



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Diane Terranova, Town Clerk**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

**Procedure**

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **Public Hearings at 7:15 P.M.: None**
6. **Official Reports:**
7. **Report of Town Board Committees:**
8. **Presentation of prefiled resolutions by Town Board Members:**
  1. Ruffino/ \_\_\_\_\_ Approve Minutes Of The Regular Meeting Of The Town Board Held January 6, 2020
  2. Ruffino/ \_\_\_\_\_ Approve Audited Claims
  3. Mazur/ \_\_\_\_\_ Acknowledge Issuance Of Building Permits
  4. Ruffino/ \_\_\_\_\_ Confirm Membership Roster Twin District VFC [**Twin District VFC**]
  5. Leary/ \_\_\_\_\_ Authorize Permit Private Improvement Love Joy Church [**5423 Genesee Street**]
  6. Ruffino/ \_\_\_\_\_ Appoint Diane M. Terranova Marriage Officer [**Terranova, Diane**]
  7. Mazur/ \_\_\_\_\_ Request Bids 2020 Ford Explorer XLT Four Wheel Drive For Highway Department [**Purchasing, Motor Vehicles**]
  8. Mazur/ \_\_\_\_\_ Request Bids 2020 Ford F-550 Four Wheel Drive Chassis/Cab With Dump Body, Plow & Salter For Highway Department [**Purchasing, Motor Vehicles**]
  9. Ruffino/ \_\_\_\_\_ Request Bids 2020 Ford F-250 XL Super Duty 4X4 Crew Cab, Short Bed Pick Up W/ 8' V-Plow & Liftgate For Parks, Recreation & Forestry [**Purchasing, Motor Vehicles**]

10. Ruffino/\_\_\_\_\_ Request Bids 2020 Ford F-250 XL Super Duty 4X4 Crew Cab, Short Bed Pick Up W/ 9' V-Plow & Liftgate For Parks, Recreation & Forestry [**Purchasing, Motor Vehicles**]
11. Ruffino/\_\_\_\_\_ Set Public Hearing Re: Amend V&T Ordinance Re: Speed Regulations [**Ordinance: V&T Speed Regulations**]
12. Ruffino/\_\_\_\_\_ Set Public Hearing Re: Amend V&T Ordinance Re: Stop & Yield Intersections Hidden Meadows Subdivision [**Ordinance: V&T Stop & Yield Intersections**]
13. Ruffino/\_\_\_\_\_ Establish Comprehensive Plan Implementation Committee [**Comprehensive Plan Implementation Committee**]
14. Mazur/\_\_\_\_\_ Designate Town As Lead Agency Re: SEQR Review Stutzman Road Subdivision [**Stutzman Road Subdivision**]
15. Ruffino/\_\_\_\_\_ Memorialize Various Officials Re: Legislation Amending STAR Real Property Tax Law [**STAR**]
16. Leary/\_\_\_\_\_ Request Bids For Reconstruction Erie Street Culvert Over Branch Of Plum Bottom Creek [**Purchasing, Services**]
17. Leary/\_\_\_\_\_ Award Bid For Consolidated Water District System Improvement Contract No.TLN-9B To New Frontier Excavating & Paving, Inc. [**Purchasing, Services**]
18. Ruffino/\_\_\_\_\_ Award Contract For Obstructive Investigation Anti-Freeze Loop Westwood Park Pavilion –Also- Award Contract For Five (5) Year Connection Hydrostatic Testing On Sprinklers Senior Center & Town Hall To Davis-Ulmer Fire Protection [**Purchasing, Services**]
19. Ruffino/\_\_\_\_\_ Request Bids For Trees [**Purchasing, Trees**]
20. Ruffino/\_\_\_\_\_ Authorize Aid Application Re: New York State Agriculture & Markets Companion Animal Capital Project Fund [**Dog Control Facility**]
21. Ruffino/\_\_\_\_\_ Set Town Hall Office Hours For 2020 & 2021 [**Town Hall Office Hours**]
22. Ruffino/\_\_\_\_\_ Authorize Attendance Of Four (4) Police Officers To 2020 NY Tactical Officers Training Conference In Verona, New York [**Seminars, Meetings & Mileage**]
23. Ruffino/\_\_\_\_\_ Appoint Youth Bureau Tutor Part-Time Permanent Employee [**Lucey, Bridget**]
24. Ruffino/\_\_\_\_\_ Appoint Daniel Speyer, Sr. Part-Time Permanent Van Driver Senior Center [**Speyer Sr., Daniel**]
25. Ruffino/\_\_\_\_\_ Appoint Stephanie Nick Recreation Attendant Parks, Recreation & Forestry Part-Time Permanent [**Nick, Stephanie**]
26. Ruffino/\_\_\_\_\_ Adopt Schedule of Salaries for Park Crew Chief For 2020 [**Salaries**]
27. Ruffino/\_\_\_\_\_ Confirm Membership Roster Twin District VFC [**Twin District VFC**]
28. Ruffino/\_\_\_\_\_ Authorize Preparation Of PO-17 Form New Position Duties Statement For Two Automotive Mechanics [**Automatic Mechanic**]
29. Leary/\_\_\_\_\_ Appoint Nicholas Bemish Caretaker Building & Grounds Department [**Bemish, Nicholas**]

**9. *Presentation of Communications By Town Clerk:***  
(See Schedule Attached)

**10. *Persons Addressing the Town Board (on any subject):***

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

**Procedure**

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

**11. *Adjournment:***

## COMMUNICATIONS & REPORTS

37. **Town Clerk to Various News Media –**  
Press release announcing that the Town Planning Board will hold a Work Session on January 22, 2020 at 6:30PM with representatives of the Lancaster Speedway. Disposition =
38. **Lancaster Volunteer Ambulance Corp to Town Clerk –**  
LVAC calls for December 2019. Disposition =
39. **Code Enforcement Officer to Drainage & Storm Sewer Committee –**  
MS4 December 2019. Disposition =
40. **Jennifer Tulumello to Town Board and Planning Board –**  
Comments and concerns regarding water pressure following the water line upgrade project on Stutzman Road. Disposition =
41. **Buffalo & Erie County Public Library to Supervisor –**  
Information regarding 2020 United States Census. Disposition =
42. **Town Attorney to Town Board and Planning Board –**  
SEQR response from NYSDEC regarding Preliminary Plat for Westwood Subdivision – 3 Lots, north of Westwood Rd, west of Townline Rd.; Proj. #9075. Disposition =
43. **Town Attorney to Town Board and Planning Board –**  
SEQR response from Erie County Water Authority regarding Preliminary Plat for Westwood Subdivision – 3 Lots, north of Westwood Rd, west of Townline Rd.; Proj. #9075. Disposition =
44. **Twin District Fire Company to Town Clerk –**  
Change in roster. Disposition =
45. **Town Clerk to Town Board –**  
Town Clerk Monthly Report for December 2019. Disposition =
46. **Town Clerk to Various News Media –**  
Notice of rescheduled meeting of Lancaster Town Board from Tuesday, February 18, 2020 to Monday, February 10, 2020. Disposition =
47. **Highway Superintendent to Town Board –**  
Request for resolution authorizing publication of a bid for a new and unused 2020 Ford F-550 Four Wheel Drive Chassis/Cab. Disposition =
48. **Highway Superintendent to Town Board –**  
Request for resolution authorizing publication of a bid for a new and unused 2020 Ford Explorer XLT Four Wheel Drive. Disposition =
49. **Office of the Erie County Legislature to Receiver of Taxes and Assessments –**  
Warrant for collection of 2020 Town/County taxes. Disposition =
50. **Town Attorney to Town Board and Planning Board –**  
SEQR response from Erie County Division of Planning regarding Revised Preliminary Plat for Westwood Subdivision – 3 Lots, north of Westwood Rd, west of Townline Rd.; Proj. #9075. Disposition =
51. **Park Crew Chief to Town Board –**  
Request for resolution authorizing publication of a bid for a new and unused 2020 Ford F-250 XL Super Duty 4X4 Crew Cab, Short Bed Pickup with 9' Plow & Liftgate. Disposition =
52. **Park Crew Chief to Town Board –**  
Request for resolution authorizing publication of a bid for a new and unused 2020 Ford F-250 XL Super Duty 4X4 Crew Cab, Short Bed Pickup with 8' V-Plow & Liftgate. Disposition =

53. **Town Clerk to Various News Media –  
Notice of Meetings of Official Bodies – Town of Lancaster. Disposition =**
54. **Town Attorney to NYSDEC, Erie County Water Authority, Erie County Health Dept., Division of Sewerage Management, US Army Corp. of Engineers, Erie County DEP –  
Request for lead agency status regarding Coordinated Review Sketch Plan Stutzman Road Subdivision, 0 Stutzman Road, Proj. #8064. Disposition =**
55. **Planning Board Chairman to Planning Board, Town Board, Engineering Consultant, Town Attorney, Highway Superintendent and Building Inspector –  
Draft copy of minutes from January 8, 2020 Planning Board Meeting. Disposition =**
56. **Town Engineer to Town Board --  
Award of Contract to New Frontier Excavating and Paving, Inc. for Consolidated Water District Water System Improvements Contract No. TLN-9B – Genesee Street and Townline Road. Disposition =**
57. **Town Clerk to Town Board –  
Town Clerk Annual Report for 2020. Disposition =**
58. **Park Crew Chief to Town Board –  
Request for resolution to advertise to bidders the specifications for the Town of Lancaster’s Tree Planting Program for 2020. Disposition =**
59. **Daniel Speyer, Jr. to Supervisor and Town Board –  
Notice of intent to retire from position as Part-Time Van Driver for the Town of Lancaster on January 18, 2020, and request reinstatement after 1 day break in service. Disposition =**
60. **Marybeth Gianni, Senior Center to Supervisor and Town Board –  
Request resolution to re-hire Daniel Speyer, Sr. to the position of Van Driver, Part-Time Permanent for the Senior Citizens Center effective January 24, 2020. Disposition =**
61. **Park Crew Chief to Supervisor and Town Board –  
Request for resolution to appoint one individual to the position of part-time permanent employee for the fall/winter of 2019 – 2020 in the Parks, Recreation & Forestry Dept. effective March 5, 2020. Disposition =**
62. **Executive Director Youth Bureau to Supervisor and Town Board –  
Request for resolution to appoint one individual to the position of regular part-time tutor for the Lancaster Youth Bureau effective January 6, 2020. Disposition =**
63. **Police Chief to Supervisor and Town Board –  
Request for resolution to send four (4) police officers from the Emergency Response Team to the NY Tactical Officers Association training conference to be held on April 21-24, 2020, in Verona, NY. Disposition =**
64. **Code Enforcement Officer to Town Board –  
Copy of request to waive the sidewalk requirement for a 4-lot Minor Subdivision at the northwest corner of Westwood Road and Town Line Road. Disposition =**
65. **Park Crew Chief to Town Board –  
Request for resolution to have Davis-Ulmer, 1 Commerce Drive, Amherst, NY perform an obstruction investigation on the anti-freeze loop located at the Westwood Park Pavilion, and to perform a five year connection hydrostatic testing on the sprinklers at both the Senior Center and Town Hall. Disposition =**
66. **Twin District Fire Company to Town Clerk –  
Change in roster. Disposition =**

- 67. Highway Superintendent to Town Board –  
Request for Town to apply to Erie County to add two additional slots for Mechanics in the Town Highway Dept. and request for resolution to upgrade two individuals to the position of Mechanic effective February 4, 2020. Disposition =**
- 68. Police Chief to Town Clerk –  
Articles and communications. Disposition =**
- 69. Park Crew Chief to Town Board –  
Request for resolution to appoint Nicholas Bemish to the position of Caretaker in the Buildings and Grounds Dept. effective January 22, 2020.  
Disposition =**
- 70. Dog Control Officer to Town Board –  
Annual Dog Report for 2019. Disposition =**