or parts of such local laws or ordinances, inconsistent with the provisions contained in the Code adopted by this local law are hereby repealed as of the adoption and filing of this local law as set forth in § 1-17; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the Town of Alden which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.
- B. Repeal of specific enactments. The Town Board of the Town of Alden has determined that the following local laws and/or ordinances are no longer in effect and hereby specifically repeals the following legislation:
  - (1) Chapter 7B, Buildings, Numbering of, of the 1981 Code, as amended.
  - (2) Chapter 9C, Electrical Installations, of the 1981 Code, as amended.
  - (3) Chapter 9D, Environmental Quality Review, of the 1981 Code, as amended.
  - (4) Chapter 13A, Local Laws, Adoption of, of the 1981 Code, as amended.
  - (5) Chapter 13C, Ordinances, Publication of, of the 1981 Code, as amended.
  - (6) Chapter 15, Swimming Pools, of the 1981 Code, as amended by Local Law No. 4-2008, adopted 11-3-2008.

**§ 1-8. Enactments saved from repeal; matters not affected.**

The repeal of local laws and ordinances provided for in § 1-7 of this local law shall not affect the following classes of local laws, ordinances, rights and obligations, which are hereby expressly saved from repeal:

- A. Any right or liability established, accrued or incurred under any legislative provision of the Town of Alden prior to the effective date of this local law or any action or proceeding brought for the enforcement of such right or liability.
- B. Any offense or act committed or done before the effective date of this local law in violation of any legislative provision of the Town of Alden or any penalty, punishment or forfeiture which may result therefrom.
- C. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered prior to the effective date of this local law brought pursuant to any legislative provision of the Town of Alden.

- D. Any agreement entered into or any franchise, license, right, easement or privilege heretofore granted or conferred by the Town of Alden.
- E. Any local law or ordinance of the Town of Alden providing for the laying out, opening, altering, widening, relocating, straightening, establishing grade, changing name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, park or other public place within the Town of Alden or any portion thereof.
- F. Any local law or ordinance of the Town of Alden appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond of the Town of Alden or other instruments or evidence of the Town's indebtedness.
- G. Local laws or ordinances authorizing the purchase, sale, lease or transfer of property, or any lawful contract, agreement or obligation.
- H. The levy or imposition of special assessments or charges.
- I. The annexation or dedication of property.
- J. Any local law or ordinance relating to salaries and compensation.
- K. Any local law or ordinance amending the Zoning Map or establishing or amending any Town map.
- L. Any local law or ordinance relating to or establishing a pension plan or pension fund for Town employees.
- M. Any local law or ordinance or portion of a local law or ordinance establishing a specific fee amount for any license, permit or service obtained from the Town.
- N. Any local law or ordinance adopted subsequent to January 2017.
- O. Any legislation regulating the subdivision of land.
- P. Any legislation regulating the construction of streets and sidewalks.
- Q. Any legislation establishing rules of procedure for the Town Council.
- R. Any legislation involving the rights of Town employees.
- S. Any legislation relating to the public's access to records.
- T. Any regulations established by the Standard Specifications, Town of Alden, dated September 15, 1975.

**§ 1-9. Severability.**

If any clause, sentence, paragraph, section, article, chapter or part of this local law or of any local law, ordinance or resolution included in this Code now or through supplementation shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect,

impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article, chapter or part thereof directly involved in the controversy in which such judgment shall have been rendered.

**§ 1-10. Copy of Code on file.**

A copy of the Code, in loose-leaf form, has been filed in the office of the Town Clerk of the Town of Alden and shall remain there for use and examination by the public until final action is taken on this local law; and, if this local law shall be adopted, such copy shall be certified by the Town Clerk of the Town of Alden by impressing thereon the Seal of the Town of Alden, and such certified copy shall remain on file in the office of said Town Clerk to be made available to persons desiring to examine the same during all times while said Code is in effect. The enactment and publication of this local law, coupled with the availability of a copy of the Code for inspection by the public, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

**§ 1-11. Amendments to Code.**

Any and all additions, deletions, amendments or supplements to any of the local laws, ordinances and resolutions known collectively as the "Code of the Town of Alden" or any new local laws, ordinances or resolutions, when enacted or adopted in such form as to indicate the intention of the Town to be a part thereof, shall be deemed to be incorporated into such Code so that reference to the Code shall be understood and intended to include such additions, deletions, amendments or supplements. Whenever such additions, deletions, amendments or supplements to the Code shall be enacted or adopted, they shall thereafter be printed and, as provided hereunder, inserted in the loose-leaf book containing said Code as amendments and supplements thereto. Nothing contained in this local law shall affect the status of any local law, ordinance or resolution contained herein, and such local laws, ordinances or resolutions may be amended, deleted or changed from time to time as the Town Board deems desirable.

**§ 1-12. Code book to be kept up-to-date.**

It shall be the duty of the Town Clerk to keep up-to-date the certified copy of the book containing the Code of the Town of Alden required to be filed in the office of the Town Clerk for use by the public. All changes in said Code and all local laws, ordinances and resolutions adopted by the Town Board subsequent to the enactment of this local law in such form as to indicate the intention of said Town Board to be a part of said Code shall, when finally enacted or adopted, be included therein by temporary attachment of copies of such changes, local laws, ordinances or resolutions until such changes, local laws, ordinances or resolutions are printed as supplements to said Code book, at which time such supplements shall be inserted therein.

**§ 1-13. Sale of Code book; supplementation.**

Copies of the Code, or any chapter or portion of it, may be purchased from the Town Clerk, or an authorized agent of the Clerk, upon the payment of a fee to be set by resolution of the Town Board. The Clerk may also arrange for procedures for the periodic supplementation of the Code.

**§ 1-14. Penalties for tampering with Code.**

Any person who alters or tampers with the Code of the Town of Alden in any manner whatsoever which will cause the legislation of the Town of Alden to be misrepresented thereby, or who violates any other provision of this local law, shall be guilty of an offense and shall, upon conviction thereof, be subject to a fine of not more than \$250 or imprisonment for a term of not more than 15 days, or both.

**§ 1-15. Changes in previously adopted legislation; new provisions.**

- A. In compiling and preparing the local laws, ordinances and resolutions for publication as the Code of the Town of Alden, no changes in the meaning or intent of such local laws, ordinances and resolutions have been made, except as provided for in Subsection B hereof. In addition, certain grammatical changes and other minor nonsubstantive changes were made in one or more of said pieces of legislation. It is the intention of the Town Board that all such changes be adopted as part of the Code as if the local laws, ordinances and resolutions had been previously formally amended to read as such.
- B. In addition, the amendments and/or additions as set forth in Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this local law. (Chapter and section number references are to the local laws, ordinances and resolutions as they have been renumbered and appear in the Code.)
- C. Nomenclature changes.
  - (1) All references to the "Enforcement Officer" are hereby revised to "Code Enforcement Officer."
  - (2) All references to "mobile home" are hereby revised to "manufactured home."
  - (3) Throughout Chapter 256, Peddling and Soliciting, Article I, Hawking and Peddling, "license" is changed to "permit."

**§ 1-16. Incorporation of provisions into Code.**

The provisions of this local law are hereby made Article II of Chapter 1 of the Code of the Town of Alden, such local law to be entitled "General Provisions, Article II, Adoption of Code," and the sections of this local law shall be numbered §§ 1-5 to 1-17, inclusive.

**§ 1-17. When effective.**

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

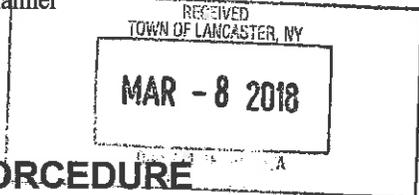


# The Town of Cheektowaga



Office of Building and Plumbing Inspections  
275 Alexander Avenue  
Cheektowaga, NY 14211  
(716) 686-3490 (716) 608-3851 fax

Daniel J. Ulatowski, AICP  
Town Planner



## LEAD AGENCY STATUS FOR STATE ENVIRONMENTAL QUALITY REVIEW PORCEDURE

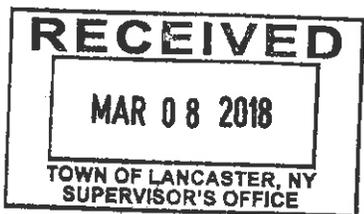
### Proposed Urban Forest Management Plan for the Town of Cheektowaga

*TC-FOR Comm.*  
*(2)*

March 5, 2017

Enclosed please find an Environmental Assessment Form Parts 1 and 2 and a draft policy for managing the urban forest community within the Town of Cheektowaga. This project is a Type I action pursuant to 6 NYCRR, Part 617.4 of Article 8 (State Environmental Quality Review) of the Environmental Conservation Law.

By this letter the Town requests lead agency status in the SEQR process for the proposed action. If your agency does not concur with the Town of Cheektowaga acting as Lead Agency please contact Daniel J. Ulatowski, AICP, Town Planner at 716-686-3567 or via email at [dulatowski@tocny.org](mailto:dulatowski@tocny.org) within 30 days of the above date.



- cc. Erie County Dept. Of Environment and Planning
- NYSDEC
- City of Buffalo
- Town of Amherst
- Town of Lancaster
- Town of West Seneca
- Village of Depew
- Village of Sloan

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Sponsor Information.**

Name of Action or Project: Town of Cheektowaga Urban Forest Management Plan		
Project Location (describe, and attach a general location map): Township of Cheektowaga, excluding the Villages of Depew and Sloan.		
Brief Description of Proposed Action (include purpose or need): Adoption of a management plan for the Urban Forest within the Town of Cheektowaga. The Plan focuses on protecting existing trees within the community and measures to sustain and grow the existing forest community on public and private lands.		
Name of Applicant/Sponsor: Town of Cheektowaga		Telephone: 716-686-3567
		E-Mail:
Address: 3301 Broadway		
City/PO: Cheektowaga	State: New York	Zip Code: 14227
Project Contact (if not same as sponsor; give name and title/role): Danuiel J. Ulatowski, AICP, Town Planner		Telephone: 716-686-3567
		E-Mail: dulatowski@tocny.org
Address: 275 Alexander Avenue		
City/PO: Cheektowaga	State: New York	Zip Code: 14211
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

<b>B. Government Approvals, Funding, or Sponsorship.</b> ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
<b>Government Entity</b>	<b>If Yes: Identify Agency and Approval(s) Required</b>	<b>Application Date (Actual or projected)</b>
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Cheektowaga Town Board	April 10, 2018
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City Council, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Erie County DEP - 239 M General Municipal Law	
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSDEC - Funded Grant for Preparation of plan	May 1, 2018 - Grant Expires
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**C. Planning and Zoning**

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> <li>• If Yes, complete sections C, F and G.</li> <li>• If No, proceed to question C.2 and complete all remaining sections and questions in Part 1</li> </ul>	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input type="checkbox"/> Yes <input type="checkbox"/> No	(n/a)
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input type="checkbox"/> Yes <input type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, identify the plan(s): <u>The Town of Cheektowaga has NYSDEC Natural Heritage areas within its jurisdictional boundaries. The management plan will continue to support the preservation of such areas.</u>	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, identify the plan(s): <hr/> <hr/> <hr/>	

**C.3. Zoning**

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No  
If Yes, what is the zoning classification(s) including any applicable overlay district?  
The managment plan is town wide and includes all underlying zoning districts .

b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No n/a

c. Is a zoning change requested as part of the proposed action?  Yes  No  
If Yes,  
i. What is the proposed new zoning for the site? \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Project is Town wide

b. What police or other public protection forces serve the project site?  
Project is Town wide

c. Which fire protection and emergency medical services serve the project site?  
Project is Town wide

d. What parks serve the project site?  
Project is Town wide

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? The action is a plan to protect the existing urban forest and promote its sustainability.

b. a. Total acreage of the site of the proposed action? Town Wide acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ acres  
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use?  Yes  No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No  
If Yes,  
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) \_\_\_\_\_

ii. Is a cluster/conservation layout proposed?  Yes  No  
iii. Number of lots proposed? \_\_\_\_\_  
iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will proposed action be constructed in multiple phases?  Yes  No  
i. If No, anticipated period of construction: \_\_\_\_\_ months  
ii. If Yes:  
• Total number of phases anticipated \_\_\_\_\_  
• Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year  
• Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year  
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures \_\_\_\_\_  
 ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length  
 iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: \_\_\_\_\_  
 ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_  
 iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_  
 iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres  
 v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length  
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  Yes  No  
 If Yes:

i. What is the purpose of the excavation or dredging? \_\_\_\_\_  
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?  
 • Volume (specify tons or cubic yards): \_\_\_\_\_  
 • Over what duration of time? \_\_\_\_\_  
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_  
 iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. \_\_\_\_\_  
 v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres  
 vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres  
 vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet  
 viii. Will the excavation require blasting?  Yes  No  
 ix. Summarize site reclamation goals and plan: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iii. Will proposed action cause or result in disturbance to bottom sediments?  Yes  No  
If Yes, describe: \_\_\_\_\_

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No

If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?  Yes  No

If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No

If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No

If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No

If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No

If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

• Do existing sewer lines serve the project site?  Yes  No  
 • Will line extension within an existing district be necessary to serve the project?  Yes  No  
 If Yes:  
 • Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:  
 • Applicant/sponsor for new district: \_\_\_\_\_  
 • Date application submitted or anticipated: \_\_\_\_\_  
 • What is the receiving water for the wastewater discharge? \_\_\_\_\_  
 v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:  
 i. How much impervious surface will the project create in relation to total size of project parcel?  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (impervious surface)  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (parcel size)  
 ii. Describe types of new point sources. \_\_\_\_\_  
 \_\_\_\_\_

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 • If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 • Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:  
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
 \_\_\_\_\_  
 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
 \_\_\_\_\_  
 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
 \_\_\_\_\_  
 \_\_\_\_\_

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:  
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No  
 ii. In addition to emissions as calculated in the application, the project will generate:  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)  
 • \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No

If Yes:

i. Estimate methane generation in tons/year (metric): \_\_\_\_\_

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

---

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: \_\_\_\_\_

iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: \_\_\_\_\_

---

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No  n/a

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): \_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade to, an existing substation?  Yes  No

---

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations: <input checked="" type="radio"/> n/a</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
--	--

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No

If yes:

i. Provide details including sources, time of day and duration: \_\_\_\_\_

---

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No

Describe: \_\_\_\_\_

---

n. Will the proposed action have outdoor lighting?  Yes  No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: \_\_\_\_\_

---

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No

Describe: \_\_\_\_\_

---

o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: \_\_\_\_\_

---

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No

If Yes:

i. Product(s) to be stored \_\_\_\_\_

ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)

iii. Generally describe proposed storage facilities: \_\_\_\_\_

---

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No

If Yes:

i. Describe proposed treatment(s): \_\_\_\_\_

---

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

---

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No

If Yes: n/a

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)
- Operation : \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: \_\_\_\_\_
- Operation: \_\_\_\_\_

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: \_\_\_\_\_
- Operation: \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No  
 If Yes:  
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_  
 ii. Anticipated rate of disposal/processing:  
 • \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or  
 • \_\_\_\_\_ Tons/hour, if combustion or thermal treatment  
 iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No  
 If Yes:  
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_  
 \_\_\_\_\_  
 ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month  
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_  
 \_\_\_\_\_  
 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No  
 If Yes: provide name and location of facility: \_\_\_\_\_  
 \_\_\_\_\_  
 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:  
 \_\_\_\_\_  
 \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.  
 i. Check all uses that occur on, adjoining and near the project site.  
 Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)  
 Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_  
 ii. If mix of uses, generally describe:  
 Action is a Town wide plan to maintain and sustain the Town's Urban Forest Community.  
 \_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?  n/a  Yes  No  
 i. If Yes: explain: \_\_\_\_\_

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
 If Yes,  n/a  
 i. Identify Facilities: \_\_\_\_\_

e. Does the project site contain an existing dam?  Yes  No  
 If Yes:  
 i. Dimensions of the dam and impoundment:  
 • Dam height: \_\_\_\_\_ feet  
 • Dam length: \_\_\_\_\_ feet  
 • Surface area: \_\_\_\_\_ acres  
 • Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
 ii. Dam's existing hazard classification: \_\_\_\_\_  
 iii. Provide date and summarize results of last inspection: \_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
 If Yes:  n/a  
 i. Has the facility been formally closed?  Yes  No  
 • If yes, cite sources/documentation: \_\_\_\_\_  
 ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
 iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
 If Yes:  n/a  
 i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  n/a  Yes  No  
 If Yes:  
 i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes – Environmental Site Remediation database Provide DEC ID number(s): \_\_\_\_\_  
 Neither database  
 ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
 iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
 If yes, provide DEC ID number(s): \_\_\_\_\_  
 iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_

---

**E.2. Natural Resources On or Near Project Site** <sup>(n/a)</sup> Project is a plan to maintain and sustain the Town's Urban Forest

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site: \_\_\_\_\_ %  
 \_\_\_\_\_ %  
 \_\_\_\_\_ %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: \_\_\_\_\_ % of site  
 Poorly Drained: \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: \_\_\_\_\_ % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_

---

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No  
 If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name \_\_\_\_\_ Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_

---

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100 year Floodplain?  Yes  No

k. Is the project site in the 500 year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: \_\_\_\_\_

m. Identify the predominant wildlife species that occupy or use the project site: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

n. Does the project site contain a designated significant natural community?  Yes  No  
 If Yes:  
 i. Describe the habitat/community (composition, function, and basis for designation): \_\_\_\_\_  
 \_\_\_\_\_  
 ii. Source(s) of description or evaluation: \_\_\_\_\_  
 iii. Extent of community/habitat:  
 • Currently: \_\_\_\_\_ acres  
 • Following completion of project as proposed: \_\_\_\_\_ acres  
 • Gain or loss (indicate + or -): \_\_\_\_\_ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?  Yes  No

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?  Yes  No

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?  Yes  No  
 If yes, give a brief description of how the proposed action may affect that use: \_\_\_\_\_  
 \_\_\_\_\_

**E.3. Designated Public Resources On or Near Project Site**

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?  Yes  No  
 If Yes, provide county plus district name/number: \_\_\_\_\_

b. Are agricultural lands consisting of highly productive soils present?  Yes  No  
 i. If Yes: acreage(s) on project site? \_\_\_\_\_  
 ii. Source(s) of soil rating(s): \_\_\_\_\_

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?  Yes  No  
 If Yes:  
 i. Nature of the natural landmark:  Biological Community  Geological Feature  
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?  Yes  No  
 If Yes:  
 i. CEA name: John Stiglmeier Park /Reinstein Preserve and NYS Freshwater Wetlands  
 ii. Basis for designation: natural resource protection  
 iii. Designating agency and date: Town of Cheektowaga 9/27/79

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places?  Yes  No

If Yes:

i. Nature of historic/archaeological resource:  Archaeological Site  Historic Building or District

ii. Name: Two Properties within the Town are on the National Historic Register, Town has several sites which are archaeologically significant.

iii. Brief description of attributes on which listing is based: \_\_\_\_\_

---

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?  Yes  No

---

g. Have additional archaeological or historic site(s) or resources been identified on the project site?  Yes  No

If Yes:

i. Describe possible resource(s): \_\_\_\_\_

ii. Basis for identification: \_\_\_\_\_

---

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?  Yes  No

If Yes:

i. Identify resource: \_\_\_\_\_

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): \_\_\_\_\_

iii. Distance between project and resource: \_\_\_\_\_ miles.

---

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?  Yes  No

If Yes:

i. Identify the name of the river and its designation: \_\_\_\_\_

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?  Yes  No

**F. Additional Information**

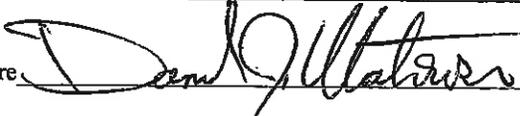
Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Daniel J. Ulatowski, AICP, Date March 5, 2018

Signature  Title Town Planner

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]

Project :	Cheektowaga UFMP
Date :	March 5, 2018

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency and the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

<b>1. Impact on Land</b> Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>		

**2. Impact on Geological Features**  
 The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)  NO  YES  
*If "Yes", answer questions a - c. If "No", move on to Section 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**  
 The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)  NO  YES  
*If "Yes", answer questions a - l. If "No", move on to Section 4.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

1. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--	--------------------------	--------------------------

**4. Impact on groundwater**  
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer.  NO  YES  
 (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)  
 If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**5. Impact on Flooding**  
 The proposed action may result in development on lands subject to flooding.  NO  YES  
 (See Part 1. E.2)  
 If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>
-------------------------	--	--------------------------	--------------------------

**6. Impacts on Air**

The proposed action may include a state regulated air emission source.  
(See Part 1. D.2.f., D.2.h, D.2.g)

NO

YES

*If "Yes", answer questions a - f. If "No", move on to Section 7.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> ) ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> ) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochlorofluorocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**7. Impact on Plants and Animals**

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)

NO

YES

*If "Yes", answer questions a - j. If "No", move on to Section 8.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b>			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>9. Impact on Aesthetic Resources</b> The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>10. Impact on Historic and Archeological Resources</b> The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places.	E3e	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input checked="" type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

<b>11. Impact on Open Space and Recreation</b>			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>12. Impact on Critical Environmental Areas</b>			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**13. Impact on Transportation**  
 The proposed action may result in a change to existing transportation systems.  NO  YES  
 (See Part 1. D.2.j)  
 If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**  
 The proposed action may cause an increase in the use of any form of energy.  NO  YES  
 (See Part 1. D.2.k)  
 If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

**15. Impact on Noise, Odor, and Light**  
 The proposed action may result in an increase in noise, odors, or outdoor lighting.  NO  YES  
 (See Part 1. D.2.m., n., and o.)  
 If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>16. Impact on Human Health</b> The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) <i>If "Yes", answer questions a - m. If "No", go to Section 17.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

**17. Consistency with Community Plans**  
 The proposed action is not consistent with adopted land use plans.  
 (See Part 1. C.1, C.2. and C.3.)  
*If "Yes", answer questions a - h. If "No", go to Section 18.*

NO       YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**18. Consistency with Community Character**  
 The proposed project is inconsistent with the existing community character.  
 (See Part 1. C.2, C.3, D.2, E.3)  
*If "Yes", answer questions a - g. If "No", proceed to Part 3.*

NO       YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**PRINT FULL FORM**



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**

*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 7, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Site Plan Delta Sonic #1614  
4817 Transit Road  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find an email SEQR response from Erie County Division of Sewerage Management dated March 6, 2018 on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

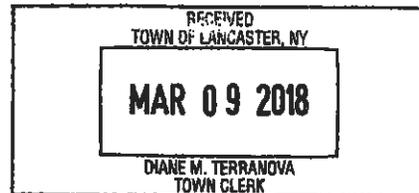
Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:lb

Enc.

CC: Supervisor  
Town Clerk  
Building Inspector  
Town Engineer



## Leza Braun

---

**From:** Kevin Loftus  
**Sent:** Tuesday, March 06, 2018 10:35 AM  
**To:** Leza Braun  
**Subject:** FW: Delta Sonic Carwash 4817 Transit Road - DSM SEQRA Comments

Hi,  
For the PB and file.  
Thanks

---

**From:** Fiume, Christopher [<mailto:Christopher.Fiume@erie.gov>]  
**Sent:** Tuesday, March 06, 2018 10:17 AM  
**To:** Kevin Loftus  
**Cc:** Ortiz, Mariely  
**Subject:** Delta Sonic Carwash 4817 Transit Road - DSM SEQRA Comments

Mr. Loftus,

The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the proposed Delta Sonic Carwash project located at 4817 Transit Road (SBL #126.01-1-6) and has the following comments.

1. The proposed project is within Erie County Sewer District No. 4. The sanitary sewers near the proposed project are owned by the Erie County Sewer District No. 4. The sanitary flows are tributary to Erie County trunk lines and the Buffalo Sewer Authority Bird Island Treatment Plant.
2. Review and approval of any sanitary sewers installed is required by Erie County DSM.
3. A sanitary sewer downstream capacity analysis may be required.
4. Sanitary sewer (I/I) removal work in ECSD No. 4 may be required for this project.
5. Sanitary sewer system design shall be in accordance with Ten States Standards, and Erie County Sewer District Rules and Regulations and Design Requirements.
6. The Design Engineer is encouraged to discuss preliminary sanitary sewer plans with the DSM in advance of completing sewer design.

Please contact me with any questions or concerns.

Thanks,

**Christopher Fiume** | Assistant Civil Engineer  
Erie County | Div. of Sewerage Management  
95 Franklin St., 1032 | Buffalo, NY 14202  
P: +1(716)858-6586 | F: +1(716)858-6257  
[Christopher.Fiume@erie.gov](mailto:Christopher.Fiume@erie.gov) | <http://www.erie.gov>

**SUPERVISOR**  
Johanna M. Coleman

**COUNCIL MEMBERS**  
Adam Dickman  
Dawn Gaczewski  
Ronald Ruffino Sr  
Matthew Walter



Department of Parks,  
Recreation & Forestry

**Park Crew Chief**  
Michelle Barbaro

525 Pavement Road  
Lancaster, NY 14086  
716-684-3320 phone  
716-685-3497 fax

March 7, 2018

COMMUNICATIONS

*TC - FOR COMM  
OK FOR RES. (2)*

Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086

Re: Permanent Part-Time Cleaner

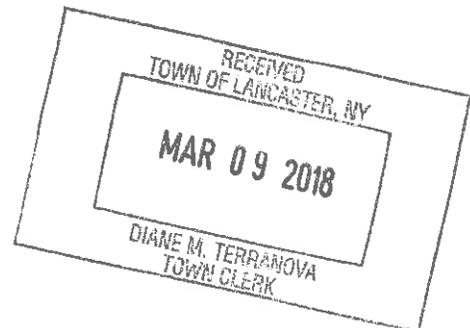
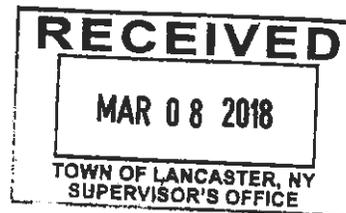
Dear Honorable Board Members

It would be greatly appreciated if you would sponsor a resolution to appoint Diane Stypa, Permanent Part-Time Cleaner for the Senior Center and Youth Bureau. Ms. Diane Stypa will be paid a rate of \$13.00 per hour with no benefits and will be working part-time no more than 19.5 hours a week effective March 26, 2018.

Should you have any questions regarding this subject please do not hesitate to contact me at your convenience.

Sincerely yours,  
*Michelle Barbaro*  
Michelle Barbaro  
Park Crew Chief  
Town of Lancaster

DA/mb  
Cc: Johanna Coleman, Supervisor  
Morgan Fay, Payroll Supervisor  
Dianne Terranova, Town Clerk  
Marybeth Gianni, Senior Center



Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

March 8, 2018

Honorable Town Board  
21 Central Ave  
Lancaster, NY 14086

*TC For Comm.*

Re: Contract Time Extension  
Highway Capital Improvements Project  
Old Post Road, Erie Street, Maple Drive  
(T) Lancaster, NY

Dear Honorable Town Board

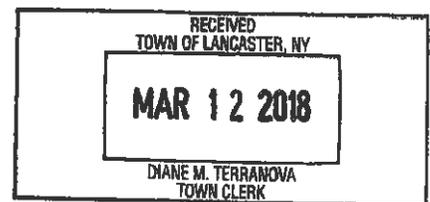
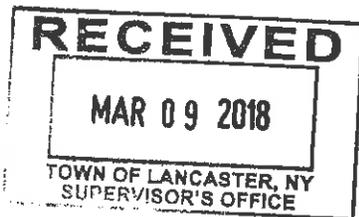
Due to Concrete Applied Technologies Corp. (CATCO) inability to complete the above referenced contract in 2017, they have requested a Time Extension with no cost to the town to complete the work until June 1, 2018. I respectfully request that the Town Board authorize CATCO the Time Extension to June 1, 2018 to complete the contracted work.

If you have any questions, please do not hesitate to contact me.

Respectfully

Edward M. Schiller, PE  
Town Engineer

Cc: Kevin Loftus, Town Attorney  
Diane Terranova, Town Clerk





TOWN OF LANCASTER  
HIGHWAY DEPARTMENT  
525 PAVEMENT ROAD  
LANCASTER, NY 14086

**Daniel Amatura**  
**Highway Superintendent**  
**Tel (716)683-3426**  
**Fax (716)685-0271**

March 9, 2018

**COMMUNICATIONS**

*TC - FOR COMM*  
*OK FOR RES.* 

Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086

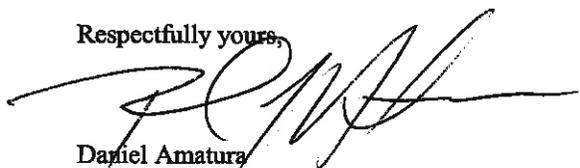
Re: New and Unused 2018 Ford F150 XL 4x2, Regular Cab, Long Bed Pickup with Trade

Dear Honorable Town Board:

I respectfully request that the Town Board sponsor a resolution to purchase one New and Unused 2018 Ford F150 XL 4x2, Regular Cab, Long Bed Pickup with Trade. The price of the 2018 Ford F150 XL 4x2 Regular Cab/Long Bed Pickup is \$24,400. We will be trading in our 2012 Ford F-150 XL Regular Cab/Long Bed 4x2, VIN #1FTMF1CM8CKD98698 in the amount of \$7,000 at Basil Ford Inc., 1540 Walden Avenue, Cheektowaga, New York 14225 making the total amount due \$17,400. The bid opening was on Thursday, March 8, 2018 at 10:00 AM with two bidders, the lowest being Basil Ford. This new and unused 2018 Ford F150 XL 4x2, Regular Cab, Long Bed Pickup will be paid partially out of the Highway Equipment Bond Authorized May 15, 2017 and partially from Highway Budget Line Item 13-5110-0220 Passenger Vehicles.

If you have any further questions, please do not hesitate to contact me.

Respectfully yours,



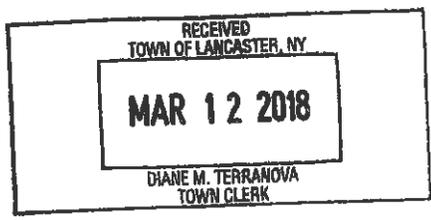
Daniel Amatura  
Highway Superintendent  
Town of Lancaster

DA/kak  
Attachments

Cc: Dave Brown, Director of Administration  
Kevin Loftus, Town Attorney  
Johanna Coleman, Town Supervisor  
Diane Terranova, Town Clerk

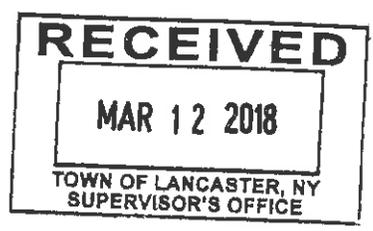
**RECEIVED**  
MAR 12 2018  
TOWN OF LANCASTER, NY  
SUPERVISOR'S OFFICE

RECEIVED  
TOWN OF LANCASTER, NY  
MAR 12 2018  
DIANE M. TERRANOVA  
TOWN CLERK



March 9, 2018

Kevin Loftus, Esq., Town Attorney  
Town of Lancaster Town Attorney's Office  
21 Central Avenue  
Lancaster, New York 14086



Re: Proposed Plumb Creek Patio Home Project  
0 Broadway Street [SBL No. 116.00-1-5.131]  
Applicant/Project Sponsor: Young Development, Inc.  
File No. 10023.6

*TC - FOR COMM*  
*REFER TO PLANNING COMM.*

Dear Mr. Loftus:

This letter is being submitted on behalf of Young Development Inc. ("Project Sponsor") in connection with the proposed Plumb Creek Patio Home Project. The proposed residential project consists of thirty-nine (39) detached patio homes for sale and related site improvements as depicted on the fully engineered plans prepared by Carmina Wood Morris DPC submitted in connection with the pending request for Preliminary Plat Approval.

During its meeting on Wednesday, March 7<sup>th</sup>, the Planning Board recommended approval of the Preliminary Plat for the proposed residential project by a unanimous vote. The Town Board held a public hearing on the pending request to amend the zoning classification of a majority of the Project Site from Residential District One ("R-1") to Multifamily Residential District Three ("MFR-3") on December 18, 2017. The Town Board closed the public hearing during its meeting on December 18, 2017.

The Project Sponsor is requesting that residential project be considered by the Town's Municipal Review Committee on Monday, March 19<sup>th</sup> for issuance a SEQRA recommendation. Additionally, the Project Sponsor is requesting that the pending request to amend the zoning classification of a portion of the Project Site from R-1 to MFR-3 subject to conditions and the pending request for Preliminary Plat Approval be placed on the agenda of the Town Board meeting to be held on Monday, April 9<sup>th</sup>. The issuance of a negative declaration pursuant to SEQRA is justified given the extensive documentation that has been submitted during the lengthy review process demonstrating the proposed residential project will not result in any potentially significant adverse environmental impacts.<sup>1</sup>

<sup>1</sup> The justification for the issuance of a Negative Declaration pursuant to SEQRA includes the following: i) The residential project consist of owner occupied patio homes with a low density; ii) a coordinated environmental review has been conducted and none of the involved or interested agencies have expressed a concern about potentially significant adverse environmental impacts; iii) There will not any impacts to the on-site jurisdictional federal wetlands – The United States Army Corps of Engineers ("USACE") issued a Jurisdictional Determination on December 5, 2017 agreeing with the Wetland Delineation conducted by

**I. Proposed Project Layout Incorporates Input Received from Nearby Property Owners:**

As the Town Board is aware, the layout of the proposed residential subdivision reflects input that has been received from the Planning Board, the Town Board, Town Departments and nearby property owners during the course of the lengthy review process, which included three informational meetings with residents that resulted in dramatic changes as compared to the originally proposed project layout consisting of attached four-unit townhome buildings for rent.

**II. Proposed Zoning Conditions:**

Based on input that has been received from the Planning Board, Town Board and nearby property owners during the lengthy project review process, the Project Sponsor is requesting that the Town Board impose five zoning conditions in connection with the pending request to amend the zoning classification of a majority of the Project Site from R-1 to MFR-3. The five (5) proposed zoning conditions are as follows:

1. The northernmost portion of the Project Site located in close proximity to Plumb Bottom Creek consisting of 100 yr. floodplain, the .0554 acres of on-site jurisdictional wetlands per the Jurisdictional Determination issued by the U.S. Army Corps of Engineers on December 5, 2017 and the stormwater management area shall be designated as Permanent Open Space to be protected via the recording of a Declaration of Restrictions at the Erie County Clerk's Office. The content and form of the Declaration of Restrictions shall be reviewed and approved prior to recording at the Erie County Clerk's Office.
2. The westernmost twenty feet of the Project Site as depicted on the Sketch Plan prepared by Carmina Wood Morris DPC dated December 18, 2017 [Drawing C-100] shall remain zoned Residential District One ("R-1") and shall be designated as Permanent Open Space to be protected via the recording of a Declaration of Restrictions at the Erie County Clerk's Office. A new board on board fence with a height of six feet (6') shall be installed in the twenty feet (20') of Permanent Open Space to be provided on western edge of the Project Site and new the fence shall be installed at a location that is twelve feet (12') from the western boundary of the Project Site. The content and form of the Declaration of

---

Earth Dimensions, Inc. stating there is a 0.554 acre jurisdictional federal wetland and that the 434.3 linear feet of Plumb Bottom Creek is subject to federal jurisdiction; iv) The substantial Permanent Open Space will be protected via the recording of a Declaration of Restrictions at the Erie County Clerk's Office; v) There will be only low level residential style lighting; vi) There will be no impacts on the floodway or 100 yr. floodplain associated with Plumb Bottom Creek on the northern portion of the Project Site; vii) The stormwater management system will be located outside the limits of the 100 yr. floodplain and will comply with the NYSDEC's stringent stormwater quality and quantity standards including the need to handle a 100 yr. storm event; and viii) The layout of the residential project incorporates the input that has been received from the Planning Board, Town Board, Town Departments and nearby property owners during the past fourteen months.

**Correspondence to Kevin Loftus, Esq., Town Attorney**

**March 9, 2018**

**Page 3 of 3**

Restrictions shall be reviewed and approved prior to recording at the Erie County Clerk's Office.

3. There shall not be any publicly accessible roadway connection from the Project Site to Gale Drive via the parcel owned by the Town of Lancaster at 37 Gale Drive and there shall also not be any future publicly accessible roadway connection from the Project Site to Grafton Court. The Declaration of Restrictions to be recorded at the Erie County Clerk's Office shall include language expressly prohibiting future publicly accessible roadway connections from the Project Site to Gale Drive as well as Grafton Court.
4. An access easement shall be granted to the Town of Lancaster to allow Town vehicles including snow plows to utilize the turnaround area to be installed at the current terminus of Grambo Drive. The location of the turnaround/snow storage is depicted on the Sketch Plan prepared by Carmina Wood Morris DPC dated December 18, 2017 [Drawing C-100]. The content and form of the access easement shall be reviewed and approved prior to recording at the Erie County Clerk's Office.
5. Hunting on the Subject Parcel shall be prohibited.<sup>2</sup>

If you have any questions regarding this letter or the status of the proposed residential project, please feel free to contact me at 510-4338 or via e-mail at [shopkins@hsr-legal.com](mailto:shopkins@hsr-legal.com).

Sincerely,

HOPKINS SORGI & ROMANOWSKI PLLC



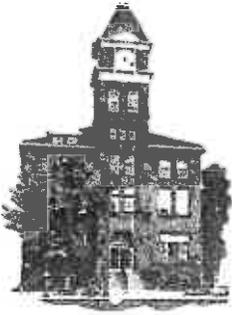
Sean W. Hopkins

Enc. ✓

cc: ✓ Johanna M. Coleman, Supervisor  
Adam Dickman, Councilmember  
Dawn Gaczewski, Councilmember  
Ronald Ruffino, Councilmember  
Matthew Walter, Councilmember  
Diane Terranova, Town Clerk  
Matthew Fischione, Code Enforcement Officer  
Edward Schiller, Wm. Schutt & Associates P.C.  
Bryan Young, President, Young Development, Inc.  
Christopher Wood, P.E., Carmina Wood Morris DPC

---

<sup>2</sup> Zoning Conditions No. 1 to 4 were presented to the Town Board during the public hearing during its meeting held on December 18, 2017. Zoning Condition No. 5 had been added based on a request by Councilmember Walter during the public hearing held by the Town Board on December 18, 2017.



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**

*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 9, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Belvedere North/Hamlet Meadows #1404  
11 Single Family Private Patio Homes  
375 Harris Hill Road  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated March 6, 2018 from the Erie County Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

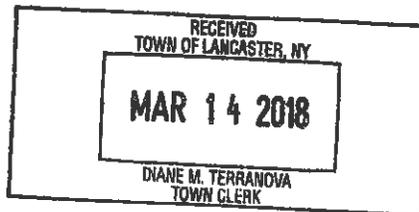
Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney

KEL:lb

Enc.

CC: Supervisor  
Town Clerk  
Building Inspector  
Town Engineer



## SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: SP-18-123  
Received: 2/16/18

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

**RECEIVED**  
TOWN OF LANCASTER, N.Y.  
**MAR 09 2018**  
TOWN ATTORNEY

### Description of Proposed Action

**1. Name of Municipality:** Town of Lancaster

---

**2. Hearing Schedule:** **Date** \_\_\_\_\_ **Time** 7:00pm **Location** 21 Central Avenue, Lancaster

**3. Action is before:**  Legislative Body     Board of Appeals     Planning Board

**4. Action consists of:**  New Ordinance     Rezone/Map Change     Ordinance Amendment  
 Site Plan     Variance     Special Use Permit     Other

**5. Location of Property:**  Entire Municipality     Specific as follows Belvedere North (formerly Hamlet Meadows)  
375 Harris Hill Rd. Lancaster, NY

**6. Referral required as Site is within 500' of:**  State or County Property/Institution     Municipal Boundary     Farm Operation located in an Agricultural District  
 Expressway     County Road     State Highway     Proposed State or County Road, Property, Building/Institution, Drainageway

**7. Proposed change or use: (be specific)** 11 single family (private) patio homes

---

**8. Other remarks: (ID#, SBL#, etc.)** SBL# 82.03-2-11.1

---

**9. Submitted by:** Kevin E. Loftus, Town Attorney    02/07/2018  
21 Central Avenue, Lancaster, New York 14086

### Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 2/8/18. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1.  The proposed action is not subject to review under the law.
2.  Form ZR-3, Comment on Proposed Action is attached hereto.
3.  The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4.  No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning:  Date: 3/6/18



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**  
*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 9, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Summerfield Farms Phase 7 #3041  
58 +/- Single Family Home  
William Street  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find SEQR response dated March 6, 2018 from the Erie County Department of Environment and Planning on the above-referenced project for your review.

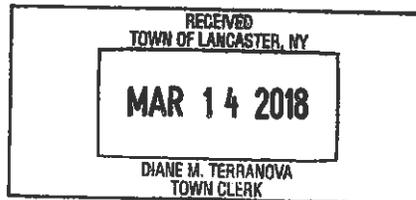
Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney  
KEL:lb

Enc.

CC: Supervisor  
Town Clerk  
Building Inspector  
Town Engineer



## SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: SP-18-122  
Received: 2/6/18

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

RECEIVED  
TOWN OF LANCASTER, N.Y.  
  
MAR 09 2018  
  
TOWN ATTORNEY

### Description of Proposed Action

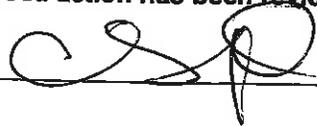
<b>1. Name of Municipality:</b>	Town of Lancaster		
<b>2. Hearing Schedule:</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
		7:00pm	21 Central Avenue, Lancaster
<b>3. Action is before:</b>	<input checked="" type="checkbox"/> Legislative Body	<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Planning Board
<b>4. Action consists of:</b>	<input type="checkbox"/> New Ordinance	<input type="checkbox"/> Rezone/Map Change	<input type="checkbox"/> Ordinance Amendment
	<input checked="" type="checkbox"/> Site Plan	<input type="checkbox"/> Variance	<input type="checkbox"/> Special Use Permit
			<input checked="" type="checkbox"/> Other
<b>5. Location of Property:</b>	<input type="checkbox"/> Entire Municipality	<input checked="" type="checkbox"/> Specific as follows	Summerfield Farms 7
			700 William Street, Lancaster, NY
<b>6. Referral required as Site is within 500' of:</b>	<input type="checkbox"/> State or County Property/Institution	<input checked="" type="checkbox"/> Municipal Boundary	<input type="checkbox"/> Farm Operation located in an Agricultural District
	<input type="checkbox"/> Expressway	<input checked="" type="checkbox"/> County Road	<input type="checkbox"/> Proposed State or County Road, Property, Building/Institution, Drainageway
<b>7. Proposed change or use: (be specific)</b>	58 +/- single family homes		
<b>8. Other remarks: (ID#, SBL#, etc.)</b>	SBL# 127.00-4-44.1, 127.00-4-1.11 & 127.00-4-46		
<b>9. Submitted by:</b>	Kevin E. Loftus, Town Attorney	02/07/2018	
	21 Central Avenue, Lancaster, New York 14086		

### Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 2/8/18. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

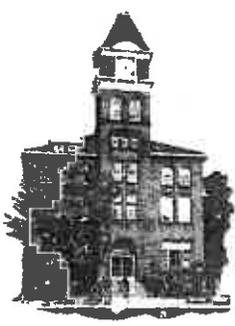
1.  The proposed action is not subject to review under the law.
2.  Form ZR-3, Comment on Proposed Action is attached hereto.
3.  The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4.  No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning:



Date:

3/6/18



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**  
*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

March 9, 2018

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Plumb Creek Patio Homes #1116  
Preliminary Plat 39 Patio Homes  
Broadway  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated March 7, 2018 from the Erie County Department of Environment and Planning on the above-referenced project for your review.

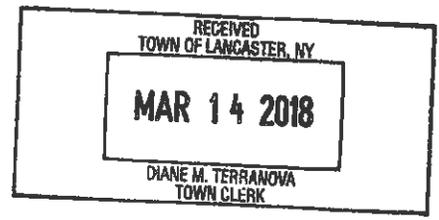
Should you have any questions or concerns, please call me.

Very truly yours,

Kevin E. Loftus, Esq.  
Town Attorney  
KEL:lb

Enc.

CC: Supervisor  
Building Inspector  
Town Clerk  
Town Engineer







# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**  
*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

## MEMO

**To:** Supervisor, Town Board Members, Planning Board Members, Building Inspector, Town Engineer, and Town Clerk

**From:** Kevin E. Loftus, Town Attorney 

**Date:** March 13, 2018

**Subject:** SEQR Review – *Rezone & Site Plan*: Plumb Creek Patio Home, 0 Broadway #1116

---

### PLEASE NOTE:

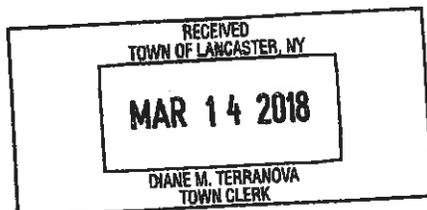
There will be a SEQR Review Meeting regarding the above-referenced projects on **Monday March 19, 2018 at 6:15 P.M.** in the Town Hall located at 21 Central Avenue, Lancaster, New York.

If you have any questions please feel free to contact this office.

KEL:lb

Enc.

CC: Sean Hopkins (w/o encs.)





# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**KEVIN E. LOFTUS, JR.**  
*Town Attorney*  
kloftus@lancasterny.gov

**Leza E. Braun**  
*Legal Assistant*

## MEMO

**To:** Diane Terranova, Town Clerk

**From:** Kevin E. Loftus, Town Attorney *KEL*

**Date:** March 14, 2018

**Subject:** The Apple Blossom Farms 3-Lot Subdivision

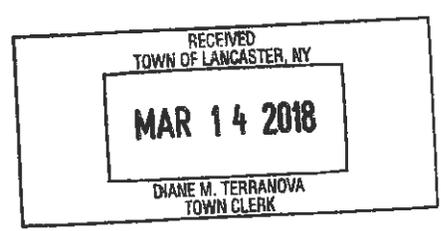
Dear Ms. Terranova:

Enclosed please find the Maintenance Bond for the Street Lights public improvements for the above-referenced subdivision for your records.

Please prepare a resolution accepting P.I.P. No. 782 (Street Lights) for the next scheduled board meeting.

If there are any questions, please call.

KEL:lb  
Enc.



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

187

COPY

March 14, 2018

Buffalo News  
Lancaster Correspondent  
1 News Plaza  
Buffalo, New York 14240

Lancaster Bee  
5564 Main St  
Williamsville, New York 14221

**NOTICE OF SPECIAL MEETING OF THE TOWN BOARD AND PLANNING BOARD OF THE TOWN OF LANCASTER**

Notice is hereby given that the Municipal Review Committee, comprised of the Town Board and the Planning Board of the Town of Lancaster, will hold a meeting on Monday, March 19, 2018 at 6:15 P.M. at the Town Hall, 21 Central Avenue, Lancaster, New York for the SEQRA Review: Rezone & Site Plan: Plumb Creek Patio Home, 0 Broadway.

Thank you for your cooperation in disseminating this information to the public. Please call me at 683-9028 if you have any questions.

Sincerely yours,

OFFICE OF THE TOWN CLERK



Diane M. Terranova, Town Clerk

DMT/dm

cc: Town Board

**NOTE:** Post on Town Clerk's Bulletin Board

COPY

COPY



# Town of Lancaster

**BUILDING DEPARTMENT**  
21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086

716-684-4171

FAX 685-5317

3/14/18

The Honorable Town Board  
Town of Lancaster  
21 Central Ave.  
Lancaster, NY 14086

**Re: SPECIAL USE PERMIT**  
Up State Tower Co., LLC  
255 Peppermint Rd.

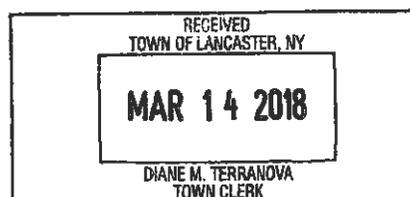
The above referenced Special Use Permit Application has been reviewed as per Chapter 50-46 and 50-41.6. The project was found to be in compliance with the provision of these Codes, therefore a recommendation to issue a Special Use Permit is appropriate.

Respectfully,

Matt Fischione, Code Enforcement Officer  
Town of Lancaster Building Department  
21 Central Avenue  
Lancaster, NY 14086

MF

Cc: Kevin Loftus, Town Attorney  
Gerald Gill Jr., Police Chief



189



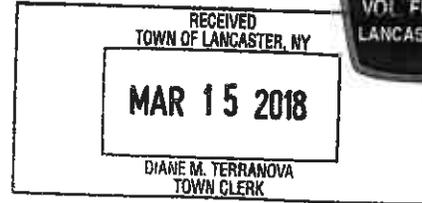
# Twin District Fire Company

4999 William Street • P.O. Box 406

Lancaster, New York 14086

716-681-3118

Fax: 716-685-3628



Diane Terranova  
Town Clerk  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

March 12, 2018

Dear Ms. Terranova:

As of our monthly meeting held Monday, March 12, 2018, please remove the following from the rolls of Twin District Volunteer Fire Company:

Elmer Thoman

Thank you in advance for your attention in this matter.

Firematically Yours,

Jacob J. Doyle  
Corresponding Secretary

190

# THE LANCASTER POLICE DEPARTMENT



525 Pavement Road  
Lancaster, NY 14086

Tel: (716) 683-2800  
Fax: (716) 681-2352

CHIEF OF POLICE  
GERALD J. GILL, JR.

## MEMORANDUM

**DATE:** March 15, 2018  
**TO:** Diane Terranova, Town Clerk  
**FROM:** Chief Gerald J. Gill, Jr.  
**SUBJECT:** Articles/Communications

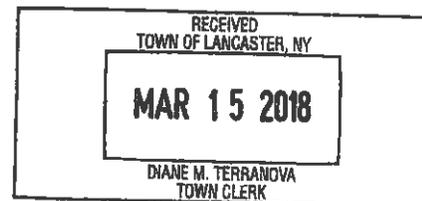
A handwritten signature in black ink, appearing to read "Gerald J. Gill, Jr.", is written over the "FROM:" line.

---

Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

Enclosures



## Lancaster named 'safe city'

Lancaster has been recognized as one of the "Safest Cities in New York 2018" by the National Council of Home Safety and Security.

The area had the top ranking of cities with a population of 30,000 or more in Western New York, with an average of .51 violent crimes per 1,000 residents and 11.81 property crimes per 1,000 residents, according to the council.

"This distinction is a reflection on the women and men of the Lancaster Police Department who serve with a commitment to excellence and professionalism," said Police Chief Gerald Gill Jr.

The list was compiled using FBI Uniform Crime Report statistics and population data.

The National Council for Home Safety and Security is a trade association comprising home security professionals across the United States.

The council advocates for safe communities and home safety with a strong focus on community involvement.

# Department of Police



**STANLEY D. CARWILE**  
*Chief of Police*



**Village of Depew**  
85 Manitou Street  
Depew, New York 14043-9988  
[www.villageofdepew.org](http://www.villageofdepew.org)  
March 5, 2018



**Phone: (716) 683-1123**  
**Fax: (716) 685-3124**

Chief Gerald Gill, Jr.  
Lancaster Police Department  
525 Pavement Rd.  
Lancaster, NY 14086

**Re: PATROL COVERAGE -- DEPEW P.B.A. BALL**  
**March 3, 2018**

Dear Chief Gill:

The Depew PBA had another successful and enjoyable Police Ball. I would like to thank you for allowing your staff to assist the department. Please thank your officers and staff for providing coverage to the residents of Depew.

Thank you,

A handwritten signature in black ink, appearing to read "Stanley D. Carwile".

**Stanley D. Carwile**  
Chief of Police

SDC/mb

# After Parkland massacre, Vallely says Lancaster schools are safe

by ALAN RIZZO Reporter

During its first meeting following the mass shooting at Marjory Stoneman Douglas High School, the Lancaster Central Board of Education stopped on Monday to remember the victims in a moment of silence, along with all others who have died during school shootings.

The board also got an update on security measures in place at the district's schools from Superintendent Michael Vallely, who first offered sympathies to the Marjory Stoneman Douglas High School community and praised Lancaster High School students for planning to hold their National School Walkout demonstration indoors on Wednesday.

Any public demonstration, he warned, would open students up to violence.

"Certainly schools across the country are going to empty; doing so really makes us even more vulnerable, and anyone with malintent can now plan to do harm," he said. "I am not passing judgement on any school district or anyone who empties their building, or allows that to happen."

Following that statement, he argued that improving safety at Lancaster Central's schools is not "a new phenomenon," and much has been done to update security following Columbine, Sandy Hook, and other school shootings that have occurred in the past two decades.

To illustrate his point, he listed security improvements that have been made to each district school in the past five years.

At Lancaster High School, the main entrance has been retrofitted with a camera and buzzer system, and visitors are required to enter through the building's main office before heading to classrooms. The building's locks have been repaired, replaced or expanded, and LHS also includes 56 new doors and a key fob system to provide added security. The building's camera system has also been upgraded and expanded, and the school's public address system has been replaced. Lancaster Middle School includes a camera and buzzer system, new locks and a key fob system, and also includes panic buttons at key locations to alert law enforcement in an emergency.

William Street School includes the same updates, reinstated weekly Pupils in Crisis meetings for administrators and mental health staff, and has a safety team that meets quarterly to discuss concerns. At the district's elementary schools, entrances now include buzzers and cameras, there are key fob systems, and buildings include expanded security camera systems, panic buttons and public address systems.

Locks and exterior doors at Hillview, Como Park and Court Street have been replaced, and doors with large glass panels have been replaced with those that have "minimal glass."

Vallely said Court Street is on track to receive additional security upgrades this summer, following a review of security measures added in 2013.

Districtwide, school entrances are now lockable, and faculty and staff are required to wear uniform ID badges so that strangers can easily be identified. Bus drivers and attendants have been trained to deal with attacks on buses, state-mandated lockdown drills are now practiced quarterly, and all staff are now trained on uniform lockdown, lockout and shelter in-place procedures.

Lancaster Police Department officers collaborate with the district to provide patrols of the high school's grounds, and along with the Depew Police Department, perform practice drills to prepare for school emergencies and are equipped with fobs to enter district buildings when necessary.

Vallely argued that school violence is not a district responsibility alone and must be a multifaceted approach that includes federal and state officials, changes in laws and mental health services, and increased communication.

911 NEWS

The Lancaster Police Department is hosting an Active Shooter course for dispatchers.

James Kelly (Police Hero) will teach a group of dispatchers how to question callers and witnesses, how to help inform and protect witnesses and the subjects involved in the process. Dispatchers will discuss how to identify the mentality and characteristics of the active shooter(s) which will enhance what we learned in our Crisis Intervention course. We will learn about workplace violence, active shootings and the five origins of active

shootings.

The course will be held from 8:30 am to 4:30 pm on Wednesday, May 9th at the Lancaster Police Department. The cost of the course is \$225.00 per dispatcher. There is limited seating for this course.

To register, please call Heidi (PowerPhone) at 203-350-0358 and reference course number 18-1091.

Thank you to the Lancaster Police for hosting this critical course and inviting us to join you.



# Lancaster Police Department

Criminal Justice Building  
Lancaster Town Center – 525 Pavement Road  
Lancaster, New York 14086



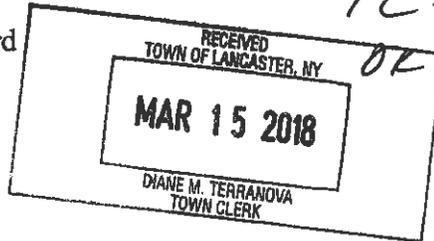
**Gerald J. Gill Jr., Chief of Police**

**Police Department**  
Phone : 716-683-2800  
Fax: 716-681-2352

**Detective Bureau:**  
Phone: 716-683-3120  
Fax: 716-681-6779

March 15, 2018

Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086



*TC - FOR COMM  
OR FOR RES.  
(9)*

Re: Training course

Dear Honorable Members of the Town Board,

I would appreciate your support in sponsoring a resolution allowing the Department to send a detective to the following training course that would be paid for out of the current Police Department budget/funds:

- Send Detective Robert Cornell to the Fire Investigation course held on March 23-25, April 6-8, April 20-22 and May 18-20, 2018 at the New York State Academy of Fire Science in Montour Falls, NY. The cost of this seminar and lodging is \$502.00. As per Section 6.14 of the C.B.A., the detective would also be entitled to reimbursement of any meal expenses each day that are not covered by the seminar program (most meals are included in the cost). The detective would be using his assigned Department vehicle to drive to and from the seminar. An estimated cost of meals and gas for this course is \$150. The total cost to the Town not to exceed \$652.00.

Should you need any further information regarding this request, please contact me.

Sincerely yours,

William J. Karn Jr.  
Detective Captain  
Lancaster Police Department  
(716)683-3120 (ext. 112)  
[wkarn@police.lancasterny.gov](mailto:wkarn@police.lancasterny.gov)

