

Town Board Minutes

January 7, 2019

Meeting No. 1

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at 21 Central Avenue, Lancaster, New York on the 7th day of January 2019 at 7:00 P.M. and there were

PRESENT: ADAM DICKMAN, COUNCIL MEMBER
DAWN GACZEWSKI, COUNCIL MEMBER
RONALD RUFFINO, COUNCIL MEMBER
MATTHEW WALTER, COUNCIL MEMBER
JOHANNA COLEMAN, SUPERVISOR

ABSENT: NONE

ALSO PRESENT: DIANE TERRANOVA, TOWN CLERK
KEVIN LOFTUS, TOWN ATTORNEY
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
DANIEL AMATURA, HIGHWAY SUPERINTENDENT
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
MARCO LAURIENZO, POLICE CAPTAIN

EXECUTIVE SESSION:

AT 7:50 P.M., UPON A MOTION DULY MADE BY COUNCIL MEMBER WALTER, SECONDED BY COUNCIL MEMBER GACZEWSKI AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing collecting bargaining negotiations per Article 14 of Civil Service Law and a particular personnel matter.

At 8:25 P.M., the Town Board reconvened with all members present. The Town Clerk reported that no official actions were taken by the Town Board in Executive Session.

PERSONS ADDRESSING TOWN BOARD:

Bird, Jacob, spoke to the Town Board on the following matter:

- Asked about auctioned items and the revenues obtained.

Kowalewski, Robert, spoke to the Town Board on the following matter:

- Questions regarding refuse collection.

Ostroff, James, spoke to the Town Board on the following matter:

- Questions pertaining to the abstained vote.

Schlager, Georgia, spoke to the Town Board on the following matter:

- Comments regarding the refuse collection informational meeting.

Welker, Paul, spoke to the Town Board on the following matter:

- Reported on calls made by Lancaster Volunteer Ambulance Corps.

PUBLIC HEARING SCHEDULED FOR 7:15 P.M.: Special Use Permit 5721 Broadway
Home Occupation – Bakery Business

ON MOTION BY COUNCIL MEMBER RUFFINO, SECONDED BY
COUNCIL MEMBER WALTER AND CARRIED, the public hearing was opened.

At 7:17 P.M., the Town Board held a Public Hearing to hear all interested
persons upon a Special Use Permit 5721 Broadway, Nicholas DiPalma Home Occupation
Bakery Business matter.

The affidavits of publication and posting of this Public Hearing are on file
and a copy of the Legal Notice has been posted.

NAME OF PERSONS ADDRESSING THE BOARD ON THIS SUBJECT	Proponent/ Opponent/ Comments/Question
Nicholas DiPalma, Petitioner	Proponent
Lynne Rybak, Representating Legislator Brusco	Questions
Robert Kowalewski	Questions

ON MOTION BY COUNCIL MEMBER DICKMAN, SECONDED BY COUNCIL
MEMBER RUFFINO AND CARRIED, the public hearing was closed at 7:25 P.M.

Decision on this matter was reserved.

January 7, 2019

PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

RESOLVED, by the Town Board of the Town of Lancaster as follows:

SECTION 1:

That during the year 2019, Town department heads or officials, or their designees, are hereby authorized to attend in **Allegheny, Cattaraugus, Chautauqua, Erie, Genesee, Monroe, Niagara and Wyoming Counties**, the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials. The cost of such meals shall not exceed \$35.00 per luncheon or dinner. Necessary expenses incurred in traveling to or from said meeting as well as membership fees, are hereby determined a legitimate Town expense for which such officials shall be reimbursed upon presentation of receipts and also must have funds available in the departmental budget.

SECTION 2:

That during the year 2019, the Code Enforcement Officer/Fire Inspector or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and also must have funds available in the departmental budget:

- New York State Building Officials Conference
- Niagara Frontier Building Officials Education Conference
- State Emergency Management Schools
- New York State Fire Academy Conference
- Montour Falls New York State Fire Academy

SECTION 3:

That during the year 2019, the Court Clerks are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Magistrates' Association of Court Clerks
- Erie County Town & Village Court Clerks Association

SECTION 4:

That during the year 2019, the Town Justices are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Magistrates' Association Conference
- Office of Court Administration Taking the Bench Certification Course
- Erie County Magistrates Association

SECTION 5:

That during the year 2019, the Director of Administration and Finance and/or the Payroll Supervisor are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State-GFOA Pre-Conference Training Seminars and Annual Conference
- New York State-GFOA Western Region Spring Seminar
- New York State-GFOA Western Region Summer Seminar
- New York State-GFOA Western Region Holiday Seminar

SECTION 6:

That during the year 2019, the Highway Superintendent or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Association of Town Superintendents of Highways Conference
- Cornell Local Roads Program For Highway Superintendents

SECTION 7:

That during the year 2019, the Police Chief or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Association of Chiefs of Police
- Mid Atlantic Great Lakes Organized Crime Law Enforcement Network (MAGLOCLLEN) Conference
- International Association of Chiefs of Police

SECTION 8:

That during the year 2019, the Town Clerk or her designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Town Clerks' Association Annual Conference
- New York Association of Local Government Record Officers Annual Conference
- New York Association of Tax Receivers and Collectors Annual Conference

SECTION 9:

That during the year 2019, the Executive Director of the Youth Bureau is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Association of Youth Bureaus and Youth Boards
- Western New York Association of Youth Bureaus & Youth Boards

SECTION 10:

That during the year 2019, all Town officials and employees be and hereby are authorized to be paid standard mileage per mile for the use of their personal automobiles on all Town business at a rate equal to the Internal Revenue Service Guideline Regulations for 2019 mileage reimbursement.

SECTION 11:

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and **not exceeding \$400.00** in reimbursable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings **exceeding \$400.00** shall require the approval of the Town Board and must have funds available in the departmental budget.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, it is essential to the orderly and efficient conduct of regular and special meetings of the Town Board of the Town of Lancaster to adopt Rules of Order so that the business of the Town of Lancaster may be conducted with dispatch and decorum.

NOW, THEREFORE, BE IT

RESOLVED, that in accordance with Section 63 of the Town Law of the State of New York, the Town Board of the Town of Lancaster hereby adopts, for the year 2019, the following amendments to the Rules of Order adopted on January 2, 2018 for the conduct of regular and special meetings:

RULES OF ORDER
TOWN BOARD
TOWN OF LANCASTER

AMEND RULE 5 ORDER OF BUSINESS

The Order of Business of each session shall be:

- Pledge of Allegiance and invocation
- Calling the roll of members by the Town Clerk
- Persons desiring to address the Town Board [**On prefiled and suspended resolutions only**] (See Rule 18)
- Public Hearings
- Reports of department heads
- Reports of committees
- Presentation of prefiled resolutions
- Presentation of communications
- Persons desiring to address Town Board [**On any municipal related subject**] (See Rule 18)
- Adjournment

AMEND RULE 7 TIME FOR PRESENTATION TO THE CLERK

Resolutions to be prepared by the Town Clerk, Town Attorney and Supervisor, must be delivered, with all appropriate and required documents, to the respective offices by noon on the Tuesday preceding a Town Board meeting.

Fully prepared resolutions shall be submitted as a Microsoft Word document to the Town Clerk before 3 P.M. on the Thursday preceding a Town Board meeting for presentation by the Town Clerk at the next Town Board meeting.

Town Board Communications shall be submitted to the Town Clerk before 3 P.M. on the Thursday preceding a Town Board meeting for presentation by the Town Clerk at the next Town Board meeting.

In the event of a holiday occurring on the Thursday or Friday preceding a Town Board Meeting, presentations of prepared resolutions or requests for preparation of resolutions shall be delivered to the Town Clerk, Town Attorney and Supervisor one day earlier than the aforementioned days and times.

The resolutions, communications, and as far as practical, a fully prepared agenda shall be transmitted by the Town Clerk to the Town Board members on the Friday evening preceding each regular Town Board meeting.

The Town Clerk, Town Attorney and Supervisor are authorized to promote rules and regulations deemed necessary to implement Rule 7.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVE ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

Resolved that the following appointments be and are hereby made by the Town Board of the Town of Lancaster. These appointments shall be effective January 1, 2019. The individuals so appointed shall serve at the will of the Town Board unless otherwise specified by law, and compensation, if any, shall be paid consistent with the applicable Schedule of Salaries adopted by the Town Board for the 2019 calendar year.

GENERAL ADMINISTRATIVE APPOINTEES

COLEMAN, JOHANNA M., be and is hereby appointed Affirmative Action Officer, in compliance with Title VIII of the Civil Rights Act of 1968.

COLEMAN, JOHANNA M., be and is hereby appointed Budget Officer, part-time.

COLEMAN, JOHANNA M., be and is hereby appointed the voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

GRABER, KENNETH, be and is hereby appointed Town Prosecutor, under his current terms and conditions of employment.

LOFTUS, KEVIN, be and is hereby appointed Deputy Town Prosecutor, under his current terms and conditions of employment.

WALTER, MATTHEW, be and is hereby appointed an alternate voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

MEMBERS OF AGENCIES, BOARDS, BUREAUS, COMMISSIONS, COUNCILS:

ETHICS BOARD

DZWIGAL, DAVID, be and is hereby appointed Member, Ethics Board for the term of five years beginning January 1, 2019 and ending December 31, 2023.

INDUSTRIAL DEVELOPMENT AGENCY:

COLEMAN, JOHANNA M., be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

HOFFMAN, STEVEN, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

KURTZMAN, ALAN, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

NIKONOWICZ, JESSE be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

O'BRIEN, KENNETH, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

VISONE, DAVID, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

PLANNING BOARD:

CONNELLY, NEIL, be and is hereby appointed Chairman, Planning Board for the period January 1, 2019 to December 31, 2020.

ZONING BOARD OF APPEALS:

QUINN, RICHARD, be and is hereby appointed Chairman, Zoning Board of Appeals for the period January 1, 2019 to December 31, 2019.

MONACELLI, JILL, be and is hereby appointed Member, Zoning Board of Appeals, for the period January 1, 2019 to December 31, 2023.

and,

BE IT FURTHER

RESOLVED, that the Town Clerk give notice of the appointment of Johanna M. Coleman as Affirmative Action Officer in a "display advertisement" in the official newspaper of the Town in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

LEGAL NOTICE
TOWN OF LANCASTER
NOTICE OF DESIGNATION
OF
AFFIRMATIVE ACTION OFFICER

THE TOWN OF LANCASTER HAS APPOINTED JOHANNA M. COLEMAN AS THE LOCAL AFFIRMATIVE ACTION OFFICER.

PERSONS WHO FEEL THEY HAVE BEEN THE VICTIMS OF HOUSING DISCRIMINATION MAY RECEIVE ASSISTANCE IN FILING A COMPLAINT BY CONTACTING MS. COLEMAN AT 21 CENTRAL AVENUE, LANCASTER, NEW YORK 14086

PHONE: 716-683-1610

January 10, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

RESOLVED, that the Town Clerk be instructed to collect the tax roll for the
year 2019 according to the following schedule of penalties as set by the Erie County Tax
Act:

COUNTY TAXES -

Taxes paid prior to February 15th - no fees or penalties
Taxes paid on February 16th, prior to March 1st - 1.5 %
Taxes paid on March 1st, prior to March 16th - 3%
Taxes paid on March 16th, prior to April 2nd - 4.5%
Taxes paid on April 2nd, prior to April 16th - 6%
Taxes paid on April 16th, prior to May 1st - 7.5%
Add 1.5% per month additional thereafter.

SCHOOL TAXES -

Taxes paid prior to October 15th - no fees or penalties
Taxes paid on October 16th, prior to November 1st - 7.5%
Taxes paid on November 1st, prior to December 1st - 9%

The question of the adoption of the foregoing resolution was duly put to a
vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

RESOLVED, that the sum of \$1,100.00 be allocated for the proper observance of Memorial Day and Independence Day to the following Veterans Organizations.

Not to exceed \$350.00 - Lt. Col. Matt Urban V.F.W. Post 7275
Not to exceed \$250.00 - Depew Post, American Legion
Not to exceed \$250.00 - Disabled American Veterans Korean Era
Not to exceed \$250.00 - American Ex-Prisoners of War

provided that such expenses as apportioned shall be paid upon properly itemized and audited vouchers which shall be received during 2019, and

BE IT FURTHER

RESOLVED, that the sum of \$2,500.00 for the purpose of defraying the expenses of the proper observance of Independence Day in the Town of Lancaster, which sum shall be expended upon properly itemized and audited vouchers for such expenditure.

BE IT FURTHER

RESOLVED, that the sum of \$2,500.00 for the purpose of defraying the expenses connected with the Taste of Lancaster sponsored by the Village of Lancaster, which sum shall be expended upon properly itemized and audited vouchers for such expenditure.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED YES
COUNCIL MEMBER GACZEWSKI	ABSTAINED
COUNCIL MEMBER RUFFINO	VOTED YES
COUNCIL MEMBER WALTER	VOTED YES
SUPERVISOR COLEMAN	VOTED YES

* Council Member Gaczewski is currently the Village of Lancaster Events Coordinator.

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER GACZEWSKI, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

BE IT RESOLVED, that, pursuant to the Civil Service Law of the State of New York, (a) the Supervisor of the Town of Lancaster be and is hereby designated as the Appointing Officer of the Town of Lancaster, and (b) the Commissioner of Personnel of the County of Erie shall correspond on all matters of personnel concerning the Town of Lancaster with the Town Supervisor.

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, the Town Board has determined that there is a need to set a policy in regards to monies and other financial resources available for investment and/or deposit on behalf of the Town of Lancaster, and

WHEREAS, the Town Board of the Town of Lancaster has also determined that there is a need for a policy for the purchase of goods or services to determine the applicability of Section 103 of the General Municipal Law.

NOW, THEREFORE,

BE IT RESOLVED, that in order to protect the interests of the Town of Lancaster, its residents and taxpayers, the Town Board of the Town of Lancaster hereby adopts the following policies, as presented, to be effective immediately, and which shall supersede any previous versions of such policies:

- a. Investment & Deposit Policy
- b. Procurement Policy

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

PRESENTATION OF PREFILED RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

RESOLVED, that the minutes of the Regular Meeting of the Town Board held December 17, 2018 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

RESOLVED, that the following Audited Claims be and are hereby ordered
paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk
by the Assistant to the Supervisor, to wit:

Claim No. 55133 to Claim No. 55323 Inclusive

Total amount hereby authorized to be paid: \$1,088,767.19

The question of the foregoing resolution was duly put to a vote on roll call
which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR COLEMAN, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER WALTER, TO WIT:

RESOLVED that the following Building Permit applications be and are hereby reaffirmed:

CODES:

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.
 (CSW) = Conditional sidewalk waiver
 (V/L) = Village of Lancaster

NEW PERMITS:

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
29183		Central Heating & Cooling Inc.	27 Elm Pl	Inst. Generator	(V/L)
29184		Cornerstone Construction	152 Stony Rd	Er. Res. Add.	
29185		William Hughes	2029 Como Park Blvd	Er. Fence	(V/L)
29186		Charles Jacobs	77 Westwood Rd	Er. Pole Barn	
29187		Marrano/Marc Equity Corp.	106 Avian Way	Er. Dwlg.-Sin.	
29188		Buffalo Power Systems LLC	27 Hidden Meadow Cros	Inst. Generator	
29189		Switala's Siding Cedar Inc.	5636 William St	Re-Roof	
29190		David Homebuilders, Inc.	71 Tranquility Trl	Er. Dwlg.-Sin.	
29191		David Homebuilders, Inc.	3 Weathersfield Ln	Er. Dwlg.-Sin.	
29192		Solcius, LLC	6 Biscayne Dr	Inst. Solar Panels	
29193		Paws Play and Stay	5395 Genesee St	Er. Sign - Temp	
29194		Ronald Croce Jr.	2 Beatrix Cir	Er. Fence	
29195		Lancaster Peach, LLC	4817 Transit Rd	Er. Comm. Bldg.	
29196		Lancaster Peach, LLC	4817 Transit Rd	Er. Comm. Bldg.	
29197		Lancaster Peach, LLC	4817 Transit Rd	Er. Comm. Bldg.	
29198		Walter Szpylman	47 Aurora St	Er. Fence	(V/L)
29200		Quality Quick Signs	0 Saybrook Dr	Er. Sign	
29201		Quality Quick Signs	80W Drullard Ave	Er. Sign – Wall	(V/L)
29202		Rita Congdon	43 Liberty Ave	Inst. Generator	(V/L)
29203		Hannah Demolition, Inc.	5215 Genesee St	Dem. Garage	
29204		Arthur George, LLC	31 Lombardy St	Re-Roof	(V/L)
29205		Cohen Family Trust	38 Newell Ave	Dem. Interior	(V/L)
29206		Nathan Casillo	13 Crabapple Ln	Er. Res. Alt.	
29207		Amy Nicosia	62 Burwell Ave	Er. Res. Alt.	(V/L)
29208		Forbes Homes, Inc.	36 Hidden Meadow Cros	Er. Dwlg.-Sin.	
29209		Forbes Homes, Inc.	16 Hidden Meadow Cros	Er. Dwlg.-Sin.	
29210		Ferry Builders	473 Aurora St	Er. Comm. Add./Alt.	
29211		US Bank Trust National Assoc.	161 Aurora St	Dumpster - Temp.	(V/L)
29212		US Bank Trust National Assoc.	161 Aurora St	Re-Roof	(V/L)
29213		Fonda Roberson	244 Broezel Ave	Er. Res. Alt.	
29214		Marrano/Marc Equity Corp.	40 Saybrook Dr	Er. Patio Home	

BE IT FURTHER

RESOLVED, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, the Town of Lancaster Senior Center provides excursions to area Western New York attractions and casinos, using the Niagara Scenic Tours and Know How Tours transportation companies, and

WHEREAS, both companies provide vehicles and drivers to transport participants round-trip from the Senior Center to the event for a fee that is paid for by the participants, and

WHEREAS, the Town Attorney has reviewed the rental agreements and insurance certificates for indemnification purposes and approves their contents, and

WHEREAS, the Town Board of the Town of Lancaster has determined that this is a desired service within the community and it is in the best interest of the Town to continue with Niagara Scenic Tours and Know How Tours transportation companies, to provide transportation services for the Senior Center events' participants.

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor be and is hereby authorized to execute the Transportation Orders with Niagara Scenic Tours and Know How Tour companies, to provide transportation services for the Senior Center events' participants during the 2019 calendar year with fees to be paid for by the participants, should there be a balance owed the remainder will be paid for with funds available in the Town's 2019 Programs for the Aging, Rentals Budget, Line Item 01.7610.0409.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, Brian Kulbacki, on behalf of **Apple Rubber Products, Inc.**, has submitted an amended site plan prepared by Lydon Architectural Services, P.C., dated October 9, 2013, with a revision date of August 30, 2018 and received August 31, 2018 for the proposed construction of a 12,070 sq. ft. addition to the rear of the existing manufacturing building located at 204 Cemetery Road (SBL No. 105.00-1-25.2) in the Town of Lancaster, and

WHEREAS, the amended site plan for this project was submitted to the Planning Board and was approved at their September 5, 2018 meeting, and

WHEREAS, the Planning Board completed an environmental review on October 17, 2018, in conformance with SEQR (State Environmental Quality Review) regulations and the Town Board, acting as Lead Agency issued a Negative Declaration on November 5, 2018.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves the amended site plan submitted by Brian Kulbacki on behalf of **Apple Rubber Products, Inc.**, and prepared by Lydon Architectural Services, P.C., dated October 9, 2013, with a revision date of August 30, 2018 and received August 31, 2018 for the proposed construction of 12,070 sq. ft. addition to the rear of the existing manufacturing building located at 204 Cemetery Road (SBL No. 105.00-1-25.2) in the Town of Lancaster with the following condition:

- Contractor to provide an “As-built” survey to the Building Department prior to any Certificates of Compliance/Occupancy being issued.

BE IT FURTHER,

RESOLVED, that this revised site plan hereby replaces the site plan drawings approved on May 7, 2018 filed under original Town Project No. 9524.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster wishes to implement a policy establishing certain requirements relative to the Town's procurement of public works projects to be performed by outside contractors on Town property,

NOW, THEREFORE,

BE IT RESOLVED that all public works projects performed by outside contractors on Town property:

1. Shall be procured in a manner consistent with the requirements specified in General Municipal Law §103.
2. Shall have a written contract/proposal/agreement/estimate/quote stipulating the task/work to be performed which is signed & dated by both the contractor and a town official and which includes the following language "The Town is listed as an additional insured on a primary and non-contributory basis for all ongoing and completed operations during the policy period". In addition, contractors shall provide required insurance certificates to the Town Attorney for acceptance and approval.
3. Shall be authorized/approved by the Lancaster Town Board via a resolution, and

BE IT FURTHER,

RESOLVED, Town of Lancaster department heads be and are hereby authorized to sign contracts/proposals/agreements/estimates/quotes for public works projects in the amount of two-thousand five-hundred dollars (\$2,500.00) **or less** in conjunction with the provisions stated above; public works projects in the amount of two-thousand five-hundred dollars (\$2,500.00) **or more** require the Town Supervisor's signature in conjunction with the provisions stated above, and

BE IT FURTHER,

RESOLVED, in the event of an urgent and unexpected emergency situation where health and public safety or the conservation of public resources is at risk, or where the time sensitive nature of the work requires immediate action, the contract can be executed and approved by the Town Board retroactively in conjunction with all the provisions stated above, and

BE IT FURTHER,

RESOLVED, this resolution is effective immediately and shall supersede any previous versions of such policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER RUFFINO, TO WIT:

RESOLVED, that the Town Board of the Town of Lancaster hereby approves the Agreement, between the Town of Lancaster and the Depew-Lancaster Boys' and Girls' Club, Inc., for the operation of a Youth Development Program for the benefit of youth in the Town of Lancaster and hereby authorizes the Supervisor to execute said agreement which will cover the period January 1, 2019 through December 31, 2019.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, the Town of Lancaster's Senior Center Recreation Supervisor, Mary Beth Gianni, by letter dated December 24, 2018 advised the Town Board that the Senior Center no longer has use for a Laser Star Jukebox (Model# CD-100c/Serial #70208), a 4-Tray Servolift Warming Table (Model# 30122), a Williams's Shuffle Inn United Manufacturing Bowling Machine (Serial # 26476) and an 8-Foot Highland Series Pool Table, and has requested that the Town Board therefore deem these items to be surplus equipment and permit them to be placed on an online auction, and

WHEREAS, the Town Board has given due consideration to the request of the Recreation Supervisor and deems it in the public interest to declare the beforementioned items to be surplus equipment and permit placement of said items on an online auction;

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby declares the beforementioned items to be surplus equipment and authorizes the Senior Center Recreation Supervisor, Mary Beth Gianni, to place said items up for public bid at an online auction with Auctions International, www.auctionsinternational.com; 11167 Big Tree Road, East Aurora, New York 14052 beginning January 10, 2019 and concluding on January 24, 2019, with the funds received from said auction to be made payable to the Town of Lancaster and delivered to the Town Supervisor's Office.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

PUBLIC AUCTION
OF TOWN OWNED SURPLUS EQUIPMENT

Notice is hereby given that the Town Board of the Town of Lancaster has deemed a Laser Star Jukebox (Model # CD-100c/Serial #70208), a 4-Tray Servolift Warming Table (Model# 30122), a Williams's Shuffle Inn United Manufacturing Bowling Machine (Serial# 26476) and an 8-Foot Highland Series Pool Table as surplus.

This surplus equipment and will be auctioned at an online auction with Auctions International, <http://www.auctionsinternational.com>; 11167 Big Tree Road, East Aurora, New York 14052 beginning January 10, 2019 and concluding on January 24, 2019.

Successful bidders must provide a payment of 100% of the bid price offered payable to the Town of Lancaster prior to taking possession of the equipment.

The surplus equipment may be inspected at the Town of Lancaster's Senior Center, 100 Oxford Avenue, Lancaster, New York by contacting the Recreation Supervisor, Mary Beth Gianni at 685-3498 to make an appointment.

TOWN BOARD
TOWN OF LANCASTER

By: DIANE M. TERRANOVA
TOWN CLERK

January 10, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated January 2, 2019 has requested authorization to solicit bids for the purchase of one (1) new and unused **2019 Ford F-550 4WD Chassis/Cab Equipped with Dump Body Plow, Salter and Components from Traded Chassis**, for the use by the Highway Department, and

WHEREAS, the Highway Department will be considering a trade-in allowance for one (1) 2010 Ford F-450 4 x 4 Truck (VIN# 1FDAF4HY8AEA39911 w/38,000 mi.) to offset the cost, and

WHEREAS, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York; and

NOW, THEREFORE,
BE IT RESOLVED, as follows:

1. That Bids be received in the Office the Town Clerk by January 31, 2019, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing one (1) new and unused **2019 Ford F-550 4WD Chassis/Cab Equipped with Dump Body Plow, Salter and Components from Traded Chassis** for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
2. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **31st day of January, 2019**, for the purpose of providing to the Town of Lancaster with one (1) new and unused **2019 Ford F-550 4WD Chassis/Cab Equipped with Dump Body Plow, Salter and Components from Traded Chassis**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**BY: DIANE M. TERRANOVA
Town Clerk**

January 10, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated January 2, 2019 has requested authorization to solicit bids for the purchase of one (1) new and unused **2019 Ford F-550 XL Reg Cab/Chassis Equipped with 11' Dump Body from Traded Vehicle, Rear Hitches and Components**, for the use by the Highway Department, and

WHEREAS, the Highway Department will be considering a trade-in allowance for one (1) 2005 Ford F-450 4 x 2 Dump Truck (VIN# 1FDXF46P75EA37965 w/78,000 mi.) to offset the cost, and

WHEREAS, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York; and

NOW, THEREFORE,
BE IT RESOLVED, as follows:

1. That Bids be received in the Office the Town Clerk by January 31, 2019, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing one (1) new and unused **2019 Ford F-550 XL Reg Cab/Chassis Equipped with 11' Dump Body from Traded Vehicle, Rear Hitches and Components**, for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
3. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **31st day of January, 2019**, for the purpose of providing to the Town of Lancaster one (1) new and unused **2019 Ford F-550 XL Reg Cab/Chassis Equipped with 11' Dump Body from Traded Vehicle, Rear Hitches and Components**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**BY: DIANE M. TERRANOVA
Town Clerk**

January 10, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, the Town of Lancaster previously entered into an contract with the Town of Clarence to accept leaves, wood chips, brush and other like materials for the purpose of composting, and

WHEREAS, the contract expired according to its terms on December 31, 2018, and

WHEREAS, the Town desires to continue disposing of its composting materials at the Town of Clarence, New York's Highway composting facility located at 6185 Goodrich Road, Clarence, New York maintaining the same conditions as the previous contract but extending the term to a three (3) year period, and

WHEREAS, the Town of Clarence has agreed to accept the delivered composting at no charge to the Town, provided that all requirements for acceptance of composting set by the New York State Department of Environmental Conservation are met and to extend the contract to a three (3) year term;

NOW, THEREFORE,
BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute the contract with the Town of Clarence for the purpose of delivering and processing composting, at the Town of Clarence's Highway facility located at 6185 Goodrich Road, commencing January 1, 2019 and terminating December 31, 2021, at no additional cost to the Town.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, by resolution adopted November 5, 2018, the Town Board (“Town Board”) of the Town of Lancaster (“Town”) authorized commencement of negotiations with Waste Management, Inc., 100 Ransier Drive, West Seneca, New York 14224, for a contract for refuse collection and disposal, and recyclable materials collection and processing services, pursuant to the Request for Proposals issued by the Town dated August 16, 2018; and

WHEREAS, the Town Supervisor and other designated Town representatives have conducted such negotiations, and have reached agreement with Waste Management, Inc., for such a contract;

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board hereby approves the contract with Waste Management, Inc., as presented, for refuse collection and disposal, and recyclable materials collection and processing, and authorizes the Town Supervisor to execute the same on behalf of the Town.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR COLEMAN, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, by resolution adopted November 19, 2018, the Town Board (“Town Board”) of the Town of Lancaster (“Town”) awarded a contract for purchase and distribution of Wheeled Refuse and Recycling Cart, and applicable options, to Rehrig Pacific Company, 4010 East 26th Street, Los Angeles, California 90058; and

WHEREAS, the product and option quantities specified in the November 19, 2018 resolution were incorrect, and the Town Board wishes to correct those quantities to accurately reflect the actual product and option quantities elected by the Town for the contract with Rehrig Pacific Company;

NOW, THEREFORE,
BE IT RESOLVED, that the Town Board hereby awards the following product and option quantities to Rehrig Pacific Company for the contract for purchase and distribution of Wheeled Refuse and Recycling Cart, and applicable options:

Product Description	Product Manufacturer & Model Number	Quantity	Unit Price	Total
95 Gallon Roll Out Cart	MFG: Rehrig Pacific Company Model: ROC-95EG	26,694	\$43.71	\$1,166,794.74
65 Gallon Roll Out Cart	MFG: Rehrig Pacific Company Model: ROC-65NB	3,272	\$37.71	\$123,387.12
OPTIONS:				
	RFID Tag	29,966	\$0.50	\$14,983.00
	Assembly & Distribution	29,966	\$4.00	\$119,864.00
	In-Mold Label	14,983	\$1.80	\$26,969.40
Total				\$1,451,998.26

and,

BE IT FURTHER,
RESOLVED, that the terms of this resolution shall be immediately effective, and shall supersede any inconsistent terms in the Town Board’s November 19, 2018 resolution referenced above.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, on May 21, 2018, the Town Board of the Town of Lancaster adopted the “Town of Lancaster, Village of Lancaster, Village of Depew Joint Comprehensive Plan (May 2018)”, and

WHEREAS, per Section 6.1 of the adopted Joint Comprehensive Plan recommends a ‘Comprehensive Plan Implementation Committee’ be established to oversee the implementation process to ensure that the Comprehensive Plan remains a dynamic and useful document which continually aims to achieve the overall vision and goals of the Plan;

NOW THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby establishes the Comprehensive Plan Implementation Committee (“the Committee”) effective January 7, 2019 as follows:

1. The Committee shall be advisory only. Members shall serve on the Committee without pay.
2. The Committee shall consist of seven (7) members and be comprised of Town Officials, a community representative, and an Erie County representative, all of whom shall be residents of the Town of Lancaster.
3. The Town Board hereby determines that the Committee shall consist of the following and hereby appoints the following persons: (a) the Town Code Enforcement Officer, currently Matthew Fischione; (b) the Town Engineer, currently Edward M. Schiller; (c) the Town Attorney, currently Kevin E. Loftus; (d) a member of the Town Board, currently Dawn Gaczewski; (e) a member of the Town Planning Board, currently Kristin McCracken; (f) a community representative, Georgia Schlager; and (g) an Erie County representative, to be appointed by the Town Board at a later date.
4. The terms of the members of the Committee are as follows: (a) for the Town and County Officials, for a term equal to their term/employment as a Town of Lancaster or Erie County official/employee, meaning that once the Committee member is no longer a Town or County official/employee, his or her seat on the Committee is automatically vacated; and (b) for the community representative, five (5) years.
5. The Committee shall select a Chairperson from among the members of the Committee to conduct the meetings.
6. The Committee shall meet quarterly. All meetings are public meetings subject to the Open Meetings Law and shall be noticed accordingly.
7. The purpose of the Committee is as set forth in Chapter 6 of the Comprehensive Plan Update.
8. The Committee is tasked with providing the Town Board and Town staff with recommendations regarding the implementation of the Comprehensive Plan Update. This may include, but is not limited to, recommendations regarding changes in local legislation and land use governance to further the goals and purposes set forth in the Comprehensive Plan Update.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, Louis Cacciotti, Deputy Highway Superintendent of the Town of Lancaster, by letter dated January 2, 2019 has requested the purchase of **one (1) new and unused 2019 Morbark Eger Beaver 1621** for the use of the Highway Department, and

WHEREAS, this equipment is available under New York State Contract PC67648 Group 40625 Award No. PGB-22792, from State Contractor Morbark, LLC, through NYS Authorized Dealer Bobcat of Buffalo, for a cost of \$65,003.98, which eliminates the need for competitive bidding pursuant to §103 of General Municipal Law, and

WHEREAS, the Highway Department will receive a trade-in allowance for their 2014 Bandit 250XP Serial# 4FMUS1614ER025298 (w/2,596 usage hours) in the amount of \$18,000.00 which will bring the total expenditure for the new dozer to \$47,003.98.

WHEREAS, the Town Board deems it in the public interest to approve the purchase of the **one (1) new and unused 2019 Morbark Eger Beaver 1621** from Bobcat of Buffalo;

**NOW, THEREFORE,
BE IT RESOLVED**, as follows:

The Town Board of the Town of Lancaster hereby approves the purchase of **one (1) new and unused 2019 Morbark Eger Beaver 1621** from the 2019 State Contractor Morbark, LLC through NYS Authorized Dealer Bobcat of Buffalo, 6511 South Transit Road, Lockport, New York, 14094 under State Contract PC67648, Group 40625 Award No. PGB-22792, as proposed by the Town of Lancaster Deputy Highway Superintendent for a total cost not to exceed \$47,003.98, which includes a trade-in allowance of \$18,000.00 for their 2014 Bandit 250XP Serial# 4FMUS1614ER025298 (w/2,596 usage hours) and which will be paid for with funds available the Town's 2019 Refuse and Garbage Miscellaneous Equipment Budget Line# 02-8160-0225.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 7, 2019

COMMUNICATIONS & REPORTS

1. **Schiappa Wings, LLC to Town Clerk –
30-Day Advanced Notice regarding application for On-Premises Alcoholic Beverage License. Disposition = Received & Filed**
2. **Federal Emergency Management Agency to Supervisor –
Information regarding final flood elevation determination for the Town of Lancaster. Disposition = Town Attorney & Town Engineer**
3. **Marilla Town Clerk to Lancaster Town Clerk –
Copy of proposed Local Law #1 for the year 2019 for the Town of Marilla. Disposition = Received & Filed**
4. **Lancaster Volunteer Ambulance Corp to Town Clerk –
LVAC calls for November 2018. Disposition = Received & Filed**
5. **Town Clerk to Supervisor and Town Board –
Request for resolution authorizing the replacement of the filing shelves in the Town Clerk's vault. Disposition = For Resolution**
6. **Ronald Rozler to Supervisor and Town Board –
Request for reappointment to the position of Emergency Management/Natural Disaster Services Coordinator for the Town of Lancaster. Disposition = Received & Filed**
7. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Water Authority regarding 2-Lot Subdivision, 5113 William St., Proj. #1832. Disposition = Planning Committee**
8. **Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding 2-Lot Subdivision, 5113 William St., Proj. #1832. Disposition = Planning Committee**
9. **Park Crew Chief to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for part-time permanent employee Michele Saffire effective January 2, 2019. Disposition = For Resolution**
10. **Executive Director Youth Bureau to Supervisor –
Request for rate of pay adjustment for three part-time temporary seasonal employees effective January 1, 2019. Disposition = For Resolution**
11. **Village of Lancaster Mayor to Highway Superintendent –
Thank you for recent assistance in leaf collection. Disposition = Received & Filed**
12. **Marybeth Gianni, Senior Center to Supervisor and Town Board –
Request for four items to be deemed surplus property and allow them to go to public auction. Disposition = Resolution 1/7/19**
13. **Planning Board Chairman to Town Board, Planning Board, Town Engineer, Highway Superintendent and Building & Zoning Inspector –
Draft copy of minutes from December 19, 2018 Planning Board meeting. Disposition = Received & Filed**
14. **Town Clerk to Sr. District Manager Waste Management of New York, LLC –
Transmittal of license decals and copy of Exhibit "B" for 2019 Solid Waste Collection License. Disposition = Received & Filed**
15. **Kenneth E. Graber to Town Board –
Request for re-appointment to the position of Town Prosecutor for 2019. Disposition = Resolution 1/7/19**

16. **Georgia Schlager to Town Board –
Request for appointment to Planning Board Implementation Committee.
Disposition = Resolution 1/7/19**
17. **Dog Control Officer to Town Board –
Dog Report for December 2018. Disposition = Received & Filed**
18. **Town Clerk to Various News Media –
Notice of special meeting of the Zoning Board of Appeals for SEQRA Review:
Fairways at Lancaster LLC, 5360 Genesee St. on January 10, 2019 at 6:45PM.
Disposition = Received & Filed**
19. **MaryBeth Gianni, Senior Center to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for Margaret Jankiewicz
effective January 1, 2019. Disposition = For Resolution**
20. **MaryBeth Gianni, Senior Center to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for Kimberly Herdzik effective
January 1, 2019. Disposition = For Resolution**
21. **MaryBeth Gianni, Senior Center to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for 19 employees at the
Senior Center. Disposition = For Resolution**
22. **Highway Superintendent to Town Board –
Request for Town Board to authorize publication of a bid for new and unused
2019 Ford F-550 Four Wheel Drive Chassis/Cab to be equipped with dump body,
plow, salter & components from traded chassis. Disposition = Resolution 1/7/19**
23. **Highway Superintendent to Town Board –
Request for Town Board to authorize publication of a bid for new and unused
2019 Ford F-550 XL Regular Cab/Chassis to be equipped with an 11' dump body
from traded vehicle, rear hitch & components. Disposition = Resolution 1/7/19**
24. **William J. Ostrander to Town Board –
Request to be considered for the vacant seat on the Lancaster Industrial
Development Agency Board. Disposition = For Resolution**
25. **Deputy Highway Superintendent to Town Board –
Request for resolution to purchase one new and unused 2019 Morbark Eger
Beever from Bobcat of Buffalo, 6511 South Transit Rd., Lockport, NY.
Disposition = Resolution 1/7/19**
26. **Town Attorney to NYSDEC, NYSDOT, Erie County DEP, Erie County
Health Dept., Erie County Water Authority, Division of Sewerage Management
and US Army Corp of Engineers –
Request for lead agency designation regarding Preliminary Plat review for 2-Lot
Subdivision, 6466 Broadway, Proj. #6268. Disposition = Planning Committee**
27. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Public Works regarding 2-Lot
Subdivision, 5113 William Street, Proj. #1832. Disposition = Planning Committee**
28. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Division of Sewerage Management and Erie
County Dept. of Environment and Planning regarding 2-Lot Subdivision,
5113 William Street, Proj. #1832. Disposition = Planning Committee**

- 29. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment and Planning regarding
Amended Preliminary Plat – Blackstone Court, Private SD off Harris Hill Road,
Proj. #1992. Disposition = Planning Committee**
- 30. Police Chief to Town Clerk –
Articles and communications. Disposition = Received & Filed**

ADJOURNMENT:

**ON MOTION OF COUNCIL MEMBER RUFFINO AND SECONDED BY
COUNCIL MEMBER WALTER AND CARRIED,** the meeting was adjourned in memory
of Nicola Ciccarelli, Theresa Lotter and Deborah Thompson at 8:26 P.M.

Signed _____

Diane M. Terranova, Town Clerk