

**Town Board Minutes**

September 21, 2020

Meeting No. 18

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held via teleconference on the 21<sup>st</sup> day of September 2020 at 7:00 P.M. and there were

**PRESENT:** ADAM DICKMAN, COUNCIL MEMBER  
ROBERT LEARY, COUNCIL MEMBER  
DAVID MAZUR, COUNCIL MEMBER  
RONALD RUFFINO, SUPERVISOR

**ABSENT:** NONE

**ALSO PRESENT:** DIANE TERRANOVA, TOWN CLERK  
KEVIN LOFTUS, TOWN ATTORNEY  
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER  
WILLIAM KARN, CHIEF OF POLICE  
MICHELLE BARBARO, PARK CREW CHIEF  
DANIEL AMATURA, HIGHWAY SUPERINTENDENT  
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.

**EXECUTIVE SESSION:**

AT 7:52 P.M., UPON A MOTION DULY MADE BY COUNCIL MEMBER LEARY, SECONDED BY COUNCIL MEMBER DICKMAN AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

At 8:15 P.M., the Town Board reconvened with all members present. The Town Clerk reported that no official actions were taken by the Town Board in Executive Session.

**PERSONS ADDRESSING TOWN BOARD:**

**Buzzelli, Kevin**, spoke to the Town Board on the following matter:

- Questions and comments regarding the school bus turn-a-round on Worthington Lane.

**Chadwell, Ashley**, spoke to the Town Board on the following matter:

- Questions regarding Randacci property in Lancaster.

**George, Mike**, spoke to the Town Board on the following matter:

- Questions regarding the procedures to condemn property.

**PUBLIC HEARING SCHEDULED FOR 7:15 P.M.:** Condemnation/Demolition 6026 Broadway

ON MOTION BY COUNCIL MEMBER LEARY, SECONDED BY COUNCIL MEMBER MAZUR AND CARRIED, the public hearing was opened.

At 7:15 P.M., the Town Board held a Public Hearing to hear all interested persons upon a condemnation/demolition of 6026 Broadway matter.

The affidavits of publication and posting of this Public Hearing are on file and a copy of the Legal Notice has been posted.

<b>NAME OF PERSONS ADDRESSING THE BOARD ON THIS SUBJECT</b>	<b>Proponent/ Opponent/ Comments/Question</b>
None	

ON MOTION BY COUNCIL MEMBER MAZUR, SECONDED BY COUNCIL MEMBER DICKMAN AND CARRIED, the public hearing was closed at 7:17 P.M.

Decision on this matter was reserved.

September 21, 2020

**PRESENTATION OF PREFILED RESOLUTIONS:**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER MAZUR, TO WIT:

**RESOLVED**, that the minutes of the Regular Meeting of the Town Board held September 8, 2020 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**RESOLVED**, that the following Audited Claims be and are hereby ordered  
paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk  
by the Assistant to the Supervisor, to wit:

Claim No. 62283 to Claim No. 62406 Inclusive

Total amount hereby authorized to be paid: \$952,233.83

The question of the foregoing resolution was duly put to a vote on roll call  
which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED  
 BY COUNCIL MEMBER MAZUR WHO  
 MOVED ITS ADOPTION, SECONDED BY  
 COUNCIL MEMBER LEARY, TO WIT:

**RESOLVED** that the following Building Permit applications be and are hereby reaffirmed:

**CODES:**

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.  
 (CSW) = Conditional sidewalk waiver  
 (V/L) = Village of Lancaster

**NEW PERMITS:**

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
31476		The KAZ Company	88 Kennedy Ct	Er. Porch/Porch Cover	
31553		Z Man Home Improvement	47 Hinchey Ave	Re-Roof	(V/L)
31627		Shawn Falzone	102 Avian Way	Er. Fence	
31635		Building Solutions	220 Enchanted Forest N	Re-Roof	
31636		Building Solutions	222 Enchanted Forest N	Re-Roof	
31648		Kenneth Pautler	18 Quail Hollow	Inst. Generator	
31649		Five Star Roofing	5291 Broadway	Re-Roof	(V/L)
31650		Pamela Pace	204 Pleasant View Dr	Er. Shed	
31652		Christine Sobczak	92 Newberry Ln	Er. Shed	
31659		Marrano/Marc Equity Corp.	206C Peppermint Rd	Er. Dwlg.-Sin.	
31660		Atlantic Garages	22 S Irwinwood Rd	Er. Garage	(V/L)
31662		Marrano/Marc Equity Corp.	206 A Peppermint Rd	Er. Dwlg.-Sin.	
31663		Alliance Homes	21 Kevwood Ln	Er. Dwlg.-Sin.	
31666		Amanda Wojcik	268 Hall Rd	Er. Shed	
31668		Samuel Magistrale	111 Avian Way	Er. Shed	
31670		Cynthia Goss	36 Woodgate Dr	Re-Roof	
31671		Marrano/Marc Equity Corp.	52 Grambo Dr	Er. Dwlg.-Sin.	
31673		Timothy Tuberdyke	9 Impala Pky	Er. Fence	
31675		Richard Haug	78 Fairfield Ave	Er. Fence	(V/L)
31676		Richard Haug	78 Fairfield Ave	Er. Fence	(V/L)
31677		Crist Construction	24 Pear Tree Ln	Er. Porch/Porch Cover	
31678		Cortese Brothers Construction	119 Southwest Pky	Er. Res. Add.	(V/L)
31679		Buscaglia Decks	33 Saybrook Dr	Er. Deck	
31680		HMC Home Improvements	268 Seneca Pl	Re-Roof	
31681		James Smith	4883 William St	Er. Fence	
31682		Joshua Puerner	19 Hinchey Ave	Er. Res. Alt.	(V/L)
31684		Glamour Pools	58 Camner Ave	Er. Pool-In Grnd	(V/L)
31685		Glamour Pools	58 Camner Ave	Er. Fence	(V/L)
31686		Kazim Abidi	2 Middlebury Ln	Er. Res. Alt.	
31687		HMC Home Improvements	10 Carter St	Re-Roof	(V/L)
31688		CCP Harris hill 7582 LLC	2699 Wehrle Dr	Er. Sign - Temp	
31689		Sheryl Procyk	60 Nicholas Ln	Er. Fence	
31690		Michael Bauman	109 Norris Ave	Er. Fence	(V/L)
31691		Lorraine Lawrence	47 Second Ave	Er. Fence	(V/L)
31692		Matthew Kiefer	21 Parkedge Dr	Er. Fence	
31693		D Allen & Son Contracting Inc.	59 Pavement Rd	Re-Roof	
31694		Alliance Homes	15 Kevwood Ln	Er. Dwlg.-Sin.	
31695		Franks Commercial & Home	103 Court St	Inst. Res. Plumbing	(V/L)
31697		Kulback's Inc.	15 Lancaster Pkwy	Er. Comm. Add./Alt.	
31700		Dale Horn	45 Grant St	Er. Fence	(V/L)
31701		Atlantic Garages	20 W Home Rd	Dem. Garage	
31702		Herbert Kehrer	35 Shadyside Ln	Inst. Generator	
31704		Lynn Kaiser	6 Nicholas Ln	Er. Fence	
31705		JDI Home Improvement	164 Enchanted Forest S	Er. Res. Add.	
31706		Buffalo Roofing Co., LLC	7 Juniper Blvd	Re-Roof	
31707		David Nawrocki	745 Ransom Rd	Er. Shed	
31709		Howard Lamb	369 Schwartz Rd	Er. Shed	
31710		Broadleaf Trim LLC	4 Darien Ct	Er. Porch/Porch Cover	
31711		Zenner & Ritter Co. Inc.	40 Hillside Pky	Inst. Generator	
31713		Nicolas Schreiber	195 Peppermint Rd	Er. Porch/Porch Cover	
31715		Brian Lewandowski	33 Lake Ave	Re-Roof	(V/L)
31718		Steven Kuntz	178 Pavement Rd	Re-Roof	
31719		Murry Galloway	3743 Bowen Rd	Re-Roof	

31720	Irwin Roofing	115 William Kidder Rd	Re-Roof	
31721	Majestic Pools Inc.	11 Butler Dr	Er. Pool-In Grnd	
31723	Premier Fencing LLC	10 Sweet Brier Ct	Er. Fence	
31725	Sitzmans Appliance Center	745 Ransom Rd	Inst. Generator	
31726	Gerald Desiderio	47 Lake Forest Pky E	Er. Shed	
31727	Lawrence Pohl	17 Lucia Ct	Er. Shed	
31730	D. Allen & Son Contracting Inc	8 Vandenberg Ave	Re-Roof	(V/L)
31731	Irwin Roofing	53 Doris Ave	Re-Roof	(V/L)
31732	Thomas Schwallie	74 Michaels Walk	Er. Shed	
31733	Marchewka Contractors Inc.	74 Michaels Walk	Er. Res. Add.	
31735	Aqua Systems of WNY	47 Country Pl	Inst. Ingrnd. Sprinkler	
31736	Marrano/Marc Equity Corp.	91 Avian Way	Er. Dwlg.-Sin.	
31737	Sean Klinck	44 Pheasant Run Ln	Er. Fence	
31738	Carl Mrozek	3461 Walden Ave	Er. Shed	(V/L)
31739	Adam Cummings	22 S Irwinwood Rd	Dumpster - Temp.	(V/L)
31741	Peter Herr	17 Waltham Ave	Er. Fence	
31742	Edmund Sabatino	28 Park Blvd	Er. Fence	(V/L)
31743	Majestic Pools Inc.	662 Pleasant View Dr	Er. Fence	
31744	Majestic Pools Inc.	662 Pleasant View Dr	Er. Pool-In Grnd	
31746	Andrea Powell	419 Erie St	Re-Roof	
31749	Home Power Systems LLC	51 Heritage Dr	Inst. Generator	
31750	Niagara Building Systems	598 Lake Ave	Re-Roof	
31751	Essex Homes of WNY Inc.	5 Northfield Ln	Er. Dwlg.-Sin.	
31752	Sprandel Holdings LLC	39 Summit St	Er. Fence	

**BE IT FURTHER,**

**RESOLVED,** that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS,** the New York State Department of Transportation has implemented a web-based civil rights reporting system entitled “Equitable Business Opportunities” (EBO) to streamline and reduce the efforts required by the construction and engineering industries to satisfy civil rights reporting requirements for vendors participating in Department of Transportation contracts and Federal Aid locally sponsored contracts , and

**WHEREAS,** in order to obtain access to the EBO system a municipal sponsor that is a sub-recipient to the New York State Department of Transportation of Federal Funds must appoint a “Responsible Local Official” to coordinate with the New York State Department of Transportation Regional Local Project Liaison on all applications.

**NOW, THEREFORE,**  
**BE IT RESOLVED,** the Town Board of the Town of Lancaster hereby appoints Ronald Ruffino, Sr. as the “Responsible Local Official” for the Equitable Business Opportunities application process pursuant to the requirements of the New York State Department of Transportation and that a copy of this resolution will be provided with all future EBO applications.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER MAZUR, TO WIT:

**WHEREAS**, a Public Hearing was held on the 8th day of September, 2020 for the purpose of amending Chapter 46-Vehicle and Traffic Ordinance of the Code of the Town of Lancaster and persons for and against such amendment have had an opportunity to be heard,

**WHEREAS**, a Notice of said Public Hearing was duly published and posted.

**NOW, THEREFORE,**

**BE IT RESOLVED**, as follows:

1. That Chapter 46, Vehicle and Traffic Ordinance of the Code of the Town of Lancaster be amended in the form attached hereto and made a part hereof;
2. That said amendment be added in the minutes of the meeting of the Town Board of the Town of Lancaster held on September 21, 2020;
3. That a Certified Copy thereof be published in the Lancaster Bee on September 24, 2020;
4. That a Certified Copy of the amendment be posted on the Town Bulletin Board;
5. That Affidavits of Publication and Posting be filed with the Town Clerk;
6. That the Highway Superintendent take whatever action is necessary to install signs in accordance with the Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020



**LEGAL NOTICE  
NOTICE OF ADOPTION  
AMENDMENT TO VEHICLE & TRAFFIC ORDINANCE  
TOWN OF LANCASTER, COUNTY OF ERIE, STATE OF NEW YORK**

**NOTICE IS HEREBY GIVEN** that the Vehicle and Traffic Ordinance of the Town of Lancaster, Erie County, New York, designated as Chapter 46 of the Code of the Town of Lancaster is hereby amended as follows:

**CHAPTER 46**

**ARTICLE VIII Stop Intersections; Non-intersection Stops; Yield Intersections**

**46-8.1 Stop Intersections Designated, is hereby amended by adding thereto the following:**

**Cross Creek Subdivision**

STREET NAME	INTERSECTING STREET	SIGN LOCATION
<b>Weathersfield Ln</b>	<b>Northfield Ln</b>	<b>N. E. Corner</b>

**September 24, 2020**

**STATE OF NEW YORK :  
COUNTY OF ERIE :  
OF LANCASTER :**

**THIS IS TO CERTIFY** that I, **DIANE M. TERRANOVA**, Town Clerk of the Town of Lancaster in the said Town of Lancaster in the said County of Erie, have compared the foregoing copy of an amendment to the Vehicle and Traffic Ordinance of the Town of Lancaster, with the original thereof filed in my office at Lancaster, New York on the 21<sup>st</sup> day of September, 2020, and that the same is a true and correct copy of said original, and of the whole thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of said Town, this 21<sup>st</sup> day of September, 2020.

\_\_\_\_\_  
Diane M. Terranova, Town Clerk

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, the Town of Lancaster intends to apply for Federal Community Development Funds, known as Community Development Block Grant Funds, for the year 2021-2022 and must identify eligible projects which would benefit low to moderate income persons within the Town, and

**WHEREAS**, the Town Board of the Town of Lancaster deems it in the public interest to hold a Public Hearing to provide an opportunity for citizens to express community development and housing needs and to discuss proposals to meet those needs to assist the Town Board in the development of the Town's application for Community Development Block Grant funds;

**NOW, THEREFORE,**

**BE IT RESOLVED**, that a Public Hearing, to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Lancaster, will be held via teleconference **1-716-800-4267 Access Pin 1232** on the 5<sup>th</sup> day of October, 2020 at 7:15 o'clock P.M. Local Time, and the Notice of the Time and Place of such Hearing be published in the Lancaster Bee, a local newspaper of general circulation in said Town and be on the Town Bulletin Board, which Notice shall be in form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

**LEGAL NOTICE  
PUBLIC HEARING  
TOWN OF LANCASTER  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

**LEGAL NOTICE IS HEREBY GIVEN**, that pursuant to a resolution of the Town Board of the Town of Lancaster to be adopted on September 21, 2020 a Public Hearing will be held on the **5<sup>TH</sup> day of October, 2020** at 7:15 o'clock P.M., Local Time, via teleconference **1-716-800-4267 Access Pin 1232** during the Town Board meeting, to hear all interested persons regarding the use of Federal Community Development funds in the Town of Lancaster.

The Town of Lancaster is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Lancaster.

Citizens are urged to participate in this meeting to make known their views and/or written proposals on the Town of Lancaster's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

**TOWN BOARD OF THE TOWN  
OF LANCASTER**

**BY: DIANE M. TERRANOVA  
Town Clerk**

**September 17, 2020**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER LEARY, TO WIT:

**WHEREAS**, the Bowmansville Volunteer Fire Association, Inc., by letter received September 11, 2020, has requested the addition of three (3) members to the roster of said fire association.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby confirm the additions to the membership of the Bowmansville Volunteer Fire Association the following individuals:

**ADDITIONS:**

Elena Marshall                      McKenna Wintkowski                      Jason Miles

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, a new fire hydrant is being installed at 19 West Home Rd in the Town of Lancaster as part of the Waterline project (Contract TLN-08), and

**WHEREAS**, the above referenced work is located in the Consolidated Water District which requires the Town to pay a yearly maintenance fee to the Erie County Water Authority which includes servicing the various hydrants throughout the Town, and

**WHEREAS**, the Erie County Water Authority has held that in order to bill the Town of Lancaster for this yearly maintenance fee a resolution would be required agreeing to pay the annual hydrant fees for said hydrant once the hydrant is installed, tested, approved and placed in service.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster agrees to commit to pay the Erie County Water Authority's annual fire hydrant maintenance fee for the new hydrant at 19 West Home Rd in the Town of Lancaster once the hydrant is installed, tested, approved and placed in service.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER LEARY, TO WIT:

**WHEREAS**, the Town Board is considering a three (3) lot split-minor subdivision, submitted by Thomas Ferry, on a +/- 1.47 acre parcel, located at 272 Pavement Road SBL No. 105.11-2-16 in the Town of Lancaster, and

**WHEREAS**, the Town of Lancaster Planning Board has reviewed the environmental impact of this expansion project pursuant to SEQR regulations at their meeting on August 7, 2019 and recommended a Negative Declaration be issued, and

**WHEREAS**, the Town Board has duly considered the plans for the expansion project using the short Environmental Assessment Form, the criteria for determining significance set forth in 6 N.Y.C.R.R. § 617.7(c) of the State Environmental Quality Review Act ("SEQRA") regulations, and such other information deemed appropriate, including the recommendation of the Town of Lancaster Planning Board; and

**WHEREAS**, the Town Board has identified the relevant areas of environmental concern, has taken a hard look at these areas, and has made a reasoned elaboration of the basis for its determination; and

**WHEREAS**, the proposed action has been labeled an "Unlisted" action under SEQRA.

**NOW, THEREFORE,**

**BE IT RESOLVED** by the Town Board of the Town of Lancaster that:

1. This project is described as subdividing an original lot into 3 residential parcels submitted by Thomas Ferry, on a +/- 1.47 acre parcel, located at 272 Pavement Road SBL No. 105.11-2-16 in the Town of Lancaster, will not result in any large and important impacts and, therefore, it is an action which will not have a significant adverse impact on the environment, and therefore the Board issues the attached negative declaration of environmental significance for the reasons stated therein.
2. The Town Clerk shall file a copy of the Negative Declaration in the file for the Project.
3. The Town Attorney's Office shall prepare and file a Notice of Determination of Non-Significance with the petitioner and with all required New York State and Erie County agencies, filing a copy of the letter of transmittal.
4. This resolution is effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

**NEGATIVE DECLARATION**  
**Determination of Non-Significance**

**Town of Lancaster Town Board**

**Dated: September 8, 2020**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town Board of the Town of Lancaster has reviewed the three (3) lot split-minor subdivision, submitted by Thomas Ferry, on a +/- 1.47 acre parcel, located at 272 Pavement Road SBL No. 105.11-2-16 in the Town of Lancaster, and the Town Board has determined that the Project will not have a significant adverse environmental impact and that a Draft Environmental Impact Statement will not be prepared.

**Name of Action:** Thomas Ferry 3 Lot Subdivision # 3665

**Location of Action** 272 Pavement Road SBL No. 105.11-2-16 Lancaster, New York 14086, Erie County.

**SEQR Status:** Unlisted

**Description of Action** Subdividing an original lot into 3 residential parcels

**Reasons Supporting this Determination:** Potential environmental impacts associated with the Project were identified in the Environmental Assessment Form. The Town analyzed the project under the criteria for determining significance identified in 6 NYCRR § 617.7(c)(1) and in accordance with 6 NYCRR § 617.7(c)(2) and (3). As indicated below based on each criterion specified in 6 NYCRR § 617.7(c)(1), the Project will not have a significant adverse impact on the environment.

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? **No impact.**
2. Will the proposed action result in a change in the use or intensity of use of land? **No Impact.**
3. Will the proposed action impair the character or quality of the existing community? **No impact.**
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? **The Town of Lancaster has not established a Critical Environmental Area (CEA).**
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? **No impact.**
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? **No impact.**
7. Will the proposed action impact existing:
  - a. public/private water supplies? **No impact.**
  - b. public/private wastewater treatment utilities? **No impact.**

8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? **No impact.**
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora or fauna)? **Impact is unclear. DEC question of two gas wells on site. Well is active. Wells will need to be abandoned, sealed and plugged.**
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **Small impact. Possible erosion if maintained.**
11. Will the proposed action create a hazard to environmental resources or human health? **No impact.**

**For Further Information:**

Contact Person: Kevin E. Loftus, Town Attorney

Address: Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Telephone Number: (716) 684-3342



THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, Thomas Ferry has applied for approval of a three (3) lot split-minor subdivision, on a +/- 1.47 acre parcel, located at 272 Pavement Road, (SBL# 105.11-2-16), in the Town of Lancaster, and

**WHEREAS**, the Plan for this project was submitted to the Planning Board and was recommended for approval at their August 19, 2020 meeting, and

**WHEREAS**, the Town, acting as lead agency had previously completed an environmental review in conformance with SEQR (State Environmental Quality Review) regulations and on August 19, 2019 a Negative Declaration was issued.

**WHEREAS**, the Town Board of the Town of Lancaster has duly reviewed and considered the proposed subdivision;

**NOW, THEREFORE,**  
**BE IT RESOLVED**, as follows:

**1.** That the Town Board of the Town of Lancaster hereby approves the proposed plan, dated June 20, 2019, for a three (3) lot split-minor subdivision, on a +/- 1.47 acre parcel, located at 272 Pavement Road, (SBL# 105.11-2-16), **with the following conditions:**

- a) The 3rd lot fronting on Pavement Rd. cannot be developed until all issues, including but not limited to, sight lines and vehicular safety, be resolved as determined by the Town of Lancaster Code Enforcement Officer and / or the Town Engineer, and then presented to the Planning Board for their approval. Other requirements would be that drainage meet or exceed Town standards, and that the well that sits on that lot be deemed safe or otherwise dormant.
- b) A deed restriction be placed upon the 3rd lot on Pavement Rd. and thusly recorded to reflect the condition above.

**2.** That the Town Clerk be and is hereby directed to properly endorse the approval of the Town Board of the Town of Lancaster on the copy of the deed and survey and to attend to the filing of the new 3-lots being created in the Erie County Clerk's Office.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER LEARY, TO WIT:

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law on March 27, 2020 which provides over \$2 trillion of economic relief to State and Local governments navigating the impact of the Covid-19 outbreak; and

**WHEREAS**, the CARES act provides that the U.S. Treasury Department was to make payments from the Coronavirus Relief Fund to states and eligible units of local government; and

**WHEREAS**, the County of Erie is an eligible unit of local government under the CARES Act and has received an allocation of Coronavirus Relief Funds; and

**WHEREAS**, through the execution of an Intermunicipal Agreement, Erie County desires to distribute a portion of its allocation of Coronavirus Relief Funds with Local Governments in order to effectuate the purpose and intent of the CARES Act and to assist the Local Governments in mitigating the impacts of COVID-19.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute on behalf of the Town of Lancaster, the Intermunicipal Agreement with the County of Erie as presented in order to be eligible to receive a portion of the County of Erie's allocation of Coronavirus Relief Funds.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER LEARY, TO WIT:

**WHEREAS**, in September 2019, the Town of Lancaster assumed ownership and maintenance responsibility of street lighting equipment and associated assets throughout the Town, and

**WHEREAS**, through its consulting engineer Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., (Wendel) the Town of Lancaster solicited three (3) written Requests for Proposals for a qualified electrical contractor to provide street lighting and related infrastructure maintenance services pursuant to §104 of General Municipal Law and in accordance with the Town of Lancaster's Procurement Policy, and

**WHEREAS**, by letter dated September 10, 2020, Wendel, has recommended that the contract for the Town wide street lighting and infrastructure maintenance services be awarded to Power and Construction Group Inc., PO Box 30, 96 West River Rd., Scottsville NY, 14546, on a per unit and time and material basis per the figures listed in its proposal.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor to accept the proposal from Power and Construction Group Inc., P.O. Box 30, 96 West River Rd., Scottsville NY, to provide street lighting and related infrastructure maintenance services throughout the Town of Lancaster on a per unit and time and material basis per the figures listed in its proposal.

**BE IT FURTHER,**

**RESOLVED**, that there shall be no execution of the contract nor payment for services rendered until the required insurance documents have been received and approved by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 16, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**NOW THEREFORE,**

**BE IT RESOLVED,** the Town Board of the Town of Lancaster (a) hereby approves, as presented, the storage space purchase order, between the Town of Lancaster Police Department and the United States Department of Homeland Security, and (b) hereby authorizes William J. Karn, Jr., the Town's Chief of Police, to execute said Agreement on behalf of the Town.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER MAZUR, TO WIT:

**WHEREAS**, Michelle Barbaro, Crew Chief for the Town of Lancaster Parks and Recreation Department, has expressed the need to update and have preventative maintenance for the Town's current U & S Service HVAC and computer systems, and

**WHEREAS**, the Park Crew Chief has obtained a one (1) year proposal from U & S Services Inc., 95 Stark St., Tonawanda NY, 14150, in the amount of \$4,980.00 in accordance with the Town of Lancaster's Procurement Policy, and

**WHEREAS**, by letter dated September 15, 2020, Michelle Barbaro has recommended U & S Services Inc., to be selected to provide this service, and

**WHEREAS**, funding for this service is available from the Town's Buildings, Account 01.1620.0411.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby approves and authorizes the Supervisor to execute the Agreement between the Town of Lancaster and U & S Services Inc., 95 Stark St., Tonawanda NY, 14150, to update and modify the Town's current HVAC and computer systems for a one (1) year service plan commencing on November 1, 2020 at a cost not to exceed \$4,980.00 and to be paid for with funds available in the Town's Buildings, Account 01.1620.0411.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER LEARY, TO WIT:

**WHEREAS**, the Town Board is considering an 11,000+/- square foot additional permanent pavement driveway along the north side of the existing building and a parking area adjacent to the north side of the 2018 addition submitted by Kristin Savard of Advanced Design Group on behalf of Advanced Thermal Solutions, on a 3.2+/- acre parcel located at 15 Enterprise Drive, (SBL No. 105.00-3-4-1) in the Town of Lancaster; and

**WHEREAS**, the Town of Lancaster Planning Board has reviewed the environmental impact of this expansion project pursuant to SEQR regulations at their meeting on September 16, 2020 and recommended a Negative Declaration be issued; and

**WHEREAS**, the Town Board has duly considered the plans for the expansion project using the short Environmental Assessment Form, the criteria for determining significance set forth in 6 N.Y.C.R.R. § 617.7(c) of the State Environmental Quality Review Act (“SEQRA”) regulations, and such other information deemed appropriate, including the recommendation of the Town of Lancaster Planning Board; and

**WHEREAS**, the Town Board has identified the relevant areas of environmental concern, has taken a hard look at these areas, and has made a reasoned elaboration of the basis for its determination; and

**WHEREAS**, the proposed action has been labeled an “Unlisted” action under SEQRA.

**NOW, THEREFORE,**

**BE IT RESOLVED** by the Town Board of the Town of Lancaster that:

1. This project is described as an 11,000+/- square foot additional permanent pavement driveway along the north side of the existing Advanced Thermal Solutions building and a parking area adjacent to the north side of the 2018 addition, submitted by Kristin Savard of Advanced Design Group, on a 3.2+/- acre parcel located at 15 Enterprise Drive, (SBL No. 105.00-3-4-1) in the Town of Lancaster, will not result in any large and important impacts and, therefore, it is an action which will not have a significant adverse impact on the environment, and therefore the Board issues the attached negative declaration of environmental significance for the reasons stated therein.

2. The Town Clerk shall file a copy of the Negative Declaration in the file for the Project.

3. The Town Attorney's Office shall prepare and file a Notice of Determination of Non-Significance with the petitioner and with all required New York State and Erie County agencies, filing a copy of the letter of transmittal.

4. This resolution is effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

**NEGATIVE DECLARATION**  
**Determination of Non-Significance**

**Town of Lancaster Town Board**

**Dated: September 21, 2020**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town Board of the Town of Lancaster has reviewed the 11,000+/- square foot additional permanent pavement driveway along the north side of the existing building and a parking area adjacent to the north side of the 2018 addition submitted by Kristin Savard of Advanced Design Group, on a 3.2+/- acre parcel located at 15 Enterprise Drive, (SBL No. 105.00-3-4-1) in the Town of Lancaster, and the Town Board has determined that the Project will not have a significant adverse environmental impact and that a Draft Environmental Impact Statement will not be prepared.

**Name of Action:**      Advanced Thermal Solutions – Project #8392

**Location of Action:** 15 Enterprise Drive, (SBL No. 105.00-3-4-1), Lancaster, New York 14086, Erie County.

**SEQR Status:**            Unlisted

**Description of Action:** The project is described as an 11,000+/- square foot additional permanent pavement driveway and parking area.

**Reasons Supporting this Determination:** Potential environmental impacts associated with the Project were identified in the Environmental Assessment Form. The Town analyzed the project under the criteria for determining significance identified in 6 NYCRR § 617.7(c)(1) and in accordance with 6 NYCRR § 617.7(c)(2) and (3). As indicated below based on each criterion specified in 6 NYCRR § 617.7(c)(1), the Project will not have a significant adverse impact on the environment.

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? **No impact.**
2. Will the proposed action result in a change in the use or intensity of use of land? **No impact.**
3. Will the proposed action impair the character or quality of the existing community? **No impact.**
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? **The Town of Lancaster has not established a Critical Environmental Area (CEA).**
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? **No impact.**
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? **No impact.**

7. Will the proposed action impact existing:
  - a. public/private water supplies? **No impact.**
  - b. public/private wastewater treatment utilities? **No impact.**
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? **No impact.**
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora or fauna)? **No impact.**
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **No impact.**
11. Will the proposed action create a hazard to environmental resources or human health? **No impact.**

**For Further Information:**

Contact Person: Kevin E. Loftus, Town Attorney

Address: Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Telephone Number: (716) 684-3342



THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, the Town Board is considering an 11,000+/- square foot additional permanent pavement driveway along the north side of the existing Advanced Thermal Solutions building and a parking area adjacent to the north side of the 2018 addition submitted by Kristin Savard of Advanced Design Group, on a 3.2+/- acre parcel located at 15 Enterprise Drive, (SBL No. 105.00-3-4-1) in the Town of Lancaster, and

**WHEREAS**, the site plan for this project was submitted to the Planning Board and was recommended for approval at their September 16, 2020 meeting, and

**WHEREAS**, the Town, acting as Lead Agency has completed an environmental review on September 16, 2020, in conformance with the SEQRA ( State Environmental Quality Review Act) regulations and on September 16, 2020 a Negative Declaration was issued.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby approves the site plan prepared and submitted by Kristin Savard of Advanced Design Group, for a 11,000+/- square foot additional permanent pavement driveway along the north side of the existing Advanced Thermal Solutions building and a parking area adjacent to the north side of the 2018 addition, on a 3.2+/- acre parcel located at 15 Enterprise Drive, (SBL No. 105.00-3-4-1) in the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER MAZUR, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, the Town Board is considering construction of a new 88' x 34' Concrete Masonry Unit (CMU) structure with trussed roof for office space, garage space, kennels, exam room and storage area submitted by Ed Schiller of William Schutt & Associates, located at 525 Pavement Road, in the Town of Lancaster, and

**WHEREAS**, the site plan for this project was submitted to the Planning Board and was recommended for approval at their September 16, 2020 meeting.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby approves the site plan prepared and submitted by Ed Schiller of William Schutt & Associates, for a 88' x 34' Concrete Masonry Unit (CMU) structure with trussed roof for office space, garage space, kennels, exam room and storage area located at 525 Pavement Road, in the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER LEARY	VOTED	YES
COUNCIL MEMBER MAZUR	VOTED	YES
SUPERVISOR RUFFINO	VOTED	YES

September 21, 2020

## **COMMUNICATIONS & REPORTS**

- 450. Town Clerk to Town Board –  
Town Clerk Monthly Report for August 2020. Disposition = Received & Filed**
- 451. Code Enforcement Officer to Drainage & Storm Sewer Committee –  
MS4 August 2020. Disposition = Received & Filed**
- 452. Executive Director The Land Bank to Supervisor –  
Information regarding properties in the Town of Lancaster that are eligible  
for tax foreclosure. Disposition = Received & Filed**
- 453. Erie County Water Authority to Supervisor –  
Information regarding recommended 2021 Construction Projects.  
Disposition = Received & Filed**
- 454. Town Attorney to NYSDEC, NYSDOT, Erie County DEP, US Army Corp of  
Engineers, Erie County Health Dept., Div. of Sewerage Management, and Erie  
County Water Authority –  
Request for lead agency designation: Dog Control Facility, 525 Pavement Rd.,  
Proj. #6170. Disposition = Planning Committee**
- 455. Town Attorney to NYSDEC, US Army Corp of Engineers, Erie County Health  
Dept., Div. of Sewerage Management, NYSDOT, Erie County DEP –  
Request for lead agency designation: Coordinated Review, Amended Site Plan,  
Infrastructure Improvement Project, 5949 Broadway, Proj. #5194.  
Disposition = Planning Committee**
- 456. Bowmansville Volunteer Fire Association to Town Clerk –  
Change in roster. Disposition = Resolution 9/21/20**
- 457. Town Clerk to Various News Media –  
Press Release announcing that the Town Board will be conducting fire  
Inspections with the Office of Emergency Management and four fire companies  
on Monday, September 28, 2020. Disposition = Received & Filed**
- 458. Erie County Legislature to Town Clerk/Receiver of Taxes –  
School Tax Warrant for 2020-2021 School Tax for Lancaster Central School  
Dist. #1. Disposition = Received & Filed**
- 459. Erie County Legislature to Town Clerk/Receiver of Taxes –  
School Tax Warrant for 2020-2021 School Tax for Depew Union Free School.  
Disposition = Received & Filed**
- 460. Erie County Legislature to Town Clerk/Receiver of Taxes –  
School Tax Warrant for 2020-2021 School Tax for Alden Central School  
District #1. Disposition = Received & Filed**
- 461. Erie County Legislature to Town Clerk/Receiver of Taxes –  
School Tax Warrant for 2020-2021 School Tax for Clarence Central School  
District. Disposition = Received & Filed**
- 462. Erie County Legislature to Town Clerk/Receiver of Taxes –  
School Tax Warrant for 2020-2021 School Tax for Iroquois Central School  
District #1. Disposition = Received & Filed**
- 463. Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Water  
Authority, Erie County Health Dept., Div. of Sewerage Management, Erie  
County DPW, and Erie County DEP –  
Request for lead agency designation: Coordinated Review, Subdivision of  
5335 William St. – Preliminary Plat Plan, Proj. #6026.  
Disposition = Planning Committee**

464. Erie County Executive to Erie County Legislature –  
Information regarding Small Business Assistance Grant Program.  
Disposition = Received & Filed
465. Park Crew Chief to Town Board --  
Request for resolution to enter into a one year contract service agreement for software modification and updating of the current U&S Service HVAC and computer systems with U & S Services, Inc., 95 Stark Street, Tonawanda, NY.  
Disposition = Resolution 9/21/20
466. Supervisor to Town residents –  
Local State of Emergency declared in the Town of Lancaster beginning on August 15, 2020 and continuing for a period of time not to exceed 30 days due to Coronavirus Disease (COVID-19) Disposition = Received & Filed
467. Supervisor to Town residents –  
Local State of Emergency declared in the Town of Lancaster beginning on September 15, 2020 and continuing for a period of time not to exceed 30 days due to Coronavirus Disease (COVID-19) Disposition = Received & Filed
468. Highway Superintendent to Planning Board Chairman –  
No comment on Site Plan Review – Dog Control Facility, 525 Pavement Road, Proj. #6170. Disposition = Planning Committee
469. Highway Superintendent to Planning Board Chairman –  
No comment on Amended Site Plan Review – Infrastructure Improvement Project (Niagara Lutheran Health Facility), Proj #5194.  
Disposition = Planning Committee
470. Town Engineer to Supervisor –  
Erie County Water Authority 2020/2021 Project List.  
Disposition = Received & Filed
471. Erie County Legislator Frank Todaro to Supervisor –  
Proposal for Small Business Assistance Grant Program.  
Disposition = Received & Filed
472. Erie County Board of Elections to Town Clerk –  
Sample ballot for November 3, 2020 General Election.  
Disposition = Received & Filed
473. Town Attorney to John Murphy, 43 Old Post Road –  
Copy of letter providing a topography survey to help address drainage issues.  
Disposition = Received & Filed
474. Patrol Captain Laurienzo to Planning Board Chairman –  
No objection to Site Plan Review – Proj. #6170.  
Disposition = Planning Committee
475. Patrol Captain Laurienzo to Planning Board Chairman –  
No objection to Preliminary Plat Plan – Proj. #6026.  
Disposition = Planning Committee
476. Patrol Captain Laurienzo to Planning Board Chairman –  
No objection to Amended Site Plan Review – Proj. #5174.  
Disposition = Planning Committee
477. Police Chief to Town Clerk –  
Articles and communications. Disposition = Received & Filed

- 478. Town Justice to Supervisor and Town Board –  
Request for resolution appointing Sharon Lotterer to the position of  
Full-time Clerk in the Lancaster Town Court effective September 15, 2020.  
Disposition = For Resolution**
- 479. Lancaster Rural Cemetery Association to Supervisor and Town Board –  
Request for continued financial support in 2021. Disposition = For Resolution**
- 480. Erie County Comptroller to Commissioner Erie County Dept. of Public Works –  
Copy of letter with comments and concerns regarding traffic and safety on  
Pleasant View Drive. Disposition = Received & Filed**

**ADJOURNMENT:**

**ON MOTION OF COUNCIL MEMBER DICKMAN AND SECONDED BY  
COUNCIL MEMBER LEARY AND CARRIED,** the meeting was adjourned in memory of  
Henry John Mazurek and Luke Waldmiller at 8:16 P.M.

Signed \_\_\_\_\_

Diane M. Terranova, Town Clerk