

Town Board Minutes

January 22, 2019

Meeting No. 2

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at 21 Central Avenue, Lancaster, New York on the 22nd day of January 2019 at 7:00 P.M. and there were

PRESENT: ADAM DICKMAN, COUNCIL MEMBER
DAWN GACZEWSKI, COUNCIL MEMBER
RONALD RUFFINO, COUNCIL MEMBER
MATTHEW WALTER, COUNCIL MEMBER
JOHANNA COLEMAN, SUPERVISOR

ABSENT: NONE

ALSO PRESENT: DIANE TERRANOVA, TOWN CLERK
KEVIN LOFTUS, TOWN ATTORNEY
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
MICHELLE BARBARO, PARK CREW CHIEF
DANIEL AMATURA, HIGHWAY SUPERINTENDENT
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
JOHN TROJANOWSKY, EXEC. DIRECTOR, YOUTH BUREAU

EXECUTIVE SESSION:

AT 9:25 P.M., UPON A MOTION DULY MADE BY COUNCIL MEMBER WALTER, SECONDED BY COUNCIL MEMBER GACZEWSKI AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing personnel matters regarding performance of particular employees.

At 10:10 P.M., the Town Board reconvened with all members present. The Town Clerk reported that no official actions were taken by the Town Board in Executive Session.

PERSONS ADDRESSING TOWN BOARD:

Martino, Patrick, Waste Management Representative, spoke to the Town Board on the following matter:

- Answered questions regarding refuse and recycling collection.

Schlager, Georgia, spoke to the Town Board on the following matters:

- Questions regarding a specific appointment to the Planning Board.
- Questions pertaining to the healthcare contribution for the new CSEA Blue Collar contract.

Stempniak, Donna, spoke to the Town Board on the following matter:

- Commended the Town board for the appointment made to the Planning Board.

Timm, Dawn, Director, Division of Environmental/Solid Waste Niagara County DPW, spoke to the Town Board on the following matter:

- Answered questions regarding refuse and recycling collection.

PRESENTATION OF PREFILED RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

RESOLVED, that the minutes of the Regular Meeting of the Town Board held January 7, 2019 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

RESOLVED, that the following Audited Claims be and are hereby ordered
paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk
by the Assistant to the Supervisor, to wit:

Claim No. 55324 to Claim No. 55581 Inclusive

Total amount hereby authorized to be paid: \$1,139,525.48

The question of the foregoing resolution was duly put to a vote on roll call
which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR COLEMAN, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER GACZEWSKI, TO WIT:

RESOLVED that the following Building Permit applications be and are hereby reaffirmed:

CODES:

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.
 (CSW) = Conditional sidewalk waiver
 (V/L) = Village of Lancaster

NEW PERMITS:

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
29199		Brian Mazurkiewicz	55 Apple Blossom Blvd	Er. Shed	
29215		Empire Telecom USA, LLC	00 Transit Rd	Cell Tower - Alteration	
29216		Erie Construction Mid-West Inc	24 Clermont Ct	Re-Roof	
29217		Mark Melewski	9 Parliament Ln	Er. Shed	
29218		Solar Liberty Energy Systems 1	15 Cedar Brook Dr	Inst. Solar Panels	
29219		Timothy Cooley	3942 Walden Ave	Er. Fence	
29220		Ronald Croce, Jr.	2 Beatrix Cir	Er. Shed	
29221		C. Kelkenberg Construction, Inc	4087 Walden Ave	Er. Comm. Add./Alt.	
29222		CIR Electrical Construction Co	12 Sterling Pl	Inst. Solar Panels	
29223		Liam O'Brien	119 Fourth Ave	Er. Fence	(V/L)
29224		Flexlume Sign Corp.	4827 Transit Rd	Er. Sign	
29225		ARC-TEK Construction Inc.	593 Erie St	Er. Pole Barn	
29226		Vivian Mullins	4 Windsor Ridge Dr	Inst. Generator	
29227		Kulback's Inc.	204 Cemetery Rd	Er. Comm. Add./Alt.	
29228		Zenner & Ritter Co. Inc.	49 Woodgate Dr	Inst. Generator	
29229		Socius, LLC	5 Bennington Ln	Inst. Solar Panels	
29230		Solcius, LLC	22 Tranquility Trl	Inst. Solar Panels	
29231		Solcius, LLC	89 Church St	Inst. Solar Panels	(V/L)
29232		Pelican Lake Trust	3803 Bowen Rd	Er. Fence	
29233		Martin Tiedman	41 Hinchey Ave	Er. Res. Alt.	(V/L)
29234		JP Food Trucks LLC	1202 Townline Rd	Er. Comm. Add./Alt.	
29235		Donald Blanchard	55 Cotton St	Inst. Generator	(V/L)
29236		Michael Fino	13 Broadmoor Ct	Er. Fence	
29237		Joe Lovetto	161 Aurora St	Er. Res. Alt.	(V/L)
29238		Flexlume Sign Corporation	5007 Transit Rd	Er. Sign - Pole	
29239		Stanley Taberski	48 Lake Ave	Dumpster – Temp	(V/L)
29240		David Homes	8 Weathersfield Ln	Er. Dwlg.-Sin.	

BE IT FURTHER

RESOLVED, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, on January 7, 2019, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 17(F)(1) of the Code of the Town of Lancaster, upon the application of **Nicholas DiPalma**, for a Special Use Permit for a Home Occupation (Bakery Business) on premises located at 5721 Broadway, Lancaster, New York, and

WHEREAS, persons for and against such Special Use Permit have had an opportunity to be heard;

**NOW, THEREFORE,
BE IT RESOLVED,**

1. That pursuant to Chapter 50-Zoning, Section 17(F), entitled "Home Occupations" of the Code of the Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a Special Use Permit to **Nicholas DiPalma**, for a Home Occupation (Bakery Business) on his premises located at 5721 Broadway, Lancaster, New York, upon the terms and conditions as set forth in the Zoning Ordinance, and

2. That the applicant will continue in compliance with conditions as set forth in Chapter 50 Section 17(F), of the Code of the Town of Lancaster as long as the applicant continues to engage in the home occupation on the premises, namely:

- a) Only persons residing on the premises shall be engaged in such occupation.
- b) There shall be no change in the outside appearance of the building or premises or visible evidence of the conduct of such home occupation.
- c) Applicant/property owner shall combine three (3) tax parcels identified by SBL Nos. 116.05-2-12, 116.05-2-11 & 116.05-2-13 into one parcel.
- d) This Special Use Permit terminates when the applicant no longer resides on the premises.
- e) Applicant shall obtain and provide proof of a valid New York State Business License from the appropriate regulatory agency for the service being provided.
- f) Special Use Permit must be renewed every two (2) years at no additional cost to applicant. Renewal is considered upon the property owner submitting a written renewal request to the Town Clerk on or before January 22, 2021.
- g) Applicant will authorize representatives from the Building Inspector's Office to enter the premises upon reasonable notice to inspect the premises to verify compliance with this permit.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, Dennis Haniszewski, d/b/a Ransom Auto Parts, Inc., 867 Ransom Road, Lancaster, New York 14086 has applied for a renewal license to conduct a salvage yard on premises situate at 867 Ransom Road within the Town of Lancaster, pursuant to Chapter 4-3 of the Code of the Town of Lancaster, and

WHEREAS, the application was referred to the Town Board for review, and

WHEREAS, the Building Inspector, by letter dated January 9, 2019 has notified the Town Board that he has completed his review and made a favorable recommendation thereto.

NOW, THEREFORE,

BE IT RESOLVED, that Dennis Haniszewski, d/b/a Ransom Auto Parts, Inc., 867 Ransom Road, Lancaster, New York be and is hereby authorized to conduct a salvage yard on premises situate at 867 Ransom Road, Lancaster, New York for the period January 1, 2019 to December 31, 2019 in strict conformance with the application of the petitioner as filed in the Office of the Town Clerk.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

File: rsalvage yard license (P3)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, Diane Terranova, Town Clerk of the Town of Lancaster, has requested authorization to purchase new filing shelves to replace the current outdated ones located within the Town Clerk's vault, and

WHEREAS, the Town Clerk, solicited written proposals from three (3) vendors for the purchase and installation of new filing shelves in accordance with the Town of Lancaster's Procurement Policy, and

WHEREAS, by letter dated December 17, 2018, Diane Terranova has recommended that the Town of Lancaster purchase Spacefile International Corp. filing shelves from Millington Lockwood, in the amount of \$10,867.15 per their proposal dated December 11, 2018, which includes the cost of installation, and

WHEREAS, funding for the purchase of the new filing shelves is available from the Town Hall Addition/Reconstruction Project Bond.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves the purchase and installation of Spacefile International Corp. filing shelves within the Town Clerk's vault and authorizes the Supervisor to execute the proposal dated December 11, 2018 from Millington Lockwood, 3901 Genesee Street, Cheektowaga, New York 14225, in accordance with its terms and conditions for an amount not to exceed \$10,867.15, which will be paid for with funds available from the Town Hall Addition/Reconstruction Project Bond.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, Nova Site Company, LLC, 6 Lena Court, West Seneca, NY 14224 the contractor for the Town of Lancaster's Highway Capital Improvements Project involving the Bridge & Culvert Improvements on Iroquois Avenue, Broezel Avenue, and Seneca Place has submitted Change Order No. 4 in the amount of \$20,900.00 to the Town Board for their approval, based on the description of work previously provided to the Town Board;

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves Change Order No. 4 to **Nova Site Company, LLC**, with respect to the outlined descriptions provided to the Town Board:

DESCRIPTION OF CHANGE ORDER NO. 4:

Installation of approximately 95 linear feet of waterline on Iroquois Avenue.

CHANGE ORDER NO. 4:

The original Contract Sum was	\$	741,051.32
The Contract Sum was increased by Change Order #1 in the amount of....	\$	7,365.42
The Contract Sum was increased by Change Order #2 in the amount of....	\$	2,074.56
The Contract Sum was increased by Change Order #3 in the amount of....	\$	11,813.96
The Contract Sum will be increased by this Change Order in the amount of...	\$	20,900.00
The new Contract Sum increased including this Change Order will be	\$	783,205.26

BE IT FURTHER

RESOLVED, that the Supervisor be and is hereby authorized to execute this Change Order on behalf of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, the Town of Lancaster provides Year-Round Youth Development Programs to the residents within its geographical areas, and

WHEREAS, the New York State Office of Children & Family Services through the Erie County Department of Social Services has offered to provide assistance to the Town of Lancaster's Youth Program in an award amount of \$23,625.00 for the period of January 1, 2019 through December 31, 2019, and

WHEREAS, John Trojanowsky, Youth Bureau Executive Director, has obtained all documents required by the County to secure the funding for the 2019 operation of the Town of Lancaster's Year-Round Youth Development Program except for the executed 2019 Youth Agreement;

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute the 2019 Youth Agreement to secure the NYS Office of Children and Family Services funds from the Erie County Department of Social Services for the operation of the Town of Lancaster's 2019 Youth Development Program commencing January 1, 2019 and continuing through December 31, 2019.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, Town of Lancaster Dog Control Officer, Jean Karn, by letter dated January 9, 2019 has requested the purchase of one (1) new and unused 2019 Dodge Promaster City Cargo Van, for the use by the Dog Control Department, and

WHEREAS, the above-referenced van is available from the Onondaga County Division of Purchase, Vans: Passenger and Cargo, Bid Reference No. 8415, Contract No. 2429, through authorized contract vendor Robert Green Truck Division (Vendor Code 5521), which eliminates the need for competitive bidding pursuant to §103 of General Municipal Law, and

WHEREAS, Jean Karn has recommended the purchase of the Dodge Promaster City Cargo Van, in accordance with said specifications, be made from Robert Green Truck Division (Vendor Code 5521), P.O. Box 8002, Rock Hill, New York 12775 in the amount of \$30,580.15, and

WHEREAS, the Town Board deems it in the public interest to approve the purchase of said vehicles;

NOW, THEREFORE,

BE IT RESOLVED, as follows: the Town Board of the Town of Lancaster hereby approves the purchase of one (1) new and unused **2019 Dodge Promaster City Cargo Van** from the Onondaga County Division of Purchase, Vans: Passenger and Cargo, Bid Reference No. 8415, Contract No. 2429, through authorized contract vendor Robert Green Truck Division (Vendor Code 5521), P.O. Box 8002, Rock Hill, New York 12775 as proposed by the Town of Lancaster Dog Control Officer, Jean Karn, per their quote dated January 9, 2019, which will be paid for with funds from the 2019 Control of Dogs Equipment Budget, Line Item 01-3510-225.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

BE IT RESOLVED, that the Town elected and appointed officials listed below be and are hereby authorized by the Town Board to attend the 2019 New York State Association of Towns Training School and Annual Meeting, to be held in New York City on February 17th, 18th, 19th and 20th, 2019;

BE IT FURTHER RESOLVED, that these individuals are eligible for reimbursement for actual and necessary expenses subject to the following limitations:

1. Lodging – single occupancy room rate at established conference rates (New York Marriott Marquis, 1535 Broadway, New York, NY 10036 (Times Square) at a rate of \$299 per night or at a comparable hotel with an equal or lesser rate. Each employee is responsible for presenting a completed NYS Department of Taxation and Finance Exemption Form ST-129 directly to the hotel for the purpose of obtaining tax exempt occupancy. The Town will not pay for or reimburse taxes resulting from failure to submit exemption form.
2. Travel – two-way airfare, train fare or actual mileage direct to hotel.
3. Cab Fare – reimbursement restricted to fare between airport or train station to and from hotel only (maximum reimbursement of two (2) fares per employee only).
4. Meals – Reimbursement not to exceed \$50 per diem and includes reimbursement of actual expenses for the following meals per date for the employee only:
 - Sunday 2/17 – Lunch and Dinner
 - Monday 2/18 – Breakfast, Lunch and Dinner
 - Tuesday 2/19 – Breakfast, Lunch and Dinner
 - Wednesday 2/20 – Breakfast and Lunch
5. Conference Registration Fee – Authorized reimbursement of \$125 per employee. All requests for reimbursement must be presented in the form of original, itemized receipts (un-itemized credit card receipts will not be accepted). Reimbursement will not be made for purchase of alcoholic beverages. Total reimbursement per employee is not to exceed the sum of **\$1,400.00** and also must have funds available in the departmental budget. All requests for reimbursement must be received by the Supervisor no later than Friday, March 15, 2019. Reimbursement requests submitted or received after this date will not be paid. The Finance Director will have final approval for determination of reimbursements.

1. Parks Crew Chief, Michelle Barbaro
2. Highway Superintendent, Daniel Amatura
3. Planning Board Member to be designated by the Planning Board Chairman
4. Planning Board Member to be designated by the Planning Board Chairman
5. Supervisor, Johanna M. Coleman

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

RESOLVED, that William Ostrander, be and is hereby appointed Member,
Industrial Development Agency, effective January 22, 2019 to serve at the will of the Town
Board.

The question of the adoption of the foregoing resolution was duly put to a
vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has recommended the appointment of Stanley Keysa as a member of the Town of Lancaster Planning Board due to the resignation of Melvin Szymanski.

NOW, THEREFORE,

BE IT RESOLVED, that Stanley Keysa, Lancaster, New York be and is hereby appointed a member of the Town of Lancaster Planning Board for the term of January 22, 2019 through December 31, 2025, thereby filling the expired term of Melvin Szymanski;

BE IT FURTHER,

RESOLVED, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	NO
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, the Twin District Volunteer Fire Department, Inc., by letter dated January 14, 2019, has requested the addition of one (1) member and the deletion of two (2) members to the roster of said fire association.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby confirms the addition to the membership of the Twin District Volunteer Fire Department the following individual:

ADDITION:

James Volpe
Lancaster, New York

BE IT FURTHER

RESOLVED, that the Town Board of the Town of Lancaster hereby confirm the deletions to the membership of the Twin District Volunteer Fire Department the following individuals:

DELETIONS:

James Sutch	Amanda Lewalski
Lancaster, New York	Lancaster, New York

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, on February 6, 2017, the Town of Lancaster entered into an agreement with PENN POWER SYSTEMS, to provide inspection and maintenance services to the five (5) generators located within various Town Buildings, and

WHEREAS, said contract will expire according to its terms on January 31, 2019, and

WHEREAS, by letter dated January 10, 2019, Michelle Barbaro, Parks Crew Chief, has requested to enter into another two (2) year agreement for preventative maintenance services for seven (7) generators with PENN POWER SYSTEMS, and

WHEREAS, the Agreement has been reviewed and approved by the Town Attorney, and

WHEREAS, funding for this service is available from the Town's Buildings, Miscellaneous Contractual Services Budget, Line Item 01-1620-411;

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves and authorizes the Supervisor to execute the Agreement between the Town of Lancaster and PENN POWER SYSTEMS, to provide preventative maintenance and inspection services to seven (7) generators located within various Town Buildings commencing February 1, 2019 and terminating January 31, 2021 at a cost not to exceed \$4,751.00 per year and to be paid for with funds available in the Town's Buildings, Miscellaneous Contractual Services Budget, Line Item 01-1620-411.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER GACZEWSKI, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has heretofore annually authorized the administration of a Tree Planting Program for the purpose of beautifying the rights-of-way of public highways and streets of the Town of Lancaster by furnishing shade trees, and

WHEREAS, funds for the 2019 Tree Planting Program have been allocated in the Town of Lancaster 2019 Adopted Budget, and

WHEREAS, the Tree Planting Committee of the Town Board has reviewed the Town of Lancaster's Tree Planting Program and recommends the planting of certain species of trees on certain streets in accordance with the official Tree Planting Master Plan of the Town of Lancaster and specifications on file in the Town Clerk's Office in the Town Hall, Lancaster, New York,

NOW, THEREFORE,

BE IT RESOLVED, as follows:

1. That sealed bids be received by the Town Clerk up to 10:00 A.M., Local Time, on February 7, 2019, for meeting the requirements of the Town of Lancaster's 2019 Tree Planting Program and for supplying trees in accordance with specifications on file in the Town Clerk's Office, and

2. That the Town Clerk be and is hereby authorized to have a Notice to Bidders and Nurserymen published in the Lancaster Bee and to have said Notice posted as required by Law, which Notice shall be in the form attached hereto and made a part hereof, and

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS
OR NURSERYMEN**

NOTICE IS HEREBY GIVEN that sealed bids for the Town of Lancaster's 2019 Tree Planting Program will be received by the Town Clerk or her designee at her office located within Town Hall, 21 Central Avenue, Lancaster, New York 14086 on or before 10:00 A.M., Local Time, on February 7, 2019, at which time they will be publicly opened and read aloud.

Each proposal must be accompanied by a check payable to the Town of Lancaster or a bid bond, having as surety thereon a surety company acceptable to the Town Attorney, in the amount of One Thousand Five Hundred Dollars (\$1,500.00) conditioned that, if the proposal is accepted, the bidder will enter into a contract for the same and that the bidder will execute any such further security as may be required for the faithful performance of the contract.

All bid deposits, except that of the successful bidder, will be returned.

The Town Board of the Town of Lancaster reserves the right to reject any or all bids and to waive any informalities.

TOWN BOARD OF THE
TOWN OF LANCASTER

BY: DIANE M. TERRANOVA
Town Clerk

January 24, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, the Executive Director of the Town of Lancaster Youth Bureau has recommended to the Town Board, the appointments of Benjamin Fox and Daniel Lipke to serve as members on the Town of Lancaster Youth Board.

NOW, THEREFORE,

BE IT RESOLVED, that Benjamin Fox and Daniel Lipke be and are hereby appointed as members on the Town of Lancaster Youth Board for the term of February 1, 2019 through December 31, 2019.

BE IT FURTHER,

RESOLVED, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR COLEMAN, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, a project for the Aurora Street/Cayuga Creek Bridge, P.I.N.5762.97, (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the Town Board of the Town of Lancaster wishes to establish the necessary appropriation in the 2019 budget to fund the preliminary engineering work for the project,

NOW, THEREFORE,

BE IT RESOLVED, that the following adjustments to the 2019 adopted budget of the Town of Lancaster be and hereby are approved

<u>Townwide General Fund</u>	<u>Increase</u>
A599 Appropriated Fund Balance	\$6,300
A510 Estimated Revenues	\$119,700
A3589 State Aid, Other Transportation	\$119,700
A960 Appropriations	\$126,000
A1440.420 Engineering, Engineering Design	\$126,000

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, a project for the Aurora Street/Cayuga Creek Bridge, P.I.N.5762.97, (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the Town of Lancaster will design, let and construct the Project: and

WHEREAS, the Town of Lancaster desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, the Lancaster Town Board, duly convened does hereby

RESOLVED, that the Lancaster Town Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Lancaster Town Board hereby authorizes the Town of Lancaster to pay 100% of the cost of Preliminary Engineering (Design I-VI), work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of is hereby appropriated from Line Item A1440-420 and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Lancaster Town Board hereby agrees that the Town of Lancaster shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Town of Lancaster; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Lancaster Town Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Town Engineer thereof; and it is further

RESOLVED, that the Lancaster Town Board hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Supervisor of the Town of Lancaster be and is hereby authorized to execute on behalf of the Town of Lancaster all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Lancaster's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, Elizabeth Holmes, Esq., on behalf of Fairways at Lancaster, LLC regarding **Linguine’s Italian Restaurant**, has submitted a site plan prepared by Passero Associates, containing drawings C100-C104 dated October 26, 2018 and received December 11, 2018 for the proposed renovation of an existing structure to accommodate a modern Italian restaurant which will include a 1,000 sq. ft. kitchen addition, located at 5354 (SBL No. 82.19-1-5.1) Genesee Street, in the Town of Lancaster and

WHEREAS, on November 21, 2018, the Town of Lancaster Planning Board completed an environmental review, and Town Board, acting as lead agency in conformance with SEQR (State Environmental Quality Review) regulations issued a Negative Declaration on December 3, 2018, and

WHEREAS, on January 10, 2019 the Town of Lancaster Zoning Board of Appeals granted the necessary variances for a side-yard setback and expansion of a non-conforming use, and

WHEREAS, the site plan for this project was submitted to the Planning Board for review and was recommended for approval at their January 16, 2019 meeting, and

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves the site plan submitted by Elizabeth Holmes, Esq., on behalf of Fairways at Lancaster, LLC regarding **Linguine’s Italian Restaurant**, prepared by Passero Associates, containing drawings C100-C104 dated October 26, 2018 and received December 11, 2018 for the proposed renovation of an existing structure to accommodate a modern Italian restaurant which will include a 1,000 sq. ft. kitchen addition, located at 5354 Genesee Street (SBL No. 82.19-1-5.1), in the Town of Lancaster with the following conditions:

1. Contractor to provide an “As-built” survey to the Building Department prior to any Certificates of Compliance/Occupancy being issued.
2. Provide proof that Access, Stormwater and Parking easements are recorded and filed with Erie County.
3. Real property owner, Fairways at Lancaster Holdings, shall return two (2) executed Stormwater Control Facility Maintenance Agreement originals to the Town Attorney’s Office in association with the Stormwater Easement referenced herein.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

RESOLVED, that the Town Board of the Town of Lancaster hereby approves the Collective Negotiations Settlement Memorandum dated January 4, 2019 between the Town of Lancaster and the Civil Service Employee Association (CSEA), Town of Lancaster Blue Collar Unit, as presented, for a successor collective negotiation agreement with a stated term of January 1, 2019 through and including December 31, 2021.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	ABSTAINED
COUNCIL MEMBER GACZEWSKI	VOTED YES
COUNCIL MEMBER RUFFINO	VOTED NO
COUNCIL MEMBER WALTER	VOTED YES
SUPERVISOR COLEMAN	VOTED YES

January 22, 2019

* Council Member Dickman is a member of the CSEA 815 Blue Collar Union for the Village of Lancaster Department of Public Works.

PREFILED RESOLUTION NO. 21 OF 1/22/19

Coleman/_____ Adopt Schedule Of Salaries For Non-Bargaining For 2019 Salaries

At the request of Supervisor Coleman, this resolution was withdrawn for further study.

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVE ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby supports the passage of New York State Senate Bill No. 01675 and New York State Assembly Bill No. 00881 to amend the real property tax law, in relation to providing a temporary extension for payment of real property taxes owed by a person who has been either a furloughed or designated non-pay federal employee due to a period of a lapse in discretionary appropriations by the federal government, or by the spouse or domestic partner of such person; and to provide for the repeal of such provisions upon the expiration thereof.

BE IT FURTHER

RESOLVED, that the Town Clerk of the Town of Lancaster is hereby directed to transmit copies of this resolution to Assemblywoman Monica Wallace, State Senator Patrick Gallivan and Governor Andrew Cuomo.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, Fairway Hills Development, LLC, of 2730 Transit Road, West Seneca, New York 14224 has heretofore applied for approval of a 55 private single family patio home development to be known as “Summerfield Farms Phase 8 Subdivision” located at 0 William Street (SBL No. 127.00-4-44.1, 127.00-4-1.11 & 127.00-4-46) in the Town of Lancaster, and

WHEREAS, the Preliminary Plat was approved by the Planning Board at their March 18, 2015 meeting, and approved by the Town Board at their September 17, 2018 meeting, and

WHEREAS, the Town, acting as lead agency previously completed an environmental review in conformance with SEQR (State Environmental Quality Review) regulations for the rezone of this real property and issued a Negative Declaration on August 18, 2014, and on September 17, 2018 the Negative Declaration was re-affirmed, and

WHEREAS, the Town Engineer has given his approval to the filing of this Subdivision which will include 2,094 LF of private waterline and 3 hydrants, and

WHEREAS, the Town Board of the Town of Lancaster has duly reviewed and considered the proposed subdivision;

**NOW, THEREFORE, BE IT
RESOLVED** as follows:

1. That the Town Board of the Town of Lancaster hereby approves the proposed 55 private single family patio home development Final Plat as prepared by GPI Engineering, Landscape Architecture & Surveying, LLP, containing a subdivision map dated November 30, 2018, and the following drawings: Sanitary & Water (p.1) dated April 12, 2018, a Sanitary & Water (p.2) dated November 7, 2017, Sanitary Sewer (p.3 & p.4) dated January 3, 2019, Waterline (p.5 & 6) dated March 2017, Paving & Drainage (p.7) dated January 3, 2019, Paving & Drainage (p.8) dated April 12, 2018, Paving (p.9) dated March 2017, Storm Sewer (p. 10) dated March 2017, Grading (p.11) dated April 12, 2018, Grading (p.12) dated March 2017, Erosion & Sediment Control (p.13) dated November 7, 2017, and Erosion & Sediment Control (p.14) dated March 2017; and filed with the Town on January 8, 2019, for said development to be known as the “Summerfield Farms, Phase 8 Subdivision” for filing in the Erie County Clerk's office with the following conditions:

- a. All public and private easements be recorded on the individual lot surveys when lots are transferred.
- b. Provide evidence that all easements are recorded and filed with Erie County.
- c. Property owner to return two (2) executed originals of the Stormwater Control Facility Maintenance Agreement to the Town Attorney's Office.
- d. Contractor to provide a Stormwater Management a Maintenance guarantee listing the Town of Lancaster as beneficiary as required per Town Code §42-8(A)(B)(C).
- e. Contractor to provide an “As-built” survey to the Building Department prior to any Certificates of Compliance/Occupancy being issued.

- f. An updated Traffic Impact Study will be required should any construction occur beyond December 31, 2027.
- g. Documentation of the Condominium's Association approval by NYS to be provided by applicant to include the name of the entity, what it will be responsible for and its contact information prior to issuance of any Certificates of Occupancy. Contact information will be updated with the Town as changes occur.

2. That the Town Clerk be and is hereby directed to properly endorse the approval of the Town Board of the Town of Lancaster on the mylar copy thereof and to attend to the filing of said fifty-five (55) single family home development subdivision map in the Erie County Clerk's Office.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute on behalf of the Town of Lancaster the Memorandum of Agreement between the Town and the Hull House Foundation, in order to provide financial assistance for the support of a historical edifice located within the Town, in the amount of \$2,500.00 as appropriated in account code A7989.449 in the Town of Lancaster, New York's 2019 Adopted Budget.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 22, 2019

COMMUNICATIONS & REPORTS

31. **Town Clerk to Code Enforcement Officer –
Transmittal of renewal application for a 2019 License to Conduct a Salvage Yard for J. Renkas & Sons d/b/a AJA's Auto Parts & Salvage, 955 Ransom Road Yard. Disposition = For Resolution**
32. **Town Clerk to Town Board –
Town Clerk Monthly Report for December 2018. Disposition = Received & Filed**
33. **Erie County Legislature to Town Clerk –
Warrant for collection of 2019 Erie County and Town of Lancaster taxes. Disposition = Received & Filed**
34. **Lancaster Volunteer Ambulance Corp to Town Clerk –
LVAC calls for December 2018. Disposition = Received & Filed**
35. **Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 Report for December 2018. Disposition = Received & Filed**
36. **National Fuel Engineering Department to Supervisor –
National Fuel Emergency Contact Annual Letter.
Disposition = Code Enforcement, Town Engineer, Police Chief, Highway Department, Office of Emergency Management, Town Clerk and Town Attorney**
37. **Gary Costello, President Hull House Foundation to Supervisor –
Thank you for continued support of the Hull House Foundation and request for disbursement of funds appropriated by the Town in support of the Hull House. Disposition = Resolution 1/22/19**
38. **Town Engineer to Town Board –
Comments on Summerfield Farms Phase 8 Final Plat.
Disposition = Resolution 1/22/19**
39. **Town Clerk to Various News Media –
Press Release announcing there will be an Informational Session regarding garbage collection on January 22, 2019 at 7:00PM at 21 Central Ave. and an additional session on January 26, 2019 at 10:00AM at 21 Central Ave. Disposition = Received & Filed**
40. **Erie County Dept. of Environment & Planning to Supervisor –
Notification that Community Development Block Grant Consortium has not recommended for inclusion in the Consortium Year 2019 funding the ADA Accessibility Project submitted by the Town of Lancaster. Disposition = Parks Crew Chief**
41. **Erie County Executive to Supervisor –
Erie County Consortium Community Development Block Grant Program has approved the project for Senior Center Rehabilitation and ADA Improvements. Disposition = Senior Citizens Center Director**
42. **Town Engineer to Town Board –
Change Order 4 for Highway Capital Improvements Project Culvert #10, #11 & #12 Replacement – Installation of 95 linear feet of waterline Iroquois Ave. Disposition = Resolution 1/22/19**
43. **Planning Board Chairman to Town Board, Planning Board, Engineering Consultant, Town Attorney, Highway Superintendent and Building Inspector –
Draft copy of minutes from January 2, 2019 Planning Board meeting. Disposition = Planning Committee**

44. **Supervising Code Enforcement Officer to Town Clerk –
Request for resolution authorizing issuance of a 2019 License to Operate a Salvage Yard to Ransom Auto Parts, Inc., 867 Ransom Road.
Disposition = Resolution 1/22/19**
45. **Town Clerk to Town Board –
Town Clerk Annual Report for 2018. Disposition = Received & Filed**
46. **Town Clerk to Various News Media –
Notice of meetings of Official Bodies for the Town of Lancaster for 2019.
Disposition = Received & Filed**
47. **Planning Board Secretary to Various News Media –
Notice of SEQR review at the January 16, 2019 Planning Board meeting.
Disposition = Received & Filed**
48. **Dog Control Officer to Supervisor –
Request for resolution authorizing the purchase of one (1) new and unused 2019 Dodge Promaster City Cargo Van to be utilized by the Dog Control Office.
Disposition = Resolution 1/22/19**
49. **Park Crew Chief to Town Board –
Request for resolution to enter into a preventative maintenance agreement for seven generators throughout Town building with Penn Power Systems, 350 Bailey Ave., Buffalo, NY. Disposition = Resolution 1/22/19**
50. **Town Engineer to Town Board –
Recommend approval of Summerfield Farms Phase 8 Final Plat with noted conditions. Disposition = Resolution 1/22/19**
51. **Erie County Dept. of Environment and Planning to Supervisor –
Public Review of Draft 2019 Annual Action Plan and information regarding four public hearings. Disposition = Planning Committee**
52. **Charter Communications to Supervisor –
Notice of upcoming changes to channel lineup. Disposition = Received & Filed**
53. **Twin District Fire Company to Town Clerk –
Change in roster. Disposition = Resolution 1/22/19**
54. **Erie County Executive's Office to Town Clerk –
News Release – Poloncarz Statement on NYS Legislature Action to Support Furloughed Federal Employees. Disposition = Received & Filed**
55. **Executive Director Youth Bureau to Supervisor –
Youth Board recommendations for 2 Lancaster High School Students to be appointed to the Youth Board effective February 1, 2019 through December 31, 2019. Remove one adult from the Youth Board roster.
Disposition = Resolution 1/22/19**
56. **Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding 2-Lot Subdivision, 6466 Broadway, Proj. #6268. Disposition = Planning Committee**
57. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Water Authority regarding 2-Lot Subdivision, 6466 Broadway, Proj. #6268. Disposition = Planning Committee**
58. **Park Crew Chief to Supervisor and Town Board –
Request for resolution to advertise to bidders the specifications for the Town of Lancaster Tree Planting Program for 2019. Disposition = Resolution 1/22/19**

**59. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment & Planning regarding
2-Lot Subdivision, 6466 Broadway, Proj. #6268.
Disposition = Planning Committee**

ADJOURNMENT:

**ON MOTION OF COUNCIL MEMBER WALTER AND SECONDED BY
COUNCIL MEMBER GACZEWSKI AND CARRIED,** the meeting was adjourned at
10:11 P.M.

Signed _____

Diane M. Terranova, Town Clerk