

Town Board Meeting Agenda
January 17, 2023
Meeting No. 2

THIS MEETING IS BEING RECORDED



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Diane M. Terranova, Town Clerk**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **Public Hearings at 7:05 P.M.:** No. 1 – Sp Use Pmt – Lancaster Motorplex, LLC 57
Gunnville Road
No. 2 – Sp Use Pmt – 272 Erie Street

6. **Official Reports:**

7. **Report of Town Board Committees:**

8. **Presentation of prefiled resolutions by Town Board Members:**

1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held January 3, 2023
2. Ruffino/ _____ Approve Audited Claims
3. Mazur/ _____ Acknowledge Issuance Of Building Permits
4. Ruffino/ _____ Authorize Agreement Depew-Lancaster Boys' & Girls' Club Inc. Re: Operation Of Youth Development Program 2023 [**Depew-Lancaster Boy' & Girls' Club Inc.**]
5. Ruffino/ _____ Accept Donation From James Lynch & Green Buffalo Patrons For Freezer Senior Center [**Gifts To Town**]
6. Ruffino/ _____ Appoint Edward Schiller Certifying Officer Environmental Review Process New York State Community Development Block Grant [**New York State Community Development Block Grant**]
7. Ruffino/ _____ Authorize Agreement Highway Superintendent Re: Expenditure Of 2023 Highway Funds [**Highway, Annual Agreement**]

8. Mazur/_____ Authorize Supervisor To Execute Agreement Wendel Re: Public Improvements Permits (PIP) Inspection Program [Public Improvement Permits]
9. Burkard/_____ Approve Agreement Wendel Consulting Services, LLC Re: GIS Support Services For Highway Department [GIS Web Map Application]
10. Dickman/_____ Authorize Salvage Yard License AJ's Auto LLC [AJ's Auto LLC]
11. Dickman/_____ Authorize Salvage Yard License Advantage Trucks.com LLC [Advantage Salvage Trucks.com LLC]
12. Ruffino/_____ Authorize Agreement Niagara Scenic Tours/Know How Tour Company Re: Senior Center Transportation Services [Senior Center]
13. Ruffino/_____ Authorize Supervisor To Execute Memorandum Of Agreement Re: Hull House Foundation [Hull House Foundation]
14. Ruffino/_____ Adjust Salary For Lifeguards Parks, Recreations & Forestry Department [Salaries]
15. Ruffino/_____ Appoint Michael Haen Member, Zoning Board Of Appeals For The Period January 12, 2023 To December 31, 2027 [Haen, Michael]
16. Ruffino/_____ Appoint Cynthia Barnhardt Member, Recreation Commission for Period January 1, 2023 to December 31, 2026 [Barnhardt, Cynthia]
17. Burkard/_____ Confirm Membership Roster Twin District VFC [Twin District VFC]
18. Leary/_____ Adopt & Ratify Memorandums Of Agreement Re: Cayuga Club Police Benevolent Association [Cayuga Club]
19. Burkard/_____ Confirm Membership Roster Bowmansville VFA [Bowmansville VFA]
20. Ruffino/_____ Approve Agreement With Connor O'Brien Re: Leave Of Absence [O'Brien, Conor]
21. Burkard/_____ Authorize Attendance Of Highway Superintendent & Deputy Highway Superintendent To 2023 New York Associations Of Town Training & Annual Meeting In New York, New York [Seminars, Meetings & Mileage]
22. Leary/_____ Authorize Supervisor To Accept Proposal To Replace Air Conditioning Unit Lancaster Library To Horbett Heating & Cooling [Lancaster Library]
23. Ruffino/_____ Request Bids For Trees [Purchasing, Trees]
24. Mazur/_____ Authorize Agreement PENN POWER SYSTEMS RE: Maintenance & Inspection Services For Seven (7) Generators Various Town Buildings [Purchasing, Services]
25. Mazur/_____ Authorize One Year Extension Site Plan Lancaster Parkway Commercial Development [Lancaster Parkway Commercial Development]

9. *Presentation of Communications By Town Clerk:*
(See Schedule Attached)

10. *Persons Addressing the Town Board (on any subject):*

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
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11. *Adjournment:*

COMMUNICATIONS & REPORTS

- 25. Superintendent Depew Union Free School District to Supervisor – Request for permission from the Town of Lancaster to use Town owned adjacent parcel to Cayuga Height Elementary School for construction staging. Disposition =**
- 26. Lee Chowanec to Town Board – Comments and concerns regarding Department Resignations and Replacements. Disposition =**
- 27. John Trojanowsky, Youth Bureau to Supervisor and Town Board – Update on clean-up situation at the Youth Bureau and acknowledgment and thanks to Carmen Ciccarelli and crew members. Disposition =**
- 28. Stormwater Management Officer to Drainage & Storm Sewer Committee – MS4 Report for December 2022. Disposition =**
- 29. Marybeth Gianni, Recreation Supervisor to Supervisor and Town Board – Letter of support for the promotion of Carmen Ciccarelli to Crew Chief for the Town of Lancaster. Disposition =**
- 30. Patrol Captain Laurienzo to Planning Board Chairman – No objection to Site Plan Review (revised) – Proj. #1863. Disposition =**
- 31. Town Clerk to Town Board – Town Clerk Monthly Report for December 2022. Disposition =**
- 32. Highway Superintendent to Town Board – Annual Agreement to Spend Town Highway Funds for signature. Disposition =**
- 33. Kimberly Summers to Amherst Town Clerk – Resubmission of 30-Day Advance Notice – Tavern Wine Application (Movie Theatre) for Regal Cinemas Inc. d/b/a Transit Center Stm 18 & IMAX. Disposition =**
- 34. Patrol Captain Laurienzo to Planning Board Chairman – No objection to Site Plan Review – Proj. #2225. Disposition =**
- 35. Town Clerk to Philip Stephan – Second Notice regarding renewal of Special Use Permit to operate a Warehouse and Storage Services Facility at 6355 Broadway. Disposition =**
- 36. Paul Friedrich to Supervisor – Request for Town to access some of the property on the Bowmansville FD property to install Pickleball courts. Disposition =**
- 37. Metzger Civil Engineering, PLLC to Supervisor and Town Board – Request for Town Board to extend the Site Plan Approval for an additional one year for Commercial Building, 9 Lancaster Parkway. Disposition =**
- 38. Town Engineer to Town of Lancaster Accounting Department – Recommend authorization of payment to Sergi Construction, Inc. for work completed through December 9, 2022 on the Town of Lancaster Contract TLN-14 for Progress Payment #1 and Partial. Disposition =**
- 39. Code Enforcement Officer to Town Clerk – Recommend renewal of License to Conduct a Salvage Yard for 2023 for J. Renkas & Sons d/b/a AJ's Auto, LLC, 955 Ransom Rd. Disposition =**
- 40. Code Enforcement Officer to Town Clerk – Recommend renewal of License to Conduct a Salvage Yard for 2023 for Advantage Trucks.com, LLC, 933 Ransom Rd. Disposition =**
- 41. President Hull House Foundation to Supervisor – Request that the \$3,500 appropriated for the Hull House Foundation and the Hull Family Home & Farmstead be forwarded to the project. Disposition =**

42. **Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County Division of Sewerage Management and
Erie County Dept. of Environment & Planning regarding Pine Hill Estates
611 Pavement Road, Proj. #1619. Disposition =**
43. **Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County Dept. of Environment & Planning regarding
Rezone & Site Plan 00 (6130) Broadway, Proj. #2158. Disposition =**
44. **Town Attorney to Town Board and Planning Board –
SEQR responses from NYSDOT regarding Tool Ranch Amendment,
3857 Walden Ave., Proj. #0269. Disposition =**
45. **Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Water
Authority, Erie County Health Dept., Division of Sewerage and Management,
NYSDOT, Erie County DEP and Town of Lancaster Zoning Board of Appeals –
Request for lead agency designation regarding Town Line Firehall Addition,
6503 Broadway, Proj. #2225. Disposition =**
46. **Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Water
Authority, Erie County Health Dept., Division of Sewerage and Management,
NYSDOT, Erie County DEP and Town of Lancaster Zoning Board of Appeals –
Request for lead agency designation regarding Genesee Park Lane Development,
5428 Genesee Street, Proj. #1863. Disposition =**
47. **Deputy Highway Superintendent to Town Board –
Request for resolution to have a new Replacement Ptac unit installed at the
Lancaster Library by Horbett Heating & Cooling, 3725 Genesee St.,
Cheektowaga, NY. Disposition =**
48. **Michael Haen to Town Clerk –
Request to be considered for the position of member of the Town of Lancaster
Zoning Board of Appeals. Disposition =**
49. **Deputy Highway Superintendent to Town Board –
Request for resolution to enter into a preventative maintenance agreement
with Penn Power Systems, 350 Bailey Ave., Buffalo, NY for seven generators
throughout town buildings. Disposition =**
50. **Town Clerk to Ronald Fronchowiak –
Reminder regarding renewal of a Special Use Permit for a Home Occupation
(Mortgage Broker Office) located at 10 Sussex Lane. Disposition =**
51. **Town Clerk to Thomas Manko –
Reminder regarding renewal of a Special Use Permit to operate an automotive
repair service facility at 4885 Transit Rd. Disposition =**
52. **Town Clerk to James J. Macken –
Reminder regarding renewal of a Special Use Permit for a Home Occupation
(Accounting For Sewer Maintenance Company) at 6479 Broadway. Disposition =**
53. **Town Clerk to Megen Schiffler (Joe Basil Chevrolet) --
Reminder regarding renewal of a Special Use Permit for inventorying and parts
storage at 5077 Transit Rd. Disposition =**
54. **Cindy Barnhardt to Town Clerk –
Request to be reappointed to the Lancaster Recreation Commission. Disposition =**
55. **Legal Assistant to Town Board and Planning Board –
SEQR response from NYSDOT regarding Rezone & Site Plan 6218 Broadway
(AR-LC), Proj. #2121. Disposition =**
56. **Town Attorney to Town Board and Planning Board –
SEQR response from NYSDOT regarding Fieldstream Subdivision,
6061 Broadway, Proj. #2020. Disposition =**

- 57. Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Water Authority, Erie County Health Dept., Division of Sewerage and Management, NYSDOT, Erie County DEP and Town of Lancaster Zoning Board of Appeals – Request for lead agency designation regarding Edgewater East (2) Apts., 6026 Broadway, Proj. #2117. Disposition =**
- 58. Bowmansville Volunteer Fire Association to Town Clerk – Change in roster. Disposition =**
- 59. Twin District Fire Company to Town Clerk – Change in roster. Disposition =**
- 60. Police Chief to Town Clerk – Articles and communications. Disposition =**
- 61. Town Clerk to Code Enforcement Officer – Copy of letter from Philip Stephan requesting renewal of his Special Use Permit to operate a Warehouse and Storage Services at 6355 Broadway. Disposition =**
- 62. Highway Superintendent to Town Board – Request for resolution for Highway Superintendent and Deputy Highway Superintendent to attend the NYS Association of Towns training school and annual meeting February 19–22, 2023. Disposition =**
- 63. Deputy Highway Superintendent to Supervisor and Town Board – Request for resolution to advertise to bidders the specifications for the Town of Lancaster’s Tree Planting Program for 2023. Disposition =**