

# Workers Compensation CE-200 Homeowner Application

User must create a NY Gov Business Login

Log into [businessexpress.ny.gov](https://businessexpress.ny.gov)

Search Index for CE200

Select How to Apply

Select How to Apply as Homeowner

## Select the Name you are applying for

Please select the Name you are applying for from the options listed below. When selecting an existing name, we will use your previously entered Profile information to streamline your application process. Updates can be made to the existing profile upon selection. Select "My Name is not listed" if the name for which you are applying is not displayed in the list. For more information on Profiles, [click here](#).

Your Profiles (Displaying 1 of 1)

Name	Entity Type	ID #	
Test Test	Homeowner	(SSN: ###-##-8459)	<input type="radio"/>
My Name is not listed			<input checked="" type="radio"/> Selected

Start Application

My Dashboard

Application

Homeowner Information

Workers' Compensation/  
Disability and Paid Family  
Leave Benefits Insurance

Permit/License/Contract  
Information

Job Site Location  
Information

Applicant Personal  
Information

Ready to Submit

## Homeowner Information

First Name\* M.I. Last Name\*

Social Security Number\*

 -  - 

Address Line 1\*

Address Line 2

City\*

Country\* State\*

United States  New York

Zip Code\*

County\*

- Select One -

Validate Address

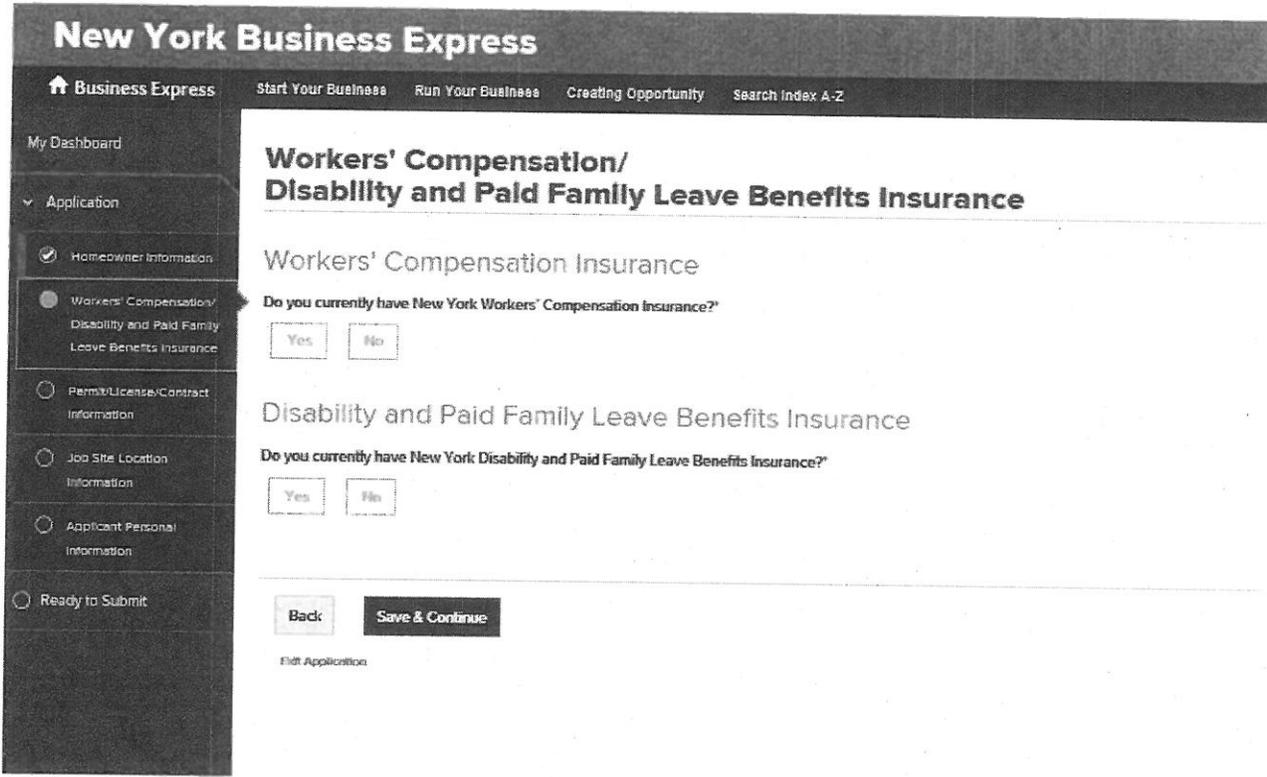
Business Phone\*

Email Address

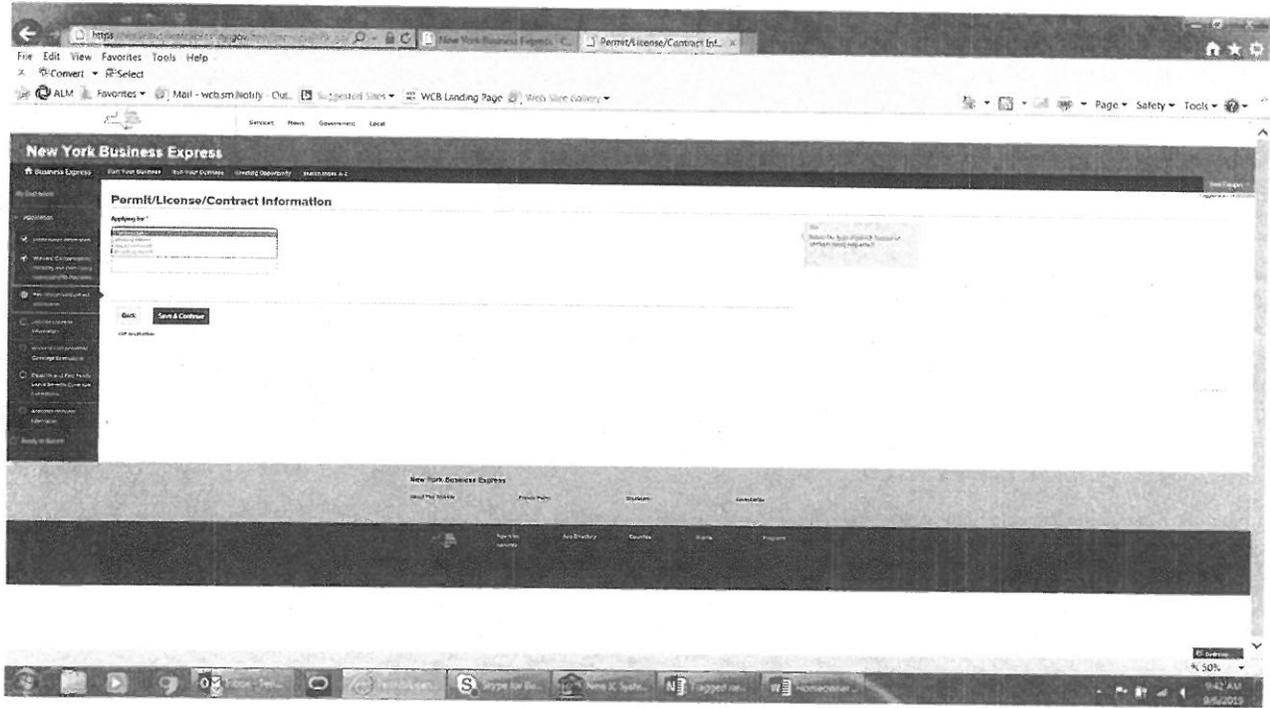
Back

Save & Continue

Exit Application



There are only 3 permit types for Homeowners



My Dashboard

Application

Homeowner Information

Workers' Compensation,  
Disability and Paid Family  
Leave Benefits Insurance

Permit/License/Contract  
Information

Job Site Location  
Information

Workers' Compensation  
Coverage Exemptions

Disability and Paid Family  
Leave Benefits Coverage  
Exemptions

Applicant Personal  
Information

Ready to Submit

## Job Site Location Information

Project From Date \*

MM/DD/YYYY 

To Date \*

MM/DD/YYYY 

Estimated Dollar Value \*

- Select One -

Address Line 1\*

Address Line 2

City\*

State\*

New York

Zip Code\*

County\*

- Select One -

Back

Save & Continue

Exit Application



# New York Business Express

Business Express

Start Your Business Run Your Business Creating Opportunity Search Index A-Z

My Dashboard

Application

Homeowner Information

Workers' Compensation, Disability and Paid Family Leave Benefits Insurance

Permit/License/Contract Information

Job Site Location Information

Workers' Compensation Coverage Exemptions

Disability and Paid Family Leave Benefits Coverage Exemptions

Applicant Personal Information

Ready to Submit

## Applicant Personal Information

Select the individual who is submitting the application\*

Real test

Title\*

Homeowner

First Name\*

MI

Last Name\*

Real MI test

Address Line 1\*

1 Main St

Address Line 2

City\*

Albany

Country\*

State\*

United States New York

ZIP/Postal code\*

12204

Personal Phone #\*

518-295-8585

Personal E-mail

test@gmail.com

Back

Save & Continue

Exit Application

- Enter Applicant
- Save and Continue
- Review Summary
- Submit Application

Selecting Temporary Service or Construction Fair Play brings up additional screen to enter Temp service name and phone or to certify read the Construction Fair ay Act,

**New York Business Express**

Business Express Start Your Business Run Your Business Creating Opportunity Search Index A-Z

My Dashboard

Application

- Homeowner Information
- Workers' Compensation/ Disability and Paid Family Leave Benefits Insurance
- Permit/License/Contract Information
- Job Site Location Information
- Workers' Compensation Coverage Exemptions**
- Disability and Paid Family Leave Benefits Coverage Exemptions

### Workers' Compensation Coverage Exemptions

You must select ONE option which best describes why the Legal Entity is exempt from New York State workers' compensation insurance coverage\*

- The applicant is a homeowner serving as the general contractor for a primary/secondary owner-occupied residence. The homeowner is performing all the work, has only uncompensated friends and family working on his/her residence, or is hiring individuals a total of less than 40 aggregate hours per week and has a current homeowners insurance policy that covers the property.
- Other than the business owner(s) and individuals obtained from a temporary service agency, there are no employees, day labor, leased employees, borrowed employees, part time employees, unpaid volunteers (including family members) or subcontractors. Other than the business owner(s), all individuals providing services to the business are obtained from a temporary service agency and that agency has covered these individuals for New York State workers' compensation insurance. A Temporary Service Agency is a business that is classified as a temporary service agency under the business's North American Industrial Classification System (NAICS) code.
- The applicant is acting as a general contractor with no employees, day laborers, leased employees, borrowed employees, part-time employees, unpaid volunteers and only has independent contractors that meet the standards of the New York Construction Industry Fair Play Act (Section 861 of the New York State Labor Law).
- None of the above apply to applicant's situation.

[Exit Application](#)

Corresponding DB exemption reason displays based on the WC selection.

**New York Business Express**

Business Express Start Your Business Run Your Business Creating Opportunity Search Index A-Z

My Dashboard

Application

- Homeowner Information
- Workers' Compensation/ Disability and Paid Family Leave Benefits Insurance**
- Permit/License/Contract Information
- Job Site Location Information
- Workers' Compensation Coverage Exemptions

### Disability and Paid Family Leave Benefits Coverage Exemptions

You must select ONE option which best describes why the Legal Entity is exempt from New York State disability and paid family leave benefits insurance coverage\*

- The applicant is a homeowner serving as the general contractor for his/her primary/secondary personal residence. The homeowner has not employed one or more individuals on at least 30 days in any calendar year in New York State. (Independent contractors are not considered to be employees under the Disability and Paid Family Leave Benefits Law.)
- None of the above apply to applicant's situation.

[Exit Application](#)



# Certificate of Attestation of Exemption (CE-200)



**Workers'  
Compensation  
Board**

While New York Business Express is designed and developed to support business formation in New York, individual homeowners can file their exemption here as well!

## Follow these steps:

1. Go to [businessexpress.ny.gov](https://businessexpress.ny.gov).
2. Select **Log in/Register** in the top right-hand corner. A NY.gov Business account is required, even though you are an individual.
3. If you do not have a NY.gov business account, go to step 4 to set up your account. If you have a NY.gov login and password, go to step 14.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
  - First and last name
  - Email
  - Confirm email
  - Preferred username (check if username is available)
7. Select **I'm not a robot**. You may have to complete a Captcha verification before proceeding.
8. Select **Create Account**. If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
8. **(Continued)**

Do one of the following:

  - If the account(s) shown is a NY.gov Individual account, select **Continue**.
  - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
  - Select **Continue**.
10. An activation email will be sent. If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and choose **Select Here**.
  - Specify three security questions.
  - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**:
  - At the top of the screen, select **Services**.
  - Select **Business**.
  - Select **New York Business Express**.
  - Select **Log in/Register**.

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# Certificate of Attestation of Exemption (CE-200)



**Workers'  
Compensation  
Board**

15. On the New York Business Express home page, scroll down to Top Requests:
  - Select **Certificate of Attestation of Exemption** or
  - Search Index A-Z for **CE-200**.
16. Under **How to Apply**:
  - Select **Apply Online as Homeowner**.
17. At the **Entity Type** screen:
  - Select **Individual (Sole Proprietor)**.
  - Select **Save & Continue**.
18. At the **Business Identification** screen:
  - Enter your name and Social Security Number.
  - Select **Save & Continue**.
19. At the **Business Physical Location** screen:
  - Enter your home address.
  - Select the **This is Also my Mailing Address** button, if applicable.
20. At the **Additional Physical Locations** screen:
  - Select **Save & Continue**.
21. At the **Mailing Address(es)** screen, your mailing address will appear.
  - Select **Save & Continue**.
22. At the **Business Industry Classification** screen, **814110 Private Households** for principal NAICS code is the default. No secondary NAICS code necessary.
  - Select **Save & Continue**.
23. At the **Sole Proprietor/Owner** screen, enter the remaining blank fields. Some information has been provided for you.
  - Validate address.
  - Select **Save & Continue**.
24. At the **Workers' Compensation and Disability and Paid Family Leave** screen, answer these questions:
  - Do you have New York Workers' Compensation Insurance?
  - Do you have New York Disability and Paid Family Leave Benefits Insurance?
  - Select **Save & Continue**.
25. At the **Permit, License, or Contract Information** screen:
  - Select **Building, Electrical or Plumbing Permit**.
  - Issuing Agency — Enter the Town, City, or Village Building Department.
  - Select **Save & Continue**.
26. At the **Workers' Compensation Exemption Reason** screen, select the appropriate exemption reason. If **Fair Play** exemption is selected, an additional screen will display criteria to review. Check the box **I understand**.
  - Select **Save & Continue**.
27. At the **Disability and Paid Family Leave Exemption Reason** screen, select the appropriate exemption reason.
  - Select **Save & Continue**.
28. Review the **Application Summary**.
29. **Attest & Submit**.

**You will receive an email when your certificate has been issued. To view your certificate:**

- Select **Access Recent Activity** from your email, or access [businessexpress.ny.gov](http://businessexpress.ny.gov) and then access your **Dashboard** (under your login name on right).
- Print and sign the **Certificate of Attestation of Exemption**.
- Submit your **CE-200** for your license, permit or contract to the issuing Agency.

**Questions? Call the NYBE Contact Center: (518) 485-5000.**



# Certificate of Attestation of Exemption (CE-200)



**Workers'  
Compensation  
Board**

While New York Business Express is designed and developed to support business formation in New York, individual homeowners can file their exemption here as well!

## Follow these steps:

1. Go to [businessexpress.ny.gov](https://businessexpress.ny.gov).
2. Select **Log in/Register** in the top right-hand corner. A NY.gov Business account is required, even though you are an individual.
3. If you do not have a NY.gov business account, go to step 4 to set up your account. If you have a NY.gov login and password, go to step 14.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
  - First and last name
  - Email
  - Confirm email
  - Preferred username (check if username is available)
7. Select **I'm not a robot**. You may have to complete a Captcha verification before proceeding.
8. Select **Create Account**. If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
8. **(Continued)**  
Do one of the following:
  - If the account(s) shown is a NY.gov Individual account, select **Continue**.
  - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
  - Select **Continue**.
10. An activation email will be sent. If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and choose **Select Here**.
  - Specify three security questions.
  - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**:
  - At the top of the screen, select **Services**.
  - Select **Business**.
  - Select **New York Business Express**.
  - Select **Log in/Register**.

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# Certificate of Exemption



Workers'  
Compensation  
Board

## Instructions for obtaining and filing a Certificate of Exemption from Workers' Compensation and/or Disability and Paid Family Leave Benefits (CE-200) through New York Business Express

### Follow these steps:

1. Go to **businessexpress.ny.gov**.
2. Select **Log-in/Register** in the top right hand corner.
3. If you **do not have** an NY.gov account, go to **step 4** to set up your account.  
If you **have** an NY.gov log-in and password, go to **step 16**.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
  - First and Last Name
  - Email
  - Confirm Email
  - Preferred Username (check if username is available)
7. Select **I'm not a robot**.
  - You may have to complete a Captcha Verification before proceeding.
8. Select **Create Account**.
  - If you already have an NY.gov account, the screen will display your existing accounts, either Individual or Business.
  - Do one of the following:
    - ◆ If the account(s) shown is an NY.gov Individual account, select **Continue**.
    - ◆ If the account(s) shown is an NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
  - Select **Continue**.
10. An activation email will be sent.
  - If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and select **Click Here**.
  - Specify three security questions.
12. Select **Continue**.
13. Create a password (must contain at least eight characters).
14. Select **Set Password**.
  - You have successfully activated your NY.gov ID.
15. Select **Go to MyNy**.
  - At the top of the screen select **Services**.
  - Select **Business**.
  - Select **New York Business Express**.
  - Select **Login/Register**.
16. On the New York Business Express Home Page:
  - Scroll down to Top Requests and select **Certificate of Attestation, or**
  - Search Index A-Z for **CE-200**.
17. Select **How to Apply**:
  - Select **Apply as a Business, or**
  - Select **Apply as a Homeowner** (applies to those obtaining permits to work on their residence).
18. Complete application screens.
19. Review Application Summary.
20. Attest and submit.

### You will receive an email when your application has been Issued/Approved.

To view your certificate:

- Click **Access Recent Activity** from your email, **or**
- Access **businessexpress.ny.gov**, and then access your **Dashboard** (under your Log-In name on right).

Print and **sign** the **Exemption Certificate**.

Submit your **CE-200** for your license, permit or contract to the issuing Agency.