

**Town Board Minutes**

December 17, 2018

Meeting No. 35

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at 21 Central Avenue, Lancaster, New York on the 17<sup>th</sup> day of December 2018 at 7:00 P.M. and there were

**PRESENT:** ADAM DICKMAN, COUNCIL MEMBER  
DAWN GACZEWSKI, COUNCIL MEMBER  
RONALD RUFFINO, COUNCIL MEMBER  
MATTHEW WALTER, COUNCIL MEMBER  
JOHANNA COLEMAN, SUPERVISOR

**ABSENT:** NONE

**ALSO PRESENT:** DIANE TERRANOVA, TOWN CLERK  
KEVIN LOFTUS, TOWN ATTORNEY  
GERALD GILL, CHIEF OF POLICE  
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.

**EXECUTIVE SESSION:**

AT 7:32 P.M., UPON A MOTION DULY MADE BY COUNCIL MEMBER WALTER, SECONDED BY COUNCIL MEMBER DICKMAN AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing collective bargaining negotiations per Article 14 of Civil Service Law and the employment history of a particular person.

At 8:13 P.M., the Town Board reconvened with all members present. The Town Clerk reported that no official actions were taken by the Town Board in Executive Session.

**PERSONS ADDRESSING TOWN BOARD:**

**Rybak, Lynn, on behalf of Legislator Brusio,** spoke to the Town Board on the following matters:

- Comments regarding Pleasantview Drive and truck traffic.
- Notified that he has secured funding for many non-profit organizations including the Hull House, Lancaster Opera House, Lancaster Youth Bureau and the Boys and Girls Club.
- 

**Schlager, Georgia,** spoke to the Town Board on the following matter:

- Questions regarding the agreement with the SPCA.

**PRESENTATION OF PREFILED RESOLUTIONS:**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**RESOLVED**, that the minutes of the Regular Meeting of the Town Board held December 3, 2018 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**RESOLVED**, that the following Audited Claims be and are hereby ordered  
paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk  
by the Assistant to the Supervisor, to wit:

Claim No. 54959 to Claim No. 55132 Inclusive

Total amount hereby authorized to be paid: \$1,188,407.13

The question of the foregoing resolution was duly put to a vote on roll call  
which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED  
 BY SUPERVISOR COLEMAN, WHO  
 MOVED ITS ADOPTION, SECONDED BY  
 COUNCIL MEMBER WALTER, TO WIT:

**RESOLVED** that the following Building Permit applications be and are hereby reaffirmed:

**CODES:**

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.  
 (CSW) = Conditional sidewalk waiver  
 (V/L) = Village of Lancaster

**NEW PERMITS:**

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
29159		Solcius, LLC	49 Southpoint Dr	Inst. Solar Panels	
29160		Ashley Bauer	204 Schwartz Rd	Er. Pool-Abv Grnd	
29161		Frank Trybuskiewicz	5680 Broadway	Er. Shed	
29162		Schiappa Properties LLC	6635 Transit Rd	Er. Comm. Add./Alt.	
29163		William C. Rott	33 St Marys St	Re-Roof	(V/L)
29164		Judy Scott	25 Harold Pl	Dumpster - Temp.	(V/L)
29165		Forbes Homes, Inc.	10 Hidden Meadow Cros	Er. Dwlg.-Sin.	
29166		Tree of Life Assembly	6090 Broadway	Er. Sign – Temp	
29167		Solcius, LLC	9 Rue Madeleine Way	Inst. Solar Panels	
29168		Thomann Asphalt Paving Corp.	56 Gunnville Rd	Er. Comm. Add./Alt.	
29169		Verizon Communications Inc.	5393 William St	Cell Tower	
29170		Buscaglia Decks	17 Fox Hunt Rd	Er. Deck	
29171		Marrano/Marc Equity Corp.	6 Saybrook Dr	Er. Patio Home	
29172		Mark Kusowski	92 Fourth Ave	Er. Fence	(V/L)
29173		Fairways at Lancaster Holdings	5354 Genesee St	Er. Gazebo	
29174		Elmer W. Davis Inc.	0 Vandenberg Ave	Re-Roof	(V/L)
29175		Elmer W. Davis Inc.	525 Pavement Rd	Er. Comm. Add./Alt.	
29176		Elmer W. Davis Inc.	525 Pavement Rd	Er. Comm. Add./Alt.	
29177		Amy & Alex Nicosia	62 Burwell Ave	Dumpster - Temp.	(V/L)
29178		David Dahn	66 Kelly Ct	Inst. Generator	(V/L)
29179		G. Garrugia & G. Schaff	41 Central Ave	Dumpster - Temp.	(V/L)
29180		JRD Family Trust	396 Townline Rd	Er. Shed	
29181		Capital Heat, Inc.	5 Pauline Ct	Inst. Generator	
29182		Gen-Tech Power Systems	25 Stutzman Rd	Inst. Generator	

**BE IT FURTHER**

**RESOLVED**, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, the Highway Superintendent has submitted a proposed Agreement to the Town Board of the Town of Lancaster for the expenditure of highway funds for the year 2019, pursuant to the requirements of the Highway Law of the State of New York, and

**WHEREAS**, the Highway Superintendent has advised that the allocation of money in the proposed Agreement for general repairs to be carried out includes the cost of labor and materials, and

**WHEREAS**, the Town Board of the Town of Lancaster has reviewed the proposal by the Highway Superintendent;

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster does hereby authorize the execution of the proposed Agreement to Spend Town Highway Funds for the year 2019, as submitted by the Superintendent of Highways.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the Town Line Volunteer Fire Department, Inc., by letter dated December 3, 2018, has requested the addition of three (3) members to the roster of said fire association.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby confirm the additions to the membership of the Town Line Volunteer Fire Department the following individuals:

**ADDITIONS:**

Anthony Dichristopher  
West Seneca, New York

Paul Thompson  
Alden, New York

Allan Vertlieb  
Lancaster, New York

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, in order to enhance the Town of Lancaster’s operational capabilities, the Town Board of the Town of Lancaster is soliciting Request for Qualifications (R.F.Q.) from qualified architectural and/or engineering firms interested in being selected for inclusion on the Town’s Pre-Qualification List for the provision of professional supplemental engineering services in order to minimize individual project-based R.F.Q. solicitations;

**NOW THEREFORE,**  
**BE IT RESOLVED**, that the Town Board of the Town of Lancaster will hereby receive final qualifications for consideration of inclusion on the Town’s Pre-Qualification List for the provision of professional supplemental engineering services related to various projects in the Town of Lancaster pursuant to an R.F.Q. generated by the Town of Lancaster and which will be available for review on **December 18, 2018** in the office of the Town Clerk and online at <http://www.lancasterny.gov>; all submissions are to be received at the Town of Lancaster Town Hall, Office of the Town Clerk, 21 Central Avenue, Lancaster, New York no later than 12:00 P.M. (Noon) Local Time on January 15, 2019 and reviewed thereafter.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

LEGAL NOTICE  
REQUEST FOR QUALIFICATIONS FOR SUPPLEMENTAL  
ARCHITECTURAL/ENGINEERING SERVICES  
TOWN OF LANCASTER, COUNTY OF ERIE, STATE OF NEW YORK

LEGAL NOTICE IS HEREBY GIVEN, that the Town of Lancaster, New York is seeking Request for Qualifications from qualified architectural and/or engineering firms to provide supplemental engineering services related to various projects in the Town of Lancaster. Said Request for Qualification packages will be available online at <http://www.lancasterny.gov> and in paper form at the Town of Lancaster Town Clerk's Office at 21 Central Ave., Lancaster NY 14086. All submissions to the R.F.Q. must be received in the Office of the Town Clerk no later than 12:00 p.m. (Noon) on January 15, 2019.

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF LANCASTER

DIANE M. TERRANOVA  
Town Clerk

December 20, 2018



THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, Wm. Schutt and Associates Engineering and Land Surveying, P.C., has submitted a proposal dated December 11, 2018 for the extension of the Agreement for Professional Services for Municipal Engineering with the Town of Lancaster, and

**WHEREAS**, the Town Board has reviewed the proposed extension and deems it to be in the public's interest to enter into a one (1) year extension of the agreement as outlined in the December 11, 2018 proposal to commence on January 1, 2019 and ending December 31, 2019.

**NOW THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor of the Town of Lancaster to enter into a one (1) year extension of the Agreement as outlined in the December 11, 2018 proposal for Professional Municipal Engineering Service with Wm. Schutt and Associates Engineering and Land Surveying, P.C., 37 Central Avenue, Lancaster, New York 14086 subject to the approval of the Town's Attorney, commencing January 1, 2019 and terminating December 31, 2019.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER DICKMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 46 of the Code of the Town of Lancaster, upon the application of **Gregory Sojka**, of **Greg's Tree Service**, for a Special Use Permit to **store mulch** on premises locally known as 1230 Town Line, Lancaster, New York, currently zoned General Industrial (GI) and the Board issued such Special Use Permit on December 19, 2016 and this Special Use Permit is subject to annual renewal upon application by the property owner, and

**WHEREAS**, **Gregory Sojka** has requested that the Town Board renew the Special Use Permit for an additional one (1) year period, and

**WHEREAS**, the Supervising Code Enforcement Officer has recommended his approval of this Special Use Permit Renewal in his letter dated November 27, 2018;

**NOW THEREFORE,**

**BE IT RESOLVED, as follows:**

1. That pursuant to Chapter 50-Zoning, Article VI, Section 25 General Industrial District (G.I),(B) Permitted Uses, (2) Accessory Structures and Uses of the Code of Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a renewal of the Special Use Permit to **Gregory Sojka**, of **Greg's Tree Service**, to **store mulch** on premises locally known as 1230 Town Line, Lancaster, New York, currently zoned General Industrial (GI), upon the terms and conditions as set forth in the Zoning Ordinance for the period beginning January 1, 2019 and ending December 31, 2019, and

2. That the applicant will continue in compliance with conditions as set forth in Chapter 50, Article VI, Section 25, of the Code of the Town of Lancaster and with the following conditions:

- A. No more than 200 cubic yards are to be stored at one time on this site.
- B. Permit shall expire on December 31, 2019. The original applicant can renew the permit at no additional cost provided it is for the same location that the original permit was issued under.
- C. Applicant will authorize representatives from the Building Inspector's Office to enter the premises upon reasonable notice to inspect the premises to verify compliance with this permit.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER DICKMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 46 of the Code of the Town of Lancaster, upon the application of **Gregory Sojka**, of **Greg's Tree Service**, for a Special Use Permit to operate a **contractor's storage yard** including cold storage in a 16 x 30 existing garage on premises locally known as 1230 Town Line, Lancaster, New York, currently zoned General Industrial (GI) and the Board issued such Special Use Permit on December 19, 2016 and this Special Use Permit is subject to annual renewal upon application by the property owner, and

**WHEREAS**, **Gregory Sojka** has requested that the Town Board renew the Special Use Permit for an additional one (1) year period, and

**WHEREAS**, the Supervising Code Enforcement Officer has recommended his approval of this Special Use Permit Renewal in his letter dated November 27, 2018;

**NOW THEREFORE,**

**BE IT RESOLVED, as follows:**

1. That pursuant to Chapter 50-Zoning, Article VI, Section 25 General Industrial District (GI),(B) Permitted uses, (1) Principal structures and uses, (n) Contracting or construction services, of the Code of Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a renewal of the Special Use Permit to **Gregory Sojka**, of **Greg's Tree Service**, to operate a **contractor's storage yard** including cold storage in a 16 x 30 existing garage on premises locally known as 1230 Town Line, Lancaster, New York, currently zoned General Industrial (GI), upon the terms and conditions as set forth in the Zoning Ordinance for the period beginning January 1, 2019 and ending December 31, 2019, and

2. That the applicant will continue in compliance with conditions as set forth in Chapter 50, Article VI, Section 25, of the Code of the Town of Lancaster and with the following conditions:

- A. Permit shall expire on December 31, 2019. The original applicant can renew the permit at no additional cost provided it is for the same location that the original permit was issued under.
- B. Applicant will authorize representatives from the Building Inspector's Office to enter the premises upon reasonable notice to inspect the premises to verify compliance with this permit.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER DICKMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 46 of the Code of the Town of Lancaster, upon the application of **Timothy Szczepanski, of Northeast Diversification, Inc.**, for a Special Use Permit to **operate a contractor's storage yard including vehicles, equipment, inventory, and construction materials** on premises locally known as 954 Ransom Road (SBL. No. 95.00-4-22)/2 Cadby Industrial Park, Lancaster, New York, currently zoned General Industrial (GI) and the Board issued such Special Use Permit on May 21, 2018 and this Special Use Permit is subject to annual renewal upon application by the property owner, and

**WHEREAS, Timothy Szczepanski** has requested that the Town Board renew the Special Use Permit for an additional one (1) year period, and

**WHEREAS**, the Supervising Code Enforcement Officer has recommended his approval of this Special Use Permit Renewal in his letter dated November 30, 2018;

**NOW THEREFORE,  
BE IT RESOLVED, as follows:**

1. That pursuant to Chapter 50-Zoning, Article VI, Section 25 General Industrial District (G.I),(B) Permitted Uses, (2) Accessory Structures and Uses of the Code of Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a renewal of the Special Use Permit to **Timothy Szczepanski, of Northeast Diversification, Inc.**, for a Special Use Permit to **operate a contractor's storage yard including vehicles, equipment, inventory, and construction materials** on premises locally known as 954 Ransom Road (SBL. No. 95.00-4-22)/2 Cadby Industrial Park, Lancaster, New York, currently zoned General Industrial (GI), upon the terms and conditions as set forth in the Zoning Ordinance for the period beginning January 1, 2019 and ending December 31, 2019, and

2. That the applicant will continue in compliance with conditions as set forth in Chapter 50, Article VI, Section 25, of the Code of the Town of Lancaster and with the following conditions:

- D.** Permit shall expire on December 31, 2019. The original applicant can renew the permit at no additional cost provided it is for the same location that the original permit was issued under.
- E.** Applicant will authorize representatives from the Building Inspector's Office to enter the premises upon reasonable notice to inspect the premises to verify compliance with this permit.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the County of Erie Department of Senior Services and the Town of Lancaster entered into an evergreen agreement whereby the County furnishes a van to the Town of Lancaster for the purpose of providing transportation to the Town's senior citizen residents effective January 1, 2017, and

**WHEREAS**, the County contracted with Buffalo Intelligent Technology Systems for the purchase and use of the RoutingBox transportation, dispatching software system which will maximize the efficiency of ride scheduling and usage of current vehicles, and

**WHEREAS**, the agreement between the Town and the County now needs to be amended to include language pertaining to the Town's use of RoutingBox equipment and software per Buffalo Intelligent Technology Systems RoutingBox Service Client Agreement for SaaS Services, and

**WHEREAS**, all other terms and conditions in the original agreement will remain unchanged;

**NOW, THEREFORE,**  
**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor to execute the Transportation and Escort Services Agreement Amendment with Erie County's Department of Senior Services which will now include language pertaining to the Town's use of RoutingBox equipment and software per Buffalo Intelligent Technology Systems RoutingBox Service Client Agreement for SaaS Services.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, by resolution adopted on October 1, 2018, the Town Board of the Town of Lancaster approved the purchase of **one (1) new 2019 Chevrolet Tahoe 4WD Police vehicle**, with a trade-in allowance from Joe Basil Chevrolet, 5111 Transit Road, Depew, New York for use by the Town's Police Department, and

**WHEREAS**, by letter dated December 3, 2018 Lancaster Police Patrol Captain, Marco Laurienzo stated that the trade-in vehicle information on the resolution was incorrect and is requesting that the vehicle trade-in information on the resolution adopted on October 1, 2018 be amended from:

- One (1) 2008 Ford Fusion VIN# 3FAHP07168R259610 (w/54,100 mi.)  
**to**
- One (1) 2008 Ford Fusion VIN# **3FAHP07118R259613 (w/76,000 mi) ;**

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the resolution adopted October 1, 2018, approving the purchase of **one (1) new 2019 Chevrolet Tahoe 4WD Police vehicle**, with a trade-in allowance from Joe Basil Chevrolet, 5111 Transit Road, Depew, New York for use by the Town's Police Department be and is hereby amended to correctly list the trade-in vehicle as one (1) 2008 Ford Fusion VIN# **3FAHP07118R259613 (w/76,000 mi)** with the original trade-in value remaining the same.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER DICKMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS, Nicholas DiPalma**, the owner of real property situate at 5721 Broadway, Lancaster, New York, has submitted an application for a Special Use Permit for a Home Occupation (Bakery Business) in accordance with the provisions of Chapter 50-17(F) Zoning, Supplementary regulations for all residential districts, Home Occupations Code of the Town of Lancaster.

**NOW THEREFORE,**

**BE IT RESOLVED, as follows:**

That pursuant to Chapter 50-Zoning, Section 17(F), entitled Zoning, Supplementary regulations for all residential districts, Home Occupations, of the Code of the Town of Lancaster, a Public Hearing on the proposed Special Use Permit for a Home Occupation (Bakery Business) on premises locally known as 5721 Broadway, Lancaster, New York, will be held at the Town Hall, 21 Central Avenue, Lancaster, New York, on the 7<sup>th</sup> day of January 2019 at 7:15 o'clock P.M. Local Time, and the notice of the time and place of such hearing be published in a newspaper of general circulation in said Town, and posted on the Town Bulletin Board and that a copy of such Notice of Hearing be referred to the Erie County Department of Planning, pursuant to Section 239(m) of the General Municipal Law, which Notice shall be in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

**LEGAL NOTICE  
PUBLIC HEARING  
TOWN OF LANCASTER  
SPECIAL USE PERMIT – DIPALMA**

**LEGAL NOTICE IS HEREBY GIVEN**, that pursuant to the authority set forth in Chapter 50-Zoning, Section 17(F) “Home Occupations” of the Code of the Town of Lancaster, and the Town Law of the State of New York, and pursuant to a resolution of the Town Board of the Town of Lancaster, adopted on the 17<sup>th</sup> day of December, 2018 the Town Board will hold a Public Hearing on the 7<sup>th</sup> day of January, 2019 at 7:15 o’clock P.M., Local Time, at the Town Hall, 21 Central Avenue, Lancaster, New York, to hear all interested persons upon the application of **Nicholas DiPalma**, for a Special Use Permit for a Home Occupation (Bakery Business) on premises locally known as 5721 Broadway, in the Town of Lancaster, County of Erie, State of New York.

Full opportunity to be heard will be given to any and all citizens and all parties in interest.

**TOWN BOARD OF THE  
TOWN OF LANCASTER**

**BY:           DIANE M. TERRANOVA  
Town Clerk**

December 17, 2018



THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, it is necessary to make various adjustments to the  
2018 budget accounts of the Town of Lancaster at the close of Town business on  
December 31, 2018.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Supervisor of the Town of Lancaster be  
and hereby is authorized and directed to make such adjustments to all over-expended accounts  
from available unexpended funds within the 2018 budget, including unappropriated fund  
balances and also including the adjustment of estimated revenues and corresponding  
appropriation accounts for grant or other funds received and/or to be received in or for 2018  
upon the close of business on December 31, 2018.

The question of the foregoing resolution was duly put to a vote on  
roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
 BY SUPERVISOR COLEMAN, WHO  
 MOVED ITS ADOPTION, SECONDED BY  
 COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, the Supervisor of the Town of Lancaster has determined that certain of the Town’s Capital Projects are deemed to be completed, and

**WHEREAS**, the Town Board wishes to officially close said projects and, where applicable, properly direct the disposition of the unexpended cash balances of these projects,

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Capital Projects listed below are hereby deemed complete and that their respective accounts on the Town’s books be closed except that those accounts which are necessary to properly record the liability associated with any and all outstanding debt of the projects and/or subsequent retirement of said debt shall be closed after said debt is retired, and

**BE IT FURTHER**

**RESOLVED**, that where applicable, the project cash balances listed below be transferred to the Reserve for Debt Service account of the operating fund specified below:

<u>Project Name/Description</u>	<u>Fund No.</u>	<u>Date Authorized</u>	<u>Project Balance</u>	<u>Operating Fund</u>
Police/Court Building	174	02/01/2010	13,047.20	General Fund, Townwide
Accounting Software	195	05/15/2017	254.85	General Fund, Townwide
Parks/Rec Veh/Equipment	196	05/15/2017	1,275.45	General Fund, Townwide
Highway Maint. Vehicles	198	05/15/2017	1,914.34	Highway Fund – TOV
Keysa Park Skate Park Ph 2	199	12/18/2017	0.00	General Fund, Townwide

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, the Park Crew Chief of the Parks, Recreation and Forestry Department of the Town of Lancaster, by letter dated December 4, 2018, has recommended the appointment of the following individuals to the following part-time permanent positions.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the following individuals are hereby appointed to the following part-time permanent positions in the Parks, Recreation and Forestry Department, working not more than nineteen and three-quarter hours per week, and that these being part-time positions, provide no health insurance, sick days, vacations, or other fringe benefits not specifically mandated for part-time permanent employees:

<u>NAME</u>	<u>POSITION</u>	<u>PAY RATE PER HOUR</u>	<u>EFFECTIVE DATE</u>
Paul Pignataro Lancaster, NY	Recreation Attendant	\$12.00	December 3, 2018

**BE IT FURTHER,**

**RESOLVED**, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the Town of Lancaster provides Dog Control services to its residents as well as those in the Villages of Depew and Lancaster, and

**WHEREAS**, according to New York State Agricultural and Markets Law, Article 7 and Article 26 any dog may be put up for adoption after being held for the legal holding period as determined by the Law, and

**WHEREAS**, the Town of Lancaster entered into an agreement with the Erie County Society for the Prevention of Cruelty to Animals, a not-for-profit corporation beginning January 1, 2014 to provide adoption, animal cruelty investigation and euthanasia services for the seized dogs within the Town of Lancaster which is now up for renewal, and

**WHEREAS**, the Erie County Society for the Prevention of Cruelty to Animals has prepared and presented an agreement to the Town of Lancaster to provide adoption, animal cruelty investigation and euthanasia services for the seized dogs within the Town per the conditions contained therein for a term commencing January 1, 2019 and terminating December 31, 2019, said agreement has been reviewed and approved by the Town Attorney;

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby approves the Agreement, between the Town and the Erie County Society for the Prevention of Cruelty to Animals, d/b/a SPCA Serving Erie County, a not-for-profit corporation having offices located at 300 Harlem Road, West Seneca, New York 14224, to provide adoption, animal cruelty investigation and euthanasia services for the seized dogs within the Town of Lancaster and hereby authorizes the Supervisor to execute said agreement which will commence January 1, 2019 and terminate December 31, 2019.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER DICKMAN, TO WIT:

**WHEREAS**, the Town of Lancaster previously solicited proposals from qualified engineering firms in order to enter into a contract to provide municipal engineering services for the Town of Lancaster, said contract was then awarded to Wm Schutt and Associates, and

**WHEREAS**, the Town Board of the Town of Lancaster acknowledges that professional engineering services must be chosen on the basis of accountability, reliability, responsibility, skill, education, experience and integrity, and not simply price, and

**WHEREAS**, in order to assure the economical and efficient use of public money and to acquire services of maximum quality at the lowest possible cost; the Town Board of the Town of Lancaster deems it in the public interest to begin the process of soliciting qualifications and proposals from qualified engineering firms in consideration for providing Municipal Engineering Services for the Town;

**NOW THEREFORE,**  
**BE IT RESOLVED**, that the Town Board of the Town of Lancaster, in an effort to promote fiscal responsibility, shall authorize the commencement of soliciting Request for Qualifications (R.F.Q.) and Request for Proposals (R.F.P.) from qualified engineering firms to provide Municipal Engineering Services for the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, the Town's outside auditors Drescher and Malecki LLP, Certified Public Accountants, have recommended that the Town adopt written policies relative to Capital Assets and Journal Entries, and

**WHEREAS**, the Director of Administration and Finance has prepared the Town of Lancaster Capital Asset Policy and the Town of Lancaster Journal Entry Policy in consultation with Drescher and Malecki LLP, and

**WHEREAS**, the Director of Administration and Finance has submitted said policies to the Town Board and has recommended their approval,

**NOW THEREFORE,**

**BE IT RESOLVED**, that the Town Board hereby adopts the Capital Asset Policy as presented and the Journal Entry Policy as presented and that said policies shall be effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, Grantmakers Advantage, Inc., a grant writing/consultant firm, has furnished an Agreement to the Town of Lancaster, which sets forth the grant writing and consulting services to be provided to the Town and the fee schedule associated for said services, and

**WHEREAS**, the Town Board and the Town Attorney have reviewed the beforementioned Agreement and deem it to be in the public's interest to retain Grantmakers Advantage, Inc., to provide grant writing/consultant services for the years 2019 and 2020 in accordance with the terms and conditions contained therein.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute the agreement with Grantmakers Advantage, Inc., with offices located at 7 Marina Park South, Buffalo, New York 14202 for the purpose of providing grant writing/consultant services to the Town of Lancaster for the years 2019 and 2020 in accordance with the terms and conditions contained therein.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster, by resolution dated May 4, 2015, approved the plat for a twelve (12) single family home private development to be known as “Blackstone Court” that was prepared by Metzger Civil Engineering, PLLC and dated April 16, 2013 with a revision date of February 4, 2015, and

**WHEREAS**, the engineer has now submitted an amended Preliminary Plat with a revision date of October 5, 2018 and requested that the Town Board approve the amended plat which changes the open drainage system to a closed (piped) system for Lots 6, 7 & 8, and

**WHEREAS**, the Planning Board has reviewed the amended preliminary plat and on November 7, 2018 has recommended approval of this project, and

**WHEREAS**, the Town, acting as Lead Agency under the State Environmental Quality Review Act (“SEQRA”) has identified the relevant areas of environmental concern and determined the action to be a Type II action under 6NYCRR Part 617.5(c)(2);

**NOW, THEREFORE,**

**BE IT RESOLVED, as follows:** that the Town Board of the Town of Lancaster hereby approves the amended preliminary plat submitted Metzger Civil Engineering, PLLC dated April 16, 2013 with a revision date of October 5, 2018 and received October 16, 2018 for the twelve (12) single family private development known as “Blackstone Court” located between 609 and 621 Harris Hill Road in the Town of Lancaster which changes the open drainage system to a closed (piped) system for Lots 6, 7 & 8.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018



THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, the Town of Lancaster is required to have its elevators located within the Town Hall and Public Library tested for safety per the American National Standards Institute as required by New York State, and

**WHEREAS**, the Park Crew Chief solicited a professional services contract for the performance of periodic elevator safety tests and preventative maintenance services from Schindler Elevator Corporation, pursuant to the Town of Lancaster's procurement policy, and

**WHEREAS**, the contract will be for an estimated annual cost of \$150.00 per month for the Library's elevator and \$170.00 per month for the Town Hall elevator which will be paid for with funds from the Town's Buildings Contractual Expenses Services Budget, Line Item 01-1620-0411, and

**WHEREAS**, the Town Board and Town Attorney have reviewed the terms and conditions of Schindler Plus – Schindler Elevator Corporation's contract and given their approval.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor to execute the contract, as presented, between the Town of Lancaster and Schindler Elevator Corporation, 80 Curtwright Drive, Suite 3, Williamsville, NY, to provide annual periodic elevator testing and preventative maintenance services to the Town's elevators located within the Lancaster Library and Town Hall, for an estimated annual cost of \$1,800.00 for the Library and \$2,040.00 for the Town Hall and which will be paid for with funds from the Buildings Contractual Expenses Budget, Line Item 01-1620-0411;

**BE IT FURTHER,**

**RESOLVED**, this contract will commence November 1, 2018 and automatically renew each year thereafter according to its terms until September 19, 2024 unless a 90 day written notice is given by either party requesting termination;

**BE IT FURTHER,**

**RESOLVED**, there shall be no payment of services until required insurance certificates are received and approved by the Town Attorney's Office; updated insurance certificates are to be provided to the Town each year for the term of the contract.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

December 17, 2018

## COMMUNICATIONS & REPORTS

773. Jesse Nikonowicz to Town Board –  
Request for re-appointment to the Lancaster Industrial Development Agency Board. Disposition = For Re-Organization Meeting
774. Supervising Code Enforcement Officer to Town Board –  
Recommend approval of renewal of Special Use Permit for Northeast Diversification, Inc., 2 Cadby Industrial Park. Disposition = Resolution 12/17/18
775. Supervising Code Enforcement Officer to Town Board –  
Recommend approval of renewal of Special Use Permit for PM Peppermint Inc., 31 Peppermint Road. Disposition = Town Attorney
776. Steve Hoffman to Town Board –  
Request for re-appointment to the Lancaster Industrial Development Agency Board. Disposition = For Re-Organizational Meeting
777. Kenneth O'Brien to Supervisor and Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board. Disposition = For Re-Organizational Meeting
778. Dog Control Officer to Town Board –  
Dog report for November 2018. Disposition = Received & Filed
779. Code Enforcement Officer to Drainage & Storm Sewer Committee –  
MS4 Report for November 2018. Disposition = Received & Filed
780. Patrol Captain Laurienzo to Supervisor –  
Request for resolution authorizing the purchase of one new and unused 2019 Chevrolet Tahoe 4WD from Joe Basil Chevrolet, 5111 Transit Rd., Depew, NY. Disposition = Resolution 12/17/18
781. Patrol Captain Laurienzo to Supervisor –  
Request for resolution modifying resolution approved October 1, 2018, changing the trade-in vehicle. Disposition = Resolution 12/17/18
782. The Farm in Clarksburg, LLC to Town Clerk –  
30-Day Advanced Notice regarding application for On-Premises Alcoholic Beverage License. Disposition = Received & Filed
783. Highway Superintendent to Town Board –  
Annual Agreement to Spend Highway Funds. Disposition = Resolution 12/17/18
784. Town Clerk to Town Board –  
Town Clerk Monthly Report for November 2018. Disposition = Received & Filed
785. Code Enforcement Officer to Town Board –  
Recommend approval of Home Occupation Special Use Permit for 5721 Broadway; conditions noted. Disposition = Resolution 12/17/18
786. Town Line Volunteer Fire Department, Inc. to Town Clerk –  
Change in roster. Disposition = Resolution 12/17/18
787. Town Engineer to Planning Board Chairman –  
Recommend approval of 2-Lot Subdivision, 5113 William St., Proj. #1832. Disposition = Planning Committee
788. Jeffery D. Palumbo, Barclay Damon to Town Clerk –  
Request for ZBA Application submitted on September 20, 2018, regarding 5354 Genesee Street be withdrawn. Disposition = Received & Filed

789. Planning Board Chairman to Supervisor and Town Clerk –  
Notice that Melvin Szymanski will not be seeking another term as member of the Planning Board. Disposition = Received & Filed
790. Town Attorney to Town Board and Planning Board –  
SEQR response from Erie County Water Authority regarding Multi-family Development, 5153 Transit Road, Proj. #1810.  
Disposition = Planning Committee
791. Town Attorney to Town Board and Planning Board –  
SEQR response from Erie County Dept. of Environment and Planning regarding Local Laws 5, 7 & 8 of the year 2018, Town-wide.  
Disposition = Planning Committee
792. Town Clerk to Jamie Hypnarowski, President Buffalo Crushed Stone –  
Transmittal of Special Use Permit for 2019 to excavate sand, gravel and stone aggregates. Disposition = Received & Filed
793. Jill Monacelli to Town Clerk –  
Request for reappointment to the Town of Lancaster Zoning Board of Appeals for 2019. Disposition = For Re-Organizational Meeting
794. David Visone to Town Clerk –  
Request for reappointment to Lancaster Industrial Development Agency for 2019. Disposition = For Re-Organizational Meeting
795. Leo Wheeler to Supervisor –  
Comments and concerns regarding oversized trucks speeding on Pleasantview Drive. Disposition = Police Chief
796. Park Crew Chief to Town Board –  
Request for resolution allowing Park Crew Chief to attend the New York State Association of Towns training school and annual meeting February 17-20, 2019.  
Disposition = For Re-Organizational Meeting
797. Town Clerk to Town Board –  
Application for Commercial Special Use Permit for Perry Newton, 5767 Genesee Street for review and determination.  
Disposition = For Consideration
798. Park Crew Chief to Supervisor and Town Board –  
Request for Paul Pignataro to be appointed to the position of part-time permanent employee in the Parks, Recreation & Forestry Department for the fall/winter of 2018-2019 effective December 3, 20189.  
Disposition = Resolution 12/17/18
799. Town Clerk to Operations Supervisor, Allied Waste Services of NA, LLC --  
Transmittal of license decals and copy of Exhibit “B” for 2019 Solid Waste Collection License. Disposition = Received & Filed
800. Town Attorney to Town Board and Planning Board –  
SEQR response from NYSDEC regarding Multifamily Development, 5153 Transit Road, Proj.#1810. Disposition = Planning Committee
801. Town Attorney to NSDEC, Erie County DPW, Erie County DEP, Erie County Health Dept., Erie County Water Authority, Division of Sewerage Management and US Army Corp of Engineers –  
Request for lead agency designation regarding Preliminary Plat review for 2-Lot Subdivision, 5113 William Street, Proj. #1832. Disposition = Planning Committee

- 802. Park Crew Chief to Town Board –**  
Request for resolution to enter into a maintenance agreement with Schindler Elevator Corp., 80 Curtwright Dr., Suite 3, Williamsville, NY for the maintenance of the elevators at Lancaster Library and Town Hall.  
Disposition = Resolution 12/17/18
- 803. Erie County Board of Health to Town Clerk –**  
Notice of Public Hearing concerning revisions to the Erie County Sanitary Code Article IX Housing Hygiene and property maintenance on Tuesday, Jan. 15, 2019. Disposition = Town Engineer & Code Enforcement
- 804. Town Engineer to Town Board –**  
Comments regarding revised drawings for Apple Rubber Products, Inc., 204 Cemetery Rd. Disposition = Planning Committee
- 805. Town Engineer to Town Board –**  
Comments regarding response letter from Linguine’s Restaurant, 5354 Genesee Street. Disposition = Planning Committee
- 806. Town Clerk to Town Board –**  
Summaries of taxes collected, a consolidated report of the 2018-2019 school tax collection and tax warrants for five school districts.  
Disposition = Received & Filed
- 807. Town Attorney to Town Board and Planning Board –**  
SEQR responses from Erie County Division of Sewerage Management and Erie County Dept. of Environment and Planning regarding Multifamily Development, 5153 Transit Road, Proj. #1810.  
Disposition = Planning Committee

**ADJOURNMENT:**

**ON MOTION OF COUNCIL MEMBER RUFFINO AND SECONDED BY  
COUNCIL MEMBER GACZEWSKI AND CARRIED,** the meeting was adjourned at  
8:14 P.M.

Signed \_\_\_\_\_

Diane M. Terranova, Town Clerk