



ORGANIZATIONAL AND REGULAR MEETING

1. **Roll call:**
2. **Pledge of Allegiance:**
3. **Invocation: Johanna M. Coleman, Supervisor**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **organizational, regular, and suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS:

1. Coleman/ _____ Authorize Attendance Of Various Town Officials At Seminars/Meetings & Mileage Reimbursement For 2019 [Seminars, Meetings & Mileage]
2. Coleman/ _____ Amend Town Board Rules Of Order For 2019 [Rules Of Order]
3. Coleman/ _____ Appoint Town Officials To Various Positions, Boards And Commissions [Boards & Commissions]
4. Coleman/ _____ Adopt Schedule Of Penalties For Late Tax Payment For 2019 [Tax Penalties]
5. Dickman/ _____ Allocate Budget Appropriation For Patriotic Observances For 2019 [Patriotic Observances]
6. Gaczewski/ _____ Designate Supervisor Appointing Officer Of Town Of Lancaster [Appointing Officer]
7. Walter/ _____ Adopt Investment & Deposit Policy [Official Policy: Investment & Deposit] -Also- Adopt Procurement Policy [Official Policy: Purchasing & Procurement]

PART II - REGULAR MEETING

1. **Public Hearing:** Special Use Permit 5721 Broadway
2. **Official Reports:**
3. **Report of Town Board Committees:**
4. **Presentation of prefiled resolutions by Town Board Members:**
 1. Coleman/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held December 17, 2018
 2. Coleman/ _____ Approve Audited Claims
 3. Coleman/ _____ Acknowledge Issuance Of Building Permits
 4. Walter/ _____ Authorize Agreement Niagara Scenic Tours & Know How Tour Companies Re: Senior Center Transportation Services [Senior Center]
 5. Coleman/ _____ Approve Amended Site Plan Apple Rubber Products, Inc. [Apple Rubber Products, Inc.]
 6. Coleman/ _____ Authorize Procurement Policy For Public Works Projects [Official Policy: Procurement]
 7. Walter/ _____ Authorize Agreement Depew-Lancaster Boys' & Girls' Club Inc., Re: Operation Of Youth Development Program 2019 [Depew-Lancaster Boys' & Girls' Club Inc.]
 8. Walter/ _____ Authorize Auction Of Surplus Senior Center Equipment [Surplus Property]
 9. Ruffino/ _____ Request Bids 2019 Ford F-550 4WD Chassis/Cab Equipped With Dump Body Plow, Salter & Components from Traded Chassis For Highway Department [Purchasing, Motor Vehicles]
 10. Ruffino/ _____ Request Bids 2019 Ford F-550 XL Reg Cab/Chassis Equipped With 11' Dump Body From Traded Vehicle, Rear Hitches & Components For Highway Department [Purchasing, Motor Vehicles]
 11. Ruffino/ _____ Authorize Supervisor To Enter Into Contract With Town Of Clarence Re: Delivering & Processing Composting [Clarence Highway Department]
 12. Coleman/ _____ Approve Contract Waste Management, Inc. Re: Refuse Collection & Disposal & Recyclable Materials Collection & Processing [Refuse & Garbage]
 13. Coleman/ _____ Award Contract Purchase & Distribution Wheeled Refuse & Recycling Cart To Rehrig Pacific Company [Refuse & Garbage]
 14. Coleman/ _____ Establish Comprehensive Plan Implementation Committee [Comprehensive Plan Implementation Committee]
 15. Ruffino/ _____ Approve Purchase For One (1) 2019 Morbark Eeger Beaver 1621 To State Contractor Vendor Morback, LLC Through Bobcat Of Buffalo For Highway Department [Purchasing, Machine & Equipment]

5. *Presentation of Communications By Town Clerk:*
(See Schedule Attached)

6. *Persons Addressing the Town Board (on any subject):*

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

7. *Adjournment:*

COMMUNICATIONS & REPORTS

- 1. Schiappa Wings, LLC to Town Clerk –
30-Day Advanced Notice regarding application for On-Premises Alcoholic Beverage License. Disposition =**
- 2. Federal Emergency Management Agency to Supervisor –
Information regarding final flood elevation determination for the Town of Lancaster. Disposition =**
- 3. Marilla Town Clerk to Lancaster Town Clerk –
Copy of proposed Local Law #1 for the year 2019 for the Town of Marilla. Disposition =**
- 4. Lancaster Volunteer Ambulance Corp to Town Clerk –
LVAC calls for November 2018. Disposition =**
- 5. Town Clerk to Supervisor and Town Board –
Request for resolution authorizing the replacement of the filing shelves in the Town Clerk’s vault. Disposition =**
- 6. Ronald Rozler to Supervisor and Town Board –
Request for reappointment to the position of Emergency Management/Natural Disaster Services Coordinator for the Town of Lancaster. Disposition =**
- 7. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Water Authority regarding 2-Lot Subdivision, 5113 William St., Proj. #1832. Disposition =**
- 8. Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding 2-Lot Subdivision, 5113 William St., Proj. #1832. Disposition =**
- 9. Park Crew Chief to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for part-time permanent employee Michele Saffire effective January 2, 2019. Disposition =**
- 10. Executive Director Youth Bureau to Supervisor –
Request for rate of pay adjustment for three part-time temporary seasonal employees effective January 1, 2019. Disposition =**
- 11. Village of Lancaster Mayor to Highway Superintendent –
Thank you for recent assistance in leaf collection. Disposition =**
- 12. Marybeth Gianni, Senior Center to Supervisor and Town Board –
Request for four items to be deemed surplus property and allow them to go to public auction. Disposition =**
- 13. Planning Board Chairman to Town Board, Planning Board, Town Engineer, Highway Superintendent and Building & Zoning Inspector –
Draft copy of minutes from December 19, 2018 Planning Board meeting. Disposition =**
- 14. Town Clerk to Sr. District Manager Waste Management of New York, LLC –
Transmittal of license decals and copy of Exhibit “B” for 2019 Solid Waste Collection License. Disposition =**
- 15. Kenneth E. Graber to Town Board –
Request for re-appointment to the position of Town Prosecutor for 2019. Disposition =**
- 16. Georgia Schlager to Town Board –
Request for appointment to Planning Board Implementation Committee. Disposition =**
- 17. Dog Control Officer to Town Board –
Dog Report for December 2018. Disposition =**

18. **Town Clerk to Various News Media –
Notice of special meeting of the Zoning Board of Appeals for SEQRA Review:
Fairways at Lancaster LLC, 5360 Genesee St. on January 10, 2019 at 6:45PM.
Disposition =**
19. **MaryBeth Gianni, Senior Center to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for Margaret Jankiewicz
effective January 1, 2019. Disposition =**
20. **MaryBeth Gianni, Senior Center to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for Kimberly Herdzik effective
January 1, 2019. Disposition =**
21. **MaryBeth Gianni, Senior Center to Supervisor and Town Board –
Request for resolution to adjust the rate of pay for 19 employees at the
Senior Center. Disposition =**
22. **Highway Superintendent to Town Board –
Request for Town Board to authorize publication of a bid for new and unused
2019 Ford F-550 Four Wheel Drive Chassis/Cab to be equipped with dump body,
plow, salter & components from traded chassis. Disposition =**
23. **Highway Superintendent to Town Board –
Request for Town Board to authorize publication of a bid for new and unused
2019 Ford F-550 XL Regular Cab/Chassis to be equipped with an 11' dump body
from traded vehicle, rear hitch & components. Disposition =**
24. **William J. Ostrander to Town Board –
Request to be considered for the vacant seat on the Lancaster Industrial
Development Agency Board. Disposition =**
25. **Deputy Highway Superintendent to Town Board –
Request for resolution to purchase one new and unused 2019 Morbark Eger
Beever from Bobcat of Buffalo, 6511 South Transit Rd., Lockport, NY.
Disposition =**
26. **Town Attorney to NYSDEC, NYSDOT, Erie County DEP, Erie County
Health Dept., Erie County Water Authority, Division of Sewerage Management
and US Army Corp of Engineers –
Request for lead agency designation regarding Preliminary Plat review for 2-Lot
Subdivision, 6466 Broadway, Proj. #6268. Disposition =**
27. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Public Works regarding 2-Lot
Subdivision, 5113 William Street, Proj. #1832. Disposition =**
28. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Division of Sewerage Management and Erie
County Dept. of Environment and Planning regarding 2-Lot Subdivision,
5113 William Street, Proj. #1832. Disposition =**
29. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment and Planning regarding
Amended Preliminary Plat – Blackstone Court, Private SD off Harris Hill Road,
Proj. #1992. Disposition =**
30. **Police Chief to Town Clerk –
Articles and communications. Disposition =**